

Please complete all sections of this form and return to:
Home Ownership, Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ

Address:

Please circle your preferred payment date

Monthly

1st

15th

Instruction to your Bank or Building Society to pay by Direct Debit

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

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Instruction to your Bank or Building Society

Please pay Milton Keynes Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Milton Keynes Council and, if so, details will be passed electronically to my Bank/Building Society.

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Service Charge Reference Number

Signature(s)

Date

* Please allow 10 working days for the Direct Debit to commence

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer.



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank and Building Society.
- If the amounts to be paid or the payment dates change Milton Keynes Council will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Milton Keynes Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.