

## LGSS COUNCIL TAX DISCOUNT APPLICATION – YOUTH TRAINING TRAINEES

Young person's undertaking the Youth Training Schemes may, in certain circumstances, be disregarded for the purposes of calculating the number of adult residents at a property.

Where there is only one adult resident, or the number is reduced to one or zero after deducting disregarded persons, a discount from Council Tax may apply.

If you think that a discount may be applicable, please complete this form and submit it to the address at the top of this letter or scan a copy to the email address at the bottom of this letter.

**Items marked with an asterisk (\*) must be completed.**

| SECTION 1 – PROPERTY GIVING RISE TO THE CHARGE                      |  |
|---|--|
| Address*  |  |
| Total number of adult residents in the property (aged 18 or over)*  |  |
| SECTION 2 – APPLICANT (The Person liable to pay the Council Tax)    |  |
| Title*  |  |
| Forename*   |  |
| Surname*  |  |
| Address (if different from above)                                   |  |
| Telephone Number*   |  |
| Mobile Number   |  |
| Email Address*  |  |
| Reference Number  |  |
| SECTION 3 – YOUTH TRAINING TRAINEE (includes Youth Credit Trainees) |  |
| Title*  |  |
| Forename*   |  |
| Surname*  |  |
| Date of Birth*  |  |
| Date Youth Training Commenced*                                      |  |

Telephone: 01908 253794

Email: [counciltax@milton-keynes.gov.uk](mailto:counciltax@milton-keynes.gov.uk)

Website: <http://milton-keynes.gov.uk/Council-Tax>

|  |  |
|--|--|
| Date Youth Training is expected to Cease*  |  |
| <b>SECTION 4 – TO BE COMPLETED BY THE EMPLOYER</b>   |  |
| <i><b>I confirm that the individual named in above sections is employed as a Youth Trainee for the purpose of Section 28 of the Social Security Contributions and Benefits Act 1992.</b></i> |  |
| Name of Employer*  |  |
| Address*   |  |
| Telephone Number*  |  |
| Exact Date Youth Training Commenced*   |  |
| Date Youth Training is expected to cease*  |  |
| Signature of Employer* (by signing this you are confirming the statement at the top of section 4 is correct)   |  |
| Full Name*   |  |
| Position*  |  |
| Date*  |  |

### Declaration

I confirm that the information given above is, to the best of my knowledge, true and accurate. I also undertake to notify the Council within 21 days of any change of circumstances which may affect my entitlement to the discount or exemption and that failure to do so may result in a £70 penalty being incurred.

Milton Keynes Council collects and uses information about you to calculate and collect the Tax in accordance with The Local Government & Finance Act 1992. Full details about how we use this data and the rights you have around this can be found at [www.milton-keynes.gov.uk/privacy](http://www.milton-keynes.gov.uk/privacy)

If you have any data protection queries, please contact the Data protection officer at [data.protection@milton-keynes.gov.uk](mailto:data.protection@milton-keynes.gov.uk). For more information please read our corporate [Data Protection statement](#) and/or the [Council Tax Privacy Notice](#).

|                            |  |
|----------------------------|--|
| Full Name (BLOCK CAPITALS) |  |
| Signature                  |  |
| Date                       |  |
| Telephone                  |  |

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