



GUIDANCE NOTES

Oldbrook Resident / Visitor (Virtual Permit)

Eligibility:

Any Oldbrook resident who lives in the streets below, over the age of 17 years, and who is the user of a vehicle that is registered to the applicants address may apply for a resident permit and one visitor permit per household

Appleyard Place, Barnes Place, Barrington Mews, Boycott Avenue, Bridgeford Court, Cartwright Place, Douglas Place, Evans Gate, Grace Avenue, Hutton Avenue, Johnston Place, Kirkstall Place, Larwood Place, Leyland Place, Milburn Avenue, Oldbrook Boulevard (1-247 odd numbers only), Richardson Place, Shackleton Place, Sutcliffe Avenue, Tyson Place, Wardle Place and Verity Place.

Proof of residence and vehicle ownership must be provided before your application can be approved. The Council reserves the right to request further proof of residence or vehicle ownership if necessary.

Proof of Residency:

Applicants are required to provide a copy of the vehicle registration (V5C) registered for the address for which you are applying for a permit and two documents verifying the application address e.g. Driving licence/lease agreement, Formal Tenancy Agreement (accepted on initial application only), Utility Bill, Bank Statement (please note that these must be dated within **3 months**)

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Vehicle Eligibility:

A parking permit may be used in the following types of vehicle:

A passenger vehicle, which carries no more than 12 passengers.

A goods vehicle weighing less than 3.5T gross laden weight.

Permits are not valid for trailers. It is prohibited for any street trader vendor's vehicle to be parked or operate from any parking place.

Where the Permit is valid:

There are many different parking restrictions within Oldbrook and it is important to ensure you are aware of the areas where you are permitted to park with a valid permit.

Resident permit holders are authorised to park where the code below is displayed, and on posted signs in Oldbrook, Milton Keynes. Permits are not valid in any other type of parking space.

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Change of Vehicle (VRM):

If you change your vehicle during the validity of your parking permit, you must log into your account and change the vehicle details to update your permit.

Renewal:

It is your responsibility to renew your permit. Applications for renewals should be made at least 5 days prior to the expiry of your permit to allow the application to be processed.

Apply here: <https://permits.paysmarti.co.uk/acct/miltonkeynes>

For any permit queries please email miltonkeynespermits@imperial.co.uk

General Data Protection Regulation

How we keep your personal information safe.

Under the General Data Protection Regulation Act Milton Keynes Council has a legal duty to protect any information we collect from you.

For more information about how we use your personal data please visit www.milton-keynes.gov.uk/highways-and-transport-hub/parking/parking-privacy-notice-for-parking-services