



# **REVENUE BUDGET 2012/13 CAPITAL PROGRAMME 2012/15**

For the year 1<sup>st</sup> April 2012 - 31<sup>st</sup> March 2013





## Foreword

Welcome to the 2012/13 edition of the Milton Keynes Council Budget Book, setting out the Council's planned use of resources to achieve its policy objectives. It brings together core budget data and highlights key issues facing the authority in the 2012/13 financial year.

A new Corporate Plan has been produced following a period of public and partner consultation. This new plan sets out a vision and outcomes for Milton Keynes together with a series of priority actions to provide a shared framework for both the Council and its partner organisations. The budget for the Council has been formulated to ensure that the resources support these priorities.

The key themes of the Corporate Plan are:

**World Class MK** – we aim to increase the international and national standing of Milton Keynes by building on our strengths and unique qualities so that businesses and people are attracted to live and work here as well as stay.

**Living in MK** – our aim is that all those living in Milton Keynes should enjoy happy and fulfilled lives, and be safe from harm and neglect and achieve their full potential. We aim to have strong communities with a sense of pride and to strive to meet the ambitions and needs of local citizens.

**Working in MK** – we aim to bring people, jobs and industries to Milton Keynes to improve the strength and resilience of the local economy. We also aim to improve the skills and opportunities of all people in Milton Keynes and help them into work.

**Visiting MK** – we aim to make Milton Keynes a premier visitor destination with a safe and effective transport system which is accessible regionally, nationally and internationally.

**Cleaner, Greener, Safer and Healthier MK** – we aim to improve health and well-being, reduce health inequalities and work with partners to reduce crime and disorder to improve the quality of life in Milton Keynes. We will also aim to improve the range and quality of housing and embrace the open green spaces.

The budget has been determined against a background of tough economic conditions and a continued reduction in Local Government Funding. In order to deliver the Council's aspirations as set out in the Corporate Plan, meet its statutory requirements and also be attentive to the needs of its communities, we have taken a proactive and strategic approach to managing our resources. Wherever possible we have made savings through driving down costs and improving the efficiency of the Council, we are also working on organisational transformation to identify alternative ways of delivering services and to reduce costs.

In December 2011/January 2012 the Council consulted local people on specific budget proposals. The findings from this consultation were considered by our Councillors to inform their final budget decision, which included agreeing a Council Tax freeze for the 2012/13 financial year.

The proposed changes to services included in the 2012/13 budget are set out in this Budget Book. Further transformation of the council will develop throughout the year.

This publication, together with the Corporate Plan, can be found on Milton Keynes Council's website [www.milton-keynes.gov.uk](http://www.milton-keynes.gov.uk).

Tim Hannam  
Corporate Director Resources

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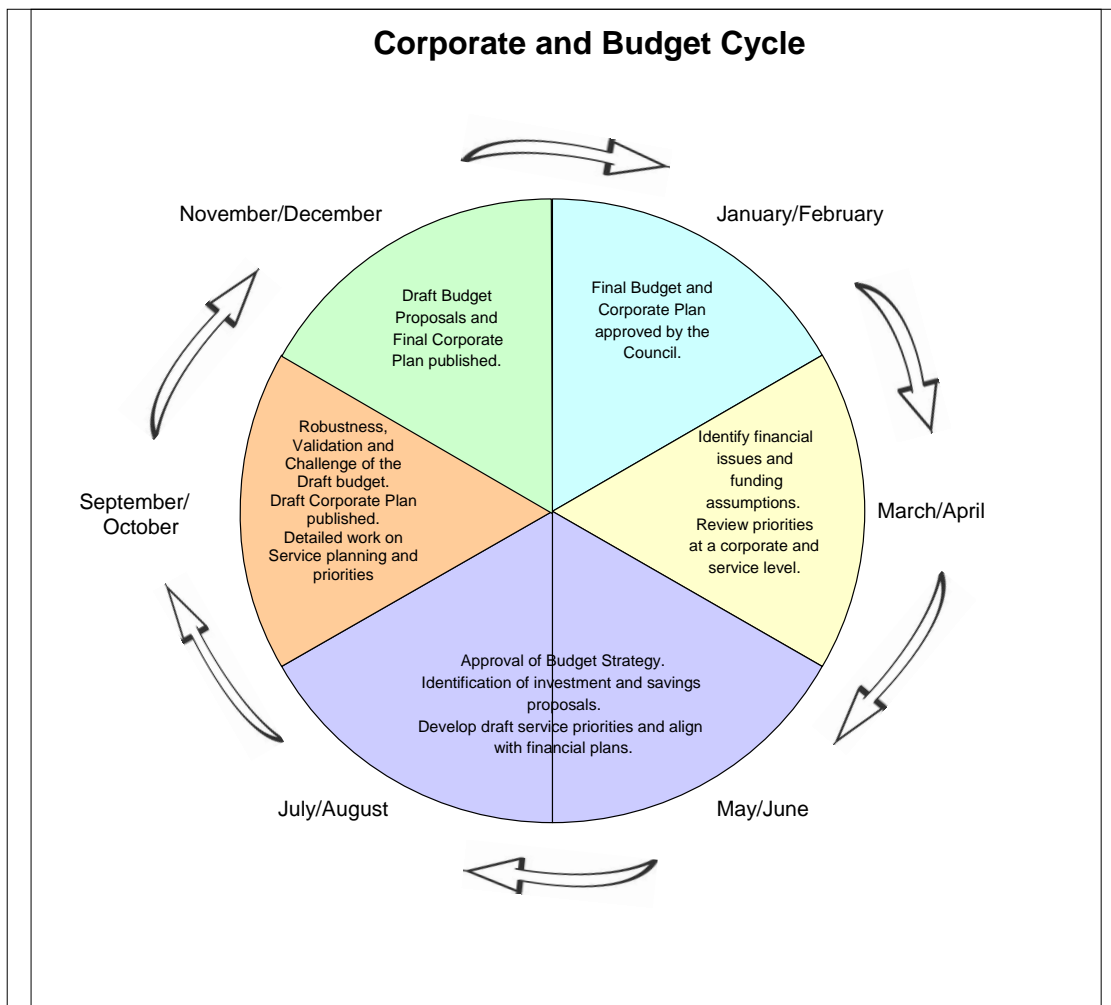
# 1. How was the Council's 2012/13 budget set?

## Planning Cycle

The Council is working to improve the links between the corporate and service planning processes, and the Medium Term Financial Plan (MTFP) and annual budget processes. This is to ensure that the budget reflects the priorities of the council and that service plans explain consistently how priorities will be delivered with the resources available. The refreshed Corporate Plan sets out what the council will deliver, and the outcomes that will be achieved with the resource available. The MTFP produces the framework for resource allocation decisions to support the delivery of the Corporate Plan. The annual budget is a reflection of the first year of both of these plans.

The budget, MTFP and the Corporate Plan have been developed as part of an integrated and iterative process to ensure consistency between financial resource allocation and planned service outcomes. The Corporate Plan is underpinned by more detailed service plans, to give a more detailed link between resources (including financial) and outcomes. The service planning process sets clear performance, outcomes and objectives. Managing the delivery of the "golden thread" has been enhanced through the development of a basket of outcomes that can be linked to service delivery and budget monitoring.

The table below summarises the 2012/13 Corporate Planning and Budget Process:





## Setting the Council's Budget

### Principles underpinning the Budget Strategy

The Council's financial vision is as follows:

"To achieve a stable financial position going forward where:

- Finances are aligned to our key priorities
- We have reliable and robust financial information
- Management of resources is well controlled and effective throughout the year"

This financial vision is underpinned by 8 key principles. These are set out in detail on page 12

The Budget for 2012/13 was set against a background of tough economic conditions including one of the most severe financial settlements from Government. The Council continues to address these financial challenges by undertaking a proactive, strategic approach to its medium term financial planning and will continue to address the funding gap through the following:

- Delivering savings through the Organisational Transformation Programme.
- Renegotiating the Council's contracts to improve value for money and reduce costs.
- Improving efficiency and opportunities for cost reduction, through improved procurement, commissioning and shared services.
- Implementation of proposals agreed under Working Better Together and further review work on other aspects of the contract with Mouchel Business Services.
- Generation of additional income through new opportunities and changes to current fees and charges.
- Consideration of the transfer of some services to those who are best placed to deliver them e.g. Parish Councils and Voluntary Organisations.
- Focussing service delivery on Council priorities, which may result in some services either ending or being reduced.

### Resourcing our Priorities

The Council has identified a number of demographic and economic issues which will have an budgetary impact at both a corporate and service level. These include:

- A projected 40% increase in over 75 year olds over the next 5 years, whose care needs are likely to be higher.
- A position of high inflation even though growth in the economy remains weak, which increases costs and also continues to suppress interest rates.
- Energy costs which continue to rise well above current rates of inflation.
- The population of children and young people aged 0 – 19 years is anticipated to increase by 16% over the next 10 years at 1,000 a year. This increase in pupils and children in Milton Keynes will impact across all areas of Children's Services; from the number of school places that are required to the number of children placed in care.





The Council's budget principles require provision for future liabilities. There are three key issues which require future financial provision. In order to smooth the future impact of these known liabilities, these items are being built into the revenue budget on an incremental basis in advance of when costs will be incurred. This means funding will be available in the base budget position when required, but these items will be used on a one-off basis in the interim to fund one-off pressures. These items have been treated as follows:

- **Pension Fund Contributions** – The Pension Fund is administered by Buckinghamshire County Council. On a national level, the Government entered into a programme of reform of all public sector pension schemes in late 2010/11. An agreement has been reached between the Local Government Association and trade unions on the core parameters of a revised scheme which will be introduced in April 2014, with regulations being in place by April 2013.

The setting of regulations in March 2013 will enable the Actuary to undertake its next triennial valuation taking these into consideration. This revaluation will form the basis for updating pension costs for the three years commencing 2014/15. In recognition that the detail of the revised scheme remains unknown and in anticipation of a potential increase in the pension fund liability particularly as a result of investment market uncertainty, an increase of 0.5% has been included in the base budget for 2012/13 and 1% for all future years.

- **Residual Waste Treatment Project** – The Council is developing a project to address residual waste treatment needs, which will be funded by prudential borrowing. Until such time that the final costs are confirmed, an increase of £0.5m will be included each year.
- **Revenue Contributions to Capital Outlay (RCCO)** – In order to address the long term repair and maintenance issues surrounding the Council's asset base, the base budget includes an additional £1m each year to enable the Council to make informed choices on how to address the work required repairing its assets.

Providing for these future liabilities is sound financial management and ensures that we are anticipating our future liabilities and making provision for sustainability in our budget planning forecasts. The major benefit is that the Council smoothes the introduction of these new liabilities into the base budget in advance of their occurrence, whilst allowing the resources to be either held on the balance sheet to further manage the impact of the change or to use as a resource to fund one-off expenditure pressures.

All reasonable steps have been taken to ensure that the budget is robust. However, it is inevitable that there are a number of risks which must be managed, for example the delivery of the savings required. A risk register has been created which identifies the potential risk areas, risks will be reviewed and managed through the budget monitoring and MTFP process.

## 2. Budget Monitoring

Income and expenditure is monitored throughout the year and compared to the budget. Regular monitoring reports are presented to Cabinet detailing the overall revenue and capital performance against budget and forecasting the likely outturn position. Expenditure must be contained within the budgets agreed by full Council (i.e. cash limits). Any expenditure variation from the agreed budgets is only permitted if Virement rules governing the transfer of funds from one budget to another have been followed.

The regular monitoring reports will continue to include an indication of financial risk within the budget.

In addition to the financial information, this budget book includes activity data for each of the Council's key service areas. Throughout 2012/13, Corporate Directors, Assistant Directors and Budget Managers will monitor actual activity against the expected activity. Any significant financial pressures or savings caused by a change in activity will be reported to Members.



### 3. Central Government Funding

For medium term planning purposes, national headline figures have been used to project future grant funding levels for Milton Keynes. These are based on national average funding reductions outlined in the provisional Local Government Finance Report. There are a number of issues which will impact on the final funding Milton Keynes receives; these are:

- Local Government Resource Review
- Academies Transfer Adjustment
- New Homes Bonus Grant
- Public Sector Pay Freeze
- Data changes affecting the baseline position

Further reductions are anticipated to the Formula Grant and in the absence of detailed information, a number of assumptions have been made in order to calculate future grant levels for Milton Keynes.

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Forecast Formula Grant (£m)	88.490	81.611	77.175	69.193	62.412	58.168
Reduction (£m)		(6.879)	(4.436)	(7.982)	(6.781)	(4.244)
Percentage Reduction (%)		(7.8%)	(5.4%)	(10.3%)	(9.8%)	(6.8%)

### 4. Structure of the Council

On 1 July 2011, the Council's Directorates were reconfigured into nine Service Groups and a Corporate Core. This Budget Book reflects the new structure of the Council. Under the new arrangements the Corporate Leadership Team have collective responsibility to lead the budget challenge process and monitor performance management across the Council.





## 5. Revenue Budget 2012/13, General Fund and Council Tax Summary

Table 1: The Council's Budget Requirement

	Budget 2012/13 £'m	Band D Council Tax £
<b>BUDGET REQUIREMENT 2011/12</b>	<b>199.565</b>	<b>1,389.02</b>
Increase in pay costs	0.915	
Other inflationary increases	2.895	
Increase in Fees and Charges income	(0.985)	
Demographic Growth	3.831	
Other Pressures	6.363	
Savings/Income Proposals	(12.809)	
<b>BUDGET REQUIREMENT 2012/13</b>	<b>199.775</b>	<b>1,391.91</b>
<b>Funded From:</b>		
Formula Grant	(81.611)	
Early Intervention Funding	(11.155)	
Learning Disability & Health Reform Grant	(3.307)	
Use of one-off funding	(1.420)	
Sustainability Items (as one-off funding)	(3.597)	
Council Tax Freeze Grant (2011/12 Grant guaranteed for next 3 years)	(2.300)	
Council Tax Freeze Grant (2012/13 only)	(2.300)	
Council Tax	(94.084)	
<b>TOTAL FINANCING</b>	<b>(199.775)</b>	



## 6. General Fund: Objective Summary

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b>SERVICE BUDGETS</b>			
Children & Families (Schools)	160,713,000	160,690,000	200,438,494
Resources: Finance, HR & Governance Group	10,785,713	10,394,025	9,003,458
Resources: Public Access Group	284,537	160,975	32,706
Adult Social Care & Health Group	60,223,022	59,552,305	62,779,708
Housing and Community Group	2,355,365	2,499,705	2,317,895
Community Facilities Unit	12,812,309	13,036,200	12,262,344
Neighbourhood Service Group	31,502,413	31,786,532	28,337,615
Children & Families: Integrated Support and Social Care	43,169,473	43,176,632	42,220,519
Children & Families: Education, Effectiveness and Participation	22,339,610	22,785,223	21,935,882
Planning, Economy & Development Group	2,040,387	2,104,332	2,083,059
Highways & Transportation Group	19,750,244	20,032,436	18,037,943
Corporate Core	2,037,195	2,068,287	2,157,332
<b>Net Cost of Services</b>	<b>368,013,267</b>	<b>368,286,651</b>	<b>401,606,955</b>
Dedicated Schools Grant	(160,713,000)	(160,690,000)	(200,438,494)
<b>Net Total Cost</b>	<b>207,300,267</b>	<b>207,596,651</b>	<b>201,168,461</b>
<b>LEVIES</b>			
Flood Defence	131,821	131,821	132,772
Drainage Board	306,801	306,801	312,160
<b>Total Levies</b>	<b>438,622</b>	<b>438,622</b>	<b>444,932</b>
<b>DEBT FINANCING AND INTEREST CHARGES</b>	22,490,192	21,603,000	21,306,800
<b>ASSET RENTALS/DEPRECIATION INCLUDED IN SERVICE BUDGETS</b>	(33,126,075)	(33,126,075)	(33,221,896)
<b>CORPORATE ITEMS</b>			
One-off pressures	0	0	4,953,339
Pay Inflation	0	0	814,193
Corporate Pressure	3,413,000	3,324,000	0
Corporate Savings	(1,730,001)	(1,119,000)	(350,000)
Sustainability Items	779,000	779,000	4,659,112
<b>Total Corporate Items</b>	<b>2,461,999</b>	<b>2,984,000</b>	<b>10,076,644</b>
<b>BUDGET REQUIREMENT</b>	<b>199,565,005</b>	<b>199,496,198</b>	<b>199,774,941</b>
Parish Precepts	4,997,081	4,997,081	5,243,119
<b>TOTAL EXPENDITURE</b>	<b>204,562,086</b>	<b>204,493,279</b>	<b>205,018,060</b>
Formula Grant	(88,490,842)	(88,490,842)	(81,611,358)
Early Intervention Funding	(10,151,908)	(10,151,908)	(11,155,400)
Council Tax Freeze Grant (2011/12 Grant guaranteed for next 3 years)	(2,300,000)	(2,300,000)	(2,300,000)
Council Tax Freeze Grant (2012/13 only)	0	0	(2,300,000)
Learning Disability & Health Reform Grant	(3,307,482)	(3,307,482)	(3,307,482)
Net call on Collection Fund	(97,851,854)	(97,851,854)	(99,326,820)
Use of one-off funding	(2,460,000)	(2,460,000)	(1,420,000)
Sustainability Items (as one-off funding)	0	0	(3,597,000)
<b>TOTAL FUNDING</b>	<b>(204,562,086)</b>	<b>(204,562,086)</b>	<b>(205,018,060)</b>
<b>(SURPLUS) / DEFICIT</b>	<b>(0)</b>	<b>(68,807)</b>	<b>(0)</b>

\*Based on Period 10 - January 2012



## 7. General Fund: Service Group Subjective Summary

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b>Expenditure</b>			
Employee Costs	79,428,609	79,936,877	76,930,138
Premises Costs	33,231,964	32,776,063	32,562,698
Transport Costs	14,826,029	16,722,784	14,938,068
Supplies & Services	75,240,850	81,845,007	80,113,327
Third Party Payments / Transfers	321,668,189	329,553,769	318,897,777
Services received from other departments	8,884,321	10,775,630	7,722,685
<b>TOTAL EXPENDITURE</b>	<b>533,279,962</b>	<b>551,610,130</b>	<b>531,164,693</b>
<b>Income</b>			
Government Grants	(287,119,939)	(294,938,039)	(287,826,059)
Other Grants & Contributions	(10,135,330)	(8,903,552)	(10,261,566)
Fees & Charges	(39,001,713)	(49,610,305)	(41,618,342)
Services provided to other departments	(18,458,136)	(18,806,310)	(18,433,650)
<b>TOTAL INCOME</b>	<b>(354,715,118)</b>	<b>(372,258,206)</b>	<b>(358,139,617)</b>
Contributions to Reserves	763,012	1,396,720	635,000
(Transfer from) Reserves	(220,000)	(1,348,644)	(220,000)
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>179,107,855</b>	<b>179,400,000</b>	<b>173,440,076</b>
Capital Charges	33,126,074	33,129,063	33,221,898
Allocation of Central and Departmental Overheads	(4,933,663)	(4,932,411)	(5,493,513)
<b>NET EXPENDITURE</b>	<b>207,300,267</b>	<b>207,596,651</b>	<b>201,168,461</b>

\*Based on Period 10 Forecast (January 2012)



## 8. General Fund: 2012/13 Budget analysis by Service Group

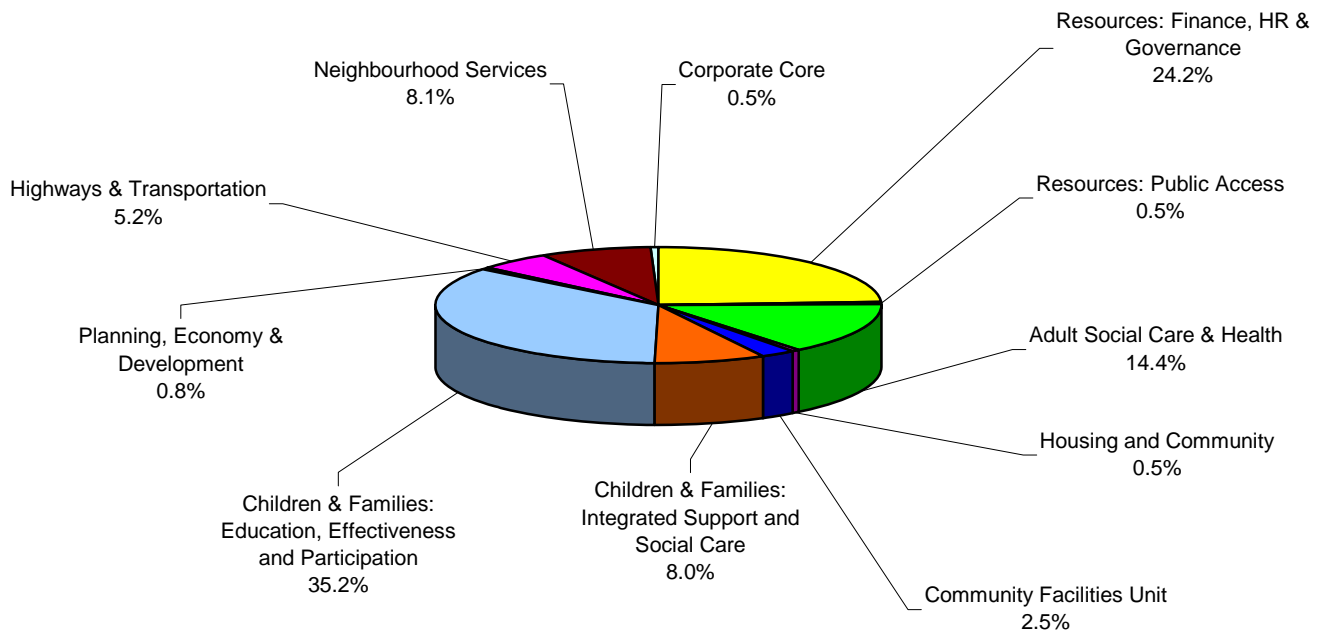
	Resources: Finance, HR & Governance £	Resources: Public Access £	Adult Social Care & Health £	Housing and Community £	Community Facilities Unit £	Neighbourhood Service £	Children & Families: Integrated Support and Social Care £	Children & Families: Education, Effectiveness and Participation £	Planning, Economy & Development £	Highways & Transportation £	Corporate Core £
Employee Costs	8,681,896	880,250	17,938,977	1,239,969	2,712,732	9,949,424	16,039,963	12,532,002	2,848,101	1,815,444	2,291,380
Premises Costs	610,740	3,070,406	362,756	92,670	848,260	22,290,369	322,550	757,626	0	4,131,383	75,938
Transport Costs	150,342	5,910	682,631	15,107	61,679	2,165,160	481,633	4,242,624	16,720	7,109,617	6,645
Supplies & Services	26,333,225	2,832,798	18,114,289	678,101	2,349,286	4,804,912	4,934,069	15,773,984	356,202	3,187,531	748,930
Third Party Payments / Transfers	116,813,945	0	36,662,625	29,209	721,459	0	17,720,820	146,949,719	0	0	0
Services received from other departments	398,539	47,391	473,490	278,483	805,741	1,398,638	1,026,626	977,553	102,462	2,121,368	92,394
<b>TOTAL EXPENDITURE</b>	<b>152,988,687</b>	<b>6,836,755</b>	<b>74,234,768</b>	<b>2,333,539</b>	<b>7,499,157</b>	<b>40,608,503</b>	<b>40,525,661</b>	<b>181,233,508</b>	<b>3,323,485</b>	<b>18,365,343</b>	<b>3,215,287</b>
Government Grants	(117,014,889)	(8,000)	(157,932)	(351,000)	0	0	(1,300,730)	(168,671,826)	(321,682)	0	0
Other Grants & Contributions	(2,062,000)	0	(7,814,707)	0	0	0	(355,881)	(28,978)	0	0	0
Fees & Charges	(2,233,743)	(1,566,045)	(9,782,131)	(307,312)	(1,866,379)	(6,387,083)	(1,137,534)	(5,728,129)	(1,634,168)	(10,889,392)	(86,426)
Services provided to other departments	(4,847,538)	(1,422,489)	(14,621)	0	0	(10,446,201)	(6,555)	(535,170)	(505,441)	0	(655,635)
<b>TOTAL INCOME</b>	<b>(126,158,170)</b>	<b>(2,996,534)</b>	<b>(17,769,391)</b>	<b>(658,312)</b>	<b>(1,866,379)</b>	<b>(16,833,284)</b>	<b>(2,800,700)</b>	<b>(174,964,103)</b>	<b>(2,461,291)</b>	<b>(10,889,392)</b>	<b>(742,061)</b>
Contributions to Reserves	435,000	200,000	0	0	0	0	0	0	0	0	0
(Transfer from) Reserves	(220,000)	0	0	0	0	0	0	0	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>27,045,517</b>	<b>4,040,221</b>	<b>56,465,377</b>	<b>1,675,227</b>	<b>5,632,778</b>	<b>23,775,219</b>	<b>37,724,961</b>	<b>6,269,405</b>	<b>862,194</b>	<b>7,475,951</b>	<b>2,473,226</b>
Capital Charges	565,943	1,929,758	552,445	32,759	5,504,444	2,360,155	828,554	12,442,991	15,448	8,741,830	247,571
Allocation of Central and Departmental Overheads	(18,608,002)	(5,937,273)	5,761,886	609,909	1,125,122	2,202,241	3,667,004	3,223,486	1,205,417	1,820,162	(563,465)
<b>NET EXPENDITURE</b>	<b>9,003,458</b>	<b>32,706</b>	<b>62,779,708</b>	<b>2,317,895</b>	<b>12,262,344</b>	<b>28,337,615</b>	<b>42,220,519</b>	<b>21,935,882</b>	<b>2,083,059</b>	<b>18,037,943</b>	<b>2,157,332</b>



## 9. Service Group Totals

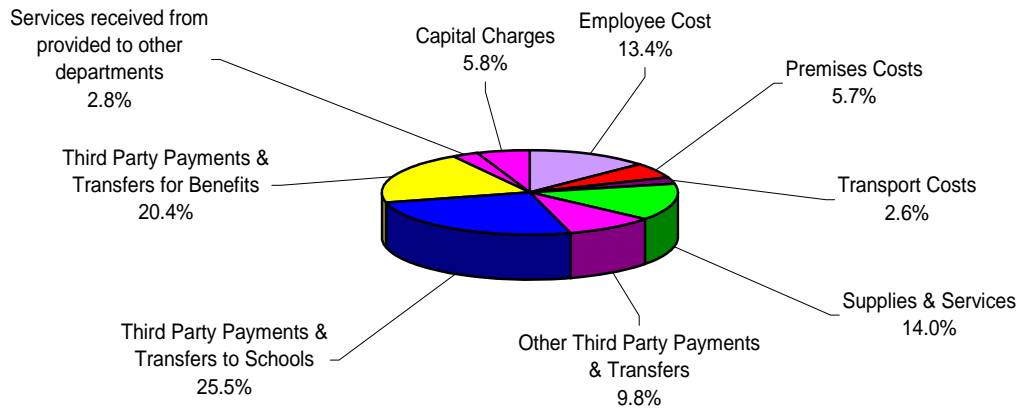
	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
Resources: Finance, HR & Governance	132,715,435	132,983,378	135,381,628
Resources: Public Access	3,340,781	3,838,933	3,029,240
Adult Social Care & Health	76,685,186	80,948,363	80,549,099
Housing and Community	3,006,303	4,446,325	2,976,207
Community Facilities Unit	14,846,846	16,230,023	14,128,723
Neighbourhood Service	47,221,163	47,799,327	45,170,899
Children & Families: Integrated Support and Social Care	45,924,486	46,708,170	45,021,219
Children & Families: Education, Effectiveness and Participation	201,749,364	206,510,321	196,899,985
Planning, Economy & Development	4,329,846	5,910,026	4,544,350
Highways & Transportation	29,717,883	33,043,768	28,927,335
Corporate Core	2,698,093	2,784,868	2,899,393
<b>Gross Service Group Expenditure Budget</b>	<b>562,235,385</b>	<b>581,203,501</b>	<b>559,528,078</b>
<b>Gross Service Group Income Budget</b>	<b>(354,935,118)</b>	<b>(373,606,850)</b>	<b>(358,359,617)</b>
<b>Net Cost of Services</b>	<b>207,300,267</b>	<b>207,596,651</b>	<b>201,168,461</b>

### Percentage of Gross Expenditure by Service Group





### Percentage of Gross Expenditure by subjective type







## 10. Medium Term Financial Planning [MTFP] Financial Principles

Our Financial Vision is as follows:

“To achieve a stable financial position going forward where:-

- Finances are aligned to our key priorities
- We have reliable and robust financial information
- Management of resources is effective throughout the year”

Our resource allocation is very heavily influenced by Government requirements and the national financial framework. A significant proportion of the services we deliver are in response to statutory and legislative requirements. We are also faced with demographic changes and inflationary cost pressures that impact on our level of funding. We therefore achieve our strategy by actively seeking ways to access additional funding, reprioritise resources and align funding with local priorities. To help us achieve this, the council has agreed underlying key principles which underpin our Medium Term Financial Plan.

1. Emerging pressures managed within existing cash limits stop Budget.
2. Spending aligned to our Key Priorities.
3. Income only included in budget where supported by robust proposals.
4. Future Liabilities are anticipated.
5. Budgets are sustainable.
6. Distinguish between Base Budget / Investments/ One-off/ Capital expenditure
7. Specific Grant Funding changes do not lead to Revenue Budget pressures (Where grant funding is made available to schemes there needs to be an explicit assessment of risk. In particular, on complex schemes where grant funding is fixed, the council needs to recognise it would have to wholly fund any overspend).
8. Reduce our dependency on Reserves to balance budget.

The Indicative MTFP Forecast is as follows:

	2012/13 £m	2013/14 £m	2014/15 £m	2015/16 £m	2016/17 £m
<b>FUNDING:</b>					
Resources from previous years	(198.794)	(196.447)	(191.175)	(183.803)	(175.482)
Reductions in Formula Grant	6.879	4.436	7.982	6.781	4.244
Change in Specific Grants	(1.003)	1.553	2.961	2.818	1.955
Council Tax Freeze Grant	(2.300)	2.300	0.000	2.300	0.000
Council Tax Increase (assumed at 2.25%)	0.000	(2.137)	(2.215)	(2.294)	(2.375)
Increase in Council Tax Base	(1.229)	(0.880)	(1.356)	(1.284)	(1.313)
<b>TOTAL FUNDING AVAILABLE *</b>	<b>(196.447)</b>	<b>(191.175)</b>	<b>(183.803)</b>	<b>(175.482)</b>	<b>(172.971)</b>
Estimated Expenditure brought forward from previous years	198.794	196.036	203.202	200.278	193.566
<b>Less savings from previous years</b>	<b>0.000</b>	<b>0.000</b>	<b>(12.027)</b>	<b>(16.475)</b>	<b>(18.084)</b>
<b>REVISED EXPENDITURE</b>	<b>198.794</b>	<b>196.036</b>	<b>191.175</b>	<b>183.803</b>	<b>175.482</b>
Pay Inflation	1.418	1.510	1.486	2.679	2.704
Contractual Inflation	2.321	2.690	2.940	1.552	1.552
Goods & Services Inflation	0.162	0.188	0.261	0.133	0.132
Income Changes	(0.125)	0.102	(0.309)	(0.255)	(0.255)
Other On-Going Pressures	7.560	7.956	7.313	6.176	6.121
One-Off Pressures	4.955	2.442	0.674	0.534	0.000
<b>Total Pressures</b>	<b>16.291</b>	<b>14.888</b>	<b>12.365</b>	<b>10.819</b>	<b>10.254</b>
Less savings	(14.095)	(5.280)	(2.588)	(0.522)	0.000
Less one-off funding for one-off pressures	(4.543)	(2.442)	(0.674)	(0.534)	0.000
<b>Total Savings and Other Funding</b>	<b>(18.638)</b>	<b>(7.722)</b>	<b>(3.262)</b>	<b>(1.056)</b>	<b>0.000</b>
<b>TOTAL ESTIMATED EXPENDITURE</b>	<b>196.447</b>	<b>203.202</b>	<b>200.278</b>	<b>193.566</b>	<b>185.736</b>
ANNUAL FUNDING GAP	0.000	12.027	16.475	18.084	12.765
CUMULATIVE SAVINGS REQUIREMENT	0.000	12.027	28.502	46.586	59.351

\* Including Parish Precepts and includes Council Tax Freeze Grant equivalent to an increase of 2.50% for 2012/13



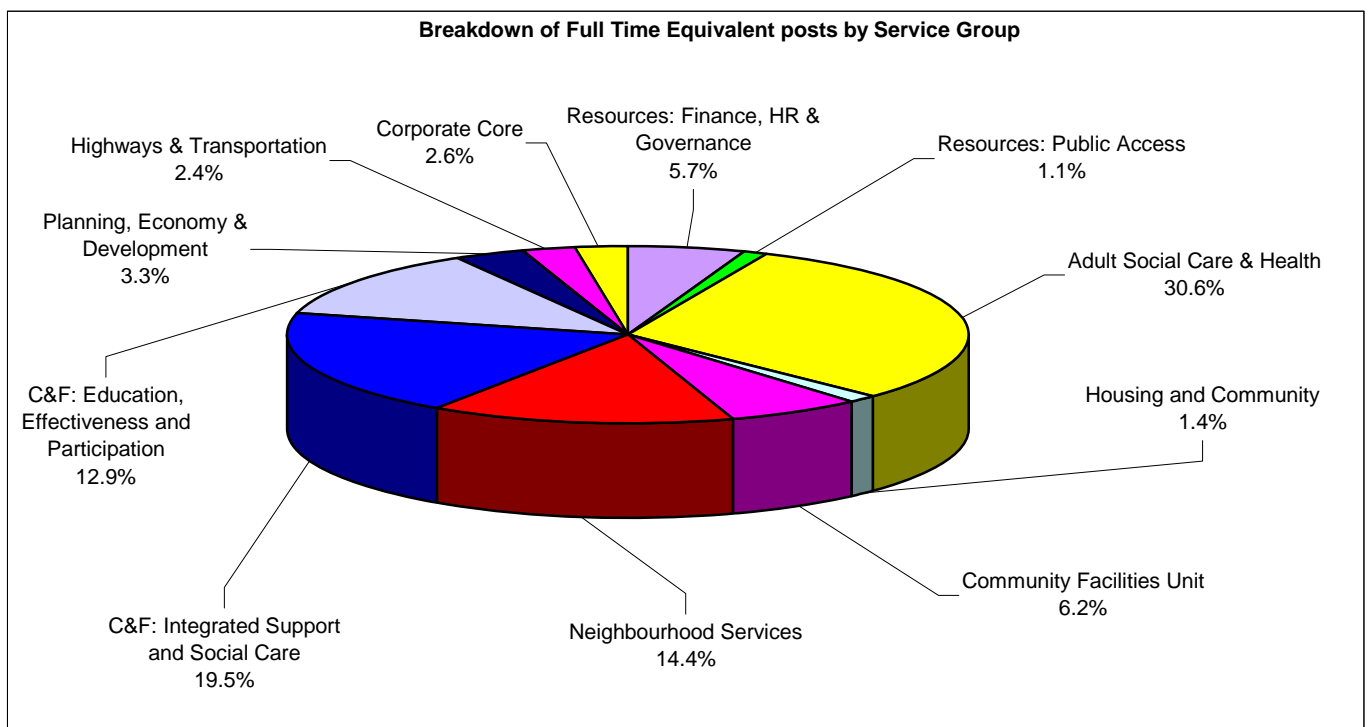
## 11. Staffing Analysis as at 1<sup>st</sup> April 2012

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget** £
Resources: Finance, HR & Governance	111.19	0.00	111.20	5,123,411
Resources: Public Access	21.09	0.00	21.09	852,239
Adult Social Care & Health	600.21	1.00	601.21	17,132,289
Housing and Community	30.09	(1.90)	28.19	1,224,899
Community Facilities Unit	126.85	(4.27)	122.59	2,851,778
Neighbourhood Services	295.23	(13.00)	282.23	9,302,655
Children & Families: Integrated Support and Social Care	386.55	(3.81)	382.74	14,751,001
Children & Families: Education, Effectiveness and Participation	302.51	(48.04)	254.47	11,330,616
Planning, Economy & Development	66.15	(1.44)	64.71	2,820,409
Highways & Transportation	50.21	(3.00)	47.21	1,805,223
Corporate Core	57.45	(6.40)	51.04	2,196,363
<b>General Fund</b>	<b>2,047.52</b>	<b>(80.87)</b>	<b>1,966.68</b>	<b>69,390,883</b>
<b>Housing Revenue Account</b>	<b>94.96</b>	<b>0.00</b>	<b>94.96</b>	<b>3,496,286</b>
<b>Total Authority FTE</b>	<b>2,142.48</b>	<b>(80.87)</b>	<b>2,061.64</b>	<b>72,887,169</b>

\* Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.

