



Aspire, Learn, Achieve
www.lordgrey.org.uk

Lord Grey
Academy
Rickley Lane
Bletchley
Milton Keynes
MK3 6EW

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Email: enquiries@lordgrey.org.uk
Principal: Mr J Parker
Vice Principal: Mr N Handyside
Vice Principal: Mr R Page
CEO Tove Learning Trust: Dr J Clarke

FULL-TIME SITE ASSISTANT

**37 hours per week,
52 weeks per year with 25 days holiday entitlement
(plus bank holidays)**

TOVE Learning Trust Bands D/E - Salary Range: £16,863 - £17,972

We require, as soon as possible, a Site Assistant to assist in the provision of a comprehensive site management service across the campus.

The working pattern will be 37 hours per week on a rolling shift pattern between the hours of 7am and 6pm.

The successful candidate will be energetic and hardworking, working as part of the Site Team who are responsible for repairs and maintenance, security, cleaning, waste disposal, deliveries and portage across Lord Grey Academy. The successful candidate will be required to have excellent interpersonal skills, willing to learn new skills and flexible to meet the needs of the school.

This role could benefit a person who is new to working life, experienced in their field or looking to change the direction of their work. On-site training will be provided by the Site team, plus the Academy is looking to secure an apprentice course in Site Management in the future.

A candidate information booklet and application form are available on the vacancies section of Lord Grey Academy's website:
<http://www.lordgrey.org.uk/general-information/vacancies/>

Please note the application form is available on the right hand side of the above link.

When submitting your application please clearly specify which working pattern you are applying for.

Your completed application form and covering letter should be submitted to Human Resources at Lord Grey or emailed to hr@lordgrey.org.uk by 9am on Wednesday 23rd January 2019.

Only successfully short listed candidates will be contacted.

The school is committed to safeguarding children. The successful applicant will require an enhanced DBS check.

