

## GUIDANCE NOTES

02/2019

### Bletchley – Resident/Visitor Permit (Virtual Permit)

#### Eligibility: Resident

Each resident, over the age of 17, residing at one of the addresses below and the user of a vehicle, may apply for a resident's parking permit. In addition, each **household** may apply for 1 visitor parking permit.

#### Permit Zones

**Zone 13** = Windsor St / Oliver Rd / Duncombe St / Clifford Ave, Osborne St / Sandringham Place / Water Eaton Rd

**Zone 14** = Denmark St / George St / Church St / Victoria Road and No 64 Watling Street.

**Zone 15** = Durrans Court

**Zone 16** = Regent St / Bedford St / St. Martins St / Oxford St

**Zone 17** = Brooklands Rd

**Zone 18** = Leon Avenue

**Zone 19** = Tavistock St

**Zone 20** = Stuart Close

**Zone RP1** = Downing Close/Girton Way

**Zone 23** = Corfe Crescent

#### Proof of Residency

Applicants are required to provide a copy of the vehicle registration (V5C) registered for the address for which you are applying for a permit and two documents verifying the application address e.g. Driving licence/lease agreement, Formal Tenancy Agreement (accepted on initial application only), Utility Bill, Bank Statement (please note that these must be dated within **3 months**)

Proof of residence must be provided before your application can be approved. The Council reserves the right to request further proof of residence if necessary.

**Permits are not valid in any other type of parking bay and are not transferable from Zone to Zone.**

### Where the Permit is Valid:

Permit  
shown



holders are only authorised to park where the corresponding code on the permit is displayed on posted signs within the Zone eg: Leon Avenue

Failure to purchase a valid virtual electronic parking permit when parked in a permit zone may result in the issue of a Penalty Charge Notice.

### Change of Vehicle (VRM):

If you change your vehicle during the validity of your parking permit, you must log into your account and change the vehicle details to update your permit.

### Vehicle Eligibility:

A Resident parking permit may be used in the following types of vehicles.

- i) A passenger vehicle, which carries no more than 12 passengers.
- ii) A goods vehicle weighing less than 3.5T gross laden weight.

Permits are not valid for trailers. It is prohibited for any street trader vendor's vehicle to be parked or operate from any parking place.

### Renewal:

It is your responsibility to renew your permit. Applications for renewals should be made at least 5 days prior to the expiry of your permit to allow the application to be processed.

Apply here: <https://permits.paysmarti.co.uk/acct/miltonkeynes>

For any permit queries please email [miltonkeynespermits@imperial.co.uk](mailto:miltonkeynespermits@imperial.co.uk)

### General Data Protection Regulation

How we keep your personal information safe.

Under the General Data Protection Regulation Act Milton Keynes Council has a legal duty to protect any information we collect from you.

For more information about how we use your personal data please visit [www.milton-keynes.gov.uk/highways-and-transport-hub/parking/parking-privacy-notice-for-parking-services](http://www.milton-keynes.gov.uk/highways-and-transport-hub/parking/parking-privacy-notice-for-parking-services)