\*\*The Employee Pay Budget column includes direct salary pay budgets only for Milton Keynes Council staff (excluding agency costs and indirect employee pay budgets)





## 12. How was the 2012/13 Council Tax calculated?

There are four separate elements of the Council Tax.

Firstly, there is the element for services provided directly by Milton Keynes Council which amounts to £1,116.27 for a Band D equivalent property. This is the same as the Council Tax for 2011/12, as the council has chosen to freeze its charge.

The second element is a precept amount which is required for funding the work of the Thames Valley Police Authority (TVPA). The precept set by the TVPA in 2012/13 equates to £154.30 for a Band D property. This is the same for 2011/12.

The third element is a precept amount which is required for funding the work of the Buckinghamshire and Milton Keynes Fire Authority. The precept set by the Fire Authority in 2012/13 equates to £59.13 for a Band D property. This is the same for 2011/12.

The final element relates to the precept amount which is required for funding the work of the Town and Parish Councils which operate within the boundary of Milton Keynes. While these vary by parish, on average the precept set by the Town and Parish Councils in 2012/13 equates to £62.21 for a Band D property.

All four elements are collected by Milton Keynes Council as part of the Council Tax.

For 2012/13 the total of these elements produced an average Band D Council Tax requirement of £1,391.91.

To calculate the actual Council Tax set by Milton Keynes Council, the net expenditure for the council is divided by the number of Band D equivalent properties.

For further information on the process of setting Council Tax, please refer to the '*Council Tax and Business Rates 2012/13*' available online at [www.milton-keynes.gov.uk](http://www.milton-keynes.gov.uk).



### 13. Derivation of the Council Tax Requirement

	<b>£'000</b>
Net Expenditure Requirement	199,775
Less: Government Support	(81,611)
Less: Early Intervention Grant	(11,155)
Less: Learning Disability & Health Reform Grant	(3,307)
Less: Council Tax Freeze Grant (2011/12 Grant guaranteed for next 3 years)	(2,300)
Less: Council Tax Freeze Grant (2012/13 only)	(2,300)
Less: Sustainability items	(3,597)
Less: Collection Fund Surplus to fund one-off items	(1,420)
<b>Milton Keynes Demand on Collection Fund (A)</b>	<b>94,084</b>
Amount to be raised in respect of the Thames Valley Police Authority (B)	13,005
Amount to be raised in respect of the Buckinghamshire and Milton Keynes Fire Authority (C)	4,984
Amount to be raised in respect of the Town and Parish Councils (D)	5,243
<b>Total Amount to be raised from Council Tax</b>	<b>117,316</b>
<b>Taxbase (Equivalent number of Band D properties) (E)</b>	<b>84,284</b>
	£
Council Tax charge per Band D property (Milton Keynes Services) (A divided by E)	1,116.27
Precept for the Thames Valley Police Authority (B divided by E )	154.30
Precept for the Buckinghamshire and Milton Keynes Fire Authority (C divided by E)	59.13
Precept for Town and Parish Councils (D divided by E )	62.21
<b>Total Average 2012/13 Council Tax (Band D)</b>	<b>1,391.91</b>



## 14. Council Tax

The table below sets out the Council Tax for each Band for 2012/13 for Milton Keynes Council.

Valuation Band	Valuation Bands							
	A	B	C	D	E	F	G	H
Proportion of Band D Charge	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
<b>Council Tax Charge</b>	<b>£ 744.18</b>	<b>£ 868.21</b>	<b>£ 992.24</b>	<b>£ 1,116.27</b>	<b>£ 1,364.33</b>	<b>£ 1,612.39</b>	<b>£ 1,860.45</b>	<b>£ 2,232.54</b>

Council Tax Base (Band D equivalents) - £84,284.10

Estimated Collection Rate 2012/13 – 98.85%

Council Tax Band	Type of Dwellings	Tax Bill (before benefits & relief)	No of Properties in this Band 12th Sept 2011	Percentage of Properties in this band
		£	No.	%
A	No discount - 100%	744.18	15,875	15.49%
	Second homes - 90%	669.76		
	Single discount - 75%	558.14		
	Multiple discounts - 50%	372.09		
B	No discount - 100%	868.21	29,034	28.34%
	Second homes - 90%	781.39		
	Single discount - 75%	651.16		
	Multiple discounts - 50%	434.11		
C	No discount - 100%	992.24	27,104	26.46%
	Second homes - 90%	893.02		
	Single discount - 75%	744.18		
	Multiple discounts - 50%	496.12		
D	No discount - 100%	1,116.27	12,376	12.08%
	Second homes - 90%	1,004.64		
	Single discount - 75%	837.20		
	Multiple discounts - 50%	558.14		
E	No discount - 100%	1,364.33	10,101	9.86%
	Second homes - 90%	1,227.90		
	Single discount - 75%	1,023.25		
	Multiple discounts - 50%	682.17		
F	No discount - 100%	1,612.39	5,158	5.03%
	Second homes - 90%	1,451.15		
	Single discount - 75%	1,209.29		
	Multiple discounts - 50%	806.20		
G	No discount - 100%	1,860.45	2,678	2.61%
	Second homes - 90%	1,674.41		
	Single discount - 75%	1,395.34		
	Multiple discounts - 50%	930.23		
H	No discount - 100%	2,232.54	129	0.13%
	Second homes - 90%	2,009.29		
	Single discount - 75%	1,674.41		
	Multiple discounts - 50%	1,116.27		



## 15. Specific Grants

The table below shows the specific grants for 2012/13.

<b>Specific Grants</b>	<b>2012/13 Budget £</b>
Dedicated Schools Grant (DSG)	(154,203,440)
Formula Grant	(81,611,358)
Mandatory Rent Allowances: Subsidy	(68,301,934)
Mandatory Rent Rebates outside HRA: Subsidy	(28,349,970)
Council Tax Benefit: Subsidy	(17,691,751)
Early Intervention Grant	(11,155,400)
Sixth form funding from Young People's Learning Agency (YPLA) (schools)	(6,512,319)
Council Tax Freeze Grant (2011/12 Grant guaranteed for next 3 years)	(2,300,000)
Council Tax Freeze Grant (2012/13 only)	(2,300,000)
Learning Disability & Health Reform Grant	(3,307,482)
Pupil Premium Grant	(2,154,000)
Benefits Administration Grant	(2,053,557)
Adult Education	(1,325,950)
Sixth form funding from Young People's Learning Agency (YPLA) (central)	(1,233,244)
Asylum Seekers Grant	(743,212)
Youth Offending Team Grant	(557,518)
NNDR Administration Grant	(369,000)
Music Service Grant	(360,810)
Homelessness Grant	(351,000)
Discretionary Housing Payments	(219,692)
Milk Subsidy	(115,000)
Social Care Reform Grant	(100,000)
Throughcare & Aftercare	(57,932)
Bury Field Common	(8,000)
<b>Total Specific Grants</b>	<b><u>(385,382,569)</u></b>





## 16. Recharges Methodology

The methods used to allocate out support services budgets are shown in the table below. Most support services can be recharged for their actual consumption. Budgets are therefore based on historical consumption data available at the time the budget is set. Support services that are not recharged on actual consumption, are set out below along with their allocation method. The proxy allocations adopted are consistent with CIPFA's best practice guidelines. These allocation methods were reviewed during 2011. The table below sets out the current methodology for allocation of central costs.

Support service	Allocation method
Audit	Gross income plus gross expenditure
Communications	80% internal: MKC Full Time Equivalents 20% external: Direct charge to Corporate and Democratic Core
Customer Service	MKC head count
Facilities	Floor space allocated across central buildings
Finance – Corporate Director	80% corporate democratic core, 20% general finance
Finance - General	Time allocations
Health and Safety	MKC head count
Human Resources - Corporate	20% corporate democratic core, 80% general HR
Human Resources - General	MKC head count
IT general	PCs in use (as per IT inventory)
Procurement	Budgeted non-payroll expenditure for the year
Partnership	Public, Private Partnership costs adjusted for agreed changes plus agreed/expected changes
Policy and Performance	20% Corporate and Democratic Core, 80% MKC head count





# **RESOURCES: FINANCE, HR & GOVERNANCE**



## **Resources: Finance, HR & Governance: Service Group Storyboard 2012/13 – 2015/16**

### **Service Group Process:**

The Finance, HR and Governance Service Group comprises several distinct services:

- (1) Finance
- (2) Human Resources
- (3) Audit, Risk and Insurance
- (4) Partnership Delivery Team
- (5) Law and Governance
- (6) Revenues and Benefits
- (7) Procurement
- (8) Democratic Services

For a significant proportion of our services the majority of operational service delivery is through Mouchel as our strategic business partner.

The purpose of the Service Group is to:

- Ensure the organisation is equipped and enabled to meet its statutory requirements in relation to corporate management and reporting.
- Ensure good governance operates across the Council and that decisions are made in full knowledge of the implications and are lawful.
- Promote and maintain high standards of integrity, probity and conduct
- Support and advise elected members, senior officers and staff across the Council, through the provision of efficient and effective support services.
- Facilitate the development of a skilled, productive and efficient workforce.
- Deliver quality front-line services to residents across Milton Keynes.
- Manage the public's access to democratic processes.

### **Service Group Priority Objectives:**

1. To lead, support and deliver major organisational projects including OTP
2. To deliver an effective and efficient Revenues and Benefits service
3. Deliver a robust medium term financial plan and detailed budget, reflecting the Corporate Plan and Service Plans
4. To lead, support and deliver Business Process Improvements
5. To develop and implement New Ways of Working
6. To develop the Council's approach to the Localism agenda

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



## KEY ACTIVITY DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Internal Audit	Internal Audit Days	1,989	2,000	2,000	1,800	1,800	1,800
Procurement	Volumes of tenders through Intend	157	89	75	70	70	70
Procurement	Number of Purchase orders via SRM	25,251	32,000	32,000	32,000	32,000	32,000
Procurement	Number of temporary staff days per annum	**	231,000	213,000	210,000	200,000	200,000
Housing Benefits	Number of Benefits Weighted Caseload	59,773	62,000	62,000	62,000	62,000	62,000
Revenues	Number of revenues properties (Council Tax and NNDR)	108,567	110,000	111,500	113,500	115,250	117,000
Corporate Anti-Fraud	Number of referrals to the anti-fraud team	1,463	1,100	1,100	1,100	**	**
Strategic Finance	No of Budget Managers/ Project Managers	**	237	**	**	**	**
Strategic Finance	Total Council Borrowing	£298	£298	£518	£526	£528	£650
Strategic Finance	Total Level of investments (annual average balance)	£102m	£120m	£95m	£60m	£55m	£55m
Legal Services	Total matters opened	658	750	**	**	**	**
Legal Services	Total matters closed	1,320	1,495	**	**	**	**
Legal Services	Chargeable Hours recorded by fee earners	25,990	25,300	26,850	27,000	27,000	27,000
Legal Services	Number of matter files actively worked on	**	2,200	2,000	2,000	2,000	2,000
Legal Services	The average number of in-house chargeable hours worked on a matter at file closing	**	**	**	**	**	**
Legal Services	Number of matters where external legal services were procured	384	340	300	300	300	300
Human Resources	Staff numbers (FTE establishment posts with change subject to consultation outcomes)	2,493	2,150	2,000	1,900	1,850	1,850
Human Resources	Staff Turnover (voluntary)	11%	11%	11%	10%	9%	9%
Human Resources	No of vacancies externally advertised	209	81	75	70	65	65
Human Resources	Total number of vacancies advertised (internally) and externaly)	241	322	300	280	260	260
Human Resources	No of Recruitment enquiries	8,280	5,700	6,000	6,000	6,000	6,000
Human Resources	Annual number of job applicants	2,869	2,325	2,500	2,500	2,500	2,500
Human Resources	Annual number of training days delivered (Corporate and IT)	589	300	300	300	300	300
Human Resources	Number of Contractual Changes	850	3,871	2,500	2,000	2,000	2,000
Democratic Services	Elections Turnout	63%	41%	40%	0%	45%	63%
Democratic Services	Postal Votes Issued	23,366	21,578	21,500	0	21,500	24,000
Democratic Services	Mayoral Engagements	727	600	600	600	600	600
Democratic Services	Number of Public Meetings	328	200	200	200	200	200

\*\* Information currently unavailable



## BBR0 - Resources: Finance, HR & Governance

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>10.786</b>
Inflationary increases	1.095
Increase in Fees and Charges income	(0.037)
Demographic Growth	0.000
Other Pressures	0.182
Savings/Income Proposals	(1.785)
Changes in Recharges	(1.237)
<b>BUDGET 2012/13</b>	<b>9.004</b>

### Summary Revenue Budget

Service Area	2011/12	2011/12	Expenditure Budget £	2012/13		Original Budget £
	Actual Budget £	Forecast* Actual £		Income Budget £	Recharge Budget £	
Resources Director	238,452	234,262	211,466	0	260,057	471,523
Ongoing Pension Costs	793,131	757,875	1,335,066	(505,945)	0	829,121
Strategic Finance	70,212	(116,763)	608,134	(87,169)	(520,965)	0
Partnership	976,652	980,804	24,165,668	(63,000)	(24,202,668)	(100,000)
HR Strategy	329,677	332,977	525,185	(82,085)	(1,370,867)	(927,767)
Law & Governance	99,213	89,805	1,834,970	(2,173,412)	344,810	6,368
Externally Provided Services	411,789	320,013	2,326,194	(2,131,587)	244,092	438,699
Democratic Services	1,839,081	1,842,911	1,582,716	(47,613)	305,087	1,840,190
Elections and Electoral Register	379,260	385,273	444,899	(31,986)	8,511	421,424
AD Audit Risk	2,866	1,264	102,662	0	(102,662)	0
Audit & Risk	(209,160)	(193,647)	1,789,805	(1,067,697)	(722,108)	0
Procurement	(2,121)	346,678	307,413	(275,663)	248,250	280,000
Revenue & Benefits	5,856,661	5,412,573	118,755,452	(119,912,013)	6,900,461	5,743,900
<b>Service Group Total</b>	<b>10,785,713</b>	<b>10,394,025</b>	<b>153,989,630</b>	<b>(126,378,170)</b>	<b>(18,608,002)</b>	<b>9,003,458</b>

\*Based on Period 10 Forecast (January 2012)





## Resources: Finance, HR & Governance - Savings

Proposal	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 1	Partnership - reduction in pension strain paid.	0	(13)	(38)	0	N	Service Re-Design
S 2	Partnership - Increased royalty payments from Mouchel as per schedule 18 (annex A) of contract	(13)	(4)	0	0	N	Charges to Users
S 3	Reduced requirement for benefit subsidy reserve based on projected case load and rent increases .	(100)	0	0	0	N	Commissioning/ Efficiency
S 4	Saving from Procurement transfer, having met costs of contractual agreement in 2010/11	(100)	0	0	0	N	Commissioning/ Efficiency
S 5	Reduced requirement for supplies and services at zero RPI	(28)	0	0	0	N	Service Re-Design
S 6	Reductions to unitary charge arising from Mouchel reducing the pension bond from £1million to £200,000	(50)	0	0	0	N	Service Re-Design
S 7	Additional court costs administration income based on current income and service predictions.	(20)	0	0	0	N	Charges to Users
S 8	Working Better Together Benefits	(1,214)	(640)	0	0	N	Commissioning/ Efficiency
S 9	Reduction in capacity associated with Strategic Human Resources.	(45)	0	0	0	N	Service Re-Design
S 10	Audit - Savings of a grade 7 post based on review of service	0	0	(32)	0	N	Alternative funding
S 11	Further Working Better Together (WBT) efficiencies and savings from Mouchel contract	(200)	0	0	0	Y	Commissioning/ Efficiency
S 12	2011/12 Voluntary redundancy savings (including pension strain)	(15)	0	0	0	Y	Commissioning/ Efficiency
<b>Total Resources: Finance, HR &amp; Governance</b>		<b>(1,785)</b>	<b>(657)</b>	<b>(70)</b>	<b>0</b>		



## Resources: Finance, HR & Governance – Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 1	Insurance - The insurance reserve will reach the minimum requirement in 2014/15 and will require a top-up to ensure it remains above its minimum prudent level	0	0	200	0	N	General Cost Increase
P 2	Loss on housing subsidy benefit based on increased case load (1%) and increased rent levels (1%)	23	0	0	0	N	General Income Reduction
P 5	Revenues and Benefits - reduction in the Administration Grant provided by the Department for Work and Pensions	94	0	0	0	N	Grant Reduction
P 7	Financial Management Standard in Schools (FMSIS) abolished therefore no income from schools, but expenditure will remain the same	25	0	0	0	N	Legislative
P 9	Fraud Officer post made permanent based on achievement of savings (mainly Collection Fund) to cover cost	28	0	0	0	N	Spend to save
P 10	E-Recruitment implementation and annual running cost	12	0	0	0	N	Spend to save
P 12	Financial impact following the implementation of the Localisation of Council Tax Benefit (including a 10% Government cut)	0	850	0	0	N	General Cost Increase
<b>Total Resources: Finance, HR &amp; Governance</b>		<b>182</b>	<b>850</b>	<b>200</b>	<b>0</b>		



## Resources: Finance, HR & Governance – One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 3	Project costs for the delivery and management of the Job Evaluation project	83	(25)	(58)	0	N	One-Offs Project
P 4	Job Evaluation - estimated potential impact on the payroll across the organisation	650	(650)	0	0	N	One-Offs Project
P 6	Revenues and Benefits - impact of volumetric increases in caseload and the loss of the one-off recession funding provided for 2012/13 only	29	192	0	0	N	One-Offs Cost Increase
P 8	Working Better Together (WBT) Phase 2: Employee/Manager Self Service project implementation costs - outline business case being finalised.	300	(300)	0	0	N	One-Offs Project
P 11	One off costs of legal advice and other support required to retender for support services	100	900	(800)	(200)	N	One-Offs Project
P 73	Cost of Pension Strain across Democratic Services for the next two years	12	0	(12)	0	N	One-Offs Cost Increase
P 75	Costs of implementation of the Localism Bill in Democratic Services	20	(20)	0	0	N	One-Offs Legislative
<b>Total Resources: Finance, HR &amp; Governance</b>		<b>1,194</b>	<b>97</b>	<b>(870)</b>	<b>(200)</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Resources: Finance, HR & Governance: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	8,330,658	7,255,340	8,681,896
Premises Costs	610,740	2,150	610,740
Transport Costs	150,342	63,082	150,342
Supplies & Services	27,744,643	29,337,212	26,333,225
Third Party Payments / Transfers	111,583,184	112,063,743	116,813,945
Services received from other departments	427,807	465,033	398,539
<b>TOTAL EXPENDITURE</b>	<b><u>148,847,374</u></b>	<b><u>149,186,560</u></b>	<b><u>152,988,687</u></b>
<b><u>Income</u></b>			
Government Grants	(111,793,988)	(112,489,664)	(117,014,889)
Other Grants & Contributions	(2,196,951)	(2,519,112)	(2,062,000)
Fees & Charges	(2,244,917)	(2,287,287)	(2,233,743)
Services provided to other departments	(5,473,866)	(5,006,737)	(4,847,538)
<b>TOTAL INCOME</b>	<b><u>(121,709,722)</u></b>	<b><u>(122,302,800)</u></b>	<b><u>(126,158,170)</u></b>
Contributions to Reserves	563,012	490,500	435,000
(Transfer from) Reserves	(220,000)	(286,553)	(220,000)
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>27,480,664</u></b>	<b><u>27,087,707</u></b>	<b><u>27,045,517</u></b>
Capital Charges	565,943	565,962	565,943
Allocation of Central and Departmental Overheads	(17,260,894)	(17,259,644)	(18,608,002)
<b>NET EXPENDITURE</b>	<b><u>10,785,713</u></b>	<b><u>10,394,025</u></b>	<b><u>9,003,458</u></b>

\*Based on Period 10 Forecast (January 2011)



## Resources: Finance, HR & Governance: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Resources Director	2.00	0.00	2.00	202,082
Ongoing Pension Costs	0.00	0.00	0.00	0
Strategic Finance	6.86	0.00	6.86	422,547
Partnership	3.40	0.00	3.40	187,603
HR Strategy	4.55	0.00	4.55	219,893
Law & Governance	37.37	0.00	37.37	1,619,432
Externally Provided Services	0.00	0.00	0.00	0
Democratic Services	10.00	0.00	10.00	547,155
Elections and Electoral Register	1.00	0.00	1.00	39,275
AD Audit Risk	1.00	0.00	1.00	102,369
Audit & Risk	29.01	0.00	29.01	1,062,371
Procurement	12.00	0.00	12.00	555,004
Revenue & Benefits	4.00	0.00	4.00	165,680
<b>Service Group Total</b>	<b>111.19</b>	<b>0.00</b>	<b>111.20</b>	<b>5,123,411</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



**Resources: Finance, HR & Governance: BBR011 – Resources Director**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	201,778	197,072	202,082
Premises Costs	0	0	0
Transport Costs	0	218	0
Supplies & Services	7,680	7,755	7,680
Third Party Payments / Transfers	0	0	0
Services received from other departments	1,638	1,861	1,704
<b>TOTAL EXPENDITURE</b>	<b>211,096</b>	<b>206,906</b>	<b>211,466</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>211,096</b>	<b>206,906</b>	<b>211,466</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	27,356	27,356	260,057
<b>NET EXPENDITURE **</b>	<b>238,452</b>	<b>234,262</b>	<b>471,523</b>

\*Based on Period 10 Forecast (January 2012)

\*\* Balance charged to Corporate & Democratic Core





## Resources: Finance, HR & Governance: BBR013– Ongoing Pension Costs

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,296,448	823,728	1,335,066
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	0	0	0
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>1,296,448</u></b>	<b><u>823,728</u></b>	<b><u>1,335,066</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	(503,317)	(65,853)	(505,945)
<b>TOTAL INCOME</b>	<b><u>(503,317)</u></b>	<b><u>(65,853)</u></b>	<b><u>(505,945)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>793,131</u></b>	<b><u>757,875</u></b>	<b><u>829,121</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	0	0	0
<b>NET EXPENDITURE</b>	<b><u>793,131</u></b>	<b><u>757,875</u></b>	<b><u>829,121</u></b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Finance, HR & Governance: BBR014 – Strategic Finance

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	427,855	306,142	429,676
Premises Costs	0	0	0
Transport Costs	2,100	1,272	2,100
Supplies & Services	314,357	276,733	176,358
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>744,312</u></b>	<b><u>584,147</u></b>	<b><u>608,134</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(19,762)	0
Services provided to other departments	(87,485)	(95,783)	(87,169)
<b>TOTAL INCOME</b>	<b><u>(87,485)</u></b>	<b><u>(115,545)</u></b>	<b><u>(87,169)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>656,827</u></b>	<b><u>468,602</u></b>	<b><u>520,965</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(586,615)	(585,365)	(520,965)
<b>NET EXPENDITURE</b>	<b><u>70,212</u></b>	<b><u>(116,763)</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Finance, HR & Governance: BBR016 – Partnership

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original** Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,848,029	1,822,063	1,729,351
Premises Costs	0	0	0
Transport Costs	333	333	333
Supplies & Services	22,837,782	22,811,146	21,819,274
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	59,581
<b>TOTAL EXPENDITURE</b>	<b><u>24,686,144</u></b>	<b><u>24,633,542</u></b>	<b><u>23,608,539</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(50,000)	(50,000)	(63,000)
Services provided to other departments	(682,562)	(625,808)	0
<b>TOTAL INCOME</b>	<b><u>(732,562)</u></b>	<b><u>(675,808)</u></b>	<b><u>(63,000)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>23,953,582</u></b>	<b><u>23,957,734</u></b>	<b><u>23,545,539</u></b>
Capital Charges	557,129	557,129	557,129
Allocation of Central and Departmental Overheads	(23,534,059)	(23,534,059)	(24,202,668)
<b>NET EXPENDITURE</b>	<b><u>976,652</u></b>	<b><u>980,804</u></b>	<b><u>(100,000)</u></b>

\*Based on Period 10 Forecast (January 2012)

\*\*2012/13 Original Budget is offset by one-off costs (of £100,000)



## Resources: Finance, HR & Governance: BBR017 – HR Strategy

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original** Budget £
<b><u>Expenditure</u></b>			
Employee Costs	439,334	366,191	439,936
Premises Costs	0	0	0
Transport Costs	478	348	478
Supplies & Services	312,771	416,088	84,771
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>752,583</u></b>	<b><u>782,627</u></b>	<b><u>525,185</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(27,316)	(5,230)	(28,408)
Services provided to other departments	(53,745)	(52,575)	(53,677)
<b>TOTAL INCOME</b>	<b><u>(81,061)</u></b>	<b><u>(57,805)</u></b>	<b><u>(82,085)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(50,000)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>671,522</u></b>	<b><u>674,822</u></b>	<b><u>443,100</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(341,845)	(341,845)	(1,370,867)
<b>NET EXPENDITURE</b>	<b><u>329,677</u></b>	<b><u>332,977</u></b>	<b><u>(927,767)</u></b>

\*Based on Period 10 Forecast (January 2012)

\*\* (£900k) surplus offset by £650k pressure for job evaluation and £300k pressure for ESS/MSS



## Resources: Finance, HR & Governance: BBR018 – Law & Governance

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original** Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,647,224	1,489,210	1,651,517
Premises Costs	0	252	0
Transport Costs	12,423	14,156	12,423
Supplies & Services	181,030	361,808	171,030
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>1,840,677</u></b>	<b><u>1,865,426</u></b>	<b><u>1,834,970</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(237,966)	(225,000)	(157,966)
Services provided to other departments	(1,855,733)	(1,922,856)	(2,015,446)
<b>TOTAL INCOME</b>	<b><u>(2,093,699)</u></b>	<b><u>(2,147,856)</u></b>	<b><u>(2,173,412)</u></b>
Contributions to Reserves	0	20,000	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(253,022)</u></b>	<b><u>(262,430)</u></b>	<b><u>(338,442)</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	352,235	352,235	344,810
<b>NET EXPENDITURE</b>	<b><u>99,213</u></b>	<b><u>89,805</u></b>	<b><u>6,368</u></b>

\*Based on Period 10 Forecast (January 2012)

\*\*Budget will be revised during 2012/13 to stop internal trading for the major service areas



**Resources: Finance, HR & Governance: BBR019 – Externally provided Services**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	215,876	0	215,876
Premises Costs	610,740	0	610,740
Transport Costs	88,493	0	88,493
Supplies & Services	1,421,725	2,316,080	1,411,085
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>2,336,834</u></b>	<b><u>2,316,080</u></b>	<b><u>2,326,194</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(21,537)	(167,640)	(21,537)
Services provided to other departments	(1,887,781)	(1,871,680)	(1,890,050)
<b>TOTAL INCOME</b>	<b><u>(1,909,318)</u></b>	<b><u>(2,039,320)</u></b>	<b><u>(1,911,587)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	(220,000)	(161,020)	(220,000)
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>207,516</u></b>	<b><u>115,740</u></b>	<b><u>194,607</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	204,273	204,273	244,092
<b>NET EXPENDITURE</b>	<b><u>411,789</u></b>	<b><u>320,013</u></b>	<b><u>438,699</u></b>

\*Based on Period 10 Forecast (January 2012)





## Resources: Finance, HR & Governance: BBR132 – Democratic Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	661,103	659,098	570,377
Premises Costs	0	798	0
Transport Costs	38,970	39,179	38,970
Supplies & Services	960,431	996,585	962,546
Third Party Payments / Transfers	0	125	0
Services received from other departments	0	0	10,823
<b>TOTAL EXPENDITURE</b>	<b><u>1,660,504</u></b>	<b><u>1,695,785</u></b>	<b><u>1,582,716</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(45,782)	(62,172)	(47,613)
Services provided to other departments	(98,857)	(63,917)	0
<b>TOTAL INCOME</b>	<b><u>(144,639)</u></b>	<b><u>(126,089)</u></b>	<b><u>(47,613)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(50,001)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,515,865</u></b>	<b><u>1,519,695</u></b>	<b><u>1,535,103</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	323,216	323,216	305,087
<b>NET EXPENDITURE</b>	<b><u>1,839,081</u></b>	<b><u>1,842,911</u></b>	<b><u>1,840,190</u></b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Finance, HR & Governance: BBR137 – Elections and Electoral Register**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	190,815	175,694	190,946
Premises Costs	0	1,100	0
Transport Costs	0	40	0
Supplies & Services	197,149	186,373	206,533
Third Party Payments / Transfers	0	730	0
Services received from other departments	6,513	14,553	38,606
<b>TOTAL EXPENDITURE</b>	<b><u>394,477</u></b>	<b><u>378,490</u></b>	<b><u>436,085</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(30,756)	(8,756)	(31,986)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(30,756)</u></b>	<b><u>(8,756)</u></b>	<b><u>(31,986)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>363,721</u></b>	<b><u>369,734</u></b>	<b><u>404,099</u></b>
Capital Charges	8,814	8,814	8,814
Allocation of Central and Departmental Overheads	6,725	6,725	8,511
<b>NET EXPENDITURE</b>	<b><u>379,260</u></b>	<b><u>385,273</u></b>	<b><u>421,424</u></b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Finance, HR & Governance: BBR0121 – AD Audit and Risk**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	101,766	99,800	102,369
Premises Costs	0	0	0
Transport Costs	0	110	0
Supplies & Services	0	211	0
Third Party Payments / Transfers	0	0	0
Services received from other departments	282	342	293
<b>TOTAL EXPENDITURE</b>	<b>102,048</b>	<b>100,463</b>	<b>102,662</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(17)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>(17)</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>102,048</b>	<b>100,446</b>	<b>102,662</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(99,182)	(99,182)	(102,662)
<b>NET EXPENDITURE</b>	<b>2,866</b>	<b>1,264</b>	<b>0</b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Finance, HR & Governance: BBR0123 – Audit and Risk**

	<b>2011/12 Actual Budget £</b>	<b>2011/12 Forecast* Actual £</b>	<b>2012/13 Original Budget £</b>
<b><u>Expenditure</u></b>			
Employee Costs	1,086,917	1,065,100	1,076,798
Premises Costs	0	0	0
Transport Costs	6,640	6,104	6,640
Supplies & Services	706,367	572,894	706,367
Third Party Payments / Transfers	0	100,000	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>1,799,924</u></b>	<b><u>1,744,098</u></b>	<b><u>1,789,805</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	(12)	0
Fees & Charges	(1,031,651)	(903,452)	(1,043,133)
Services provided to other departments	(275,680)	(304,516)	(24,564)
<b>TOTAL INCOME</b>	<b><u>(1,307,331)</u></b>	<b><u>(1,207,980)</u></b>	<b><u>(1,067,697)</u></b>
Contributions to Reserves	28,012	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>520,605</u></b>	<b><u>536,118</u></b>	<b><u>722,108</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(729,765)	(729,765)	(722,108)
<b>NET EXPENDITURE</b>	<b><u>(209,160)</u></b>	<b><u>(193,647)</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Finance, HR & Governance: BBR0124 – Procurement**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	45,109	82,838	569,057
Premises Costs	0	0	0
Transport Costs	433	850	433
Supplies & Services	(262,077)	47,363	(262,077)
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>(216,535)</u></b>	<b><u>131,051</u></b>	<b><u>307,413</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(4,785)	(2,997)	(4,976)
Services provided to other departments	(28,706)	(3,749)	(270,687)
<b>TOTAL INCOME</b>	<b><u>(33,491)</u></b>	<b><u>(6,746)</u></b>	<b><u>(275,663)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(25,532)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(250,026)</u></b>	<b><u>98,773</u></b>	<b><u>31,750</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	247,905	247,905	248,250
<b>NET EXPENDITURE</b>	<b><u>(2,121)</u></b>	<b><u>346,678</u></b>	<b><u>280,000</u></b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Finance, HR & Governance: BBR0122 – Revenue and Benefits

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	168,404	168,404	168,845
Premises Costs	0	0	0
Transport Costs	472	472	472
Supplies & Services	1,067,428	1,344,176	1,049,658
Third Party Payments / Transfers	111,583,184	111,962,888	116,813,945
Services received from other departments	419,374	448,277	287,532
<b>TOTAL EXPENDITURE</b>	<b><u>113,238,862</u></b>	<b><u>113,924,217</u></b>	<b><u>118,320,452</u></b>
<b><u>Income</u></b>			
Government Grants	(111,793,988)	(112,489,664)	(117,014,889)
Other Grants & Contributions	(2,196,951)	(2,519,100)	(2,062,000)
Fees & Charges	(795,124)	(842,261)	(835,124)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(114,786,063)</u></b>	<b><u>(115,851,025)</u></b>	<b><u>(119,912,013)</u></b>
Contributions to Reserves	535,000	470,500	435,000
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(1,012,201)</u></b>	<b><u>(1,456,308)</u></b>	<b><u>(1,156,561)</u></b>
Capital Charges	0	19	0
Allocation of Central and Departmental Overheads	6,868,862	6,868,862	6,900,461
<b>NET EXPENDITURE</b>	<b><u>5,856,661</u></b>	<b><u>5,412,573</u></b>	<b><u>5,743,900</u></b>

\*Based on Period 10 Forecast (January 2012)





## **RESOURCES: PUBLIC ACCESS**



## **Resources: Public Access: Service Group Storyboard 2012/13 – 2015/16**

### **Service Group Purpose:**

Our purpose is to enable the council to deliver good quality services to customers through providing IT; property and customer services that are driven by and responsive to changing customer needs and service requirements.

