

High Hedges Application Form

Part 8 of the Anti Social Behaviour Act 2003

Before completing this form please read the enclosed information and guidance sheet.
Please use **BLOCK CAPITALS** and black ink. You must pay a fee when you send in this form.

High Hedges Data Protection Privacy Statement

We collect and use information about you so that we can provide you with services to determine High Hedge complaints under Part 8 of the Anti-social Behaviour Act 2003 and the High Hedges Regulations 2005. Full details about how we use this data and the rights you have around this can be found at www.milton-keynes.gov.uk/privacy. If you have any data protection queries, please contact the Data Protection Officer at data.protection@milton-keynes.gov.uk

For office use: Application No	Fee.
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1a. Who's who / The Parties **Applicants Details**

1b. Address of site where hedge is growing and name of person living there (if known)

1c. Details of the person who owns the land where the hedge is situated (if different from above and if known)

Name:

Address:

Tel:

E-mail:

2. Criteria for making an application

Is the hedge more than 2 metres above ground level YES / NO

Does the hedge comprise mainly evergreen or semi-evergreen species YES / NO

Is the hedge made up of 2 or more trees/shrubs YES / NO

Is the property that is affected a residential property YES / NO

If you have answered 'NO' to any of the questions in this section, the criteria have not been met and so the Council cannot consider your application.

3. Attempts to resolve the dispute

Please tick all boxes that apply and give details below. (Continue on back page if required)

Letters

Telephone calls

Face to face conversations

Mediation Services

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If you have not tried the above the council might not proceed with your application.

4. Grounds of Complaint

Please describe the problems experienced as a result of the height of the hedge. *(Continue on back page if required)*

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5. Previous application to the Council

Has a formal application been made to the Council before about the hedge

YES / NO

If you have ticked 'YES', do you know the date and/or reference number of the Council's decision letter?

Date

Ref No:

What has changed since the Council last looked at this?

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If nothing has altered, the Council might not proceed with your application.

6. An officer of the council will need permission to enter your land would you agree to this:

YES / NO (delete as applicable)

(The Officer can only enter your land by invitation if you refuse, or ask the officer to leave this could jeopardise your application)

7. Supporting documents (Please attach)

	Tick box
1. A location plan showing the hedge, and surrounding properties	<input type="checkbox"/>
2. A Photo of the hedge.	<input type="checkbox"/>
3. Copies of any documentation/correspondence as evidence of steps taken to settle the dispute by negotiation.	<input type="checkbox"/>
4. Payment.	<input type="checkbox"/>

I confirm that I have completed as much of this form as I can and that, to the best of my knowledge, the information provided is accurate.

Signed: Date:

Please also send a completed copy of this form to the people identified in Section 1b/1c.

Tick box to show you have done this

Please return to:

High Hedges, Parks and Open Spaces
Milton Keynes Council
FREEPOST ANG 7121
Milton Keynes
MK9 3ZZ

