

## LGSS COUNCIL TAX DISCOUNT APPLICATION - CARERS

If you provide care or support (or both) to another person or other persons, you may be disregarded for the purposes of calculating the number of adult residents at a property.

If there is only one adult resident, or if the number of adult residents is reduced to one or zero after deducting disregarded persons, a discount from Council Tax may apply.

If you think that a discount may be applicable, please complete this form and submit it to the address at the top of this letter or scan a copy to the email address at the bottom of this letter.

**Items marked with an asterisk (\*) must be completed.**

SECTION 1 – PROPERTY GIVING RISE TO THE CHARGE	
Address*	
Total number of adult residents in the property (aged 18 or over)*	
SECTION 2 – APPLICANT (The Person liable to pay the Council Tax)	
Title*	
Forename*	
Surname*	
Address (if different from above)	
Telephone Number*	
Mobile Number	
Email Address*	
Reference Number	
SECTION 3 – THE PERSON RECEIVING CARE	
Title*	
Forename*	
Surname*	
Date of Birth*	
From what date has care been provided?	
THE CARER AND THE PERSON RECEIVING CARE	
<p><i>Please read the following carefully.</i></p> <p>If the Carer is providing care or support to another person or other persons and is <b>employed by a Public Authority or Charitable Organisation to do so</b>, please ask your Employer to complete Section A.</p> <p>If the Carer is providing care or support to another person or persons, but is <b>not employed to do so</b>, please complete Section B.</p>	

Telephone: 01908 253794

Email: [counciltax@milton-keynes.gov.uk](mailto:counciltax@milton-keynes.gov.uk)

Website: <http://milton-keynes.gov.uk/Council-Tax>

<b>SECTION A – PERSON EMPLOYED TO PROVIDE CARE OR SUPPORT</b>	
Name of Employer	
Address of Employer	
Name of Carer	
Number of hours care or support per week is the Carer contracted to provide?	
Where the employer is a Charity, was the introduction to the person receiving care or support made by that Charity?	<b>YES / NO</b>
What is the Carer’s weekly payment for providing such care or support?	<b>£</b>
Is the Carer required to reside in premises provided by or on behalf of the employer for the better performance of his/her duties?	<b>YES / NO</b>
<b>SECTION B – PERSON PROVIDING CARE OR SUPPORT BUT NOT EMPLOYED TO DO SO</b>	
Name of Carer	
Does the Carer reside with the person for whom he/she is providing care or support?	<b>YES / NO</b>
How many hours care or support per week does the Carer provide?	
What is the relationship between the Carer and the person receiving care or support (if any)?	
Is the person receiving care or support entitled to one of the following, or would he/she be entitled if he/she had not reached pensionable age? (please tick as appropriate)	<p><input type="checkbox"/> The higher rate attendance allowance under Section 65 of the Social Security Contributions and Benefits Act 1992</p> <p><input type="checkbox"/> An increase in the rate of disablement pension under Section 104 of that Act, or</p> <p><input type="checkbox"/> An increase in a constant attendance allowance in accordance with Article 14 of the Personal Injuries (Civilians) Scheme 1983 or Article 14(1)(b) of the Naval, Military and Air Forces (Disablement and Death) Service Pensions Order 1983</p>

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Revenues Department  
Milton Keynes Council  
PO Box 5327  
Civic Offices  
1 Saxon Gate East  
Central Milton Keynes  
MK9 3ZA

**If you ticked any of the boxes, a photocopy of the benefit award notice or allowance must be enclosed with this form via postal submission**

NB. Discounts and reductions may also apply in other cases, for example, if a person is severely mentally impaired or disabled, which would affect entitlement to discount granted as a result of this application. A dwelling left empty by carers and a dwelling left empty by someone who has moved to receive care elsewhere is also exempt. Please contact us for more information in these cases.

### Declaration

I confirm that the information given above is, to the best of my knowledge, true and accurate. I also undertake to notify the Council within 21 days of any change of circumstances which may affect my entitlement to the discount or exemption and that failure to do so may result in a £70 penalty being incurred.

Milton Keynes Council collects and uses information about you to calculate and collect the Tax in accordance with The Local Government & Finance Act 1992. Full details about how we use this data and the rights you have around this can be found at [www.milton-keynes.gov.uk/privacy](http://www.milton-keynes.gov.uk/privacy)

If you have any data protection queries, please contact the Data protection officer at [data.protection@milton-keynes.gov.uk](mailto:data.protection@milton-keynes.gov.uk). For more information please read our corporate [Data Protection statement](#) and/or the [Council Tax Privacy Notice](#).

Full Name (BLOCK CAPITALS)	
Signature	
Date	
Telephone	

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