Customer insight analysis tells us that our customers increasingly want to access services on line, this service group will enable customers to do this and benefit from 24/7 access to services. Increasing the use of on-line access will enable the council to target resources more effectively, providing face to face contact for those customers that need it and enabling others to self-serve.

### **Service Group Priority Objectives:**

- To improve our customers' experience by making it easier for them to get the services they need and maximising the number of enquiries that are resolved at the first point of contact.
- To improve outcomes and match resources to need by enabling more customers to self-serve.
- To ensure the Public Access, IT and Property Services deliver good value and support the development of customer focus across the council.
- To use customer feedback to enable continuous improvement across council services.
- To reinforce the Council's community leadership role for the growth of Milton Keynes, to deliver economic and social objectives.

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group



## KEY ACTIVITY DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
IT	Acquisition Costs per PC	612	575	575	565	565	550
IT	Acquisition Costs per Laptop	612	600	600	585	575	575
IT	Support Cost per Workstation	99	85	85	85	80	80
IT	Spend per user ICT	2,747	2800	2850	2850	2850	2900
IT	Number of PCs (MKC)	3,731	3,100	1,800	1,000	600	600
IT	Number of VDI's	0	3	1,000	1,800	2,200	2200
Corporate Property	Current Tenant Rent Arrears	0.25%	4.00%	3%	3%	3%	3%
Corporate Property	Voids % Number of Properties	4.00%	14.00%	7.00%	4%	4%	4%
Sponsorship	No of roundabouts sponsored (total of 121)	73	56	59	55	55	55



## BBR02 - Resources: Public Access

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>0.285</b>
Inflationary increases	0.100
Increase in Fees and Charges income	(0.011)
Demographic Growth	0.000
Other Pressures	0.048
Savings/Income Proposals	(0.287)
Changes in Recharges	(0.102)
<b>BUDGET 2012/13</b>	<b>0.033</b>

### Summary Revenue Budget

	2011/12	2011/12	2012/13			Original Budget £
	Actual Budget £	Forecast* Actual £	Expenditure Budget £	Income Budget £	Recharges Budget £	
ICT	(168,582)	(184,057)	2,301,017	(1,099,740)	(1,201,277)	0
Facilities & Admin buildings	(39,398)	101,590	4,981,103	(701,058)	(4,429,837)	(149,792)
Sponsorship	(89,689)	(106,536)	146,158	(268,640)	73,276	(49,206)
Property	186,161	96,502	173,263	(33,241)	(172,051)	(32,029)
Corporate Property	129,437	181,211	987,406	(893,855)	1,786	95,337
Customer Care	151,979	13,819	246,259	0	(246,259)	0
Parent Partnership	158,773	155,725	131,307	0	37,089	168,396
Customer Service	(44,144)	(97,279)	0	0	0	0
<b>Service Group Total</b>	<b>284,537</b>	<b>160,975</b>	<b>8,966,513</b>	<b>(2,996,534)</b>	<b>(5,937,273)</b>	<b>32,706</b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Public Access – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 13	Estates - Review of Office Accommodation	(38)	(122)	0	0	N	Service Re-Design
S 14	Termination of 599 Avebury lease (net of dilapidations cost)	(179)	(30)	0	0	N	Service Re-Design
S 15	Termination of furniture leasing contracts	(40)	0	0	0	N	Commissioning/ Efficiency
S 16	Computer costs savings - contracts not renewed	(30)	0	0	0	N	Commissioning/ Efficiency
S 17	End of Saxon Court lease - Dilapidation reserve adjustment no longer needed.	0	0	0	(200)	N	Service reduction
<b>Total Resources: Public Access</b>		<b>(287)</b>	<b>(152)</b>	<b>0</b>	<b>(200)</b>		

## Resources: Public Access – Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 13	Sponsorship - Reduction of income. New Banner contract to be tendered.	35	(35)	0	0	N	General Income Reduction
P 14	Rent Reviews of Saxon Court will result in additional costs from 2014/15	0	0	65	0	N	General Cost Increase
P 17	Changes needed to the Contact Centre System and on-going systems maintenance	13	0	0	0	N	General Cost Increase
P 20	Grant income from EGOV4U ceases September 2013, which had been contributing to staff costs	0	20	20	0	N	Grant Reduction
<b>Total Resources: Public Access</b>		<b>48</b>	<b>(15)</b>	<b>85</b>	<b>0</b>		



## Resources: Public Access – One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 15	Electrical test and inspections of corporate properties, to meet legislative requirements	56	(20)	(36)	0	N	One-Offs Legislative
P 16	Removal of current capitalisation of Surveyors post following the agreement on the Western Expansion Area	58	0	0	0	N	One-Offs Project
P 18	Estimated investment in Public Access Project	500	0	(500)	0	N	One-Offs Project
P 19	Preliminary investigations into long term office solution	0	0	0	200	N	One-Offs Project
<b>Total Resources: Public Access</b>		<b>614</b>	<b>(20)</b>	<b>(536)</b>	<b>200</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13





## Resources: Public Access: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	924,990	744,544	880,250
Premises Costs	3,210,496	3,084,388	3,070,406
Transport Costs	5,910	9,813	5,910
Supplies & Services	2,955,514	3,720,379	2,832,798
Third Party Payments / Transfers	0	0	0
Services received from other departments	44,371	78,809	47,391
<b>TOTAL EXPENDITURE</b>	<b><u>7,141,281</u></b>	<b><u>7,637,933</u></b>	<b><u>6,836,755</u></b>
<b><u>Income</u></b>			
Government Grants	(48,000)	(781,111)	(8,000)
Other Grants & Contributions	0	0	0
Fees & Charges	(1,575,094)	(1,543,324)	(1,566,045)
Services provided to other departments	(1,433,150)	(1,220,523)	(1,422,489)
<b>TOTAL INCOME</b>	<b><u>(3,056,244)</u></b>	<b><u>(3,544,958)</u></b>	<b><u>(2,996,534)</u></b>
Contributions to Reserves	200,000	200,000	200,000
(Transfer from) Reserves	0	(133,000)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>4,285,037</u></b>	<b><u>4,159,975</u></b>	<b><u>4,040,221</u></b>
Capital Charges	1,964,815	1,966,315	1,929,758
Allocation of Central and Departmental Overheads	(5,965,315)	(5,965,315)	(5,937,273)
<b>NET EXPENDITURE</b>	<b><u>284,537</u></b>	<b><u>160,975</u></b>	<b><u>32,706</u></b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Public Access: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated	
			2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
ICT	3.60	0.00	3.60	202,973
Facilities & Admin buildings	2.00	0.00	2.00	32,219
Sponsorship	2.00	0.00	2.00	82,015
Property	3.00	0.00	3.00	184,725
Corporate Property	0.00	0.00	0.00	0
Customer Care	7.00	0.00	7.00	236,801
Parent Partnership Service	3.49	0.00	3.49	113,506
Customer Service	0.00	0.00	0.00	0
<b>Service Group Total</b>	<b>21.09</b>	<b>0.00</b>	<b>21.09</b>	<b>852,239.00</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Resources: Public Access: BBR022 – ICT

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	203,973	210,145	204,703
Premises Costs	0	1,215	0
Transport Costs	1,224	4,350	1,224
Supplies & Services	1,743,934	2,484,320	1,738,549
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>1,949,131</u></b>	<b><u>2,700,030</u></b>	<b><u>1,944,476</u></b>
<b><u>Income</u></b>			
Government Grants	(40,000)	(768,189)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(30,750)	(68,273)	(31,980)
Services provided to other departments	(1,027,892)	(980,254)	(1,067,760)
<b>TOTAL INCOME</b>	<b><u>(1,098,642)</u></b>	<b><u>(1,816,716)</u></b>	<b><u>(1,099,740)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(49,800)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>850,489</u></b>	<b><u>833,514</u></b>	<b><u>844,736</u></b>
Capital Charges	366,763	368,263	356,541
Allocation of Central and Departmental Overheads	(1,385,834)	(1,385,834)	(1,201,277)
<b>NET EXPENDITURE</b>	<b><u>(168,582)</u></b>	<b><u>(184,057)</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Public Access: BBRFCAB.12A – Facilities & Admin Buildings

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	48,953	40,721	49,019
Premises Costs	2,926,938	2,882,283	2,919,259
Transport Costs	0	0	0
Supplies & Services	1,023,367	1,089,406	976,932
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>3,999,258</u></b>	<b><u>4,012,410</u></b>	<b><u>3,945,210</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(365,356)	(388,912)	(375,131)
Services provided to other departments	(323,911)	(172,519)	(325,927)
<b>TOTAL INCOME</b>	<b><u>(689,267)</u></b>	<b><u>(561,431)</u></b>	<b><u>(701,058)</u></b>
Contributions to Reserves	200,000	200,000	200,000
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>3,509,991</u></b>	<b><u>3,650,979</u></b>	<b><u>3,444,152</u></b>
Capital Charges	851,415	851,415	835,893
Allocation of Central and Departmental Overheads	(4,400,804)	(4,400,804)	(4,429,837)
<b>NET EXPENDITURE</b>	<b><u>(39,398)</u></b>	<b><u>101,590</u></b>	<b><u>(149,792)</u></b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Public Access: BBR32030.12A – Sponsorship**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	83,057	37,556	83,221
Premises Costs	15,578	6,980	15,890
Transport Costs	327	850	327
Supplies & Services	44,449	21,330	44,448
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	3,340	2,272
<b>TOTAL EXPENDITURE</b>	<b>143,411</b>	<b>70,056</b>	<b>146,158</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(288,640)	(244,900)	(268,640)
Services provided to other departments	(12,768)	0	0
<b>TOTAL INCOME</b>	<b>(301,408)</b>	<b>(244,900)</b>	<b>(268,640)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>(157,997)</b>	<b>(174,844)</b>	<b>(122,482)</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	68,308	68,308	73,276
<b>NET EXPENDITURE</b>	<b>(89,689)</b>	<b>(106,536)</b>	<b>(49,206)</b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Public Access: BBR32050.12A – Property**

	<b>2011/12 Actual Budget £</b>	<b>2011/12 Forecast* Actual £</b>	<b>2012/13 Original Budget £</b>
<b><u>Expenditure</u></b>			
Employee Costs	188,865	188,409	189,230
Premises Costs	91,234	0	(43,618)
Transport Costs	1,175	1,200	1,175
Supplies & Services	39,378	52,726	1,378
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>320,652</u></b>	<b><u>242,335</u></b>	<b><u>148,165</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(4,375)	(16,027)	(4,439)
Services provided to other departments	(28,888)	(28,578)	(28,802)
<b>TOTAL INCOME</b>	<b><u>(33,263)</u></b>	<b><u>(44,605)</u></b>	<b><u>(33,241)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>287,389</u></b>	<b><u>197,730</u></b>	<b><u>114,924</u></b>
Capital Charges	25,343	25,343	25,098
Allocation of Central and Departmental Overheads	(126,571)	(126,571)	(172,051)
<b>NET EXPENDITURE</b>	<b><u>186,161</u></b>	<b><u>96,502</u></b>	<b><u>(32,029)</u></b>

\*Based on Period 10 Forecast (January 2012)





**Resources: Public Access: BBR32060.12A – Corporate Property**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	0	0	0
Premises Costs	176,746	193,910	178,875
Transport Costs	0	0	0
Supplies & Services	56,789	5,054	56,893
Third Party Payments / Transfers	0	0	0
Services received from other departments	39,002	69,508	39,412
<b>TOTAL EXPENDITURE</b>	<b><u>272,537</u></b>	<b><u>268,472</u></b>	<b><u>275,180</u></b>
<b><u>Income</u></b>			
Government Grants	(8,000)	(12,922)	(8,000)
Other Grants & Contributions	0	0	0
Fees & Charges	(885,973)	(825,212)	(885,855)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(893,973)</u></b>	<b><u>(838,134)</u></b>	<b><u>(893,855)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(621,436)</u></b>	<b><u>(569,662)</u></b>	<b><u>(618,675)</u></b>
Capital Charges	721,294	721,294	712,226
Allocation of Central and Departmental Overheads	29,579	29,579	1,786
<b>NET EXPENDITURE</b>	<b><u>129,437</u></b>	<b><u>181,211</u></b>	<b><u>95,337</u></b>

\*Based on Period 10 Forecast (January 2012)



## Resources: Public Access: BBR0341 – Customer Care

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	283,126	148,278	236,801
Premises Costs	0	0	0
Transport Costs	421	1,700	421
Supplies & Services	7,610	2,500	8,718
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	319
<b>TOTAL EXPENDITURE</b>	<b><u>291,157</u></b>	<b><u>152,478</u></b>	<b><u>246,259</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	(39,691)	(39,172)	0
<b>TOTAL INCOME</b>	<b><u>(39,691)</u></b>	<b><u>(39,172)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>251,466</u></b>	<b><u>113,306</u></b>	<b><u>246,259</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(99,487)	(99,487)	(246,259)
<b>NET EXPENDITURE</b>	<b><u>151,979</u></b>	<b><u>13,819</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Public Access: BBR0345 – Parent Partnership Services**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	117,016	117,800	117,276
Premises Costs	0	0	0
Transport Costs	2,763	1,713	2,763
Supplies & Services	5,880	2,906	5,880
Third Party Payments / Transfers	0	0	0
Services received from other departments	5,369	5,561	5,388
<b>TOTAL EXPENDITURE</b>	<b>131,028</b>	<b>127,980</b>	<b>131,307</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>131,028</b>	<b>127,980</b>	<b>131,307</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	27,745	27,745	37,089
<b>NET EXPENDITURE</b>	<b>158,773</b>	<b>155,725</b>	<b>168,396</b>

\*Based on Period 10 Forecast (January 2012)



**Resources: Public Access: BBR0346 – Customer Service**

	<b>2011/12 Actual Budget £</b>	<b>2011/12 Forecast* Actual £</b>	<b>2012/13 Original Budget £</b>
<b><u>Expenditure</u></b>			
Employee Costs	0	1,635	0
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	34,107	62,137	0
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	400	0
<b>TOTAL EXPENDITURE</b>	<b>34,107</b>	<b>64,172</b>	<b>0</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(83,200)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>34,107</b>	<b>(19,028)</b>	<b>0</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(78,251)	(78,251)	0
<b>NET EXPENDITURE</b>	<b>(44,144)</b>	<b>(97,279)</b>	<b>0</b>

\*Based on Period 10 Forecast (January 2012)



# ADULT SOCIAL CARE & HEALTH



## Adult Social Care & Health: Service Group Storyboard 2012/13 – 2015/16

### Service Group Purpose:

**Adult Social Care (ASC)** and related community health and housing services seek to provide and arrange high quality services that meet the needs of adults and older people so that they may live independently within their own homes or in supported housing, wherever possible. Where a person requires a service, we will ensure the service is provided in a timely, sensitive, culturally appropriate and effective manner that promotes that person's independence and choice and supports their carer.

We provide:

- Mental Health Services
- Learning Disability services
- Older Adults and Physical Disability Services
- Intermediate Care
- Sheltered Housing, Telecare/ Telehealth and Home care

The shape and function of Adult Social Care has changed there are now more options for people to choose services from and more forms of direct payments personal budget and virtual budgets. This is a major cultural change for social care, passing control and responsibility from the Council and care managers to individual service users and their families. We continue to seek to ensure fair access to services, through good information, open and easy referral routes, transparent assessment processes and services delivered on the basis of individual need. We also seek to deliver broader outcomes for adults in need that promote their health, social and economic well being.

**Commissioning and Contracts** provides a range of strategic wellbeing functions across health, social care and supported housing. These are:

Commissioning:

- Needs mapping, analysis and forecasting
- Reviews of existing services
- Redesign of services where appropriate
- Promoting development of new services to meet identified needs
- De-commissioning of services which are no longer required
- Market analysis and facilitation of suitable supply of services to meet identified needs

Contracting:

- Setting service specifications, contract frameworks and management of tender exercises
- Monitoring and review of contracts and quality of service provision

The team seeks to ensure the provision of appropriate social care, health and housing related support services which:

- achieve best outcomes for those adults who use them and their carers
- protect vulnerable adults
- promote independence
- promote social inclusion
- reflect the diversity of the population of Milton Keynes
- secure both good/excellent quality for users and value for money

Community Care services are provided for under the NHS and Community Care Act 1990 which gives all councils with social services responsibilities a duty to assess individuals who may be in need and provide them with a range of services to meet those needs. Other legislation regarding chronically ill people (1970), disabled people (1986) and carers (1995 & 2000) add to these duties. We have specific duties under the Mental Health Act 2008. There is in addition government guidance about the way services are to be organised and delivered, including 'Supporting People', National Service Frameworks, 'Valuing People' and similar strategies. These emphasise person-centred approaches and integrated working with health, housing and other partners. At the same time, guidance such as 'No Secrets' emphasises our duty to protect adults who find themselves in vulnerable situations, from neglect or harm.



The Mental Capacity Act 2005 (as amended within the Mental health Act 2008) now offers a framework for Councils and Pct's to issue Deprivation of Liberty Authorisations in a small number of situations, where after comprehensive assessments, support can only be delivered via this legislation.

ASC supports approximately 5,000 people with some 2,000 receiving specialist social care. All people who receive specialist support in the community do so with a personal budget and approximately 25% have opted for a cash payment. Work is underway to ascertain why more people do not opt for the cash option. The results of this work will indicate if any changes are needed to enable more people to benefit from a cash option.

#### **Service Group Priority Objectives:**

- To enable older people to live independently and for as long as possible in high quality housing and where required to be supported with a range of care services
- To enhance support to carers which will enable them to remain economically active, enjoy good physical and mental wellbeing which will empower them to continue to make a key contribution in meeting the support needs of those they care for
- To complete mental health transformation programme in order to provide accessible, ageless and efficient mental health services that meet the needs of the local population, maintaining best outcomes and supporting independent living
- Abuse will be reduced through earlier recognition and intervention by members of the public and professionals who will have a better understanding of safeguarding vulnerable adults. Safeguarding responses will be proportionate and enable informed risk taking and vulnerable adults will be safeguarded in the community and in establishments such as care homes and hospitals.
- Implementing key elements of the forthcoming Health and Social Care Act
- Commissioning for health, social care and wellbeing outcomes
- Review Contracting and contract management procedures to ensure they meet with current legislation and council policies

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.





## KEY ACTIVITY DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Mental Health	Residential Care - Average number of placements	7	7	7	7	8	8
Mental Health	Nursing Care - Average number of placements	1	1	1	1	2	2
Learning Disability	Residential Care - Average number of Spot placements - average number of clients	64	64	66	70	73	75
Learning Disability	Residential Care - Average number of Spot placements - bed nights	22,960	23,989	24,293	25,000	25,700	26,456
Learning Disability	Residential Care block placements - available bed nights	6,570	6,570	6,570	6,570	6,570	6,570
Learning Disability	Number of people accessing supported day activities (internal and purchased) - number of sessions (half day)	1,509	1,623	1,735	**	**	**
Learning Disability	Number of people accessing supported day activities (internal and purchased) - average number of clients per week & equality works	321	404	424	444	464	484
Learning Disability	Number of clients in Supported Living (in settled accommodation, this includes at home and SP only)	404	445	468	478	488	500
Learning Disability	Average number of clients receiving Homecare (excl carers)	8	8	8	8	8	8
Physical Disability	Residential Care - Estimated Bed Nights	3,285	3,383	3,484	3,589	3,697	3,808
Physical Disability	Nursing Care - Estimated Bed Nights	3,650	3,759	3,872	3,988	4,108	4,231
Physical Disability	Number of hours of Homecare	104,637	107,776	111,009	114,339	117,769	121,302
Older People	Day Care Sessions provided	10,764	11,086	11,419	11,762	12,115	12,478
Older People	External Homecare - number of hours delivered	155,041	145,536	149,902	154,399	159,031	163,802
Older People	Internal Homecare - number of hours delivered	87,529	90,974	87,977	87,388	87,388	87,388
Older People	Frail Elderly Residential Spot placements - number of bed nights	30,295	33,215	34,211	35,237	36,294	37,383
Older People	Frail Elderly Residential Block placements - number of available beds	80	80	80	80	80	80
Older People	Frail Elderly Nursing Spot placements - number of bed nights	28,470	29,324	30,204	31,110	32,043	33,004
Older People	Frail Elderly Nursing Block placements - number of available beds	71	71	71	71	71	71



Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Older People	Elderly Mental Health Residential Spot placements - number of bed nights	26,645	27,444	28,267	29,115	29,988	30,888
Older People	Elderly Mental Health Residential Block placements - number of beds	136	136	136	136	136	136
Older People	Elderly Mental Health Nursing Spot placements - number of bed nights	16,060	16,541	17,037	17,548	18,074	18,616
Older People	Frail Elderly Direct Payments - number of clients	83	86	89	92	95	98
Older People	Elderly Mental Health Direct Payments - number of clients	83	86	89	92	95	98
Older People	Extracare Village - number of clients	50	50	50	50	50	50
Older People	Orchard House Rehabilitation - number of units	14	14	14	14	14	14
Older People	MK Population for over 65's	27,512	28,337	29,187	30,063	30,965	31,894
Older People	MK Population for over 80's	7,274	7,492	7,717	7,949	8,187	8,433
Other Adult Services	Number of Taxi Card cash payments	554	571	588	606	624	643
Other Adult Services	Delayed Discharges - number of bed nights	808	808	808	808	808	808

\*\* no information available



## BBR03 - Adult Social Care & Health: Summary Revenue Budget

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>60.223</b>
Inflationary increases	0.531
Increase in Fees and Charges income	(0.406)
Demographic Growth	2.243
Other Pressures	0.441
Savings/Income Proposals	(1.715)
Changes in Recharges	1.462
<b>BUDGET 2012/13</b>	<b>62.780</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast Actual * £	2012/13			Original Budget £
			Expenditure Budget £	Income Budget £	Recharges Budget £	
<b>Directorate Management</b>	<b>(547,753)</b>	<b>(298,519)</b>	<b>(33,531)</b>	<b>(14,621)</b>	<b>48,152</b>	<b>0</b>
Assistant Director Joint Commissioning	(20,856)	(30,338)	114,103	(46,959)	(67,144)	0
Commissioning & Contracts	8,888,793	8,371,018	10,833,685	(2,759,254)	1,503,952	9,578,383
ICES	179,992	288,617	433,110	(252,370)	2,139	182,879
<b>Commissioning &amp; Contracts</b>	<b>9,047,929</b>	<b>8,629,297</b>	<b>11,380,898</b>	<b>(3,058,583)</b>	<b>1,438,947</b>	<b>9,761,262</b>
Assistant Director Adult Social Care	17,690	47,328	156,780	(100,000)	(132,108)	(75,328)
Mental Health	3,276,121	3,089,755	2,995,670	(62,345)	197,328	3,130,653
Learning Disability	18,157,293	18,009,472	19,628,197	(2,483,300)	1,254,631	18,399,528
Physical Disability	4,162,259	4,188,059	5,699,217	(811,180)	69,935	4,957,972
Older People	19,151,958	19,200,146	28,729,510	(10,326,204)	812,331	19,215,637
Other Adult Services	722,011	711,190	711,559	(12,437)	31,279	730,401
Community Alarm & Sheltered Housing	2,600,804	2,371,839	3,004,833	(810,199)	401,928	2,596,562
Older People & Physical Disability Integrated Service	3,634,710	3,603,738	2,514,080	(90,522)	1,639,463	4,063,021
<b>Adult Social Care</b>	<b>51,722,846</b>	<b>51,221,527</b>	<b>63,439,846</b>	<b>(14,696,187)</b>	<b>4,274,787</b>	<b>53,018,446</b>
<b>Service Group Total</b>	<b>60,223,022</b>	<b>59,552,305</b>	<b>74,787,213</b>	<b>(17,769,391)</b>	<b>5,761,886</b>	<b>62,779,708</b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
S 18	Staged re-design of Internal Homecare - 25% of routine domiciliary care moved to the external market and the Homecare service developing specialist support for those with complex needs	(80)	0	0	0	N	Commissioning/ Efficiency
S 19	St Giles - EMH Older People - Closure of care home and replacement by a housing with care model which will deliver the same frontline care but new model will allow efficiencies in "back room" costs eg utilities, laundry etc	(40)	(110)	(54)	0	N	Service Re-Design
S 20	Community Alarm - reduction in replacement of outdated equipment	(13)	1	1	0	N	Commissioning/ Efficiency
S 21	Visiting Wardens - Redeployment of staff into hubs with sheltered housing officers resulting in more efficient use of the staff group to deliver the same service	(11)	0	0	0	N	Commissioning/ Efficiency
S 22	Learning Disability placements - Increase in continuing health care income	(59)	0	0	0	N	Commissioning/ Efficiency
S 23	Investment in Intermediate Care Services - Year 3- Extra staffing to enhance the intensity of reablement offered resulting in a reduction in costs of domiciliary care packages	(200)	0	0	0	N	Commissioning/ Efficiency
S 24	Mental Health service efficiency savings - a variety of initiatives eg management restructure and reduction in posts; reduction in business support posts; streamlining of two development posts into one; merging of specialist teams to allow continued delivery of service; merger of two day services	(240)	0	0	0	N	Commissioning/ Efficiency
S 25	Forecast additional income following changes to Social Care Charging policy in 2011	(200)	0	0	0	N	Charges to Users
S 26	Adult Social Care Funding saving (based on specific Government Grant funding being carried fwd from 2011/12) - efficient use of the transformation grant resulted in some savings. This is a one off saving, not a saving over 2 years.	(100)	100	0	0	N	Commissioning/ Efficiency



## Adult Social Care & Health – Savings continued

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
S 27	Re-tender of Homecare - revised system for provision of domicilliary care services	(44)	0	0	0	N	Commissioning/ Efficiency
S 28	Review of Commissioned Services and Contracts; to include a range of grant aided organisations, Supporting People and Meals on Wheels contracts	(482)	0	0	0	N	Commissioning/ Efficiency
S 29	Savings expected based on improvements in procurement and more efficient use of specific Government funding received for Stroke Care and NHS Social Care. This is a one off saving, not a saving over 2 years	(246)	246	0	0	N	Commissioning/ Efficiency
<b>Total Adult Social Care &amp; Health</b>		<b>(1,715)</b>	<b>237</b>	<b>(53)</b>	<b>0</b>		



## Adult Social Care & Health – Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
P 21	Learning Disability Service Demography - increase care costs for 3 additional transitions expected in 2012-13 based on actual individuals (£394k), increase in young people accessing day care (£40k) less estimated Continuing Health Care funding (£200k)	234	386	599	160	N	Demography
P 22	Mental Health - 1 extra client per year based on current expenditure	70	70	70	70	N	Demography
P 23	Physical Disabilities - Deregistration of Fletcher Mews (Scope) & Headway resulting in 12 Physically Disabled service users become habitually resident in Milton Keynes.	258	0	0	0	N	Legislative
P 24	Learning Disabilities - Camphill - impact of Ordinary Residency changes for 22 clients.	168	0	0	0	N	Legislative
P 25	Adult Social Care Demography - Physical Disabilities - External Support at Home 9% and direct payments increase based on current trends.	796	405	440	480	N	Demography
P 26	Adult Social Care Demography - Older People nursing 2%, Residential 3%, Direct Payments 9%, external support at home 9%. Increases are based on current trends.	1,143	608	672	721	N	Demography
P 27	Blue Badge Scheme - assessment process is now the responsibility of the local authority	15	0	0	0	N	Legislative
<b>Total Adult Social Care &amp; Health</b>		<b>2,684</b>	<b>1,469</b>	<b>1,781</b>	<b>1,431</b>		





## Adult Social Care & Health: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	18,410,369	19,494,244	17,938,977
Premises Costs	351,747	366,127	362,756
Transport Costs	682,312	881,048	682,631
Supplies & Services	12,813,895	12,223,636	18,114,289
Third Party Payments / Transfers	39,060,682	42,418,737	36,662,625
Services received from other departments	529,247	527,636	473,490
<b>TOTAL EXPENDITURE</b>	<b><u>71,848,252</u></b>	<b><u>75,911,428</u></b>	<b><u>74,234,768</u></b>
<b><u>Income</u></b>			
Government Grants	(166,340)	(734,064)	(157,932)
Other Grants & Contributions	(7,514,120)	(5,487,054)	(7,814,707)
Fees & Charges	(8,767,048)	(14,925,628)	(9,782,131)
Services provided to other departments	(14,656)	(224,812)	(14,621)
<b>TOTAL INCOME</b>	<b><u>(16,462,164)</u></b>	<b><u>(21,371,558)</u></b>	<b><u>(17,769,391)</u></b>
Contributions to Reserves	0	200,001	0
(Transfer from) Reserves	0	(24,500)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>55,386,088</u></b>	<b><u>54,715,371</u></b>	<b><u>56,465,377</u></b>
Capital Charges	561,816	561,816	552,445
Allocation of Central and Departmental Overheads	4,275,118	4,275,118	5,761,886
<b>NET EXPENDITURE</b>	<b><u>60,223,022</u></b>	<b><u>59,552,305</u></b>	<b><u>62,779,708</u></b>

\*Based on Period 10 Forecast (January 2012)





## Adult Social Care & Health: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
<b>Directorate Management</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>199,871</b>
Assistant Director Joint Commissioning	1.00	0.00	1.00	98,033
Commissioning & Contracts	28.46	1.00	29.46	946,421
ICES	0.00	0.00	0.00	0
<b>Commissioning &amp; Contracts</b>	<b>29.46</b>	<b>1.00</b>	<b>30.46</b>	<b>1,044,454</b>
Assistant Director Adult Social Care	5.22	0.00	5.22	111,036
Mental Health	0.00	0.00	0.00	0
Learning Disability	161.78	0.00	161.78	5,617,286
Physical Disability	0.00	0.00	0.00	0
Older People	243.33	0.00	243.33	5,219,933
Other Adult Services	11.77	0.00	11.77	271,955
Community Alarm & Sheltered Housing	84.01	0.00	84.01	2,284,086
Older People & Physical Disability Integrated Service	62.64	0.00	62.64	2,383,668
<b>Adult Social Care</b>	<b>568.75</b>	<b>0.00</b>	<b>568.75</b>	<b>15,887,964</b>
<b>Service Group Total</b>	<b>600.21</b>	<b>1.00</b>	<b>601.21</b>	<b>17,132,289</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Adult Social Care & Health: BBR031 - Directorate Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	200,986	209,024	201,650
Premises Costs	0	0	0
Transport Costs	656	196	656
Supplies & Services	(235,837)	9,556	(235,837)
Third Party Payments / Transfers	0	2,520	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>(34,195)</u></b>	<b><u>221,296</u></b>	<b><u>(33,531)</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(4,000)	0
Services provided to other departments	(14,656)	(16,913)	(14,621)
<b>TOTAL INCOME</b>	<b><u>(14,656)</u></b>	<b><u>(20,913)</u></b>	<b><u>(14,621)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(48,851)</u></b>	<b><u>200,383</u></b>	<b><u>(48,152)</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(498,902)	(498,902)	48,152
<b>NET EXPENDITURE</b>	<b><u>(547,753)</u></b>	<b><u>(298,519)</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0321 – Assistant Director Joint Commissioning

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	99,576	98,745	104,276
Premises Costs	0	0	0
Transport Costs	312	1,089	312
Supplies & Services	7,133	70	7,133
Third Party Payments / Transfers	0	0	0
Services received from other departments	2,365	429	2,382
<b>TOTAL EXPENDITURE</b>	<b><u>109,386</u></b>	<b><u>100,333</u></b>	<b><u>114,103</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(46,959)	(47,388)	(46,959)
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(46,959)</u></b>	<b><u>(47,388)</u></b>	<b><u>(46,959)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>62,427</u></b>	<b><u>52,945</u></b>	<b><u>67,144</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(83,283)	(83,283)	(67,144)
<b>NET EXPENDITURE</b>	<b><u>(20,856)</u></b>	<b><u>(30,338)</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0322 – Commissioning & Contracts

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,344,688	1,078,128	1,327,748
Premises Costs	65,083	60,922	65,716
Transport Costs	6,796	13,809	6,796
Supplies & Services	7,507,650	5,620,391	7,921,225
Third Party Payments / Transfers	2,746,953	4,629,695	1,413,304
Services received from other departments	45,113	0	45,502
<b>TOTAL EXPENDITURE</b>	<b><u>11,716,283</u></b>	<b><u>11,402,945</u></b>	<b><u>10,780,291</u></b>
<b><u>Income</u></b>			
Government Grants	(166,340)	(165,704)	(57,932)
Other Grants & Contributions	(2,636,234)	(355,033)	(2,497,700)
Fees & Charges	(94,112)	(2,576,106)	(203,622)
Services provided to other departments	0	(4,280)	0
<b>TOTAL INCOME</b>	<b><u>(2,896,686)</u></b>	<b><u>(3,101,123)</u></b>	<b><u>(2,759,254)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>8,819,597</u></b>	<b><u>8,301,822</u></b>	<b><u>8,021,037</u></b>
Capital Charges	53,993	53,993	53,394
Allocation of Central and Departmental Overheads	15,203	15,203	1,503,952
<b>NET EXPENDITURE</b>	<b><u>8,888,793</u></b>	<b><u>8,371,018</u></b>	<b><u>9,578,383</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0323 – ICES

