



FLOWERS CEREMONY PROCESS DURING COVID19

The safety of our staff, the couples and their guests are paramount during the covid19 pandemic and as restrictions reduce. To ensure we do everything possible to limit contact and interaction that could cause the spread of the virus we have had to make certain changes to the way a ceremony is delivered.

The Registrars will wear protective face masks and shields and will maintain a social distance of two metres from all attendees at all times.

Ceremony preliminaries

It is a requirement for the couple to meet with the Registrars immediately before the ceremony, the couple can choose to have this meeting separately. Please arrive no more than 20-30 mins ahead of your ceremony.

The couple can enter the ceremony room together, separately or accompanied (we would suggest these are people you interact with often).

Ceremony

The ceremony options have returned to normal; couples will have the choice of the declaration and contracting words and the option of extra vows and promises.

A reading or poem will be permitted, a CD with music can be provided. The couple may ask a guest to have 1-3 songs on their own device to play via Bluetooth if they wish (tracks and artists to be checked ahead of ceremony).

Rings will not be handled by the Registrars and we would recommend they are carried by the couple or by someone they interact with often.

All ceremonies

The room may contain a maximum of 48 guest, plus the couple. Couples should seat guests in family groups where possible and the chairs should not be moved.

The venue risk assessment shows the attendee numbers permitted considering air circulation and health and safety. This is the maximum number for all bookings.

We advise that children do not attend where possible; if they do attend children will need to be seated with an adult at all times/remain in their pushchairs and count in the guest numbers above.

The maximum number does not include the Registrars or professional photographer.

Face coverings/masks

Everyone should sanitise their hands as they enter the building. We recommend a face covering or mask is worn by those that can. The bride/groom/partners will need to remove these for the pre-interview and ceremony.

Anyone conducting a reading should consider using a face covering.

If either you or any of your guests are unwell or required to self-isolate, please contact us to reschedule your ceremony. You must not attend our offices.

Building restrictions

At this time there is no parking by the door for the couple, paid for parking is available behind the building.

The garden is in use by staff during the week; however, the couple can spend a short time for photographs (no food or drink is permitted) if they wish, being mindful that staff may be in the area.

At weekends it may be used for a short time after your ceremony for photographs (no drink or food is permitted).

Only bio-degradable confetti can be used.

Test and Trace

The couple may wish to encourage everyone to check in using the test and trace barcode up on site.

These restrictions are necessary to ensure that the Registration Service complies with council building rules and government advice to help keep everyone as safe as we can whilst fulfilling our statutory duties. Thank you for your understanding and support.