



VENUE CEREMONY PROCESS DURING COVID19

The safety of our staff, the couples and their guests are paramount during the Covid19 pandemic and as restrictions reduce. To ensure we do everything possible to limit contact and interaction that could cause the spread of the virus we have had to make certain changes to the way a ceremony is delivered.

The Registrars will wear protective face masks and shields and will maintain a social distance of two metres from all attendees at all times. This must be accommodated by the venue.

Ceremony preliminaries

It is a requirement for the couple to meet with the Registrars immediately before the ceremony, the couple can choose to have this meeting separately. Please ensure you are at the venue at least 30 mins ahead of your ceremony time.

The couple can enter the ceremony room together, separately or accompanied (we would suggest these are people you interact with often).

Ceremony

The ceremony options have returned to normal; couples will have the choice of the declaration and contracting words and the option of any extra vows. Two readings or poems will be permitted, along with music that should be provided to the venue.

Rings will not be handled by the Registrars and we would recommend they are carried by someone they interact with often.

Children will need to be seated with an adult at all times.

The room may contain the maximum number shown in the venues updated risk assessment.

Check with your venue if the Registrars, and anyone working in an official capacity, are included in these numbers. All children will be.

Face coverings/masks

Everyone should continue to sanitise their hands as they enter the building. We recommend a face covering or mask is worn by those that can. The bride/groom/partners will need to remove these for the pre-interview and ceremony if they wear one.

Anyone conducting a reading should consider using a face covering.

If the couple or any guests are unwell or required to self-isolate, the couple should contact us to reschedule their ceremony.

Test and Trace

The couple may wish to encourage everyone to check in using the test and trace barcode on site/or checking in system the venue uses.

These restrictions are necessary to ensure that the Registration Service complies with health and safety and government advice to help keep everyone as safe as we can whilst fulfilling our statutory duties. Thank you for your understanding and support.