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	0	0	0
Premises Costs	0	7	0
Transport Costs	0	0	0
Supplies & Services	470,176	686,347	433,110
Third Party Payments / Transfers	0	1	0
Services received from other departments	0	1	0
<b>TOTAL EXPENDITURE</b>	<b><u>470,176</u></b>	<b><u>686,356</u></b>	<b><u>433,110</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(292,370)	(399,925)	(252,370)
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(292,370)</u></b>	<b><u>(399,925)</u></b>	<b><u>(252,370)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>177,806</u></b>	<b><u>286,431</u></b>	<b><u>180,740</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	2,186	2,186	2,139
<b>NET EXPENDITURE</b>	<b><u>179,992</u></b>	<b><u>288,617</u></b>	<b><u>182,879</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0331 – Assistant Director Adult Social Care

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	114,837	344,230	115,186
Premises Costs	0	208	0
Transport Costs	1,025	9,608	1,025
Supplies & Services	(930)	211,323	(930)
Third Party Payments / Transfers	0	0	0
Services received from other departments	41,415	215,881	41,499
<b>TOTAL EXPENDITURE</b>	<b><u>156,347</u></b>	<b><u>781,250</u></b>	<b><u>156,780</u></b>
<b><u>Income</u></b>			
Government Grants	0	(568,360)	(100,000)
Other Grants & Contributions	0	0	0
Fees & Charges	0	(2,405)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(570,765)</u></b>	<b><u>(100,000)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(24,500)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>156,347</u></b>	<b><u>185,985</u></b>	<b><u>56,780</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(138,657)	(138,657)	(132,108)
<b>NET EXPENDITURE</b>	<b><u>17,690</u></b>	<b><u>47,328</u></b>	<b><u>(75,328)</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0332 – Mental Health

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	16,361	1,069,881	624
Premises Costs	0	6,244	0
Transport Costs	0	57,877	0
Supplies & Services	3,000,315	3,028,002	2,830,767
Third Party Payments / Transfers	70,000	508,223	148,300
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>3,086,676</u></b>	<b><u>4,670,227</u></b>	<b><u>2,979,691</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(53,000)	(56,136)	(53,000)
Fees & Charges	(8,985)	(1,681,850)	(9,345)
Services provided to other departments	0	(93,916)	0
<b>TOTAL INCOME</b>	<b><u>(61,985)</u></b>	<b><u>(1,831,902)</u></b>	<b><u>(62,345)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>3,024,691</u></b>	<b><u>2,838,325</u></b>	<b><u>2,917,346</u></b>
Capital Charges	16,238	16,238	15,979
Allocation of Central and Departmental Overheads	235,192	235,192	197,328
<b>NET EXPENDITURE</b>	<b><u>3,276,121</u></b>	<b><u>3,089,755</u></b>	<b><u>3,130,653</u></b>

\*Based on Period 10 Forecast (January 2012)





## Adult Social Care & Health: BBR0333 – Learning Disability

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	5,760,977	5,757,937	5,682,740
Premises Costs	129,515	121,445	134,034
Transport Costs	199,196	295,760	199,316
Supplies & Services	292,321	556,164	5,428,362
Third Party Payments / Transfers	12,198,041	12,069,339	7,893,122
Services received from other departments	145,402	178,427	87,559
<b>TOTAL EXPENDITURE</b>	<b><u>18,725,452</u></b>	<b><u>18,979,072</u></b>	<b><u>19,425,133</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(1,326,288)	(2,053,172)	(1,820,831)
Fees & Charges	(894,510)	(769,068)	(662,469)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(2,220,798)</u></b>	<b><u>(2,822,240)</u></b>	<b><u>(2,483,300)</u></b>
Contributions to Reserves	0	200,001	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>16,504,654</u></b>	<b><u>16,356,833</u></b>	<b><u>16,941,833</u></b>
Capital Charges	205,665	205,665	203,064
Allocation of Central and Departmental Overheads	1,446,974	1,446,974	1,254,631
<b>NET EXPENDITURE</b>	<b><u>18,157,293</u></b>	<b><u>18,009,472</u></b>	<b><u>18,399,528</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0334 – Physical Disability

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	208,948	204,329	0
Premises Costs	0	0	0
Transport Costs	16,043	17,835	8,750
Supplies & Services	201,196	217,248	216,496
Third Party Payments / Transfers	4,448,579	4,611,120	5,450,501
Services received from other departments	2,673	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>4,877,439</u></b>	<b><u>5,050,532</u></b>	<b><u>5,675,747</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(277,986)	(237,848)	(238,265)
Fees & Charges	(526,018)	(673,750)	(572,915)
Services provided to other departments	0	(39,699)	0
<b>TOTAL INCOME</b>	<b><u>(804,004)</u></b>	<b><u>(951,297)</u></b>	<b><u>(811,180)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>4,073,435</u></b>	<b><u>4,099,235</u></b>	<b><u>4,864,567</u></b>
Capital Charges	23,829	23,829	23,470
Allocation of Central and Departmental Overheads	64,995	64,995	69,935
<b>NET EXPENDITURE</b>	<b><u>4,162,259</u></b>	<b><u>4,188,059</u></b>	<b><u>4,957,972</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0335 – Older People

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	6,605,331	6,870,621	5,484,691
Premises Costs	132,753	154,838	136,523
Transport Costs	395,607	421,398	370,794
Supplies & Services	1,043,137	1,240,379	990,392
Third Party Payments / Transfers	19,322,078	20,414,482	21,482,367
Services received from other departments	117,180	0	111,301
<b>TOTAL EXPENDITURE</b>	<b><u>27,616,086</u></b>	<b><u>29,101,718</u></b>	<b><u>28,576,068</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(2,868,283)	(2,332,552)	(2,884,582)
Fees & Charges	(6,429,222)	(8,337,994)	(7,441,622)
Services provided to other departments	0	(64,403)	0
<b>TOTAL INCOME</b>	<b><u>(9,297,505)</u></b>	<b><u>(10,734,949)</u></b>	<b><u>(10,326,204)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>18,318,581</u></b>	<b><u>18,366,769</u></b>	<b><u>18,249,864</u></b>
Capital Charges	155,751	155,751	153,442
Allocation of Central and Departmental Overheads	677,626	677,626	812,331
<b>NET EXPENDITURE</b>	<b><u>19,151,958</u></b>	<b><u>19,200,146</u></b>	<b><u>19,215,637</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0336 – Other Adult Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	274,135	280,087	274,675
Premises Costs	3,336	4,034	3,777
Transport Costs	10,966	11,252	10,966
Supplies & Services	11,144	186,343	11,144
Third Party Payments / Transfers	275,031	183,357	275,031
Services received from other departments	122,556	112,770	122,603
<b>TOTAL EXPENDITURE</b>	<b><u>697,168</u></b>	<b><u>777,843</u></b>	<b><u>698,196</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(11,959)	(103,455)	(12,437)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(11,959)</u></b>	<b><u>(103,455)</u></b>	<b><u>(12,437)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>685,209</u></b>	<b><u>674,388</u></b>	<b><u>685,759</u></b>
Capital Charges	13,553	13,553	13,363
Allocation of Central and Departmental Overheads	23,249	23,249	31,279
<b>NET EXPENDITURE</b>	<b><u>722,011</u></b>	<b><u>711,190</u></b>	<b><u>730,401</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0337 – Community Alarm & Sheltered Housing

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	2,321,852	2,153,741	2,346,193
Premises Costs	21,060	18,415	22,706
Transport Costs	15,748	15,787	15,948
Supplies & Services	513,225	462,932	505,776
Third Party Payments / Transfers	0	0	0
Services received from other departments	31,096	0	31,465
<b>TOTAL EXPENDITURE</b>	<b><u>2,902,981</u></b>	<b><u>2,650,875</u></b>	<b><u>2,922,088</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(735,394)	(706,652)	(810,199)
Services provided to other departments	0	(5,601)	0
<b>TOTAL INCOME</b>	<b><u>(735,394)</u></b>	<b><u>(712,253)</u></b>	<b><u>(810,199)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>2,167,587</u></b>	<b><u>1,938,622</u></b>	<b><u>2,111,889</u></b>
Capital Charges	85,584	85,584	82,745
Allocation of Central and Departmental Overheads	347,633	347,633	401,928
<b>NET EXPENDITURE</b>	<b><u>2,600,804</u></b>	<b><u>2,371,839</u></b>	<b><u>2,596,562</u></b>

\*Based on Period 10 Forecast (January 2012)



## Adult Social Care & Health: BBR0338 – Older people & Physical Disability Integrated Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,462,678	1,427,521	2,401,194
Premises Costs	0	14	0
Transport Costs	35,963	36,437	68,068
Supplies & Services	4,365	4,881	6,651
Third Party Payments / Transfers	0	0	0
Services received from other departments	21,447	20,128	31,179
<b>TOTAL EXPENDITURE</b>	<b><u>1,524,453</u></b>	<b><u>1,488,981</u></b>	<b><u>2,507,092</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(13,000)	(5,000)	(21,000)
Fees & Charges	(66,848)	(70,348)	(69,522)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(79,848)</u></b>	<b><u>(75,348)</u></b>	<b><u>(90,522)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,444,605</u></b>	<b><u>1,413,633</u></b>	<b><u>2,416,570</u></b>
Capital Charges	7,203	7,203	6,988
Allocation of Central and Departmental Overheads	2,182,902	2,182,902	1,639,463
<b>NET EXPENDITURE</b>	<b><u>3,634,710</u></b>	<b><u>3,603,738</u></b>	<b><u>4,063,021</u></b>

\*Based on Period 10 Forecast (January 2012)



**HOUSING & COMMUNITY**  
**Including**  
**Housing Revenue Account (pages 94 to**  
**97)**





## **Housing & Community: Service Group Storyboard 2012/13 – 2015/16**

### **Service Group Purpose:**

The purpose of the Council's Housing and Community Group is to enable and provide well maintained homes in safe and thriving neighbourhoods where people chose to live, work and stay.

We achieve this purpose by:-

- Achieving value for money by empowering, organising and investing our resources (human; physical; financial) to meet the priority needs of our assets and our customers;
- Making the best use of housing that is already in existence, regardless of tenure or ownership;
- Working effectively with partners to influence and shape investment in the supply of homes;
- Creating and maintaining a culture of continuous and transformational improvement;
- Working with partners to target resources on arresting and reversing the cycle of neighbourhood decline, thereby transforming the life prospects of the most deprived
- Enhancing the quality of life by reducing crime, fear of crime, anti-social behaviour and reoffending.

### **Service Group Priority Objectives:**

- Target resources on arresting and reversing the cycle of neighbourhood decline, thereby transforming the life prospects of the most deprived
- Through the Community Safety Partnership (CSP) ensure the reduction of crime, fear of crime, anti-social behaviour and re-offending
- Increase the supply of housing / homes
- Improve conditions across all tenures and neighbourhoods

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



## KEY ACTIVITY DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Homelessness	Number of Homeless applications received per year	406	450	500	550	550	550
Homelessness	Bed and Breakfast (bed nights purchased per month)	596	986	1,390	1,790	1,790	1,790
Homelessness	Average Nightly cost of Bed and Breakfast per bed space	55	65	75	82	90	99
Homelessness	Number of homeless households in temporary accommodation	143	180	200	220	240	260
Homelessness	Footfall – Number of people coming into the Civic Offices to contact housing	11,124	11,700	12,000	12,000	12,000	12,000
Homelessness	Number of Rough sleepers (Annual snapshot survey count)	6	8	6	6	6	6
Private Sector Housing	HIMO's – Number licensed per year	36	35	25	25	25	25
Private Sector Housing	Number of licensed Houses in Multiple Occupation	166	201	226	251	276	301
Private Sector Housing	Lettings - Number we have housed through our own council properties including Homebond, underwriting and also through Registered Social Housing Landlords (RSL's) and the private sector	1,659	1,658	1,650	1,680	1,800	1,800
Private Sector Housing	Number of Private Sector requests received by the service	868	900	900	900	900	900
Private Sector Housing	Number of Prosecutions made by the Private Sector team	6	5	5	5	5	5
Private Sector Housing	Number of Home Improvement Enforcement actions	281	200	200	200	200	200
Policy and performance	Performance reports against Neighbourhood Regeneration activity	**	**	**	**	**	**

\*\* Activity data not relevant for regeneration activities as this is almost entirely a proactive service and so doesn't have demand data.



## BBR04 - Housing & Community

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>2.355</b>
Inflationary increases	0.073
Increase in Fees and Charges income	(0.007)
Demographic Growth	0.000
Other Pressures	0.018
Savings/Income Proposals	(0.149)
Changes in Recharges	0.028
<b>BUDGET 2012/13</b>	<b>2.318</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast Actual * £	2012/13			Original Budget £
			Expenditure Budget £	Income Budget £	Recharges Budget £	
Housing General Fund Management	(13,467)	7,439	75,750	0	(75,750)	0
Strategy & Assets	125,860	124,225	101,339	0	25,277	126,616
Housing Access	983,661	1,107,021	980,705	(413,112)	301,543	869,136
Tenancy Services	417,775	403,612	568,785	(185,488)	180,607	563,904
Regeneration	428,845	429,373	376,176	0	26,617	402,793
Community Safety	412,691	428,035	263,543	(59,712)	151,615	355,446
<b>Service Group Total</b>	<b>2,355,365</b>	<b>2,499,705</b>	<b>2,366,298</b>	<b>(658,312)</b>	<b>609,909</b>	<b>2,317,895</b>

\*Based on Period 10 Forecast (January 2012)



## Housing & Community:

### Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 32	Housing Management - Senior Management saving - Options currently in development. Efficiencies in private sector housing and Bed & Breakfast administration	(62)	0	0	0	N	Commissioning/ Efficiency
S 33	Community Safety restructure & generation of income from CCTV	(12)	(30)	(30)	0	N	Commissioning/ Efficiency
S 34	Targeted Deployment of Parish Deprivation Fund - link to Work Programme funding stream to create sustainability	(50)	0	0	0	N	Commissioning/ Efficiency
S 35	Regeneration - management efficiency due to restructure.	(25)	0	0	0	N	Service Re- Design
<b>Total Housing &amp; Community</b>		<b>(149)</b>	<b>(30)</b>	<b>(30)</b>	<b>0</b>		

### Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 29	Invest to Save - Employ Empty Homes Officer to bring approx 70-80 properties a year back into use	18	0	0	0	N	Spend to save
<b>Total Housing &amp; Community</b>		<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>		

### One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 29	Head of Housing Regeneration for a fixed 2 year contract term (costs shared with Housing Revenue Account)	50	0	(50)	0	N	One-Offs Project
<b>Total Housing &amp; Community</b>		<b>50</b>	<b>0</b>	<b>(50)</b>	<b>0</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Housing & Community: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,304,414	1,318,556	1,239,969
Premises Costs	91,330	134,956	92,670
Transport Costs	16,897	21,325	15,107
Supplies & Services	744,987	1,804,196	678,101
Third Party Payments / Transfers	32,709	388,871	29,209
Services received from other departments	219,933	182,388	278,483
<b>TOTAL EXPENDITURE</b>	<b><u>2,410,270</u></b>	<b><u>3,850,292</u></b>	<b><u>2,333,539</u></b>
<b><u>Income</u></b>			
Government Grants	(351,000)	(741,417)	(351,000)
Other Grants & Contributions	0	(9,000)	0
Fees & Charges	(299,938)	(1,196,203)	(307,312)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(650,938)</u></b>	<b><u>(1,946,620)</u></b>	<b><u>(658,312)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,759,332</u></b>	<b><u>1,903,672</u></b>	<b><u>1,675,227</u></b>
Capital Charges	33,152	33,152	32,759
Allocation of Central and Departmental Overheads	562,881	562,881	609,909
<b>NET EXPENDITURE</b>	<b><u>2,355,365</u></b>	<b><u>2,499,705</u></b>	<b><u>2,317,895</u></b>

\*Based on Period 10 Forecast (January 2012)



## Housing & Community: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated	
			2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Housing General Fund Management	1.00	0.00	1.00	51,695
Strategy & Assets	2.00	0.00	2.00	88,398
Housing Access	12.90	(0.90)	12.00	529,238
Tenancy Services	6.19	0.00	6.19	267,750
Regeneration	4.00	(1.00)	3.00	173,691
Community Safety	4.00	0.00	4.00	114,127
<b>Service Group Total</b>	<b>30.09</b>	<b>(1.90)</b>	<b>28.19</b>	<b>1,224,899</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Housing & Community: BBR041 – Housing General Fund Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	52,293	72,499	52,622
Premises Costs	0	0	0
Transport Costs	414	498	414
Supplies & Services	21,993	21,993	21,993
Third Party Payments / Transfers	0	0	0
Services received from other departments	702	1,068	721
<b>TOTAL EXPENDITURE</b>	<b>75,402</b>	<b>96,058</b>	<b>75,750</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	250	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>250</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>75,402</b>	<b>96,308</b>	<b>75,750</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(88,869)	(88,869)	(75,750)
<b>NET EXPENDITURE</b>	<b>(13,467)</b>	<b>7,439</b>	<b>0</b>

\*Based on Period 10 Forecast (January 2012)





## Housing & Community: BBR042 – Strategy and Assets

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	92,903	92,284	90,228
Premises Costs	0	0	0
Transport Costs	3,339	3,540	1,549
Supplies & Services	8,988	7,857	8,988
Third Party Payments / Transfers	0	0	0
Services received from other departments	552	466	574
<b>TOTAL EXPENDITURE</b>	<b>105,782</b>	<b>104,147</b>	<b>101,339</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>105,782</b>	<b>104,147</b>	<b>101,339</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	20,078	20,078	25,277
<b>NET EXPENDITURE</b>	<b>125,860</b>	<b>124,225</b>	<b>126,616</b>

\*Based on Period 10 Forecast (January 2012)



## Housing & Community: BBR043 – Housing Access

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	638,449	603,295	530,181
Premises Costs	1,110	40,975	1,110
Transport Costs	3,933	4,430	3,933
Supplies & Services	336,065	1,163,227	319,279
Third Party Payments / Transfers	32,709	388,871	29,209
Services received from other departments	105,404	108,643	96,993
<b>TOTAL EXPENDITURE</b>	<b><u>1,117,670</u></b>	<b><u>2,309,441</u></b>	<b><u>980,705</u></b>
<b><u>Income</u></b>			
Government Grants	(351,000)	(478,802)	(351,000)
Other Grants & Contributions	0	0	0
Fees & Charges	(59,723)	(1,000,332)	(62,112)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(410,723)</u></b>	<b><u>(1,479,134)</u></b>	<b><u>(413,112)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>706,947</u></b>	<b><u>830,307</u></b>	<b><u>567,593</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	276,714	276,714	301,543
<b>NET EXPENDITURE</b>	<b><u>983,661</u></b>	<b><u>1,107,021</u></b>	<b><u>869,136</u></b>

\*Based on Period 10 Forecast (January 2012)



## Housing & Community: BBR044 – Tenancy Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	241,834	216,962	270,313
Premises Costs	37,962	41,723	39,302
Transport Costs	6,211	11,042	6,211
Supplies & Services	89,774	113,245	89,674
Third Party Payments / Transfers	0	0	0
Services received from other departments	63,447	54,300	130,526
<b>TOTAL EXPENDITURE</b>	<b><u>439,228</u></b>	<b><u>437,272</u></b>	<b><u>536,026</u></b>
<b><u>Income</u></b>			
Government Grants	0	(11,299)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(182,800)	(183,708)	(185,488)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(182,800)</u></b>	<b><u>(195,007)</u></b>	<b><u>(185,488)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>256,428</u></b>	<b><u>242,265</u></b>	<b><u>350,538</u></b>
Capital Charges	33,152	33,152	32,759
Allocation of Central and Departmental Overheads	128,195	128,195	180,607
<b>NET EXPENDITURE</b>	<b><u>417,775</u></b>	<b><u>403,612</u></b>	<b><u>563,904</u></b>

\*Based on Period 10 Forecast (January 2012)



## Housing & Community: BBR045– Regeneration

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	146,405	148,075	173,691
Premises Costs	0	0	0
Transport Costs	1,100	365	1,100
Supplies & Services	250,000	250,065	200,000
Third Party Payments / Transfers	0	0	0
Services received from other departments	1,363	891	1,385
<b>TOTAL EXPENDITURE</b>	<b>398,868</b>	<b>399,396</b>	<b>376,176</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>398,868</b>	<b>399,396</b>	<b>376,176</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	29,977	29,977	26,617
<b>NET EXPENDITURE</b>	<b>428,845</b>	<b>429,373</b>	<b>402,793</b>

\*Based on Period 10 Forecast (January 2012)



## Housing & Community: BBR046– Community Safety

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	132,530	185,441	122,934
Premises Costs	52,258	52,258	52,258
Transport Costs	1,900	1,450	1,900
Supplies & Services	38,167	247,809	38,167
Third Party Payments / Transfers	0	0	0
Services received from other departments	48,465	17,020	48,284
<b>TOTAL EXPENDITURE</b>	<b><u>273,320</u></b>	<b><u>503,978</u></b>	<b><u>263,543</u></b>
<b><u>Income</u></b>			
Government Grants	0	(251,316)	0
Other Grants & Contributions	0	(9,000)	0
Fees & Charges	(57,415)	(12,413)	(59,712)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(57,415)</u></b>	<b><u>(272,729)</u></b>	<b><u>(59,712)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>215,905</u></b>	<b><u>231,249</u></b>	<b><u>203,831</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	196,786	196,786	151,615
<b>NET EXPENDITURE</b>	<b><u>412,691</u></b>	<b><u>428,035</u></b>	<b><u>355,446</u></b>

\*Based on Period 10 Forecast (January 2012)



# HOUSING REVENUE ACCOUNT



## KEY ACTIVITY DATA

Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Number of Council Owned rent properties	11,445	11,427	11,402	11,387	11,367	11,349
Number of Leaseholders	1,547	1,551	1,561	1,571	1,581	1,591
Number of Shared Owners	1,605	1,604	1,601	1,597	1,593	1,589
Number of Council owned garages	2,648	2,622	2,562	2,537	2,512	2,487
% of Rent collected within this financial year that was collected	98.23%	97.01%	97.01%	97.25%	97.50%	97.75%
Footfall – Number of people coming into the Civic Offices to contact housing	11,124	11,700	12,000	12,000	12,000	12,000
Number of Mutual Exchanges completed	233	200	220	220	230	240
Nomination requests	470	460	350	350	400	400
Number of MKC Housing properties re-let	832	980	980	980	950	930
Average re-let times of properties (BV 212) - Days	28.66	28	26	24	22	20
Number of Right to Buy applications completed	23	15	25	15	20	18
Number of Anti Social Behaviour cases opened this year	377	295	300	310	320	320
Number of Anti Social Behaviour cases closed this year	364	360	360	370	380	380
Number of Anti Social Behaviour cases pending this year	217	200	200	200	200	200
Number of Resident Associations supported	17	18	19	20	21	22
Number on the Tenants Voice survey group	430	460	490	520	550	580
Average attendance at our 8 open meetings per year (Tenants and open meetings for all MK residents)	30	32	34	36	38	40
Number of responsive repair orders raised	30,573	29,000	29,000	29,000	29,000	29,000
Number of EPC (Energy Performance Certificates) which includes Empty homes and Mutual Exchanges	926	720	750	750	700	700





## BBR3 - Housing Revenue Account:

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>(5.388)</b>
Other inflationary increases	4.712
Increase in Fees and Charges income	(3.969)
Demographic Growth	0.000
Other Pressures	1.122
Savings/Income Proposals	(1.082)
Changes in Recharges	0.106
<b>BUDGET 2012/13</b>	<b>(4.499)</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b>INCOME</b>			
Dwelling Rents	(48,385,000)	(48,102,000)	(49,871,000)
Non-Dwelling Rents:			
Garages	(902,000)	(885,000)	(944,434)
Commercial	(730,000)	(814,941)	(812,000)
Heating Charges	(476,000)	(475,000)	(491,000)
Leaseholders' Service Charges	(1,076,000)	(1,347,532)	(1,099,917)
Other Charges for Services and Facilities:			
Service Charges	(104,000)	(105,000)	(110,000)
Other	(407,441)	(406,079)	(447,843)
Interest Receivable	(80,000)	(81,737)	(103,000)
<b>GROSS TOTAL INCOME</b>	<b>(52,160,441)</b>	<b>(52,217,289)</b>	<b>(53,879,194)</b>
<b>EXPENDITURE</b>			
Repairs & Maintenance	10,632,000	10,074,000	10,525,510
General Management	9,584,788	9,462,191	9,550,727
Special Services	3,089,625	2,719,364	3,254,014
Rents, Rates, Taxes & Other Charges	420,890	393,580	424,560
Housing Revenue Account Subsidy Payable	20,649,340	20,505,789	0
Housing Benefits Transfers	1,115,000	1,067,000	147,000
Provisions:			
Bad & Doubtful Debts	642,331	642,331	671,236
Capital Financing Costs:			
Debt Charges Net of Mortgagors' Interest	4,182,080	4,324,690	15,248,000
Transfer to Capital Reserves	1,320,000	1,320,000	14,104,000
<b>GROSS TOTAL EXPENDITURE</b>	<b>51,636,054</b>	<b>50,508,945</b>	<b>53,925,047</b>
<b>NET (SURPLUS) / DEFICIT FOR THE YEAR</b>	<b>(524,387)</b>	<b>(1,708,344)</b>	<b>45,853</b>
<b>UNCOMMITTED RESERVE CARRIED FORWARD</b>	<b>(5,388,387)</b>	<b>(5,274,037)</b>	<b>(4,498,948)</b>

\*Based on Period 10 Forecast (January 2012)



## Housing Revenue Account: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b>Expenditure</b>			
Employee Costs	3,601,744	3,436,960	3,530,911
Premises Costs	12,667,112	11,855,826	12,703,278
Transport Costs	116,932	66,137	54,851
Supplies & Services**	20,984,505	20,975,329	398,544
Third Party Payments / Transfers	1,181,200	1,104,003	205,100
Services received from other departments	2,811,565	2,749,029	2,312,512
<b>TOTAL EXPENDITURE</b>	<b>41,363,058</b>	<b>40,187,284</b>	<b>19,205,196</b>
<b>Income</b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(57,024,441)	(55,872,564)	(58,437,515)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>(57,024,441)</b>	<b>(55,872,564)</b>	<b>(58,437,515)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>(15,661,383)</b>	<b>(15,685,280)</b>	<b>(39,232,319)</b>
Capital Charges**	5,502,080	5,640,326	29,352,000
Allocation of Central and Departmental Overheads	4,770,916	4,770,916	5,381,371
<b>NET EXPENDITURE</b>	<b>(5,388,387)</b>	<b>(5,274,038)</b>	<b>(4,498,948)</b>

\*Based on Period 10 Forecast (January 2012)

\*\*Housing Revenue Accounts (HRA) Subsidy has been replaced with the new HRA self financing model

## Housing Revenue Account: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes ^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Housing Revenue Account	94.960	0.000	94.960	3,496,286
<b>Service Group Total</b>	<b>94.960</b>	<b>0.000</b>	<b>94.960</b>	<b>3,496,286</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



# COMMUNITY FACILITIES UNIT



## Community Facilities Unit: Service Group 2012/13 – 2015/16

### Service Group Purpose:

To deliver a wide range of leisure, learning and cultural related opportunities that mean so much to the quality of peoples' everyday lives, contributing to their social and individual wellbeing, their mental and physical health and the cohesion of the communities in which they live.

The services involved are largely delivered in partnership with a range of organisations within the private, voluntary, public and charitable sectors. The partnerships promote community led developments and the benefits that the "Big Society" agenda is aiming to achieve. The services are working towards providing sustainable and engaging opportunities for all citizens. All services demonstrate the benefits of working with the community and supporting partnerships for delivery and decision making in line with the localism bill. This means making efficiencies longer-term and future planning in light of changing role of Milton Keynes Council and the prioritisation of its resources.

The division leads on Leisure and Community Facilities, Registration Service, Libraries, Arts, Heritage; Sports Development and the corporate change project "Community Asset Transfer" which seeks to deliver a range of asset related transfers and partnerships.

The division leads on the development, coordination and implementation of the following strategies;

- Sport & Leisure Strategy 2011-14;
- International Sporting City Report 2011;
- *Draft* Community Asset Transfer 2012 (going to cabinet Jan 2012);
- Wellbeing through Libraries & Lifelong Learning 2010-15;
- Future Libraries Milton Keynes *Draft* 2012-2015(Cabinet in February 2012);
- Arts Strategy & Delivery Plan 2010-14;
- Public Art Strategy & Delivery Plan 2010-14;
- Heritage Strategy & Delivery Plan 2008-13

### Statutory responsibility to provide the following:

- A "comprehensive and efficient" public library service (*Libraries and Museums Act 1964*)
- Registration for Births, Deaths, Marriages and Civil Partnerships (*Births and Deaths Registration Act 1953 and Marriage Act 1949*)
- Archives and records (*Local Government Act, 1972; Public Records Acts, 1958, 1962*)
- Safe and effective asset management of 103 public buildings (9 libraries, 1 mobile library, 5 arts venues, 3 heritage, 82 Community, 39 Sport and Leisure, , and 103 in Public Art collection. 2010 The Management of Health and Safety at Work Regulations 1992 made under the Health and Safety at work 1974 Act)
- Percent for art policy (*adopted by MKC in 1991*) and PO4 and CC10 in the local plan

### Customer Information:

Local people have and continue to influence change within their communities by making contributions to community facility management and new projects. Externally managed facilities all have a steering/management group consisting of local citizens and users of the facility to ensure the project is delivering to local need. Communication to the customers/service users is through consultations, steering groups (with user input), open days, taster session, website and feedback forms. Key stakeholders include a range of internal, local, national, charitable, voluntary, private organisations.

Customers engaged with our services include adult 16+ and older people, children and young people under 16, BME communities, over 60 years, with disabilities, volunteers and those attaining qualifications. Some specific service examples include:



Libraries respond to the PLUS survey to understand usage trends, attitudes of users and for identifying areas for improvement. Additionally in 2011 two separate consultation processes have taken place to gather views on

Library services by users and non-users 'inviting ideas' (200 survey recipients) which informed the draft report 'future libraries Milton Keynes' (442 people/groups attended 22 presentation / workshops).

Arts and Heritage partners are engaged through the Arts and Heritage Alliance and customer feedback via events, website, surgeries and strategy annual review workshops. Grant funded organisations are monitored and customer data collected. Evaluation of specific arts and heritage projects is also undertaken to gather more in-depth customer feedback, satisfaction and social/economic impact assessments e.g. Arts and Heritage Open days Public art projects are developed and delivered by communities who commission their own work under the advice and guidance of MKC. Steering groups included community, user and funder representatives to ensure ownership and direct involvement in the commissions. Wider community engagement in the form of events, workshops and activities inform the development of the projects

Sports and leisure partners are engaged through a variety of networks – The International Sporting City Group, Sport Milton Keynes, Community Sport and Physical Activity Network and the Physical Activity Alliance. Partners have also been engaged when writing new strategies for the sport and leisure sector through the website, consultation events and specifically arranged forums.

Consultation on the approach to Community Asset Transfer will be undertaken in 2012 alongside five pilot projects to test the validity of this approach. A series of road show events will take place during February and March 2012. Key stakeholders in the form of community partners will involve: All Ward Members, Parish & Town Councils, Social Enterprise groups and not for profit organisations, Voluntary & Community Sector, Management Committees, User Groups and Members of the public

#### **Service Group Priority Objectives:**

- Citizen: Develop partnerships for delivery that will enable opportunities and engagement in Community Facilities
- Community: Engage communities in making a positive contribution towards community improvement and the management of assets
- Future: Contribute to Economic Development by raising aspiration and increasing employment, promoting MK and supporting a high quality cultural offer.

