**Planned Programme of Education for reception aged children**

**Proposal by parent/carer to educate their child other than at school**

**The Education Act 1996 imposes a duty on parents/carers to ensure that their child receives an efficient and full-time education suitable to the age, ability and aptitude of the child. For most children this means that they attend school but for various reasons, a number of parents decide to undertake the responsibility of educating their children outside a school system.**

**Name of child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name and date of birth of siblings: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of parent(s)/guardian(s)/carer(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Daytime telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School last attended (if any): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Leaving date of last school attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date commenced home education: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chosen ethnicity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Languages spoken and/or languages heard at home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE COMPLETE ALL SECTIONS**

**SECTION 1 Home education reasons and goals**

**1 a) What are your reasons for home educating your child?**

|  |
| --- |
|  |

**1 b)** **What are the short-term goals and ambitions for your child?**

|  |
| --- |
|  |

**1 c) What are the long-term goals and ambitions for your child?**

|  |
| --- |
|  |

**SECTION 2 – Curriculum**

**2 Are you teaching your child the national early years foundation stage (EYFS) curriculum? Please tick:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**2 a) If yes, please tick all the subjects your child is learning and note where you believe your child is working within the expectations for their age:**

|  |  |  |
| --- | --- | --- |
| **Early years framework**  | **Tick** | **Is your child working within age related expectations?** |
| **Below**  | **At**  | **Above** |
| **Communication, and language development, including speaking and listening** |  |  |  |  |
| **Personal, social and emotional development** |  |  |  |  |
| **Physical development** |  |  |  |  |
| **Phonics – a systematic phonics programme** |  |  |  |  |
| **Reading and sharing books for enjoyment and understanding** |  |  |  |  |
| **Writing** |  |  |  |  |
| **Maths** |  |  |  |  |
| **Learning about the world around them** |  |  |  |  |
| **Expressing themselves through arts and design** |  |  |  |  |
| **Other (please state)** |  |  |  |  |

**2 b) If no, how are you providing your child with a broad and balanced curriculum? Please describe the**

**curriculum that your child is following, for example, a curriculum of your country of origin or your own design.**

|  |
| --- |
|  |

**SECTION 3 – Educational progress**

**3 How are you measuring and recording the progress of your child?**

|  |  |
| --- | --- |
| **Methods of measuring and recording progress** | **Tick** |
| **Diaries of educational activity** |  |
| **Assessments** |  |
| **Samples of work** |  |
| **Projects** |  |
| **Pictures / paintings / models** |  |
| **Other (please state)** |  |

**SECTION 4 – Educational provision**

**4 a) How are you making sure that you are meeting your child’s learning needs?**

|  |
| --- |
|  |

**4 b) What education are you providing to support your child’s personal, social and emotional development (PSED)?**

|  |
| --- |
|  |

**4 c) Give recent examples of opportunities that you have provided for your child to be stimulated by their learning experiences**

|  |
| --- |
|  |

**4 d) Detail the opportunities you provide to develop your child’s computing skills**

|  |
| --- |
| 1. **List the electronic equipment your child uses as part of their day-to-day learning**
2. **How do you teach your child to stay safe online?**
 |

**4 e) Detail the resources/materials you are using to provide home education for your child**

|  |
| --- |
| **Give examples of online resources, including online home education programs for your child** |
|  |

|  |
| --- |
| **Give examples of books, learning aids, libraries, visits, and arts and crafts materials for your child** |
|  |

**4 f) Give examples of how you provide opportunities to participate in physical activity and how this has impacted on your child’s health, and physical development (PD)**

|  |
| --- |
|  |

**4 g) Give examples of how you provide opportunities for appropriate interaction with other children and other adults**

|  |
| --- |
| 1. **Supplementary education in groups, for example, attendance at a madrassah or curriculum learning group**
2. **Social learning in groups, for example, Brownies or Scouts**
3. **Other learning in groups, for example, home education groups**
 |

**4 h) Delivery of the educational programme**

|  |
| --- |
| 1. **Who is delivering the educational programme, and if a range of people are delivering, what areas does each person cover?**
2. **List any teaching qualifications of individual providers**
3. **If your child is being tutored, does the tutor(s) hold a current DBS?**

*The Disclosure and Barring Service (DBS) helps employers make safer recruitment decisions and prevent unsuitable people from working with vulnerable groups, including children.* |

**SECTION 5 – Special Educational Needs**

**Does your child have an Education and Health Care Plan for Special Educational Needs?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**Did your child have SEN Support before being electively home educated?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**Do you have any concerns that your child may have special educational needs?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**Please state if you have any concerns about your child’s special educational needs, and what support they require?**

|  |
| --- |
|  |

**Form completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please complete and return within 4 weeks of receipt to**:** homeed@milton-keynes.gov.uk If you are unable to email the form, please return to:

Home Education, Education Sufficiency and Access team

Milton Keynes City Council

Civic

1 Saxon Gate East

Milton Keynes

MK9 3EJ

The information requested on this form is required under Section 7 of the Education Act 1996 and will be managed and processed in accordance with Data Protection legislation. For more information on how we use your personal data, please see our Privacy Notice which is published on the following webpage: [Education, sufficiency and access privacy notice | Milton Keynes Council (milton-keynes.gov.uk)](https://www.milton-keynes.gov.uk/milton-keynes-council/privacy-notices/service-privacy-notices/education-sufficiency-and-access)