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



**KEY ACTIVITY BASED DATA**

Service Area	Activity	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
		Actual	Estimate	Estimate	Estimate	Estimate	Estimate
Registrars	Number of registrations - Births/Marriages/Deaths	6,523	6,850	6,950	7,000	7,150	7,300
Libraries	No of Visitors	1,120,738	1,042,286	1,042,286	1,042,286	1,042,286	1,042,286
Community Facilities	Number of Young People Under 16 enagement	517,253	588,400	690,000	650,000	650,000	650,000
Community Facilities	Number of Adults over 16 engagement	1,263,664	1,100,860	1,100,860	1,100,860	1,100,860	1,100,860
Community Facilities	Number of Volunteers Engagement	3,998	3,556	3,600	3,600	3,500	3,500





## BBR06 – Community Facilities Unit

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>12.812</b>
Inflationary increases	0.041
Increase in Fees and Charges income	(0.033)
Demographic Growth	0.000
Other Pressures	0.217
Savings/Income Proposals	(0.618)
Changes in Recharges	(0.157)
<b>BUDGET 2012/13</b>	<b>12.262</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast Actual * £	2012/13			Original Budget £
			Expenditure Budget £	Income Budget £	Recharges Budget £	
CFU Group Management	(32,133)	(20,810)	92,775	0	(92,775)	0
Community Solutions	47,284	47,291	47,396	0	2,298	49,694
Leisure and Community	5,959,990	5,944,834	5,986,641	(690,188)	439,710	5,736,163
Outdoor Education	224,140	218,728	72,139	0	28,387	100,526
Sports Development	1,228,604	1,428,988	1,576,522	(514,689)	115,455	1,177,288
Libraries, Arts and Heritage	5,384,424	5,417,169	5,228,128	(661,502)	632,047	5,198,673
<b>Service Group Total</b>	<b>12,812,309</b>	<b>13,036,200</b>	<b>13,003,601</b>	<b>(1,866,379)</b>	<b>1,125,122</b>	<b>12,262,344</b>

\*Based on Period 10 Forecast (January 2012)





## Community Facilities Unit - Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 42	Future Libraries Milton Keynes - Review - £500k savings to be achieved over 3 years	0	(124)	(139)	0	N	Service Re-Design
S 43	Work with Woburn Sands on asset related community partnership agreements. Saving is a result of reduced rent and sharing the running/premises costs with the Town Council	(29)	0	0	0	N	Service Re-Design
S 44	Libraries - Implement final stages of Bucks Council joint arrangement contract and the previously agreed re-structure of support posts (porters and mobile library)	(33)	0	0	0	N	Service Re-Design
S 45	Libraries - Work with Stony Stratford on a partnership agreement relating to the library asset and co-location opportunities	(13)	0	0	0	N	Service Re-Design
S 46	Libraries - Develop new service-wide operational structure to ensure sufficient customer facing staff are in place, trained and motivated. Also review back-office functions of the library and re-structure to create greater flexibility and efficiency of operation	(60)	0	0	0	N	Service Re-Design
S 47	Libraries - Better purchasing arrangements with suppliers	(10)	0	0	0	N	Service Re-Design
S 48	Libraries - Increased income generation from a range of services, programmes and events. These include donations, grants, increased charges and rents. (examples include introducing charges for Wi-fi and scanning, asking for donations for activities such as story time, increasing book reservation charges and increasing charges for the school library service)	(35)	0	0	0	N	Service Re-Design
S 49	Woburn Sands Library - removal of dilapidations budget	(59)	0	0	0	N	Commissioning/ Efficiency
S 50	Theatre maintenance savings following devolvement of asset responsibility	(75)	0	0	0	N	Service Re-Design
S 51	Woughton on the Green - additional income and service redesign	(50)	(50)	(50)	0	N	Service Re-Design



## Community Facilities Unit - Savings continued

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 52	Leisure Services - saving from ceasing national benchmarking and implementing local measures	(18)	0	0	0	N	Service reduction
S 53	Increase in income at Registrars to make cost neutral	(25)	0	0	0	N	Charges to Users
S 54	Commissioning efficiencies as part of the Community Solutions project/Organisational Transformation Project (OTP) - Middleton Pool, Shenley Leisure Centre, Wolverton & Watling Way Pools & Willen Rd Sports Ground. Efficiencies of 20% in 2012-13 followed by a further 40% in each of the following 2 years.	(80)	(96)	(125)	(49)	Y	Commissioning/ Efficiency
S 55	Arts Grant aid, Sports Development and Wider Use - 6% reduction per year in partnership and grant funding; including Bucks and Milton Keynes Sports Partnership, Sport:MK and Milton Keynes Athletics Club.	(20)	(21)	(18)	(103)	N	Commissioning/ Efficiency
S 56	Community Facilities - asset transfers as part of Community Solutions/Organisational Transformational Project (OTP)	(27)	(12)	0	0	Y	Commissioning/ Efficiency
S 57	Outdoor Education transfer to third party	(86)	0	0	0	N	Commissioning/ Efficiency
<b>Total Community Facilities Unit</b>		<b>(618)</b>	<b>(303)</b>	<b>(332)</b>	<b>(152)</b>		



## Community Facilities Unit:

### Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 31	Woburn Sands & Stony Stratford libraries - running costs reinstated (see also Libraries Value for Money (VFM) review)	186	0	0	0	N	Member Driven
P 32	Libraries - implementation of WiFi & card payment devices. This investment is offset by the income generated from these services.	20	(8)	0	0	N	Spend to save
P 34	Development of the Kingston Library project to provide a mix of services to meet the needs of library users and communities of the South Eastern Area of Milton Keynes.	11	0	0	0	N	General - Cost Increase
<b>Total Community Facilities Unit</b>		<b>217</b>	<b>(8)</b>	<b>0</b>	<b>0</b>		

### One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 33	One-off funding of Wider Use grant reduction	8	(8)	0	0	N	One-Offs Investment
<b>Total Community Facilities Unit</b>		<b>8</b>	<b>(8)</b>	<b>0</b>	<b>0</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Community Facilities Unit: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	3,044,933	3,546,483	2,712,732
Premises Costs	864,469	1,007,722	848,260
Transport Costs	65,050	90,220	61,679
Supplies & Services	2,404,590	2,898,281	2,349,286
Third Party Payments / Transfers	758,882	763,376	721,459
Services received from other departments	882,868	1,097,887	805,741
<b>TOTAL EXPENDITURE</b>	<b><u>8,020,792</u></b>	<b><u>9,403,969</u></b>	<b><u>7,499,157</u></b>
<b><u>Income</u></b>			
Government Grants	0	(78,013)	0
Other Grants & Contributions	(25,000)	(145,554)	0
Fees & Charges	(2,009,537)	(2,633,820)	(1,866,379)
Services provided to other departments	0	(12,086)	0
<b>TOTAL INCOME</b>	<b><u>(2,034,537)</u></b>	<b><u>(2,869,473)</u></b>	<b><u>(1,866,379)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(324,350)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>5,986,255</u></b>	<b><u>6,210,146</u></b>	<b><u>5,632,778</u></b>
Capital Charges	5,578,859	5,578,859	5,504,444
Allocation of Central and Departmental Overheads	1,247,195	1,247,195	1,125,122
<b>NET EXPENDITURE</b>	<b><u>12,812,309</u></b>	<b><u>13,036,200</u></b>	<b><u>12,262,344</u></b>

\*Based on Period 10 Forecast (January 2012)



## Community Facilities Unit: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
CFU Group Management	1.00	0.00	1.00	88,139
Community Solutions	2.00	0.00	2.00	47,396
Leisure and Community	12.81	0.00	12.81	421,098
Outdoor Education	4.27	(4.27)	0.00	0
Sports Development	27.14	0.00	27.14	361,375
Libraries, Arts and Heritage	79.64	0.00	79.64	1,933,770
<b>Service Group Total</b>	<b>126.85</b>	<b>(4.27)</b>	<b>122.59</b>	<b>2,851,778</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Community Facilities Unit: BBR061 – CFU Group Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	86,387	89,488	88,979
Premises Costs	0	7,045	0
Transport Costs	999	1,089	999
Supplies & Services	3,903	34,299	1,588
Third Party Payments / Transfers	0	0	0
Services received from other departments	1,184	6,943	1,209
<b>TOTAL EXPENDITURE</b>	<b><u>92,473</u></b>	<b><u>138,864</u></b>	<b><u>92,775</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(35,068)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(35,068)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>92,473</u></b>	<b><u>103,796</u></b>	<b><u>92,775</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(124,606)	(124,606)	(92,775)
<b>NET EXPENDITURE</b>	<b><u>(32,133)</u></b>	<b><u>(20,810)</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Community Facilities Unit: BBR062 – Community Solutions

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	47,284	47,291	47,396
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	0	0	0
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b>47,284</b>	<b>47,291</b>	<b>47,396</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>47,284</b>	<b>47,291</b>	<b>47,396</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	0	0	2,298
<b>NET EXPENDITURE</b>	<b>47,284</b>	<b>47,291</b>	<b>49,694</b>

\*Based on Period 10 Forecast (January 2012)





## Community Facilities Unit: BBR063 – Leisure and Community

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	444,400	505,556	430,262
Premises Costs	49,726	40,213	104,872
Transport Costs	5,523	19,051	5,323
Supplies & Services	876,621	823,272	708,670
Third Party Payments / Transfers	489,195	495,613	489,195
Services received from other departments	480,258	525,164	479,258
<b>TOTAL EXPENDITURE</b>	<b><u>2,345,723</u></b>	<b><u>2,408,869</u></b>	<b><u>2,217,580</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(673,086)	(751,388)	(690,188)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(673,086)</u></b>	<b><u>(751,388)</u></b>	<b><u>(690,188)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,672,637</u></b>	<b><u>1,657,481</u></b>	<b><u>1,527,392</u></b>
Capital Charges	3,812,406	3,812,406	3,769,061
Allocation of Central and Departmental Overheads	474,947	474,947	439,710
<b>NET EXPENDITURE</b>	<b><u>5,959,990</u></b>	<b><u>5,944,834</u></b>	<b><u>5,736,163</u></b>

\*Based on Period 10 Forecast (January 2012)



## Community Facilities Unit: BBR064 – Outdoor Education

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	269,593	285,459	0
Premises Costs	69,827	64,809	0
Transport Costs	3,661	4,578	0
Supplies & Services	43,225	70,708	0
Third Party Payments / Transfers	0	335	0
Services received from other departments	18,972	0	0
<b>TOTAL EXPENDITURE</b>	<b>405,278</b>	<b>425,889</b>	<b>0</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(25,000)	0	0
Fees & Charges	(287,719)	(326,656)	0
Services provided to other departments	0	(12,086)	0
<b>TOTAL INCOME</b>	<b>(312,719)</b>	<b>(338,742)</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>92,559</b>	<b>87,147</b>	<b>0</b>
Capital Charges	73,366	73,366	72,139
Allocation of Central and Departmental Overheads	58,215	58,215	28,387
<b>NET EXPENDITURE</b>	<b>224,140</b>	<b>218,728</b>	<b>100,526</b>

\*Based on Period 10 Forecast (January 2012)



## Community Facilities Unit: BBR065 – Sports Development

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	186,615	567,987	186,991
Premises Costs	62,110	324,956	67,601
Transport Costs	50,679	51,256	50,679
Supplies & Services	548,531	423,910	546,616
Third Party Payments / Transfers	0	2,900	0
Services received from other departments	197,020	208,477	197,373
<b>TOTAL EXPENDITURE</b>	<b><u>1,044,955</u></b>	<b><u>1,579,486</u></b>	<b><u>1,049,260</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(446,817)	(668,464)	(514,689)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(446,817)</u></b>	<b><u>(668,464)</u></b>	<b><u>(514,689)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(112,500)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>598,138</u></b>	<b><u>798,522</u></b>	<b><u>534,571</u></b>
Capital Charges	537,280	537,280	527,262
Allocation of Central and Departmental Overheads	93,186	93,186	115,455
<b>NET EXPENDITURE</b>	<b><u>1,228,604</u></b>	<b><u>1,428,988</u></b>	<b><u>1,177,288</u></b>

\*Based on Period 10 Forecast (January 2012)



## Community Facilities Unit: BBR066 – Libraries, Arts and Heritage

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	2,010,654	2,050,702	1,959,104
Premises Costs	682,806	570,699	675,787
Transport Costs	4,188	14,246	4,678
Supplies & Services	932,310	1,546,092	1,092,412
Third Party Payments / Transfers	269,687	264,528	232,264
Services received from other departments	185,434	357,303	127,901
<b>TOTAL EXPENDITURE</b>	<b><u>4,085,079</u></b>	<b><u>4,803,570</u></b>	<b><u>4,092,146</u></b>
<b><u>Income</u></b>			
Government Grants	0	(78,013)	0
Other Grants & Contributions	0	(145,554)	0
Fees & Charges	(601,915)	(852,244)	(661,502)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(601,915)</u></b>	<b><u>(1,075,811)</u></b>	<b><u>(661,502)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(211,850)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>3,483,164</u></b>	<b><u>3,515,909</u></b>	<b><u>3,430,644</u></b>
Capital Charges	1,155,807	1,155,807	1,135,982
Allocation of Central and Departmental Overheads	745,453	745,453	632,047
<b>NET EXPENDITURE</b>	<b><u>5,384,424</u></b>	<b><u>5,417,169</u></b>	<b><u>5,198,673</u></b>

\*Based on Period 10 Forecast (January 2012)



# NEIGHBOURHOOD SERVICES



## **Neighbourhood Services: Service Group 2012/13 – 2015/16**

### **Service Group Purpose:**

Neighbourhood Services provides localised neighbourhood management through front-line service delivery, working closely with local partners to meet locally determined priorities and improve quality of life. The integrated delivery of neighbourhood management, regulatory services, environmental management, landscaping, highways, waste, recycling, environmental education and cleansing puts our services at the core of the local community. We ensure that our communities' needs are met effectively and efficiently.

Our vision is to create and provide high performing, cost effective and environmentally friendly services to the communities of Milton Keynes. We will empower parishes and local communities to take ownership of local issues and services, whilst contributing to the aspirations of our communities. We will celebrate diversity and care for our citizens, giving priority to those in greatest need.

We maintain sustainable movement corridors and open spaces that are safe, accessible, clean, green, desirable and affordable. We are an environmentally conscious service working in partnership with our customers. We protect our local communities and support their objectives, enabling them to thrive – living, working and playing in our internationally-recognised Milton Keynes

We are a city that thinks differently, embraces evolution and champions change where everyone has a say, is actively involved in the workings and delivery of community owned services. We pioneer new methods of service delivery to ensure they thrive in Milton Keynes. A place where our partners and communities help to manage and deliver services together.

Neighbourhood Services is recognised locally, regionally and nationally for excellence in the delivery of local needs and priorities. As a team we continually support and recognise each other for our contribution, ambition and success.

### **Service Provision and Statutory responsibilities:**

Neighbourhood Services deliver through a joined up partnering approach with local parishes, town councils, local community groups and organisations.

#### ***Neighbourhood Management:***

Provides localised neighbourhood management and service delivery, working closely with local bodies to meet community determined priorities and improve quality of life.

#### ***Waste & Recycling***

Delivering our statutory obligations as a waste disposal and collection authority. The delivery of our statutory function is currently procured externally and managed through a partnering arrangement with the supplier. In addition we are responsible for the development and delivery of the waste infrastructure for the future of our Waste & Recycling.

#### ***My Street***

Delivering the Statutory street cleaning and play maintenance function for the communities of Milton Keynes Ensuring that local communities and partners are engaged, contribute and accountable for their contribution to a clean, green and safe MK.

#### ***Landscape & Open Space Management***

Providing the statutory management and delivery of our green open space and the countryside management. Creating an attractive environment whilst managing, developing and protecting our wildlife, waterways and local forests, safe guarding our local heritage. We are statutory responsible for facilitating and developing play through parks and recreational facilities (formal and informal).



## Highways Maintenance

Delivering highway and general street maintenance to our highway network. We are also responsible for carrying out our statutory inspections of the highway network making sure the utilities re-instate the land as agreed. We are also responsible for the licensing of skips, scaffolding and other items need to be erected on the highway or public place

## Regulatory Services

Dealing with our statutory obligations associated to protection and safeguarding of the public and local businesses, planning, environmental crime, anti social behaviour, licensing (premise, gambling and taxi) and other community issues. The teams are tasked through numerous partnership groups, such as JTAG, Neighbourhood Action Groups, Parish Council's etc.

## Trading and support services

There are a number of services that the authority operates listed below:-

- Building Design and Maintenance
- Building Control
- Fleet Management
- Vehicle Workshop
- Pest Control
- Highways services
- Landscape Services

The services are underpinned by a support mechanism responsible for strategic management, project management, performance and business support.

## Service Group Priority Objectives:

- To reduce current level of dependency on landfill by treating waste in an environmentally friendly and cost effective way
- To deliver the identified programmes of activity in order to maintain, protect and enhance the streets, open spaces, country parks and heritage sites.
- To deliver current trading services (e.g. Highways, Landscape) and conduct a review and subsequent transformation of services to meet the future needs of the organisation
- To identify opportunities to develop local communities enabling them to deliver services and be more involved in their neighbourhoods
- Ensure that systems and processes meet the changing organisational and operational needs
- Ensure residents of Milton Keynes feel safe

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.





## KEY ACTIVITY BASED DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Waste	Number of tonnes to landfill (Landfill Tax)	52,252	50,235	41,579	42,125	42,908	43,100
Waste	Number of tonnes to Residual Waste Treatment	4,133	9,000	9,867	9,851	9,890	10,000
Waste	Number of tonnes Food & Garden Waste	24,637	23,000	24,000	25,000	26,000	27,000
Waste	Number of charged for Bulky waste collections	1,496	1,500	21,500	22,000	22,500	23,000
Waste	Number of free bulky waste collections	33,960	34,000	34,000	34,000	34,000	34,000
Waste	Number of Households (Refuse, Recycling & Food waste Collections and black & pink sacks provided)	101,269	102,540	103,989	105,506	107,285	108,968
Waste	Number of hectares cleansed	32,969	33,200	33,600	34,000	34,500	35,000
Neighbourhood Management	Number of Parish Partnership Fund applications	-	61	67	74	81	89
Neighbourhood Management	Number of Parish Partnership Fund applications approved	-	47	*	*	*	*
Neighbourhood Management	Number of Community Parking Fund applications	-	8	9	10	11	12
Neighbourhood Management	Number of Community Parking Fund applications approved	-	6	*	*	*	*
Fix It	Number of Play Area Inspections	-	6,024	6,024	5,700	5,400	5,100
Fix It	Number of days repairs to MKC assets	-	1,500	1,500	1,500	1,400	1,400
Landscape	Number of m2 of Grass	10,424,650	*	*	*	*	*
Landscape	Number of linear metres of Hedge	225,448	*	*	*	*	*
Landscape	Number of m2 of Shrubs	1,200,242	*	*	*	*	*
Landscape	Number of Trees	114,674	*	*	*	*	*
Landscape	Number of m2 of Woodland (m2)	909,697	*	*	*	*	*
Cohesion & Partnerships	No of abandoned vehicles reported/investigated	993	673	700	700	700	700
Cohesion & Partnerships	No of abandoned trolleys collected	971	840	750	700	650	600
Cohesion & Partnerships	No of Fixed Penalty Notices Issued	88	92	100	100	100	100
Cohesion & Partnerships	No of unauthorised encampments	52	72	106	150	200	250
Cohesion & Partnerships	No. of environmental crimes investigated	912	795	1,000	1,100	1,200	1,300
Cohesion & Partnerships	No. of fly tipping incidents	5,335	5,200	5,200	5,200	5,200	5,200
Transport	Services	53	*	*	*	*	*
Transport	Inspections	298	*	*	*	*	*
Transport	Overhauls	27	*	*	*	*	*
Transport	Punctures & Breakdowns	59	*	*	*	*	*
Transport	Jobs	78	*	*	*	*	*
Transport	MOTs	1,339	*	*	*	*	*
Environmental Services Dev	Percentage of Projects Completed on Time	100%	100%	100%	100%	100%	100%



Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Environmental Services Development	Percentage of Projects Completed on Budget	100%	100%	100%	100%	100%	100%
Environmental Services Development	Percentage of Projects Completed Within Tolerances	100%	100%	100%	100%	100%	100%
Bereavement Services	Number of burials	196	200	200	200	196	195
Bereavement Services	Number of cremations	1,663	1,676	1,691	1,710	1,730	1,745
Bereavement Services	Number of graves maintained at £140 pa per grave	0	10	40	55	75	85
Building Control	Number of inspections undertaken	6,531	6,500	6,500	6,500	7,000	7,000
Building Control	Number of processed applications	11,270	11,000	11,000	11,000	11,500	11,500
Environmental Health	Number of noise service requests all categories	2,437	2,600	2,650	2,660	2,700	2,700
Environmental Health	Number of Pollution Control Service Requests	560	500	520	530	540	540
Environmental Health	Number of high risk food inspections (A, B & C risk rated)	543	553	550	550	550	550
Environmental Health	Number of low risk food inspections (D & E risk rated)	545	370	300	290	280	270
Environmental Health	Number of high risk Health & Safety inspections (A & B1 risk rated)	**	**	**	**	**	**
Environmental Health	Number of low risk Health & Safety inspections (B2 - C risk rated)	**	**	**	**	**	**
Environmental Health	Number of Health & Safety inspections	176	180	180	180	180	180
Environmental Health	Number of Food Hygiene Service requests	954	995	1,000	1,005	1,010	1,015
Environmental Health	Number of Health & Safety Service requests	396	417	420	423	426	429
Environmental Health	Number of Licensing premises Licence applications	54	40	50	50	50	50
Environmental Health	Number of Licensing Personal Licence applications	277	220	250	250	250	250
Environmental Health	Number of licensing variation premises licence	25	20	25	25	25	25
Environmental Health	Number of Licensing Temporary Event Notice (TEN) submissions	530	510	520	520	520	520
Environmental Health	Number of Variation of Designated Premises Supervisors (DPS) applications	220	200	200	200	200	200

\* Data not yet known

\*\* Method of measurement has changed as a result of Govt policy to more project based approach to inspection.



## BBR11 – Neighbourhood Services

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>31.502</b>
Inflationary increases	0.905
Increase in Fees and Charges income	(0.436)
Demographic Growth	0.217
Other Pressures	0.650
Savings/Income Proposals	(3.366)
Changes in Recharges	(1.134)
<b>BUDGET 2012/13</b>	<b>28.338</b>

### Summary Revenue Budget

	2011/12	2011/12	Expenditure Budget £	2012/13		Original Budget £
	Actual Budget £	Forecast* Actual £		Income Budget £	Recharges Budget £	
Neighbourhood Services Management	645,003	665,991	1,081,645	0	(558,895)	522,750
Environment & Waste	17,303,786	17,121,329	18,541,131	(2,034,113)	322,887	16,829,905
Commercial Development	(617,022)	(498,955)	4,268,845	(5,674,843)	214,496	(1,191,502)
Neighbourhood Management	10,058,947	10,070,468	12,563,953	(5,216,925)	1,217,265	8,564,293
Environmental Services Development	341,884	364,562	530,194	(405,262)	102,670	227,602
CMK Neighbourhood Management	330,241	361,246	273,324	0	42,210	315,534
Open Space & Country Park Development	38,782	39,018	77,324	(74,599)	13,413	16,138
Building Control & Sustainability	564,534	588,040	1,353,220	(1,071,728)	267,520	549,012
Environmental Health & Licensing	1,188,752	1,353,259	2,715,173	(2,154,926)	352,974	913,221
Trading Standards	800,081	894,102	698,597	(134,336)	160,481	724,742
Coroners Service	692,391	696,243	736,282	(51,064)	34,246	719,464
Emergency Planning	155,034	131,229	128,970	(15,488)	32,974	146,456
<b>Service Group Total</b>	<b>31,502,413</b>	<b>31,786,532</b>	<b>42,968,658</b>	<b>(16,833,284)</b>	<b>2,202,241</b>	<b>28,337,615</b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 92	Charging schools for disposal of waste (not recycling)	(75)	0	0	0	N	Charges to Users
S 93	Buildings Contracts - Income inflation	(19)	(20)	(20)	(20)	N	Charges to Users
S 94	Re-profiling debt financing for Colossus	(23)	0	0	0	N	Commissioning/ Efficiency
S 95	Redesign of fleet operations (reduction of fleet vehicles through better usage)	(453)	0	0	0	N	Service Re-Design
S 96	Deletion of vacant post Open space and countryside manager	(40)	0	0	0	N	Service Re-Design
S 97	Tonnage of landfilled waste reducing due to extra recycling	(400)	0	0	0	N	Service Re-Design
S 98	Re-engineering of street cleansing schedules	(155)	0	0	0	N	Service Re-Design
S 99	Restructure of Neighbourhood services (full time equivalent (FTE) reduction)	(289)	0	0	0	N	Service Re-Design
S 100	Transfer/landfill savings - replacing current landfill with other treatments. Co-location of waste collection depot, materials recovery facility (MRF) and transfer station	(440)	(320)	0	0	N	Service Re-Design
S 101	Re-negotiation of contracts to offset inflationary increases (ref Organisational Transformation Programme Strand 5 & 6)	(585)	0	0	0	N	Commissioning/ Efficiency
S 102	Re-negotiation of Highways Trading Service to offset inflationary increases (ref Organisational Transformation Programme Strand 6)	(205)	0	0	0	N	Commissioning/ Efficiency
S 103	Review of service delivery options for Landscaping	(200)	0	0	0	N	Commissioning/ Efficiency
S 104	Savings expected based on moving to a 4 day waste collection.	0	0	0	(150)	N	Commissioning/ Efficiency
S 105	Changing road sweepings disposal	(50)	0	0	0	N	Service Re-Design
S 106	Cost savings from OTP Commercial Opportunities	0	(250)	(250)	0	Y	Commissioning/ Efficiency
S 36	Building Control changes to achieve cost neutrality	(35)	0	(10)	0	N	Commissioning/ Efficiency
S 37	Additional income from providing business advice	(20)	(25)	(30)	0	N	Charges to Users
S 38	Additional fees from Cemeteries & Crematorium	(172)	(135)	(153)	0	N	Charges to Users



## Neighbourhood Services – Savings Continued

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 39	Additional Pest Control service income	(5)	0	0	0	N	Charges to users
S 40	Management efficiencies from the review of the Council's Regulatory services to create a single Regulatory Unit	(200)	0	0	0	Y	Service Re-Design
S 41	Estimate of Casino Income	0	0	(250)	0	Y	Charges to Users
<b>Total Neighbourhood Services</b>		<b>(3,366)</b>	<b>(750)</b>	<b>(713)</b>	<b>(170)</b>		

## Neighbourhood Services – Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 66	Demographic growth for waste based on 2010/11 actuals and 1.75% growth in number of households	145	147	154	159	N	Demography
P 67	Building costs at Collossus no longer covered by Project Reduce	60	0	0	0	N	General Income Reduction
P 68	Fleet & Workshop - Increase to bring fuel budget in line	80	0	0	0	N	General Cost Increase
P 69	Contribution to Community Mobilisers to help with recycling	100	0	0	0	N	General Cost Increase
P 70	Street Cleansing Demographic Growth based on 1.75% growth in number of households	72	67	70	74	N	Demography
P 71	Landfill Tax Increase based on an increase of £8 per tonne on 48,000 tonnes	384	384	384	0	N	Legislative
P 30	Coroner's Service - Reduction in payment received from Thames Valley Police following the Transfer of Undertakings Protection of Employment (TUPE) transfer of the Coroners Officers to Milton Keynes Council ( 5 year reducing percentage )	26	26	0	0	N	Legislative
<b>Total Neighbourhood Services</b>		<b>867</b>	<b>624</b>	<b>608</b>	<b>233</b>		



## Neighbourhood Services: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	10,888,685	10,369,261	9,949,424
Premises Costs	22,927,518	22,353,754	22,290,369
Transport Costs	2,110,955	2,346,123	2,165,160
Supplies & Services	4,730,368	5,716,348	4,804,912
Third Party Payments / Transfers	0	53,136	0
Services received from other departments	1,543,013	1,940,082	1,398,638
<b>TOTAL EXPENDITURE</b>	<b><u>42,200,538</u></b>	<b><u>42,778,702</u></b>	<b><u>40,608,503</u></b>
<b><u>Income</u></b>			
Government Grants	0	(38,313)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(5,940,442)	(5,742,173)	(6,387,083)
Services provided to other departments	(9,778,308)	(9,848,611)	(10,446,201)
<b>TOTAL INCOME</b>	<b><u>(15,718,750)</u></b>	<b><u>(15,629,097)</u></b>	<b><u>(16,833,284)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(383,699)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>26,481,788</u></b>	<b><u>26,765,907</u></b>	<b><u>23,775,219</u></b>
Capital Charges	2,406,233	2,406,233	2,360,155
Allocation of Central and Departmental Overheads	2,614,392	2,614,392	2,202,241
<b>NET EXPENDITURE</b>	<b><u>31,502,413</u></b>	<b><u>31,786,532</u></b>	<b><u>28,337,615</u></b>

\*Based on Period 10 Forecast (January 2012)





## Neighbourhood Services: Summary Staffing Analysis

	<b>2011/12 Actual Full Time Equivalent* FTE's</b>	<b>2012/13 Estimated Changes^ FTE's</b>	<b>Estimated 2012/13 Full Time Equivalent FTE's</b>	<b>2012/13 Employee Pay Budget £</b>
Neighbourhood Services Management**	5.00	(5.00)	0.00	(7,090)
Environment & Waste	23.86	(3.00)	20.86	622,329
Commercial Development	23.61	(1.00)	22.61	631,875
Neighbourhood Management	140.29	(3.00)	137.29	4,224,595
Environmental Services Development	12.68	(1.00)	11.68	526,047
CMK Neighbourhood Management	5.00	0.00	5.00	179,572
Open Space & Country Park Development	1.00	0.00	1.00	77,324
Building Control & Sustainability	14.61	0.00	14.61	575,200
Environmental Health & Licensing	42.58	0.00	42.58	1,660,800
Trading Standards	19.60	0.00	19.60	540,043
Coroners Service	5.00	0.00	5.00	172,829
Emergency Planning	2.00	0.00	2.00	99,134
<b>Service Group Total</b>	<b>295.23</b>	<b>(13.00)</b>	<b>282.23</b>	<b>9,302,655</b>

\*Based on HR data at 31st January 2012

\*\*Estimated FTE savings within Neighbourhood Services Management - restructuring not yet finalised

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.





## Neighbourhood Services: BBR111 – Neighbourhood Services Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	605,720	549,543	190,541
Premises Costs	119,044	119,901	127,916
Transport Costs	849	9,987	536
Supplies & Services	580,718	631,885	555,600
Third Party Payments / Transfers	0	907	0
Services received from other departments	92,748	146,311	93,029
<b>TOTAL EXPENDITURE</b>	<b><u>1,399,078</u></b>	<b><u>1,458,532</u></b>	<b><u>967,622</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(11,967)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(11,967)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(26,500)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,399,078</u></b>	<b><u>1,420,066</u></b>	<b><u>967,622</u></b>
Capital Charges	115,546	115,546	114,023
Allocation of Central and Departmental Overheads	(869,622)	(869,622)	(558,895)
<b>NET EXPENDITURE</b>	<b><u>645,003</u></b>	<b><u>665,991</u></b>	<b><u>522,750</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR112 – Environment & Waste

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	714,212	727,265	637,329
Premises Costs	14,419,737	12,890,664	14,656,388
Transport Costs	759,033	586,308	639,012
Supplies & Services	317,201	1,554,428	127,201
Third Party Payments / Transfers	0	2,940	0
Services received from other departments	1,092,342	1,281,323	909,034
<b>TOTAL EXPENDITURE</b>	<b><u>17,302,525</u></b>	<b><u>17,042,928</u></b>	<b><u>16,968,964</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(1,882,009)	(1,803,695)	(2,034,113)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(1,882,009)</u></b>	<b><u>(1,803,695)</u></b>	<b><u>(2,034,113)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(1,174)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>15,420,516</u></b>	<b><u>15,238,059</u></b>	<b><u>14,934,851</u></b>
Capital Charges	1,606,114	1,606,114	1,572,167
Allocation of Central and Departmental Overheads	277,156	277,156	322,887
<b>NET EXPENDITURE</b>	<b><u>17,303,786</u></b>	<b><u>17,121,329</u></b>	<b><u>16,829,905</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR113 – Commercial Development

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	671,191	755,725	631,875
Premises Costs	825,016	819,039	825,168
Transport Costs	1,234,275	1,572,609	1,410,314
Supplies & Services	1,349,115	946,851	1,319,115
Third Party Payments / Transfers	0	600	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>4,079,597</u></b>	<b><u>4,094,824</u></b>	<b><u>4,186,472</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(466,624)	(416,703)	(485,289)
Services provided to other departments	(4,675,472)	(4,622,553)	(5,189,554)
<b>TOTAL INCOME</b>	<b><u>(5,142,096)</u></b>	<b><u>(5,039,256)</u></b>	<b><u>(5,674,843)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(1,062,499)</u></b>	<b><u>(944,432)</u></b>	<b><u>(1,488,371)</u></b>
Capital Charges	84,975	84,975	82,373
Allocation of Central and Departmental Overheads	360,502	360,502	214,496
<b>NET EXPENDITURE</b>	<b><u>(617,022)</u></b>	<b><u>(498,955)</u></b>	<b><u>(1,191,502)</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR114 – Neighbourhood Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	4,693,190	4,394,148	4,471,822
Premises Costs	6,906,718	7,620,213	5,841,103
Transport Costs	40,335	98,029	40,335
Supplies & Services	1,394,311	1,183,173	1,714,357
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>13,034,554</u></b>	<b><u>13,295,563</u></b>	<b><u>12,067,617</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(535,883)	(420,803)	(455,627)
Services provided to other departments	(4,579,578)	(4,944,146)	(4,761,298)
<b>TOTAL INCOME</b>	<b><u>(5,115,461)</u></b>	<b><u>(5,364,949)</u></b>	<b><u>(5,216,925)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>7,919,093</u></b>	<b><u>7,930,614</u></b>	<b><u>6,850,692</u></b>
Capital Charges	502,669	502,669	496,336
Allocation of Central and Departmental Overheads	1,637,185	1,637,185	1,217,265
<b>NET EXPENDITURE</b>	<b><u>10,058,947</u></b>	<b><u>10,070,468</u></b>	<b><u>8,564,293</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR115– Environmental Services Development

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	623,978	406,853	526,047
Premises Costs	0	0	0
Transport Costs	2,322	3,868	822
Supplies & Services	3,325	3,807	3,325
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>629,625</u></b>	<b><u>414,528</u></b>	<b><u>530,194</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(2,177)	0
Services provided to other departments	(433,060)	(193,108)	(405,262)
<b>TOTAL INCOME</b>	<b><u>(433,060)</u></b>	<b><u>(195,285)</u></b>	<b><u>(405,262)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>196,565</u></b>	<b><u>219,243</u></b>	<b><u>124,932</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	145,319	145,319	102,670
<b>NET EXPENDITURE</b>	<b><u>341,884</u></b>	<b><u>364,562</u></b>	<b><u>227,602</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR116– CMK Neighbourhood Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	191,323	183,159	179,572
Premises Costs	0	2,798	0
Transport Costs	0	2,909	0
Supplies & Services	87,150	87,650	87,150
Third Party Payments / Transfers	0	0	0
Services received from other departments	6,481	43,971	6,602
<b>TOTAL EXPENDITURE</b>	<b><u>284,954</u></b>	<b><u>320,487</u></b>	<b><u>273,324</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(4,528)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(4,528)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>284,954</u></b>	<b><u>315,959</u></b>	<b><u>273,324</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	45,287	45,287	42,210
<b>NET EXPENDITURE</b>	<b><u>330,241</u></b>	<b><u>361,246</u></b>	<b><u>315,534</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR117– Open Space & Country Park Development

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	76,896	76,896	77,324
Premises Costs	0	0	0
Transport Costs	0	78	0
Supplies & Services	0	51	0
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>76,896</u></b>	<b><u>77,025</u></b>	<b><u>77,324</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	(74,664)	(74,557)	(74,599)
<b>TOTAL INCOME</b>	<b><u>(74,664)</u></b>	<b><u>(74,557)</u></b>	<b><u>(74,599)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>2,232</u></b>	<b><u>2,468</u></b>	<b><u>2,725</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	36,550	36,550	13,413
<b>NET EXPENDITURE</b>	<b><u>38,782</u></b>	<b><u>39,018</u></b>	<b><u>16,138</u></b>

\*Based on Period 10 Forecast (January 2012)





## Neighbourhood Services: BBR052 – Building Control & Sustainability

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	645,527	630,882	599,659
Premises Costs	423,531	639,536	575,064
Transport Costs	23,417	20,874	23,417
Supplies & Services	141,519	202,890	139,499
Third Party Payments / Transfers	0	48,689	0
Services received from other departments	15,324	3,931	15,581
<b>TOTAL EXPENDITURE</b>	<b><u>1,249,318</u></b>	<b><u>1,546,802</u></b>	<b><u>1,353,220</u></b>
<b><u>Income</u></b>			
Government Grants	0	(14,145)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(997,204)	(901,012)	(1,071,728)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(997,204)</u></b>	<b><u>(915,157)</u></b>	<b><u>(1,071,728)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(356,025)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>252,114</u></b>	<b><u>275,620</u></b>	<b><u>281,492</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	312,420	312,420	267,520
<b>NET EXPENDITURE</b>	<b><u>564,534</u></b>	<b><u>588,040</u></b>	<b><u>549,012</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR053 – Environmental Health & Licensing

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,789,362	1,684,579	1,793,651
Premises Costs	229,551	250,640	260,809
Transport Costs	30,843	35,260	30,843
Supplies & Services	233,128	420,225	234,757
Third Party Payments / Transfers	0	0	0
Services received from other departments	264,280	399,354	302,301
<b>TOTAL EXPENDITURE</b>	<b><u>2,547,164</u></b>	<b><u>2,790,058</u></b>	<b><u>2,622,361</u></b>
<b><u>Income</u></b>			
Government Grants	0	(24,168)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(1,876,996)	(1,931,215)	(2,154,926)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(1,876,996)</u></b>	<b><u>(1,955,383)</u></b>	<b><u>(2,154,926)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>670,168</u></b>	<b><u>834,675</u></b>	<b><u>467,435</u></b>
Capital Charges	94,443	94,443	92,812
Allocation of Central and Departmental Overheads	424,141	424,141	352,974
<b>NET EXPENDITURE</b>	<b><u>1,188,752</u></b>	<b><u>1,353,259</u></b>	<b><u>913,221</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR054 – Trading Standards

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	601,747	712,824	565,609
Premises Costs	3,921	10,338	3,921
Transport Costs	15,675	13,414	15,675
Supplies & Services	76,779	131,514	76,786
Third Party Payments / Transfers	0	0	0
Services received from other departments	33,966	25,671	34,162
<b>TOTAL EXPENDITURE</b>	<b>732,088</b>	<b>893,761</b>	<b>696,153</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(105,131)	(172,783)	(134,336)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>(105,131)</b>	<b>(172,783)</b>	<b>(134,336)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>626,957</b>	<b>720,978</b>	<b>561,817</b>
Capital Charges	2,486	2,486	2,444
Allocation of Central and Departmental Overheads	170,638	170,638	160,481
<b>NET EXPENDITURE</b>	<b>800,081</b>	<b>894,102</b>	<b>724,742</b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR055 – Coroners Service

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	172,638	167,365	172,829
Premises Costs	0	625	0
Transport Costs	1,700	2,007	1,700
Supplies & Services	523,824	530,368	523,824
Third Party Payments / Transfers	0	0	0
Services received from other departments	37,872	39,521	37,929
<b>TOTAL EXPENDITURE</b>	<b><u>736,034</u></b>	<b><u>739,886</u></b>	<b><u>736,282</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(76,595)	(76,595)	(51,064)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(76,595)</u></b>	<b><u>(76,595)</u></b>	<b><u>(51,064)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>659,439</u></b>	<b><u>663,291</u></b>	<b><u>685,218</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	32,952	32,952	34,246
<b>NET EXPENDITURE</b>	<b><u>692,391</u></b>	<b><u>696,243</u></b>	<b><u>719,464</u></b>

\*Based on Period 10 Forecast (January 2012)



## Neighbourhood Services: BBR056 – Emergency Planning

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	102,901	80,022	103,166
Premises Costs	0	0	0
Transport Costs	2,506	780	2,506
Supplies & Services	23,298	23,506	23,298
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b>128,705</b>	<b>104,308</b>	<b>128,970</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(695)	0
Services provided to other departments	(15,534)	(14,247)	(15,488)
<b>TOTAL INCOME</b>	<b>(15,534)</b>	<b>(14,942)</b>	<b>(15,488)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>113,171</b>	<b>89,366</b>	<b>113,482</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	41,863	41,863	32,974
<b>NET EXPENDITURE</b>	<b>155,034</b>	<b>131,229</b>	<b>146,456</b>

\*Based on Period 10 Forecast (January 2012)



# **CHILDREN & FAMILIES: INTEGRATED SUPPORT AND SOCIAL CARE**



## Children & Families: Integrated Support and Social Care: Service Group 2012/13 – 2015/16

### Service Group Purpose:

Working together with our local partners we have achieved a huge amount for children, young people and their families.

The majority of our 64,200 citizens aged 19 or under enjoy their childhood and teenage years and make a successful transition to adult life. They grow up in caring families who want the best for them and are well supported by local settings and services.

However, some vulnerable children and young people do not achieve their educational and social potential. Gaps between them and their peers are not closing consistently. We are determined to tackle this and other local issues by effective partnership working and by realising the potential of national reforms to health, education and social care to deliver improved outcomes for Milton Keynes' children, young people and their families.

Our local transformation programme is designed to ensure that the Council is placed on a firm financial footing and delivers services which produce appropriate outcomes for residents and excellent value for money. We are radically reshaping services for children, young people and families and implementing a major change programme over the next twelve months.

The child and their family will be at the centre of all we do. We will provide effective support to help them to find and implement solutions to problems at an early stage. We provide a continuum of support for children, young people and families. Our model - commonly referred to as the 'effective support windscreen' - ensures a shared language and consistent approach across our own and our partners' service provision.

Our "effective support" approach recognises that all children and young people receive **universal** services. However, some children, either because of their own additional needs or because of less advantageous circumstances will need extra help. Services for children with **additional** and **considerable** needs should offer joined up help and support to these children and their families at the earliest point, in a voluntary way where they remain in control. **Specialist** services should be provided when the needs of the child are so great that intensive or complex intervention is required to keep them safe or to ensure their continued development. Examples of specialist services are children's social care or youth justice services. Over time, our shared aim is to prevent children and young people from requiring specialist services by better meeting their needs earlier and at a less intensive level wherever possible.

### Service Group Priority Objectives

- Develop and maintain effective services and interventions that enable those children and young people who face barriers to participation to successfully overcome them
- Develop and maintain effective services and interventions that keep the vulnerable children and young people safe and prevent them from experiencing additional difficulties

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.





## KEY ACTIVITY BASED DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Children in Need	Common Assessment Framework (CAF): Number of CAFs in the period	390	266	360	480	425	450
Children in Need	Number of children subject to a child protection plan at end of period.	40	44	50	60	55	60
Children in Need	Children's Social Care: number of referrals during the year.	3,038	2,236	2,500	2,750	3,009	3,266
Children in Need	Number of disabled children supported at year end	206	209	215	220	225	229
Children in Need	Number of children and young people in need supported during the year	3,656	3,218	3,300	3,500	3,621	3,762
Children in Care	Number of children looked after during the year	447	460	480	500	517	534
Children in Care	Number of children in care at the end of the year	271	278	290	305	315	326
Children in Care	Number of Interim Care Orders granted during the year	60	40	50	55	50	50
Children in Care	Number of bed nights provided for children in care by external foster care or residential placements	25,516	25,500	26,000	26,500	26,742	27,087
Children in Care	Number of children ceasing to be looked after during the period	110	104	120	140	145	156
Children in Care	Number of adoption orders granted	10	14	15	16	17	18
Learning Difficulties & Disability Services	Number of Out of Authority Pupil Placements	29	32	32	34	35	36
Learning Difficulties & Disability Services	Number of pupils with statements of Special Educational Need as a percentage of all children aged 0-19 years	2.11	2.1	2.1	2.1	2.1	2.1
Learning Difficulties & Disability Services	Number of pupils attending independent special schools	78	80	82	84	86	88
Inclusion Services	Level of persistent absence in primary and secondary schools (percentage of pupils missing 20% of all possible sessions)	1.2% - primary 3.6% - secondary	1.7% - primary 4.6% - secondary	1.7% - primary 4.5% - secondary	1.7% - primary 4.4% - secondary	1.7% - primary 4.3% - secondary	1.7% - primary 4.2% - secondary



Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Children and Young People at Risk	Number of young offenders	593	800	750	750	750	750
Children and Young People at Risk	Number of offences committed by young offenders	909	1,100	1,000	1,000	1,000	1,000
Integrated Youth Support Services	Number of young people in contact with the youth service	4,800	5,600	6,000	6,000	6,000	6,000
Integrated Youth Support Services	Percentage of young people aged 16 - 19 who are Not in Education, Employment or Training (NEET)	5.5	5.5	5.5	5.5	5.5	5.5
<b>Children and Families: General</b>							
Children and Families	Population Projections Age 0 - 4	18,540	19,080	19,180	19,240	19,150	19,110
Children and Families	Population Projections Age 5 - 10	18,840	19,530	20,250	21,060	21,930	22,630
Children and Families	Population Projections Age 11 - 13	8,940	8,900	8,820	8,920	9,260	9,790
Children and Families	Population Projections Age 14 - 19	17,980	17,580	17,070	16,900	16,850	16,850
<b>Children and Families</b>	<b>Total projected population aged 0-19</b>	<b>64,300</b>	<b>65,090</b>	<b>65,320</b>	<b>66,120</b>	<b>67,190</b>	<b>68,380</b>



## BBR07 – Children & Families: Integrated Support and Social Care

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>43.169</b>
Inflationary increases	0.000
Increase in Fees and Charges income	(0.009)
Demographic Growth	0.935
Other Pressures	0.025
Savings/Income Proposals	(1.090)
Changes in Recharges	(0.809)
<b>BUDGET 2012/13</b>	<b>42.221</b>

### Summary Revenue Budget

	2011/12	2011/12	Expenditure Budget £	2012/13		Original Budget £
	Actual Budget £	Forecast* Actual £		Income Budget £	Recharges Budget £	
Targeted Services Management	(762)	(726)	154,795	0	(154,795)	0
Learning Difficulties & Disabilities	11,524,686	11,540,798	10,349,901	(884,674)	331,890	9,797,117
Youth Offending Services	907,062	906,209	1,463,795	(764,348)	209,189	908,636
Integrated Youth Support Services	4,071,522	4,086,849	3,434,505	(96,597)	624,722	3,962,630
Inclusion Services	3,005,486	2,982,023	2,696,047	0	416,373	3,112,420
Specialist Services Management	(36,301)	(306,553)	135,281	0	(135,281)	0
Children in Need	11,763,959	11,292,899	10,546,151	0	1,166,366	11,712,517
Children in Care	11,060,468	11,812,465	11,644,751	(866,602)	1,034,741	11,812,890
Safeguarding and Review	873,353	862,668	928,989	(188,479)	173,799	914,309
<b>Service Group Total</b>	<b>43,169,473</b>	<b>43,176,632</b>	<b>41,354,215</b>	<b>(2,800,700)</b>	<b>3,667,004</b>	<b>42,220,519</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 58	Reduction in court costs as result of Family Justice Review	(53)	0	(28)		N	Commissioning/ Efficiency
S 59	Efficiency savings Common Assessment Framework (CAF) and Children's Social Care training	(64)	0	0	0	N	Commissioning/ Efficiency
S 60	Management remodelling - reduction of 4 posts in Social Care Services	(55)	0	0	0	N	Service Re-Design
S 61	Staff identified in Special Educational Needs Disability and Inclusion Service (SENDIS) team currently charged to general fund to be charged to Dedicated Schools Grant (DSG)	(191)	0	0	0	N	Alternative funding
S 62	Retendering of Information, Advice and Guidance contract	(97)	(61)	0	0	N	Commissioning/ Efficiency
S 63	Redesign of Integrated Services in line with Early Intervention - reduction due to voluntary redundancy savings taken through Organisational Transformation Programme (OTP) Strand 2	(322)	0	(25)	0	Y	Service Re-Design
S 64	Remodelling of Integrated Support and Social Care Services as part of Organisational Transformation Programme (OTP) programmes Strand 2	(308)	(375)	(50)	0	Y	Service Re-Design
<b>Total Children &amp; Families: Integrated Support &amp; Social Care</b>		<b>(1,090)</b>	<b>(436)</b>	<b>(103)</b>	<b>0</b>		



### Children & Families: Integrated Support and Social Care – Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
P 36	To fund social worker posts to manage increase in children in care and fostercare arising from demographic growth (Numbers of under 11's in MK)	145	0	72	0	N	Demography
P 37	To fund predicted 5% growth in numbers of children in care 14 children (care placements)	674	102	102	0	N	Demography
P 44	Resource panel increased supervised contact for children in care proceedings (increased number of Information Commissioner's Officers (ICOs))	116	30	10	0	N	Demography
P 45	Funding for Looked After Children (LAC) Nurse (part funded by Primary Care Trust (PCT))	25	0	0	0	N	General Cost Increase
<b>Total Children &amp; Families: Integrated Support &amp; Social Care</b>		<b>960</b>	<b>132</b>	<b>184</b>	<b>0</b>		

### Children & Families: Integrated Support and Social Care – One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
P 35	To fund supported housing for 16 & 17 year olds	150	(150)	0	0	N	One-Offs Cost Increase
P 42	Organisational Transformation Programme (OTP) Strand 2 - targeting vulnerable children through the development of the early intervention /prevention strategy and locality based children's practices.	260	(260)	0	0	Y	One-Offs Project
P 48	Local authorities will be required to meet the full cost of secure remand for children and young people (currently we meet one third of the costs of some secure remands)	80	(80)	0	0	N	One-Offs Legislative
<b>Total Children &amp; Families: Integrated Support &amp; Social Care</b>		<b>490</b>	<b>(490)</b>	<b>0</b>	<b>0</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Children & Families: Integrated Support and Social Care: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	16,241,517	16,295,277	16,039,963
Premises Costs	312,068	390,103	322,550
Transport Costs	483,386	514,787	481,633
Supplies & Services	5,242,212	4,954,524	4,934,069
Third Party Payments / Transfers	18,607,045	19,361,662	17,720,820
Services received from other departments	1,114,634	1,066,874	1,026,626
<b>TOTAL EXPENDITURE</b>	<b>42,000,862</b>	<b>42,583,227</b>	<b>40,525,661</b>
<b><u>Income</u></b>			
Government Grants	(1,300,730)	(1,676,645)	(1,300,730)
Other Grants & Contributions	(370,281)	(362,198)	(355,881)
Fees & Charges	(1,084,002)	(1,171,225)	(1,137,534)
Services provided to other departments	0	(321,470)	(6,555)
<b>TOTAL INCOME</b>	<b>(2,755,013)</b>	<b>(3,531,538)</b>	<b>(2,800,700)</b>
Contributions to Reserves	0	200,000	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>39,245,849</b>	<b>39,251,689</b>	<b>37,724,961</b>
Capital Charges	839,997	841,316	828,554
Allocation of Central and Departmental Overheads	3,083,627	3,083,627	3,667,004
<b>NET EXPENDITURE</b>	<b>43,169,473</b>	<b>43,176,632</b>	<b>42,220,519</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: Summary Staffing Analysis

	2011/12	2012/13	Estimated	
	Actual Full Time Equivalent* FTE's	Estimated Changes^ FTE's	2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Targeted Services Management	1.00	0.00	1.00	106,073
Learning Difficulties & Disabilities	25.98	0.00	25.98	1,176,940
Youth Offending Services	28.97	0.00	28.97	1,210,972
Integrated Youth Support Services	48.93	0.00	48.93	1,414,690
Inclusion Services	44.08	0.00	44.08	1,891,181
Specialist Services Management	1.00	0.00	1.00	111,485
Children in Need	126.99	0.00	126.99	4,594,507
Children in Care	96.68	(3.81)	92.87	3,494,065
Safeguarding and Review	12.92	0.00	12.92	751,088
<b>Service Group Total</b>	<b>386.55</b>	<b>(3.81)</b>	<b>382.74</b>	<b>14,751,001</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.





## Children & Families: Integrated Support and Social Care: BBR071 – Targeted Services Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	106,990	111,218	107,153
Premises Costs	0	0	0
Transport Costs	371	429	371
Supplies & Services	46,422	39,610	46,422
Third Party Payments / Transfers	0	0	0
Services received from other departments	816	3,378	849
<b>TOTAL EXPENDITURE</b>	<b>154,599</b>	<b>154,635</b>	<b>154,795</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>154,599</b>	<b>154,635</b>	<b>154,795</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(155,361)	(155,361)	(154,795)
<b>NET EXPENDITURE</b>	<b>(762)</b>	<b>(726)</b>	<b>0</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR072 – Learning Difficulties & Disability

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,386,130	1,320,941	1,230,544
Premises Costs	41,341	61,864	43,441
Transport Costs	36,367	31,999	36,367
Supplies & Services	1,573,476	771,121	1,493,380
Third Party Payments / Transfers	8,511,527	9,333,471	7,148,884
Services received from other departments	369,698	403,246	351,222
<b>TOTAL EXPENDITURE</b>	<b><u>11,918,539</u></b>	<b><u>11,922,642</u></b>	<b><u>10,303,838</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(838,792)	(826,783)	(884,674)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(838,792)</u></b>	<b><u>(826,783)</u></b>	<b><u>(884,674)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>11,079,747</u></b>	<b><u>11,095,859</u></b>	<b><u>9,419,164</u></b>
Capital Charges	46,846	46,846	46,063
Allocation of Central and Departmental Overheads	398,093	398,093	331,890
<b>NET EXPENDITURE</b>	<b><u>11,524,686</u></b>	<b><u>11,540,798</u></b>	<b><u>9,797,117</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR073 – Youth Offending Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,308,384	1,109,479	1,272,565
Premises Costs	13,835	7,750	14,204
Transport Costs	46,931	52,129	46,931
Supplies & Services	73,020	146,582	73,020
Third Party Payments / Transfers	0	200	0
Services received from other departments	27,531	0	27,700
<b>TOTAL EXPENDITURE</b>	<b><u>1,469,701</u></b>	<b><u>1,316,140</u></b>	<b><u>1,434,420</u></b>
<b><u>Income</u></b>			
Government Grants	(557,518)	(414,096)	(557,518)
Other Grants & Contributions	(194,867)	(178,549)	(194,867)
Fees & Charges	(11,503)	(3,162)	(11,963)
Services provided to other departments	0	(39,373)	0
<b>TOTAL INCOME</b>	<b><u>(763,888)</u></b>	<b><u>(635,180)</u></b>	<b><u>(764,348)</u></b>
Contributions to Reserves	0	24,000	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>705,813</u></b>	<b><u>704,960</u></b>	<b><u>670,072</u></b>
Capital Charges	29,799	29,799	29,375
Allocation of Central and Departmental Overheads	171,450	171,450	209,189
<b>NET EXPENDITURE</b>	<b><u>907,062</u></b>	<b><u>906,209</u></b>	<b><u>908,636</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR074 – Integrated Youth Support Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,499,205	1,569,491	1,432,274
Premises Costs	32,803	65,312	32,882
Transport Costs	15,103	17,809	15,103
Supplies & Services	1,608,024	1,547,547	1,412,935
Third Party Payments / Transfers	0	532	0
Services received from other departments	8,528	13,767	9,583
<b>TOTAL EXPENDITURE</b>	<b><u>3,163,663</u></b>	<b><u>3,214,458</u></b>	<b><u>2,902,777</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(94,957)	(130,425)	(96,597)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(94,957)</u></b>	<b><u>(130,425)</u></b>	<b><u>(96,597)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>3,068,706</u></b>	<b><u>3,084,033</u></b>	<b><u>2,806,180</u></b>
Capital Charges	538,715	538,715	531,728
Allocation of Central and Departmental Overheads	464,101	464,101	624,722
<b>NET EXPENDITURE</b>	<b><u>4,071,522</u></b>	<b><u>4,086,849</u></b>	<b><u>3,962,630</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR075 – Inclusion Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,933,159	1,939,792	1,917,060
Premises Costs	11,440	11,886	11,440
Transport Costs	39,625	45,201	39,625
Supplies & Services	201,928	(10,769)	203,414
Third Party Payments / Transfers	367,000	403,750	367,000
Services received from other departments	49,962	58,411	52,027
<b>TOTAL EXPENDITURE</b>	<b><u>2,603,114</u></b>	<b><u>2,448,271</u></b>	<b><u>2,590,566</u></b>
<b><u>Income</u></b>			
Government Grants	0	(1,490)	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(43,130)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(44,620)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	176,000	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>2,603,114</u></b>	<b><u>2,579,651</u></b>	<b><u>2,590,566</u></b>
Capital Charges	107,060	107,060	105,481
Allocation of Central and Departmental Overheads	295,312	295,312	416,373
<b>NET EXPENDITURE</b>	<b><u>3,005,486</u></b>	<b><u>2,982,023</u></b>	<b><u>3,112,420</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR076 – Specialist Services Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	116,898	137,490	116,928
Premises Costs	0	0	0
Transport Costs	332	532	332
Supplies & Services	7,500	8,959	7,500
Third Party Payments / Transfers	0	60	0
Services received from other departments	10,466	0	10,521
<b>TOTAL EXPENDITURE</b>	<b>135,196</b>	<b>147,041</b>	<b>135,281</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	(282,097)	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>(282,097)</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>135,196</b>	<b>(135,056)</b>	<b>135,281</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(171,497)	(171,497)	(135,281)
<b>NET EXPENDITURE</b>	<b>(36,301)</b>	<b>(306,553)</b>	<b>0</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR077 – Children in Need

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	5,503,769	5,490,444	5,487,505
Premises Costs	64,116	62,649	66,875
Transport Costs	199,844	216,671	199,844
Supplies & Services	1,044,595	1,518,668	1,009,451
Third Party Payments / Transfers	3,273,546	3,037,203	3,173,546
Services received from other departments	632,783	464,516	564,061
<b>TOTAL EXPENDITURE</b>	<b><u>10,718,653</u></b>	<b><u>10,790,151</u></b>	<b><u>10,501,282</u></b>
<b><u>Income</u></b>			
Government Grants	0	(503,878)	0
Other Grants & Contributions	(14,400)	(1,450)	0
Fees & Charges	0	(52,949)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(14,400)</u></b>	<b><u>(558,277)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>10,704,253</u></b>	<b><u>10,231,874</u></b>	<b><u>10,501,282</u></b>
Capital Charges	45,528	46,847	44,869
Allocation of Central and Departmental Overheads	1,014,178	1,014,178	1,166,366
<b>NET EXPENDITURE</b>	<b><u>11,763,959</u></b>	<b><u>11,292,899</u></b>	<b><u>11,712,517</u></b>

\*Based on Period 10 Forecast (January 2012)





## Children & Families: Integrated Support and Social Care: BBR078 – Children in Care

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	3,618,833	3,857,067	3,706,216
Premises Costs	148,533	180,442	153,708
Transport Costs	125,690	129,449	123,937
Supplies & Services	534,080	796,447	547,799
Third Party Payments / Transfers	6,454,972	6,586,234	7,031,390
Services received from other departments	10,346	105,992	10,663
<b>TOTAL EXPENDITURE</b>	<b><u>10,892,454</u></b>	<b><u>11,655,631</u></b>	<b><u>11,573,713</u></b>
<b><u>Income</u></b>			
Government Grants	(743,212)	(757,181)	(743,212)
Other Grants & Contributions	20,910	(275)	20,910
Fees & Charges	(138,750)	(114,776)	(144,300)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(861,052)</u></b>	<b><u>(872,232)</u></b>	<b><u>(866,602)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>10,031,402</u></b>	<b><u>10,783,399</u></b>	<b><u>10,707,111</u></b>
Capital Charges	72,049	72,049	71,038
Allocation of Central and Departmental Overheads	957,017	957,017	1,034,741
<b>NET EXPENDITURE</b>	<b><u>11,060,468</u></b>	<b><u>11,812,465</u></b>	<b><u>11,812,890</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Integrated Support and Social Care: BBR079 – Safeguarding & Review

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	768,149	759,355	769,718
Premises Costs	0	200	0
Transport Costs	19,123	20,568	19,123
Supplies & Services	153,167	136,359	140,148
Third Party Payments / Transfers	0	212	0
Services received from other departments	4,504	17,564	0
<b>TOTAL EXPENDITURE</b>	<b>944,943</b>	<b>934,258</b>	<b>928,989</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(181,924)	(181,924)	(181,924)
Fees & Charges	0	0	0
Services provided to other departments	0	0	(6,555)
<b>TOTAL INCOME</b>	<b>(181,924)</b>	<b>(181,924)</b>	<b>(188,479)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>763,019</b>	<b>752,334</b>	<b>740,510</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	110,334	110,334	173,799
<b>NET EXPENDITURE</b>	<b>873,353</b>	<b>862,668</b>	<b>914,309</b>

\*Based on Period 10 Forecast (January 2012)



# **CHILDREN & FAMILIES: EDUCATION, EFFECTIVENESS AND PARTICIPATION**



## **Children & Families: Education, Effectiveness and Participation: Service Group 2012/13 – 2015/16**

### **Service Group Purpose:**

Working together with our local partners we have achieved a huge amount for children, young people and their families.

The majority of our 64,200 citizens aged 19 or under enjoy their childhood and teenage years and make a successful transition to adult life. They grow up in caring families who want the best for them and are well supported by local settings and services.

Overall these settings and services are now judged to be performing well by Ofsted. Ofsted report that the large majority of services, settings and institutions inspected are now good or outstanding and few are now inadequate. Most are good at helping children and young people to keep safe and supporting them to learn.

Alongside the engagement in national reforms is our local transformation programme, fundamental to ensuring that the Council is placed on a firm financial footing and able to deliver services in a way that not only produces appropriate outcomes for residents but also delivers excellent value for money. The second of these strands will see us radically reshaping services for children, young people and families with significant change across all areas of our business expected over the next twelve months.

Across the services we provide, there is a continuum of support for children, young people and families. Our model - commonly referred to as the 'effective support windscreen' provides a shared language and consistent approach to enable us to work together and share information. We seek to put the child and their family at the centre, providing effective support to help them solve problems and find solutions at an early stage.

The effective support approach recognises that all children and young people receive **universal** services, such as maternity services, health visiting, access to a children's centre and a high quality school place. We expect that these universal services should seek, together with parents and families, to meet the needs of children and young people so that they are happy and healthy and able to learn and develop securely.

### **Service Group Priority Objectives**

- Develop and maintain strong local partnerships to improve outcomes for children and young people
- Challenge schools, settings and services to be outstanding, enabling them to take the lead in driving up standards and safeguarding children and only intervening when outcomes are not good enough

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



## KEY ACTIVITY BASED DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Early Years and Extended Services	Grants to private, voluntary and independent (PVI) Nursery Providers: total number of 3 & 4 year old children funded for nursery education.	3,489	3,640	3,798	3,963	4,118	4,276
Early Years and Extended Services	Grants to private, voluntary and independent (PVI) Nursery Providers: total number of 2 year old children funded for nursery education.	110	336	768	1,109	1,438	1,781
Narrowing the Gap	Meeting needs of increasingly diverse school populations: total number of black and minority ethnic pupils in schools	12,255	13,255	14,500	15,600	16,723	17,851
Narrowing the Gap	Number of children and young people accessing music service provision in school hours/extended provision.	7,952 / 850	6,475 / 867	6,660 / 905	6,380 / 910	6,410 / 938	6,363 / 959
Narrowing the Gap	Number of pupils eligible for the deprivation Pupil Premium, based on current and historic eligibility for free school meals.	Not available	Not available	8,931	8,931	9,303	9,547
School Improvement	Number of schools across all phases in Local Authority intervention	16	24	13	5	4	3
14-19	Supporting young people to achieve 5 GCSEs at A* to C or equivalent (i.e. level 2): total number of young people qualified to level 2 by age 19.	8,231	8,725	9,219	9,713	10,207	10,701
Adult Continuing Education	Number of learners	5,024	5,100	5,200	5,300	5,388	5,481
School Organisation and Planning	Consult on school organisation proposals before publishing statutory proposals: number of consultations undertaken	8	6	8	8	8	8
School Organisation and Planning	Percentage of surplus school places in year R	3.3%	2.2%	0.8%	4.8%	5.6%	3.3%
School Organisation and Planning	Percentage of surplus school places in year 7	7.2%	3.0%	7.2%	2.1%	6.6%	3.9%
School Admissions and Transport	Number of pupils provided with home to school transport	1,709	1,715	1,513	1,400	1,302	1,189



Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Capital and Infrastructure	Number of schemes completed on the capital programme (i.e. all building projects completed)	29	33	30	30	28	27
Performance and Business Transformation	Completion of statutory returns and data collections to timescale	15	14	13	12	11	10
Strategy, Quality and Partnerships	Number of children and young people supported through commissioned Early Help and Short Breaks services.	5,500	5,940	6,500	7,000	7,500	8,006
<b>Children and Families: General</b>							
Children and Families	Population Projections Age 0 - 4	18,540	19,080	19,180	19,240	19,150	19,110
Children and Families	Population Projections Age 5 - 10	18,840	19,530	20,250	21,060	21,930	22,630
Children and Families	Population Projections Age 11 - 13	8,940	8,900	8,820	8,920	9,260	9,790
Children and Families	Population Projections Age 14 - 19	17,980	17,580	17,070	16,900	16,850	16,850
<b>Children and Families</b>	<b>Total projected population aged 0-19</b>	<b>64,300</b>	<b>65,090</b>	<b>65,320</b>	<b>66,120</b>	<b>67,190</b>	<b>68,380</b>

\* Surplus figures reflect all planned (but not necessarily formally agreed or implemented) increases in capacity across the local school system.



## BBR08 – Children & Families: Education, Effectiveness and Participation

### Budget Movement

	Budget 2011/12 £'m
<b>BUDGET 2011/12</b>	<b>22.340</b>
Inflationary increases	0.167
Increase in Fees and Charges income	(0.160)
Demographic Growth	0.368
Other Pressures	0.479
Savings/Income Proposals	(1.505)
Changes in Recharges	0.247
<b>BUDGET 2012/13</b>	<b>21.936</b>

### Summary Revenue Budget

	2011/12	2011/12	Expenditure Budget £	2012/13		Original Budget £
	Actual Budget £	Forecast* Actual £		Income Budget £	Recharges Budget £	
Strategic Management	2,769,145	2,769,791	585,593	0	1,731,963	2,317,556
Universal Services Management	1,502	216,154	(376,597)	0	(206,766)	(583,363)
Early Years	15,211,602	15,375,332	16,394,842	(1,304,339)	974,662	16,065,165
Schools Improvement	2,148,404	2,065,101	1,709,627	(330,032)	406,783	1,786,378
14 - 19	586,039	586,039	308,368	0	109,050	417,418
Narrowing the Gap	828,401	831,426	2,507,903	(1,895,430)	166,121	778,594
ACE	(139,568)	(59,062)	1,437,328	(1,733,715)	303,725	7,338
Lifelong Learning	288,754	289,633	161,435	0	58	161,493
Employment Support	53,781	54,385	43,034	0	9,414	52,448
Community Language Service	(17,396)	(17,397)	391,117	(537,353)	56,529	(89,707)
PCP Management	2,144,184	2,138,817	1,497,881	0	(122,141)	1,375,740
Strategy, Quality & Partnerships	3,272,171	2,976,685	3,028,687	(39,638)	119,243	3,108,292
Performance & Business Transformation	92,261	84,823	1,608,899	(549,553)	(1,073,101)	(13,755)
Capital & Infrastructure	12,210,332	12,286,455	13,377,671	(1,619,165)	280,980	12,039,486
School Planning & Organisation	380,111	380,638	328,054	0	172,236	500,290
Schools Admissions & Transport	4,494,138	4,790,654	4,446,500	(84,812)	294,730	4,656,418
Education Grant Funding	(160,713,016)	(160,713,016)	10,527,319	(166,689,108)	0	(156,161,789)
Individual Schools Budget	138,728,765	138,728,765	135,698,838	(180,958)	0	135,517,880
<b>Service Group Total</b>	<b>22,339,610</b>	<b>22,785,223</b>	<b>193,676,499</b>	<b>(174,964,103)</b>	<b>3,223,486</b>	<b>21,935,882</b>

\*Based on Period 10 Forecast (January 2012)





## Children & Families: Education, Effectiveness and Participation – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 65	Remodelling of Education, Effectiveness and Participation Services as part of Organisational Transformation Programme (OTP) programmes Strand 2	(403)	(325)	0	0	Y	Service Re-Design
S 66	Reduced requirement for an improvement fund	(120)	0	0	0	N	Commissioning/ Efficiency
S 67	Home to College Transport Budget - change in eligibility criteria	(109)	(20)	0	0	N	Service Reduction
S 68	Home to School Transport Budget - change in eligibility criteria on denominational transport	(72)	(175)	(120)	0		Service Reduction
S 69	Short Breaks - re-commissioned services aligned to take up resulting in lower budget requirement	(119)	0	0	0	N	Commissioning/ Efficiency
S 70	Service re design in former Universal Services Organisational Transformation Programme (OTP) Strand 2	(369)	(220)	(50)	0	N	Service Re-Design
S 71	Redesign of commissioned services	(47)	0	0	0	N	Service Re-Design
S 72	Adult Learning Services - rationalisation of awards and rationalisation of service	(129)	(34)	(3)	0	N	Service Re-Design
S 73	Transfer of 5 Day Nurseries to alternative providers with resulting reduction in management costs	(137)	0	0	0	N	Service Re-Design
<b>Total Children &amp; Families: Education, Effectiveness &amp; Participation</b>		<b>(1,505)</b>	<b>(774)</b>	<b>(173)</b>	<b>0</b>		



## Children & Families: Education, Effectiveness and Participation

### Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 38	Demand-led Home to School Transport Budget	348	41	50	50	N	General Cost Increase
P 39	Demand-led Home to College Transport Budget - Special Education Needs	50	0	0	0	N	General Cost Increase
P 40	Legal fees and additional staffing costs to respond to academy conversion notifications and sponsored academy proposals	81	(41)	(10)	0	N	Legislative
P 46	Increase in the numbers of vulnerable 2 year olds eligible to access the free education provision	368	510	65	0	N	Demography
<b>Total Children &amp; Families: Education, Effectiveness &amp; Participation</b>		<b>847</b>	<b>510</b>	<b>105</b>	<b>50</b>		

### One-off Pressure

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 41	Revenue funding for feasibility work on emerging education capital programmes to enable the early identification of the most efficient scheme concept	80	(80)	0	0	N	One-Offs Project
P 43	Demolition or refurbishment of vacant caretaker properties owned by the Council	35	(25)	(10)	0	N	One-Offs Investment
P 47	Demand Led Reserve to accommodate the increase in the numbers of vulnerable 2 year olds eligible to access the free education provision	252	(252)	0	0	N	One - Offs Legislative
<b>Total Children &amp; Families: Education, Effectiveness &amp; Participation</b>		<b>367</b>	<b>(357)</b>	<b>(10)</b>	<b>0</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Children & Families: Education, Effectiveness and Participation: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	12,905,289	13,067,696	12,532,002
Premises Costs	835,962	704,547	757,626
Transport Costs	3,992,324	4,240,961	4,242,624
Supplies & Services	14,824,038	16,109,431	15,773,984
Third Party Payments / Transfers	151,600,687	154,500,390	146,949,719
Services received from other departments	1,141,957	1,438,189	977,553
<b>TOTAL EXPENDITURE</b>	<b>185,300,257</b>	<b>190,061,214</b>	<b>181,233,508</b>
<b><u>Income</u></b>			
Government Grants	(172,934,199)	(176,981,652)	(168,671,826)
Other Grants & Contributions	(28,978)	(30,624)	(28,978)
Fees & Charges	(5,755,003)	(5,582,188)	(5,728,129)
Services provided to other departments	(691,574)	(1,103,524)	(535,170)
<b>TOTAL INCOME</b>	<b>(179,409,754)</b>	<b>(183,697,988)</b>	<b>(174,964,103)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(27,110)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>5,890,503</b>	<b>6,336,116</b>	<b>6,269,405</b>
Capital Charges	12,623,266	12,623,266	12,442,991
Allocation of Central and Departmental Overheads	3,825,841	3,825,841	3,223,486
<b>NET EXPENDITURE</b>	<b>22,339,610</b>	<b>22,785,223</b>	<b>21,935,882</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated	
			2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Strategic Management	2.00	0.00	2.00	210,358
Universal Services Management	1.00	0.00	1.00	107,037
Early Years	162.54	(41.67)	120.87	4,558,503
Schools Improvement	20.25	(4.00)	16.25	866,693
14 - 19	5.37	(2.37)	3.00	213,528
Narrowing the Gap	48.34	0.00	48.34	2,180,971
ACE	13.24	0.00	13.24	847,095
Lifelong Learning	0.00	0.00	0.00	0
Employment Support	2.00	0.00	2.00	35,935
Community Language Service	1.00	0.00	1.00	51,478
PCP Management	1.00	0.00	1.00	96,198
Strategy, Quality & Partnerships	9.61	0.00	9.61	474,216
Performance & Business Transformation	12.00	0.00	12.00	503,597
Capital & Infrastructure	16.60	0.00	16.60	816,334
School Planning & Organisation	5.56	0.00	5.56	262,825
Schools Admissions & Transport	2.00	0.00	2.00	105,848
Education Grant Funding	0.00	0.00	0.00	0
Individual Schools Budget	0.00	0.00	0.00	0
<b>Service Group Total</b>	<b>302.51</b>	<b>(48.04)</b>	<b>254.47</b>	<b>11,330,616</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Children & Families: Education, Effectiveness and Participation: BBR081 – Strategic Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	212,277	253,857	212,678
Premises Costs	0	0	0
Transport Costs	1,550	1,590	1,550
Supplies & Services	304,560	220,714	184,560
Third Party Payments / Transfers	2,500	2,500	2,500
Services received from other departments	124,935	179,151	184,305
<b>TOTAL EXPENDITURE</b>	<b>645,822</b>	<b>657,812</b>	<b>585,593</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(11,344)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>(11,344)</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>645,822</b>	<b>646,468</b>	<b>585,593</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	2,123,323	2,123,323	1,731,963
<b>NET EXPENDITURE</b>	<b>2,769,145</b>	<b>2,769,791</b>	<b>2,317,556</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR082 – Universal Services Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	111,069	245,069	110,807
Premises Costs	0	0	0
Transport Costs	221	221	221
Supplies & Services	66,580	145,931	(518,382)
Third Party Payments / Transfers	0	0	0
Services received from other departments	30,552	31,853	30,757
<b>TOTAL EXPENDITURE</b>	<b><u>208,422</u></b>	<b><u>423,074</u></b>	<b><u>(376,597)</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>208,422</u></b>	<b><u>423,074</u></b>	<b><u>(376,597)</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(206,920)	(206,920)	(206,766)
<b>NET EXPENDITURE</b>	<b><u>1,502</u></b>	<b><u>216,154</u></b>	<b><u>(583,363)</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR083 – Early Years

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	4,897,285	5,004,050	4,881,005
Premises Costs	465,389	388,022	485,803
Transport Costs	100,051	64,679	100,051
Supplies & Services	8,692,563	8,624,529	9,564,895
Third Party Payments / Transfers	398,022	427,730	398,022
Services received from other departments	274,049	362,297	275,669
<b>TOTAL EXPENDITURE</b>	<b><u>14,827,359</u></b>	<b><u>14,871,307</u></b>	<b><u>15,705,445</u></b>
<b><u>Income</u></b>			
Government Grants	0	(53,291)	0
Other Grants & Contributions	0	(500)	0
Fees & Charges	(1,257,739)	(1,084,166)	(1,304,339)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(1,257,739)</u></b>	<b><u>(1,137,957)</u></b>	<b><u>(1,304,339)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>13,569,620</u></b>	<b><u>13,733,350</u></b>	<b><u>14,401,106</u></b>
Capital Charges	699,002	699,002	689,397
Allocation of Central and Departmental Overheads	942,980	942,980	974,662
<b>NET EXPENDITURE</b>	<b><u>15,211,602</u></b>	<b><u>15,375,332</u></b>	<b><u>16,065,165</u></b>

\*Based on Period 10 Forecast (January 2012)





## Children & Families: Education, Effectiveness and Participation: BBR084 – School Improvement

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	910,315	862,565	904,825
Premises Costs	3,110	0	0
Transport Costs	8,495	17,800	12,475
Supplies & Services	454,903	1,391,366	452,822
Third Party Payments / Transfers	276,000	1,656,773	276,500
Services received from other departments	57,647	200,700	63,005
<b>TOTAL EXPENDITURE</b>	<b><u>1,710,470</u></b>	<b><u>4,129,204</u></b>	<b><u>1,709,627</u></b>
<b><u>Income</u></b>			
Government Grants	(3,458)	(2,502,395)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(317,338)	(318,301)	(330,032)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(320,796)</u></b>	<b><u>(2,820,696)</u></b>	<b><u>(330,032)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(2,137)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,389,674</u></b>	<b><u>1,306,371</u></b>	<b><u>1,379,595</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	758,730	758,730	406,783
<b>NET EXPENDITURE</b>	<b><u>2,148,404</u></b>	<b><u>2,065,101</u></b>	<b><u>1,786,378</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR085 – 14 - 19

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	381,958	386,615	213,528
Premises Costs	0	0	0
Transport Costs	1,250	1,378	1,250
Supplies & Services	92,470	156,888	92,470
Third Party Payments / Transfers	0	13,867	0
Services received from other departments	1,096	0	1,120
<b>TOTAL EXPENDITURE</b>	<b>476,774</b>	<b>558,748</b>	<b>308,368</b>
<b><u>Income</u></b>			
Government Grants	0	(55,943)	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	(26,031)	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>(81,974)</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>476,774</b>	<b>476,774</b>	<b>308,368</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	109,265	109,265	109,050
<b>NET EXPENDITURE</b>	<b>586,039</b>	<b>586,039</b>	<b>417,418</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR086 – Narrowing the Gap

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	2,234,539	2,023,545	2,206,202
Premises Costs	44,724	35,669	46,262
Transport Costs	73,470	86,857	73,470
Supplies & Services	161,849	482,974	161,849
Third Party Payments / Transfers	0	909	0
Services received from other departments	62,293	0	20,120
<b>TOTAL EXPENDITURE</b>	<b><u>2,576,875</u></b>	<b><u>2,629,954</u></b>	<b><u>2,507,903</u></b>
<b><u>Income</u></b>			
Government Grants	(360,810)	0	(360,810)
Other Grants & Contributions	0	0	0
Fees & Charges	(1,484,942)	(1,478,445)	(1,534,620)
Services provided to other departments	0	(413,388)	0
<b>TOTAL INCOME</b>	<b><u>(1,845,752)</u></b>	<b><u>(1,891,833)</u></b>	<b><u>(1,895,430)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(3,973)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>731,123</u></b>	<b><u>734,148</u></b>	<b><u>612,473</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	97,278	97,278	166,121
<b>NET EXPENDITURE</b>	<b><u>828,401</u></b>	<b><u>831,426</u></b>	<b><u>778,594</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR087 – ACE

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	885,270	879,037	884,989
Premises Costs	218,610	145,343	120,610
Transport Costs	5,734	6,805	5,732
Supplies & Services	311,851	338,870	292,811
Third Party Payments / Transfers	0	2,091	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>1,421,465</u></b>	<b><u>1,372,146</u></b>	<b><u>1,304,142</u></b>
<b><u>Income</u></b>			
Government Grants	(1,321,476)	(1,318,841)	(1,325,950)
Other Grants & Contributions	0	0	0
Fees & Charges	(484,608)	(343,104)	(394,365)
Services provided to other departments	(44,954)	(59,268)	(13,400)
<b>TOTAL INCOME</b>	<b><u>(1,851,038)</u></b>	<b><u>(1,721,213)</u></b>	<b><u>(1,733,715)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(429,573)</u></b>	<b><u>(349,067)</u></b>	<b><u>(429,573)</u></b>
Capital Charges	135,397	135,397	133,186
Allocation of Central and Departmental Overheads	154,608	154,608	303,725
<b>NET EXPENDITURE</b>	<b><u>(139,568)</u></b>	<b><u>(59,062)</u></b>	<b><u>7,338</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR088 – Lifelong Learning

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	0	0	0
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	90,381	128,396	37,635
Third Party Payments / Transfers	0	0	0
Services received from other departments	227,975	190,854	123,800
<b>TOTAL EXPENDITURE</b>	<b>318,356</b>	<b>319,250</b>	<b>161,435</b>
<b><u>Income</u></b>			
Government Grants	(30,000)	(30,000)	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(15)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>(30,000)</b>	<b>(30,015)</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>288,356</b>	<b>289,235</b>	<b>161,435</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	398	398	58
<b>NET EXPENDITURE</b>	<b>288,754</b>	<b>289,633</b>	<b>161,493</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR089 – Employment Support

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	36,473	55,700	36,563
Premises Costs	0	0	0
Transport Costs	561	2,792	561
Supplies & Services	7,868	8,014	5,618
Third Party Payments / Transfers	0	0	0
Services received from other departments	282	282	292
<b>TOTAL EXPENDITURE</b>	<b>45,184</b>	<b>66,788</b>	<b>43,034</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(21,000)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>45,184</b>	<b>45,788</b>	<b>43,034</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	8,597	8,597	9,414
<b>NET EXPENDITURE</b>	<b>53,781</b>	<b>54,385</b>	<b>52,448</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR0810 – Community Language Service

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	268,125	266,755	268,353
Premises Costs	54	54	57
Transport Costs	27,000	28,730	27,000
Supplies & Services	95,707	104,221	95,707
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b>390,886</b>	<b>399,760</b>	<b>391,117</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(459,289)	(468,688)	(477,661)
Services provided to other departments	(59,773)	(59,249)	(59,692)
<b>TOTAL INCOME</b>	<b>(519,062)</b>	<b>(527,937)</b>	<b>(537,353)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>(128,176)</b>	<b>(128,177)</b>	<b>(146,236)</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	110,780	110,780	56,529
<b>NET EXPENDITURE</b>	<b>(17,396)</b>	<b>(17,397)</b>	<b>(89,707)</b>

\*Based on Period 10 Forecast (January 2012)





## Children & Families: Education, Effectiveness and Participation: BBR0811 – PCP Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	508,638	625,146	520,130
Premises Costs	0	0	0
Transport Costs	0	47	0
Supplies & Services	391,314	208,263	1,160,842
Third Party Payments / Transfers	1,364,501	1,354,153	(219,528)
Services received from other departments	36,189	121,681	36,437
<b>TOTAL EXPENDITURE</b>	<b><u>2,300,642</u></b>	<b><u>2,309,290</u></b>	<b><u>1,497,881</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(14,015)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(14,015)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>2,300,642</u></b>	<b><u>2,295,275</u></b>	<b><u>1,497,881</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(156,458)	(156,458)	(122,141)
<b>NET EXPENDITURE</b>	<b><u>2,144,184</u></b>	<b><u>2,138,817</u></b>	<b><u>1,375,740</u></b>

\*Based on Period 10 Forecast (January 2012)



**Children & Families: Education, Effectiveness and Participation: BBR0812 – Strategy, Quality & Partnerships**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	501,394	497,808	481,657
Premises Costs	0	500	0
Transport Costs	5,690	7,799	5,690
Supplies & Services	2,322,471	2,131,503	2,197,793
Third Party Payments / Transfers	204,708	92,716	204,708
Services received from other departments	167,547	177,144	138,839
<b>TOTAL EXPENDITURE</b>	<b><u>3,201,810</u></b>	<b><u>2,907,470</u></b>	<b><u>3,028,687</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	(28,978)	(30,124)	(28,978)
Fees & Charges	(10,250)	(10,250)	(10,660)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(39,228)</u></b>	<b><u>(40,374)</u></b>	<b><u>(39,638)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>3,162,582</u></b>	<b><u>2,867,096</u></b>	<b><u>2,989,049</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	109,589	109,589	119,243
<b>NET EXPENDITURE</b>	<b><u>3,272,171</u></b>	<b><u>2,976,685</u></b>	<b><u>3,108,292</u></b>

\*Based on Period 10 Forecast (January 2012)



**Children & Families: Education, Effectiveness and Participation: BBR0813 – Performance & Business Transformation**

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	541,489	555,617	508,141
Premises Costs	0	0	0
Transport Costs	1,364	1,619	1,364
Supplies & Services	813,446	791,889	814,833
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>1,356,299</u></b>	<b><u>1,349,125</u></b>	<b><u>1,324,338</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(460,025)	(460,025)	(483,183)
Services provided to other departments	(36,417)	(36,681)	(66,370)
<b>TOTAL INCOME</b>	<b><u>(496,442)</u></b>	<b><u>(496,706)</u></b>	<b><u>(549,553)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>859,857</u></b>	<b><u>852,419</u></b>	<b><u>774,785</u></b>
Capital Charges	291,995	291,995	284,561
Allocation of Central and Departmental Overheads	(1,059,591)	(1,059,591)	(1,073,101)
<b>NET EXPENDITURE</b>	<b><u>92,261</u></b>	<b><u>84,823</u></b>	<b><u>(13,755)</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR0814 – Capital & Infrastructure

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,070,687	1,073,313	925,355
Premises Costs	103,575	134,459	104,394
Transport Costs	30,570	9,074	24,042
Supplies & Services	884,059	1,052,533	926,673
Third Party Payments / Transfers	74,360	51,388	61,360
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>2,163,251</u></b>	<b><u>2,320,767</u></b>	<b><u>2,041,824</u></b>
<b><u>Income</u></b>			
Government Grants	(115,000)	(115,000)	(115,000)
Other Grants & Contributions	0	0	0
Fees & Charges	(1,171,090)	(1,294,006)	(1,108,457)
Services provided to other departments	(550,430)	(508,907)	(395,708)
<b>TOTAL INCOME</b>	<b><u>(1,836,520)</u></b>	<b><u>(1,917,913)</u></b>	<b><u>(1,619,165)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>326,731</u></b>	<b><u>402,854</u></b>	<b><u>422,659</u></b>
Capital Charges	11,496,872	11,496,872	11,335,847
Allocation of Central and Departmental Overheads	386,729	386,729	280,980
<b>NET EXPENDITURE</b>	<b><u>12,210,332</u></b>	<b><u>12,286,455</u></b>	<b><u>12,039,486</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR0815 – School Planning & Organisation

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	232,902	229,751	264,901
Premises Costs	0	0	0
Transport Costs	1,290	1,290	1,290
Supplies & Services	12,481	19,059	59,738
Third Party Payments / Transfers	0	0	0
Services received from other departments	2,097	7,084	2,125
<b>TOTAL EXPENDITURE</b>	<b><u>248,770</u></b>	<b><u>257,184</u></b>	<b><u>328,054</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(7,887)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(7,887)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>248,770</u></b>	<b><u>249,297</u></b>	<b><u>328,054</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	131,341	131,341	172,236
<b>NET EXPENDITURE</b>	<b><u>380,111</u></b>	<b><u>380,638</u></b>	<b><u>500,290</u></b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR0816 – School Admissions & Transport

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	112,868	108,868	112,868
Premises Costs	500	500	500
Transport Costs	3,735,078	4,010,280	3,987,928
Supplies & Services	121,535	174,969	244,120
Third Party Payments / Transfers	191,392	195,142	0
Services received from other departments	157,295	167,143	101,084
<b>TOTAL EXPENDITURE</b>	<b>4,318,668</b>	<b>4,656,902</b>	<b>4,446,500</b>
<b><u>Income</u></b>			
Government Grants	(30,000)	(89,498)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(109,722)	(91,942)	(84,812)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>(139,722)</b>	<b>(181,440)</b>	<b>(84,812)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>4,178,946</b>	<b>4,475,462</b>	<b>4,361,688</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	315,192	315,192	294,730
<b>NET EXPENDITURE</b>	<b>4,494,138</b>	<b>4,790,654</b>	<b>4,656,418</b>

\*Based on Period 10 Forecast (January 2012)



## Children & Families: Education, Effectiveness and Participation: BBR0817 – Education Grant Funding

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	0	0	0
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	0	129,312	0
Third Party Payments / Transfers	10,089,002	11,702,919	10,527,319
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>10,089,002</u></b>	<b><u>11,832,231</u></b>	<b><u>10,527,319</u></b>
<b><u>Income</u></b>			
Government Grants	(170,802,018)	(172,545,247)	(166,689,108)
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(170,802,018)</u></b>	<b><u>(172,545,247)</u></b>	<b><u>(166,689,108)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(160,713,016)</u></b>	<b><u>(160,713,016)</u></b>	<b><u>(156,161,789)</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	0	0	0
<b>NET EXPENDITURE</b>	<b><u>(160,713,016)</u></b>	<b><u>(160,713,016)</u></b>	<b><u>(156,161,789)</u></b>

\*Based on Period 10 Forecast (January 2012)





## Children & Families: Education, Effectiveness and Participation: BBR0818 – Individual Schools Budget

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	0	0	0
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	0	0	0
Third Party Payments / Transfers	139,000,202	139,000,202	135,698,838
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>139,000,202</u></b>	<b><u>139,000,202</u></b>	<b><u>135,698,838</u></b>
<b><u>Income</u></b>			
Government Grants	(271,437)	(271,437)	(180,958)
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(271,437)</u></b>	<b><u>(271,437)</u></b>	<b><u>(180,958)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>138,728,765</u></b>	<b><u>138,728,765</u></b>	<b><u>135,517,880</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	0	0	0
<b>NET EXPENDITURE</b>	<b><u>138,728,765</u></b>	<b><u>138,728,765</u></b>	<b><u>135,517,880</u></b>

\*Based on Period 10 Forecast (January 2012)





# PLANNING, ECONOMY & DEVELOPMENT



## Planning, Economy & Development: Service Group 2012/13 – 2015/16

### Service Group Purpose:

#### Planning

- Statutory function responsible for key policies for development and growth and the protection of natural environment and heritage.
- The Core Strategy is a key strategic document underpinned by the Local Development Framework and decision-making such as planning applications
- To plan and design for, as well as deliver, high quality places and spaces
- Planning embraces Urban Design and Landscaping, Highways Development Control, Conservation and Archaeology, Planning Enforcement, Minerals and Waste Planning, Spatial (policy) Planning and Development Management

#### Economic Development

- Now a statutory function for first tier authorities. The Economic Development Strategy (EDS) was approved in June 2011 and sits alongside the Core Strategy as key corporate documents
- Strong focus on inward investment, retention of businesses, skill development and maintaining and bringing job growth to the borough.

#### Infrastructure Coordination

- Facilitates delivery of investment in major sites and strategic locations across the borough (e.g. broadband, utilities, transport, community and environmental infrastructure).
- Includes negotiating and managing S106 Planning Obligations and developing the Community Infrastructure Levy.
- Strong links with HCA (e.g. coordinating transfer of HCA assets and functions) and MK Tariff delivering housing, employment and infrastructure.

#### Land Charges

- To provide the statutory service of providing a land charges service for residential and commercial properties within the Borough.

Note: From August 2011 the HCA and MKELP Inward Investment teams formed part of Economic Development and the HCA Development Control function is provided by the Council in the form of SLA for the time being until a new Statutory Instrument is in place conferring the development control functions to MKC

### Service Group Priority Objectives:

- Support economic prosperity and create conditions for growth and the meeting of community (or neighbourhood) aspirations
- High quality of design of built development and open spaces in MK
- Up to date planning policy framework to comply with national policy to ensure an effective decision making process and to promote sustainable growth in MK and SEMLEP
- Facilitate public private investment and coordinate activity to deliver infrastructure and development
- Provide an updated legal land charges service
- To protect, manage and promote the heritage of the borough

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



## KEY ACTIVITY BASED DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Economic Development	Production and review of Economic Development Strategy	annual	annual	annual	annual	annual	annual
Economic Development	Performance reports against Economic Development Strategy	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly
Development Management	Number of major planning applications received	51	50	55	55	55	55
Development Management	Number of minor planning applications received	354	350	360	360	360	360
Development Management	Number of other planning applications received	953	945	960	960	960	960
Development Management	Number of planning notifications received	173	170	180	180	180	180
Development Management	Number of discharge of condition applications received	299	295	305	305	305	305
Development Management	Number of applications for certificates of lawfulness received	68	65	75	75	75	75
Development Management	Number of non-material amendment applications received	99	95	105	105	105	105
Development Management	Number of miscellaneous applications, consultations and other submissions (not included above) received	172	160	175	175	175	175
Development Management	Number of preapplication enquiries received	593	580	600	600	600	600
Development Management	Number of appeals against the Council's decisions received	45	45	50	50	50	50
Development Management	Number of enforcement cases opened	633	635	640	640	640	640



## BBR09 – Planning, Economy & Development

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>2.040</b>
Inflationary increases	0.008
Reduction in Fees and Charges income	0.033
Demographic Growth	0.000
Other Pressures	0.050
Savings/Income Proposals	(0.111)
Changes in Recharges	0.063
<b>BUDGET 2012/13</b>	<b>2.083</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13			Original Budget £
			Expenditure Budget £	Income Budget £	Recharges Budget £	
Planning Management & Land Charges	(323,959)	(384,134)	131,986	(403,270)	(95,415)	(366,699)
Urban Design & Landscape Architecture	90,761	145,309	436,380	(429,057)	174,418	181,741
Development Management	820,800	820,107	1,327,385	(1,065,864)	569,715	831,236
Spatial Planning	1,125,823	1,118,900	783,754	(17,849)	322,715	1,088,620
Infrastructure Co-ordination	214,934	268,383	463,619	(356,273)	116,906	224,252
Economic Development	112,028	135,767	195,809	(188,978)	117,078	123,909
<b>Service Group Total</b>	<b>2,040,387</b>	<b>2,104,332</b>	<b>3,338,933</b>	<b>(2,461,291)</b>	<b>1,205,417</b>	<b>2,083,059</b>

\*Based on Period 10 Forecast (January 2012)



## Planning, Economy & Development

### Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
S 74	Reduction in planning pension strain costs	0	0	(35)	0	N	Service Re-Design
S 75	Restructure of Service Group	(35)	0	0	0	N	Service Re-Design
S 76	Restructure of Infrastructure Co-ordination and Delivery team	(26)	0	0	0	N	Service Re-Design
S 77	Estimate of fees and charges income to be generated from the Inward Investment team within Economic Development (this is subject to monitoring and review of the service once transferred).	(50)	(50)	0	0	N	Service Re-Design
<b>Total Planning, Economy &amp; Development</b>		<b>(111)</b>	<b>(50)</b>	<b>(35)</b>	<b>0</b>		

### Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
P 49	Transfer of Inward Investment team from the Homes and Communities Agency to Economic Development, funded partly through tariff	0	105	(20)	(45)	N	Member Driven
P 50	Transfer of development control functions from and anticipated planning application income from Homes and Communities Agency to Milton Keynes Council	50	(100)	(50)	100	N	Member Driven
<b>Total Planning, Economy &amp; Development</b>		<b>50</b>	<b>5</b>	<b>(70)</b>	<b>55</b>		





## Planning, Economy & Development - One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 51	Match funding for Broadband Delivery UK application.	60	40	40	(140)	N	One-Offs Project
P 52	One off funding for valuations and validation connected with introduction of the Community Infrastructure Levy (CIL) - future years costs will be charged to the Community Infrastructure Levy once it is implemented	45	(45)	0	0	N	One-Offs Legislative
P 53	Support of Localism Bill Project implementation - Neighbourhood Plans pilot (4 x Neighbourhood plan, 1 x Business plan)	120	(120)	0	0	N	One-Offs Project
P 54	Funding to support transition period of restructured Infrastructure co-ordination and delivery team	55	0	(55)	0	N	One-Offs Project
P 55	Launch of inward investment plan	150	(150)	0	0	N	One-Offs Project
P 56	Payment to Destination MK to support delivery of Economic Development Strategy Priority 5 and Inward Investment Plan	20	0	(20)	0	N	One-Offs Project
<b>Total Planning, Economy &amp; Development</b>		<b>450</b>	<b>(275)</b>	<b>(35)</b>	<b>(140)</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Planning, Economy & Development: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	2,683,964	2,940,054	2,848,101
Premises Costs	0	697,076	0
Transport Costs	16,720	18,863	16,720
Supplies & Services	396,215	808,141	356,202
Third Party Payments / Transfers	0	2,622	0
Services received from other departments	184,209	88,313	102,462
<b>TOTAL EXPENDITURE</b>	<b><u>3,281,108</u></b>	<b><u>4,555,069</u></b>	<b><u>3,323,485</u></b>
<b><u>Income</u></b>			
Government Grants	(525,682)	(758,689)	(321,682)
Other Grants & Contributions	0	0	0
Fees & Charges	(1,303,354)	(2,555,172)	(1,634,168)
Services provided to other departments	(460,423)	(446,833)	(505,441)
<b>TOTAL INCOME</b>	<b><u>(2,289,459)</u></b>	<b><u>(3,760,694)</u></b>	<b><u>(2,461,291)</u></b>
Contributions to Reserves	0	306,219	0
(Transfer from) Reserves	0	(45,000)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>991,649</u></b>	<b><u>1,055,594</u></b>	<b><u>862,194</u></b>
Capital Charges	15,590	15,590	15,448
Allocation of Central and Departmental Overheads	1,033,148	1,033,148	1,205,417
<b>NET EXPENDITURE</b>	<b><u>2,040,387</u></b>	<b><u>2,104,332</u></b>	<b><u>2,083,059</u></b>

\*Based on Period 10 Forecast (January 2012)



## Planning, Economy & Development: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Planning Management & Land Charges	1.00	0.00	1.00	75,345
Urban Design & Land Architecture	9.68	0.00	9.68	415,392
Development Management	26.03	(1.00)	25.03	1,085,757
Spacial Planning	13.80	0.00	13.80	603,548
Infrastructure Co-ordination	9.60	(0.60)	9.00	444,558
Economic Development	6.04	0.16	6.20	195,809
<b>Service Group Total</b>	<b>66.15</b>	<b>(1.44)</b>	<b>64.71</b>	<b>2,820,409</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Planning, Economy & Development: BBR091 – Planning Management & Land Charges

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	111,837	116,094	78,538
Premises Costs	0	252	0
Transport Costs	0	99	0
Supplies & Services	24,770	18,889	18,940
Third Party Payments / Transfers	0	0	0
Services received from other departments	116,736	49,435	34,508
<b>TOTAL EXPENDITURE</b>	<b><u>253,343</u></b>	<b><u>184,769</u></b>	<b><u>131,986</u></b>
<b><u>Income</u></b>			
Government Grants	(204,000)	(204,000)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(387,760)	(379,361)	(403,270)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(591,760)</u></b>	<b><u>(583,361)</u></b>	<b><u>(403,270)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>(338,417)</u></b>	<b><u>(398,592)</u></b>	<b><u>(271,284)</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	14,458	14,458	(95,415)
<b>NET EXPENDITURE</b>	<b><u>(323,959)</u></b>	<b><u>(384,134)</u></b>	<b><u>(366,699)</u></b>

\*Based on Period 10 Forecast (January 2012)



## Planning, Economy & Development: BBR092 – Urban Design & Land Architecture

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	403,434	417,392	420,392
Premises Costs	0	(2,683)	0
Transport Costs	4,029	4,255	4,029
Supplies & Services	11,959	14,942	11,959
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b>419,422</b>	<b>433,906</b>	<b>436,380</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(60,000)	(8,010)	(5,200)
Services provided to other departments	(380,508)	(392,434)	(423,857)
<b>TOTAL INCOME</b>	<b>(440,508)</b>	<b>(400,444)</b>	<b>(429,057)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>(21,086)</b>	<b>33,462</b>	<b>7,323</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	111,847	111,847	174,418
<b>NET EXPENDITURE</b>	<b>90,761</b>	<b>145,309</b>	<b>181,741</b>

\*Based on Period 10 Forecast (January 2012)



## Planning, Economy & Development: BBR093 – Development Control

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	922,677	1,072,633	1,099,607
Premises Costs	0	1,162	0
Transport Costs	9,746	11,931	9,746
Supplies & Services	143,130	165,627	134,630
Third Party Payments / Transfers	0	2,622	0
Services received from other departments	67,473	38,878	67,954
<b>TOTAL EXPENDITURE</b>	<b><u>1,143,026</u></b>	<b><u>1,292,853</u></b>	<b><u>1,311,937</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(846,138)	(996,658)	(1,065,864)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(846,138)</u></b>	<b><u>(996,658)</u></b>	<b><u>(1,065,864)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>296,888</u></b>	<b><u>296,195</u></b>	<b><u>246,073</u></b>
Capital Charges	15,590	15,590	15,448
Allocation of Central and Departmental Overheads	508,322	508,322	569,715
<b>NET EXPENDITURE</b>	<b><u>820,800</u></b>	<b><u>820,107</u></b>	<b><u>831,236</u></b>

\*Based on Period 10 Forecast (January 2012)



## Planning, Economy & Development: BBR094 – Spatial Planning

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	686,741	648,004	608,597
Premises Costs	0	0	0
Transport Costs	2,945	2,190	2,945
Supplies & Services	194,895	323,788	172,212
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b>884,581</b>	<b>973,982</b>	<b>783,754</b>
<b><u>Income</u></b>			
Government Grants	0	(100,000)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(9,456)	(1,656)	(9,834)
Services provided to other departments	(9,291)	(13,415)	(8,015)
<b>TOTAL INCOME</b>	<b>(18,747)</b>	<b>(115,071)</b>	<b>(17,849)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>865,834</b>	<b>858,911</b>	<b>765,905</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	259,989	259,989	322,715
<b>NET EXPENDITURE</b>	<b>1,125,823</b>	<b>1,118,900</b>	<b>1,088,620</b>

\*Based on Period 10 Forecast (January 2012)





## Planning, Economy & Development: BBR095 – Infrastructure Co-ordination

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	463,763	464,125	445,158
Premises Costs	0	698,345	0
Transport Costs	0	253	0
Supplies & Services	21,461	73,502	18,461
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>485,224</u></b>	<b><u>1,236,225</u></b>	<b><u>463,619</u></b>
<b><u>Income</u></b>			
Government Grants	(321,682)	(321,682)	(321,682)
Other Grants & Contributions	0	0	0
Fees & Charges	0	(994,637)	0
Services provided to other departments	(31,626)	(40,760)	(34,591)
<b>TOTAL INCOME</b>	<b><u>(353,308)</u></b>	<b><u>(1,357,079)</u></b>	<b><u>(356,273)</u></b>
Contributions to Reserves	0	306,219	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>131,916</u></b>	<b><u>185,365</u></b>	<b><u>107,346</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	83,018	83,018	116,906
<b>NET EXPENDITURE</b>	<b><u>214,934</u></b>	<b><u>268,383</u></b>	<b><u>224,252</u></b>

\*Based on Period 10 Forecast (January 2012)



## Planning, Economy & Development: BBR096 – Economic Development

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	95,512	221,806	195,809
Premises Costs	0	0	0
Transport Costs	0	135	0
Supplies & Services	0	211,393	0
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>95,512</u></b>	<b><u>433,334</u></b>	<b><u>195,809</u></b>
<b><u>Income</u></b>			
Government Grants	0	(133,007)	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(174,850)	(150,000)
Services provided to other departments	(38,998)	(224)	(38,978)
<b>TOTAL INCOME</b>	<b><u>(38,998)</u></b>	<b><u>(308,081)</u></b>	<b><u>(188,978)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(45,000)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>56,514</u></b>	<b><u>80,253</u></b>	<b><u>6,831</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	55,514	55,514	117,078
<b>NET EXPENDITURE</b>	<b><u>112,028</u></b>	<b><u>135,767</u></b>	<b><u>123,909</u></b>

\*Based on Period 10 Forecast (January 2012)



# HIGHWAYS & TRANSPORTATION



## Highways & Transportation: Service Group 2012/13 – 2015/16

### Service Group Purpose:

#### **TRANSPORT VISION**

*'By 2031, Milton Keynes will have the most sustainable transport system in the country, increasing its attractiveness as a place to live, work, visit, and do business. There will be a real transport choice to satisfy individual preferences and encourage more sustainable travel behaviour. The transport system will provide fast and efficient movement of people and goods, and will be accessible for all. Everyone will have access to key services and amenities, including employment, health, education, retail and leisure.'*

*Transport, including the unique grid road and Redway networks, will be fully integrated into new developments and regeneration areas to support more sustainable communities. Connectivity to local towns, major cities, and international transport gateways and networks will be first class; and Milton Keynes will embrace new technology, being an exemplar for the latest developments in information technology, fuel technology, and new forms of transport. The council will work in partnership with all sectors and the wider community to deliver the transport vision and strategy.'*

(Milton Keynes Transport Strategy & Vision – June 2011)

The Division has two key services: - Highways Services and Transportation Services.

#### **Highways Services**

The service area consists of three functions - Traffic Management: This delivers regulatory schemes that require Traffic Management Orders, including provision of parking schemes/controls, disabled bays; waiting and loading restrictions, one ways, no entries, and road closures. This team is responsible for co-ordinating all associated schemes across the Transport service where traffic orders are necessary.

The Road Safety area, is another function that integrates the work on road safety schemes with the road safety education function. It will continue to maintain the government's system of monitoring injury collisions and of investigations to generate potential safety schemes and programmes that will meet with road safety objectives.

The third is Highway Management. This delivers the highway adoption and works inspection function and manages third party access to the highway (roadworks). The team delivers the council's responsibilities under the Traffic Management Act which ensures that the council maintain an expeditious movement of traffic throughout the network. efficient and fit for purpose highway network. Within this area a team supports and delivers the council's street lighting function

The service also supports the council's Transport Strategy in areas such as Local Safety Schemes, Cycling and Walking, Safer Routes to School, parking, etc. This area will also be responsible for delivering and improving the Council's Road Safety Education programme.

#### **Transportation Services**

This service develops and takes forward the council's transport strategies and policies in line with the council's Core Strategy and growth agenda. A key output is the Local Transport Plan 3, which over the coming year will deliver our new fit-for-purpose Transport Strategy designed to support Milton Keynes's development into one of the UK's leading cities.

The **Transport Policy and Programme area** delivers the statutory Local Transport Plan and brings together a strong policy and strategy based focus; delivering strategy policies on travel planning, parking and sustainable transport (walking; cycling, etc). The area leads on transport monitoring providing a strong evidence base to support policy development and scheme implementation. The team provides support to the highway development control function and provides a land charges/searches service.



This area also includes the **Passenger Transport** group, leading on the development, planning and implementation of passenger transport services. A key role is to manage the council's statutory duties in delivering the concessionary fares scheme and initiatives. This service area also promotes and supports rail and community transport. The team also plans and co ordinates public transport infrastructure improvements associated with our Quality Bus partnership with local operators.

The service also manages the delivery of the council's **Parking Strategy** and policy and co ordinates scheme implementation such as the CMK parking scheme and electric charging infrastructure.

**Service Group Priority Objectives:**

- Safe and efficient highways networks
- Promote Sustainable transport solutions

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



## KEY ACTIVITY BASED DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Street Lighting	Number of street lights	60,200	61,200	62,200	63,200	64,200	65,200
Street Lighting	Hours per Street Light	4,130	4,130	4,130	4,130	4,130	4,130
Highway Network Management	Number of kms of road network	1,247	1,257	1,267	1,277	1,287	1,297
Highway Network Management	Number of kms of footway	689	**	**	**	**	**
Street Safety & Management	Number of CMK Standard Parking Bays	8,557	9,247	9,247	9,247	9,247	9,247
Street Safety & Management	Number of CMK Premium Parking Bays	5,360	4,501	4,501	4,501	4,501	4,501
Passenger Transport	Number of community transport trips	65,150	75,500	80,500	85,000	90,500	95,500
Passenger Transport	Number of senior concessionary journeys / trips after 9.30am	1,939,000	2,086,550	2,274,000	238,700	2,589,900	2,810,000
Passenger Transport	Number of junior concessionary journeys	767,791	754,500	760,000	765,000	770,000	775,000
Passenger Transport	Total bus patronage	9,087,355	9,600,000	10,080,000	10,584,000	11,113,200	11,668,860
Passenger Transport	Total bus patronage on contracted services	1,660,000	1,743,000	1,830,150	1,921,657	2,017,740	2,118,627
Street Safety & Management	Reduce number of people Killed or Seriously Injured (KSI) on MK Roads	84	84*	80	76	71	65
Street Safety & Management	Reduce number of Children Killed or Seriously Injured (KSI) on MK Roads	6	4*	2	2	2	2
Street Safety & Management	Reduce number of Slight injuries on MK Roads	888	776*	660	925	915	905
Street Safety & Management	Number of Road Safety Audits carried out on MK Highways.	51	53	60	60	60	60
Street Safety & Management	Number of Casualty Reduction schemes carried out on MK Highways.	14	22	15	15	15	15
Street Safety & Management	Number of Safe Journeys to School schemes carried out in MK.	15	16	15	15	15	15
Street Safety & Management	Number of Road Safety Speed Limit Changes carried out in MK.	0	6	6			
Street Safety & Management	Reduce % of car journys to school	28	26	25	25	25	25
Street Safety & Management	Percentage of Schools with School Travel Plan	98	n/a	n/a	n/a	n/a	n/a
Street Safety & Management	Percentage of Schools using Road Safety Resources (Walk & Roll, Junior Road Safety Officer, Street Feet)	55	60	75	80	85	90
Street Safety & Management	Number of Education, Training & Publicity Campaigns	3	3	3	3	3	3

\* Estimated values based on extrapolation of available data (6 months from 01/04/11 to 30/09/11)

\*\* Data not yet known



## BBR010 – Highways & Transportation

### Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>19.750</b>
Inflationary increases	0.578
Reduction in Fees and Charges income	0.089
Demographic Growth	0.078
Other Pressures	0.138
Savings/Income Proposals	(1.706)
Changes in Recharges	(0.855)
<b>BUDGET 2012/13</b>	<b>18.072</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13			Original Budget £
			Expenditure Budget £	Income Budget £	Recharges Budget £	
Highways & Transportation Management	253,706	277,215	128,299	0	(128,299)	0
Transportation Services	2,742,222	2,649,939	11,070,842	(9,891,574)	941,833	2,121,101
Highways Services	16,754,316	17,105,282	15,908,032	(997,818)	1,006,628	15,916,842
<b>Service Group Total</b>	<b>19,750,244</b>	<b>20,032,436</b>	<b>27,107,173</b>	<b>(10,889,392)</b>	<b>1,820,162</b>	<b>18,037,943</b>

\*Based on Period 10 Forecast (January 2012)





## Highways & Transportation – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
S 78	Highways Maintenance - Expectation of increased development will generate additional adoptions income	(100)	0	0	0	N	Commissioning/ Efficiency
S 80	Increased New Roads and Street Works Act (NRSWA) income in line with prior year actuals	(65)	0	0	0	N	Commissioning/ Efficiency
S 81	Transport - End of Pension Strain Payments	0	0	(27)	0	N	Service Re-Design
S 82	Grid Road savings already implemented - £44k plus £21k (for work already approved on Grid Road dimming & trimming and industrial areas, included in the delegated decision report)	(65)	0	0	0	N	Commissioning/ Efficiency
S 83	Industrial areas and Central Milton Keynes car parks dimming/trimming to be implemented	(39)	0	0	0	N	Commissioning/ Efficiency
S 84	Capitalisation of Highways Maintenance Works	(717)	717	0	0	N	Alternative funding
S 85	To review the operations of the Community Transport service to identify efficiency savings	(30)	0	0	0	N	Commissioning/ Efficiency
S 86	Contract savings on bus subsidies arising from changes already implemented in 2011/12	(82)	0	0	0	N	Service Re-Design
S 87	Additional income from the changes to the car parking regime already implemented	(300)	0	0	0	N	Charges to Users
S 88	Whilst maintaining lighting to nationally agreed standards additional dimming and trimming for all the Central Milton Keynes Boulevards and Gates lighting (all the 6 metre swept bracket lights). This includes the use of new technology.	(58)	(30)	0	0	N	Commissioning/ Efficiency
S 89	Efficiency savings through contract re-negotiation whilst retaining the current level of bus services. Includes a review of the size of vehicles and route re-design.	(211)	0	0	0	N	Commissioning/ Efficiency
S 89	Potential changes to service delivery model for highways services	0	(2,000)	0	0	Y	Service Re-design
S 90	2011/12 Voluntary redundancy savings (including pension strain)	(39)	0	0	0	N	Commissioning/ Efficiency
<b>Total Highways &amp; Transportation</b>		<b>(1,706)</b>	<b>(1,313)</b>	<b>(27)</b>	<b>0</b>		



## Highways & Transportation – Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 57	Concessionary Fares - Promotion of all in one card, and increased awareness of OAP concession is expected to generate increased uptake on concessionary fares	78	82	89	97	N	Demography
P 58	Annual principal bridge inspection programme	0	125	0	0	N	General Cost Increase
P 60	Impact of removal of denominational transport if all previous eligible children move on to junior concession scheme	30	60	60	60	N	General Cost Increase
P 61	Ongoing provision of grit for roadside grit bins	10	0	0	0	N	Member Driven
P 62	Cost of reinstating peak time travel for disabled and senior passengers, with a charge of 50 pence per journey. Final option (surrounding fare charge to passengers) to be agreed by delegated decision. Cost is net of a reduction in off peak travel as passengers are expected to switch from off peak to peak.	48	0	0	0	N	Member Driven
P 65	Maintenance of Porte Cocheres	50	0	0	0	N	General Cost Increase
<b>Total Highways &amp; Transportation</b>		<b>216</b>	<b>267</b>	<b>149</b>	<b>157</b>		

## Highways & Transportation – One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 59	One off cost of management and completion of principal bridge inspections backlog (1/3 completed in 2011/12 and balance in 2012/13)	552	(552)	0	0	N	One-Offs Investment
P 63	Prudential borrowing for spend to save - Salt Dome Business Plan	28	(14)	(2)	0	N	One-Offs Investment
P 64	Renegotiation of Transport Contract	150	(150)	0	0	N	One-Offs Project
<b>Total Highways &amp; Transportation Group</b>		<b>730</b>	<b>(716)</b>	<b>(2)</b>	<b>0</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Highways & Transportation: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b>Expenditure</b>			
Employee Costs	2,188,938	2,375,410	1,815,444
Premises Costs	3,954,775	3,954,238	4,131,383
Transport Costs	7,293,875	8,527,870	7,109,617
Supplies & Services	2,749,085	3,569,969	3,187,531
Third Party Payments / Transfers	0	907	0
Services received from other departments	2,728,375	3,812,389	2,121,368
<b>TOTAL EXPENDITURE</b>	<b>18,915,047</b>	<b>22,240,781</b>	<b>18,365,343</b>
<b>Income</b>			
Government Grants	0	(629,062)	0
Other Grants & Contributions	0	(350,010)	0
Fees & Charges	(9,939,276)	(11,937,291)	(10,889,392)
Services provided to other departments	(28,363)	0	0
<b>TOTAL INCOME</b>	<b>(9,967,639)</b>	<b>(12,916,363)</b>	<b>(10,889,392)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(94,970)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>8,947,408</b>	<b>9,229,449</b>	<b>7,475,951</b>
Capital Charges	8,284,697	8,284,848	8,741,830
Allocation of Central and Departmental Overheads	2,518,139	2,518,139	1,820,162
<b>NET EXPENDITURE</b>	<b>19,750,244</b>	<b>20,032,436</b>	<b>18,037,943</b>

\*Based on Period 10 Forecast (January 2012)

## Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Highways & Transportation Management	1.00	0.00	1.00	113,962
Transportation Services	16.60	(1.00)	15.60	641,003
Highways Services	32.61	(2.00)	30.61	1,050,258
<b>Service Group Total</b>	<b>50.21</b>	<b>(3.00)</b>	<b>47.21</b>	<b>1,805,223</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.



## Highways & Transportation: BBR381.12A – Highways & Transportation Management

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	237,783	293,305	117,182
Premises Costs	0	0	0
Transport Costs	1,431	7,698	1,118
Supplies & Services	27,520	43,790	2,402
Third Party Payments / Transfers	0	907	0
Services received from other departments	40,987	17,588	7,597
<b>TOTAL EXPENDITURE</b>	<b><u>307,720</u></b>	<b><u>363,286</u></b>	<b><u>128,299</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(5,558)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(5,558)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(26,500)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>307,720</u></b>	<b><u>331,229</u></b>	<b><u>128,299</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(54,015)	(54,015)	(128,299)
<b>NET EXPENDITURE</b>	<b><u>253,706</u></b>	<b><u>277,215</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Highways & Transportation: BBR382.12A – Transportation Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	698,430	741,675	645,713
Premises Costs	263,824	180,772	201,969
Transport Costs	7,227,516	8,459,569	7,044,261
Supplies & Services	2,344,073	2,509,395	2,811,201
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	22,053	19,937
<b>TOTAL EXPENDITURE</b>	<b><u>10,533,843</u></b>	<b><u>11,913,464</u></b>	<b><u>10,723,081</u></b>
<b><u>Income</u></b>			
Government Grants	0	(22,609)	0
Other Grants & Contributions	0	(350,010)	0
Fees & Charges	(9,138,335)	(10,197,664)	(9,891,574)
Services provided to other departments	(28,363)	0	0
<b>TOTAL INCOME</b>	<b><u>(9,166,698)</u></b>	<b><u>(10,570,283)</u></b>	<b><u>(9,891,574)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(68,470)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,367,145</u></b>	<b><u>1,274,711</u></b>	<b><u>831,507</u></b>
Capital Charges	350,963	351,114	347,761
Allocation of Central and Departmental Overheads	1,024,114	1,024,114	941,833
<b>NET EXPENDITURE</b>	<b><u>2,742,222</u></b>	<b><u>2,649,939</u></b>	<b><u>2,121,101</u></b>

\*Based on Period 10 Forecast (January 2012)



## Highways & Transportation: BBR383.12A – Highways Services

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	237,783	293,305	117,182
Premises Costs	0	0	0
Transport Costs	1,431	7,698	1,118
Supplies & Services	27,520	43,790	2,402
Third Party Payments / Transfers	0	907	0
Services received from other departments	40,987	17,588	7,597
<b>TOTAL EXPENDITURE</b>	<b><u>307,720</u></b>	<b><u>363,286</u></b>	<b><u>128,299</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(5,558)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(5,558)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(26,500)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>307,720</u></b>	<b><u>331,229</u></b>	<b><u>128,299</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(54,015)	(54,015)	(128,299)
<b>NET EXPENDITURE</b>	<b><u>253,706</u></b>	<b><u>277,215</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



# CORPORATE CORE





## **Corporate Core: Service Group 2012/13 – 2015/16**

### **Service Group Purpose:**

#### ***Portfolio Office***

Portfolio Office supports the whole organisation with project management and provides the Corporate Leadership Team with project assurance and a view on progress of our key projects and programmes. Training and support is offered and a training methodology is available and administered by the unit. Project templates and information is supplied and refreshed and a Project Management network is supported by the team.

#### ***Policy and Performance***

Lead the development across the Council of integrated corporate policies and corporate systems for performance management.

#### ***Research & Intelligence***

Provide specialised statistical and demographic information and advice to stakeholders both internal and external to the organisation. This is to enable effective planning of services and facilities for the future and to raise the profile of Milton Keynes in national planning. Co-ordinate the provision of up-to-date, accurate information and fundamental building blocks to enable the geographic referencing to council data, via the LLPG and GIS. Co-ordinate the effective dissemination and sharing of statistical information via the MKi Observatory, and effective use of the Council web site, including increasing on-line transactions.

#### ***Corporate Communications***

Use professional communications to protect and promote the good reputation of the council, and so that information and services can be accessed easily and audiences feel well informed, and able to contribute.

### **Service Group Priority Objectives:**

- Improve project management across the whole organisation
- Deliver (and improve) a robust approach to corporate and service group performance management
- Interpret, advise and develop corporate policy (including key national policies).
- Provide timely, accurate and accessible information which supports the provision of services and contributes to policy and strategy development
- Use effective communications to support delivery of service outcomes and promote a positive identity and reputation for the council.

Further detail including Key Performance Indicators is available in the Service Plan for the Service Group.



## KEY ACTIVITY BASED DATA

Service Area	Activity	2010/11 Actual	2011/12 Estimate	2012/13 Estimate	2013/14 Estimate	2014/15 Estimate	2015/16 Estimate
Policy and Performance	Production and review of Corporate Plan	annual	annual	annual	annual	annual	annual
Policy and Performance	Production and review of Comprehensive Equality	annual	annual	annual	annual	annual	annual
Policy and Performance	Production and review of MK Story of Place	biannual	biannual	biannual	biannual	biannual	biannual
Policy and Performance	Performance reports against Corporate	quarterly	quarterly	quarterly	quarterly	quarterly	quarterly
Policy and Performance	Performance reports against Corporate	n/a	quarterly	quarterly	quarterly	quarterly	quarterly
Policy and Performance	Performance reports against Comprehensive	biannual	biannual	biannual	biannual	biannual	biannual
Portfolio Office	Quarterly Dashboards	4	4	4	4	4	4
Portfolio Office	Capital Programme Review Panel monthly support	12	12	12	12	12	12
Portfolio Office	Health Checks	4	6	6	6	6	6
Portfolio Office	Project Training Support and planning	5	4	4	4	4	4
Communications	Distribution of MK @ work	6 issues	4 issues	4 issues	4 issues	4 issues	4 issues
Communications	Followers on Twitter	-	500	1,000	2,000	3,500	5,000
Communications	Press releases issued	362	350	350	300	300	250
Communications	Production of MK Citizens survey	annual	annual	annual	annual	annual	annual
Research and Intelligence	Produce Social Atlas	-	Annual	Annual	Annual	Annual	Annual
Research and Intelligence	Produce Population Bulletin	-	Annual	Annual	Annual	Annual	Annual
Research and Intelligence	Monitor physical development	-	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly
Research and Intelligence	Produce Housing Forecasts	-	Annual	Annual	Annual	Annual	Annual
Research and Intelligence	Number of Street Naming and Numbering Cases	-	10	22	22	22	22



## BBR13 – Corporate Core

### Budget Movement

	<b>Budget 2012/13 £'m</b>
<b>BUDGET 2011/12</b>	<b>2.037</b>
Inflationary increases	0.186
Increase in Fees and Charges income	(0.008)
Demographic Growth	0.000
Other Pressures	0.015
Savings/Income Proposals	(0.224)
Changes in Recharges	0.151
<b>BUDGET 2012/13</b>	<b>2.157</b>

### Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13			Original Budget £
			Expenditure Budget £	Income Budget £	Recharges Budget £	
Chief Executive	207,793	207,793	252,565	(19,805)	(232,760)	0
Policy & Performance	656,381	610,106	1,667,203	(660,143)	(614,303)	392,757
Research & Intelligence	524,531	523,170	604,094	(58,013)	41,967	588,048
Communications	179,196	150,787	394,588	(822)	(299,244)	94,522
Corporate Director	(67,377)	91,666	172,138	0	122,340	294,478
Corporate & Democratic Core	473,284	460,551	178,964	(3,278)	611,841	787,527
Value for Money & Portfolio Office	63,387	24,214	193,306	0	(193,306)	0
<b>Service Group Total</b>	<b>2,037,195</b>	<b>2,068,287</b>	<b>3,462,858</b>	<b>(742,061)</b>	<b>(563,465)</b>	<b>2,157,332</b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core – Savings

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16	Y/N	
		£000s	£000s	£000s	£000s		
S 107	Renewal of Postal Vote Statements - £10k reduction in costs as future costs will only be £5k instead of £15k in base budget	(10)	0	0	0	N	Commissioning/ Efficiency
S 108	General efficiencies in Corporate Core resulting in a reduction in supplies and services budgets (e.g. professional services).	(50)	0	0	0	N	Commissioning/ Efficiency
S 30	Saving through reduction in roles and re-allocation of responsibilities, and centralisation of communications budgets	(104)	(2)	(2)	0	N	Service Re-Design
S 31	Communications - additional savings following an internal review of spend on across service groups.	(60)	0	0	0	N	Commissioning/ Efficiency
<b>Total Corporate Core</b>		<b>(224)</b>	<b>(2)</b>	<b>(2)</b>	<b>0</b>		



## Corporate Core:

### Ongoing Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 77	Cost of undertaking Aerial Photography every other year to provide information to officers and the public	15	0	0	0	N	General Cost Increase
<b>Total Corporate Core</b>		<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>		

### One-off Pressures

Proposal Reference	Proposal Description	Financial Impact				OTP	Category
		2012/13	2013/14	2014/15	2015/16		
		£000s	£000s	£000s	£000s	Y/N	
P 72	Service Level Agreements with the Combined Fire Authority and Community Safety Partnership will be up for renewal for 2012/13 and income could be lost	43	0	0	0	N	One-Offs Cost Increase
P 74	Cost of Pension Strain across Policy & Performance for the next two years	23	0	(23)	0	N	One-Offs Cost Increase
P 76	One off funding to provide sufficient budget for local elections prior to start of new proposal to spread the costs over 4 year cycle	63	(63)	0	0	N	One-Offs Cost Increase
P 78	Subscription fees for the Growth Cities Network Partnership	5	(5)	0	0	N	One-Offs Investment
P 79	Transitional funding for Boundary Changes	50	(50)	0	0	N	One-Offs Cost Increase
<b>Total Corporate Core</b>		<b>184</b>	<b>(118)</b>	<b>(23)</b>	<b>0</b>		

\*One-off pressure budget is held centrally to be drawdown by Service Groups during 2012/13



## Corporate Core: Summary Subjective Analysis

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	2,414,472	2,530,014	2,291,380
Premises Costs	72,859	81,002	75,938
Transport Costs	8,259	8,693	6,645
Supplies & Services	725,681	702,888	748,930
Third Party Payments / Transfers	25,000	327	0
Services received from other departments	67,908	78,030	92,394
<b>TOTAL EXPENDITURE</b>	<b><u>3,314,179</u></b>	<b><u>3,400,954</u></b>	<b><u>3,215,287</u></b>
<b><u>Income</u></b>			
Government Grants	0	(29,409)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(83,102)	(35,995)	(86,426)
Services provided to other departments	(577,796)	(621,714)	(655,635)
<b>TOTAL INCOME</b>	<b><u>(660,898)</u></b>	<b><u>(687,118)</u></b>	<b><u>(742,061)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(29,463)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>2,653,281</u></b>	<b><u>2,684,373</u></b>	<b><u>2,473,226</u></b>
Capital Charges	251,706	251,706	247,571
Allocation of Central and Departmental Overheads	(867,792)	(867,792)	(563,465)
<b>NET EXPENDITURE</b>	<b><u>2,037,195</u></b>	<b><u>2,068,287</u></b>	<b><u>2,157,332</u></b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core: Summary Staffing Analysis

	2011/12 Actual Full Time Equivalent* FTE's	2012/13 Estimated Changes^ FTE's	Estimated 2012/13 Full Time Equivalent FTE's	2012/13 Employee Pay Budget £
Chief Executive	2.00	0.00	2.00	235,260
Policy & Performance	27.61	(4.01)	23.60	818,881
Research & Intelligence	12.44	2.00	14.44	466,069
Communications	8.39	(0.39)	8.00	339,046
Director of Strategy	1.00	0.00	1.00	153,133
Corporate & Democratic Core	0.00	0.00	0.00	0
Value for Money & Portfolio Office	6.00	(4.00)	2.00	183,974
<b>Service Group Total</b>	<b>57.45</b>	<b>(6.40)</b>	<b>51.04</b>	<b>2,196,363</b>

\*Based on HR data at 31st January 2012

^ Estimated changes are still subject to consultation and therefore may change as proposals are finalised. There may also be increases in staffing numbers where functions are transferred into the council.





## Corporate Core: BBR131 – Chief Executive

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	234,954	235,216	236,660
Premises Costs	0	0	0
Transport Costs	1,757	1,538	1,757
Supplies & Services	15,334	15,034	14,148
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	0
<b>TOTAL EXPENDITURE</b>	<b><u>252,045</u></b>	<b><u>251,788</u></b>	<b><u>252,565</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(41)	0
Services provided to other departments	(19,868)	(19,570)	(19,805)
<b>TOTAL INCOME</b>	<b><u>(19,868)</u></b>	<b><u>(19,611)</u></b>	<b><u>(19,805)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>232,177</u></b>	<b><u>232,177</u></b>	<b><u>232,760</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(24,384)	(24,384)	(232,760)
<b>NET EXPENDITURE</b>	<b><u>207,793</u></b>	<b><u>207,793</u></b>	<b><u>0</u></b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core: BBR133 – Policy & Performance

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	1,128,096	1,192,069	906,612
Premises Costs	72,859	81,002	75,938
Transport Costs	2,513	4,151	899
Supplies & Services	435,974	440,660	395,056
Third Party Payments / Transfers	25,000	0	0
Services received from other departments	41,127	42,676	41,127
<b>TOTAL EXPENDITURE</b>	<b><u>1,705,569</u></b>	<b><u>1,760,558</u></b>	<b><u>1,419,632</u></b>
<b><u>Income</u></b>			
Government Grants	0	(29,409)	0
Other Grants & Contributions	0	0	0
Fees & Charges	(24,168)	(22,794)	(25,135)
Services provided to other departments	(548,859)	(592,625)	(635,008)
<b>TOTAL INCOME</b>	<b><u>(573,027)</u></b>	<b><u>(644,828)</u></b>	<b><u>(660,143)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	(29,463)	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>1,132,542</u></b>	<b><u>1,086,267</u></b>	<b><u>759,489</u></b>
Capital Charges	251,706	251,706	247,571
Allocation of Central and Departmental Overheads	(727,867)	(727,867)	(614,303)
<b>NET EXPENDITURE</b>	<b><u>656,381</u></b>	<b><u>610,106</u></b>	<b><u>392,757</u></b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core: BBR134 – Research & Intelligence

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	406,515	399,950	466,147
Premises Costs	0	0	0
Transport Costs	3,029	2,042	3,029
Supplies & Services	101,124	54,675	128,173
Third Party Payments / Transfers	0	0	0
Services received from other departments	6,659	13,517	6,745
<b>TOTAL EXPENDITURE</b>	<b><u>517,327</u></b>	<b><u>470,184</u></b>	<b><u>604,094</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(55,782)	(10,000)	(58,013)
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>(55,782)</u></b>	<b><u>(10,000)</u></b>	<b><u>(58,013)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>461,545</u></b>	<b><u>460,184</u></b>	<b><u>546,081</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	62,986	62,986	41,967
<b>NET EXPENDITURE</b>	<b><u>524,531</u></b>	<b><u>523,170</u></b>	<b><u>588,048</u></b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core: BBR135 – Communications

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	303,509	286,689	339,446
Premises Costs	0	0	0
Transport Costs	0	35	0
Supplies & Services	50,794	45,360	55,142
Third Party Payments / Transfers	0	0	0
Services received from other departments	13,991	7,801	0
<b>TOTAL EXPENDITURE</b>	<b><u>368,294</u></b>	<b><u>339,885</u></b>	<b><u>394,588</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	(822)
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>(822)</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>368,294</u></b>	<b><u>339,885</u></b>	<b><u>393,766</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(189,098)	(189,098)	(299,244)
<b>NET EXPENDITURE</b>	<b><u>179,196</u></b>	<b><u>150,787</u></b>	<b><u>94,522</u></b>

\*Based on Period 10 Forecast (January 2012)



**Corporate Core: BBR136 – Director of Strategy**

	<b>2011/12 Actual Budget £</b>	<b>2011/12 Forecast* Actual £</b>	<b>2012/13 Original Budget £</b>
<b><u>Expenditure</u></b>			
Employee Costs	159,227	282,729	157,541
Premises Costs	0	0	0
Transport Costs	760	696	760
Supplies & Services	9,804	38,803	9,965
Third Party Payments / Transfers	0	327	0
Services received from other departments	3,831	10,118	3,872
<b>TOTAL EXPENDITURE</b>	<b><u>173,622</u></b>	<b><u>332,673</u></b>	<b><u>172,138</u></b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	(8)	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b><u>0</u></b>	<b><u>(8)</u></b>	<b><u>0</u></b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b><u>173,622</u></b>	<b><u>332,665</u></b>	<b><u>172,138</u></b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(240,999)	(240,999)	122,340
<b>NET EXPENDITURE</b>	<b><u>(67,377)</u></b>	<b><u>91,666</u></b>	<b><u>294,478</u></b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core: BBR138 – Corporate & Democratic Core

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	0	0	0
Premises Costs	0	0	0
Transport Costs	0	0	0
Supplies & Services	104,421	92,138	140,646
Third Party Payments / Transfers	0	0	0
Services received from other departments	0	0	38,318
<b>TOTAL EXPENDITURE</b>	<b>104,421</b>	<b>92,138</b>	<b>178,964</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	(3,152)	(3,152)	(3,278)
Services provided to other departments	(9,069)	(9,519)	0
<b>TOTAL INCOME</b>	<b>(12,221)</b>	<b>(12,671)</b>	<b>(3,278)</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>92,200</b>	<b>79,467</b>	<b>175,686</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	381,084	381,084	611,841
<b>NET EXPENDITURE</b>	<b>473,284</b>	<b>460,551</b>	<b>787,527</b>

\*Based on Period 10 Forecast (January 2012)



## Corporate Core: BBR139 – Value for Money & Portfolio Office

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>Expenditure</u></b>			
Employee Costs	182,171	133,361	184,974
Premises Costs	0	0	0
Transport Costs	200	231	200
Supplies & Services	8,230	16,218	5,800
Third Party Payments / Transfers	0	0	0
Services received from other departments	2,300	3,918	2,332
<b>TOTAL EXPENDITURE</b>	<b>192,901</b>	<b>153,728</b>	<b>193,306</b>
<b><u>Income</u></b>			
Government Grants	0	0	0
Other Grants & Contributions	0	0	0
Fees & Charges	0	0	0
Services provided to other departments	0	0	0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contributions to Reserves	0	0	0
(Transfer from) Reserves	0	0	0
<b>NET CONTROLLABLE EXPENDITURE</b>	<b>192,901</b>	<b>153,728</b>	<b>193,306</b>
Capital Charges	0	0	0
Allocation of Central and Departmental Overheads	(129,514)	(129,514)	(193,306)
<b>NET EXPENDITURE</b>	<b>63,387</b>	<b>24,214</b>	<b>0</b>

\*Based on Period 10 Forecast (January 2012)





# DEBT FINANCING



## Debt Financing: Service Group Storyboard 2012/13 – 2015/16

### SERVICE DESCRIPTION:

The objectives followed in the management of capital financing and borrowing are:

- To finance capital expenditure by utilising Government and other funding sources, in accordance with the council's financial strategy, the Prudential Code and statutory requirements.
- To seek ways to minimise the revenue costs of borrowing through the effective management of the council's debt portfolio.
- To optimise the level of return from the temporary investment of surplus cash balances consistent with maintaining the security of capital sums.

The Debt Financing Account records the council's financing transactions, including interest costs on loans raised to pay for capital investment and income from the investment of short-term cash surpluses. Internal funds and reserves are used to reduce dependency on external borrowing. Transfers of interest are made to specified funds and the Housing Revenue Account.

The Debt Financing Account also records amounts set aside each year by the council for the eventual repayment of loans (the 'Minimum Revenue Provision'), and the administrative costs of managing the debt and investment portfolio.



## Debt Financing

## Budget Movement

	Budget 2012/13 £'m
<b>BUDGET 2011/12</b>	<b>22.490</b>
Inflationary increases	(1.150)
Reduction in Fees and Charges income	0.000
Demographic Growth	0.000
Other Pressures	0.000
Savings/Income Proposals	0.000
Changes in Recharges	(0.033)
<b>BUDGET 2012/13</b>	<b>21.307</b>



## BBR14 - Debt Financing: Summary Revenue Budget

	2011/12 Actual Budget £	2011/12 Forecast* Actual £	2012/13 Original Budget £
<b><u>PRINCIPAL - MINIMUM REVENUE PROVISION</u></b>			
<b>Statutory Calculations:</b>			
General Fund	11,446,323	10,986,362	11,449,616
Debt Transferred from Buckinghamshire CC	1,963,075	1,963,075	1,963,226
<b>NET MINIMUM REVENUE PROVISION</b>	<b>13,409,398</b>	<b>12,949,437</b>	<b>13,412,842</b>
<b><u>NET INTEREST COSTS</u></b>			
<b>External Transactions</b>			
Long Term Loans	15,334,352	15,283,721	14,183,336
Temporary Loans and Investments (Net)	(570,832)	(820,120)	(570,789)
<b>Net Debt Financing Costs</b>	<b>14,763,520</b>	<b>14,463,601</b>	<b>13,612,547</b>
Probation Service/Magistrates Courts Service			
Cheque Book Schools	260,475	250,500	260,495
Developer Contributions	220,402	208,240	220,419
Staff Car Loans	(3,700)	(4,389)	(3,700)
Housing Act Advances	(180)	(180)	(180)
<b>External Interest Transactions</b>	<b>476,997</b>	<b>454,171</b>	<b>477,034</b>
<b>Internal Transactions</b>			
Payments of Interest to Other Funds relating to Revenue Balances:			
Housing Revenue Account	150,274	100,274	150,286
Insurance and Other Funds	(2,435,218)	(2,481,898)	(2,435,339)
Amortised Discounts and Premiums on rescheduling	8,281	8,281	8,281
Contribution to Debt Equalisation Reserve	0	0	0
<b>Internal Interest Transactions</b>	<b>(2,276,663)</b>	<b>(2,373,343)</b>	<b>(2,276,772)</b>
<b>Recharges To Housing Revenue Account</b>			
Interest on Debt Outstanding	(3,996,798)	(3,996,798)	(3,996,475)
Discounts and Premiums on Rescheduling	(42,881)	(58,271)	(42,874)
<b>Total</b>	<b>(4,039,679)</b>	<b>(4,055,069)</b>	<b>(4,039,349)</b>
<b>NET INTEREST TRANSACTIONS</b>	<b>8,924,175</b>	<b>8,489,360</b>	<b>7,773,460</b>
<b><u>DEBT MANAGEMENT COSTS</u></b>			
External Consultants and Brokers	25,042	25,042	25,049
Other Debt Financing Costs	171,077	178,661	134,949
<b>Total</b>	<b>196,119</b>	<b>203,703</b>	<b>159,998</b>
Recharge to Housing Revenue Account	(39,500)	(39,500)	(39,500)
<b>NET DEBT MANAGEMENT COSTS</b>	<b>156,619</b>	<b>164,203</b>	<b>120,498</b>
<b>Service Group Total</b>	<b>22,490,192</b>	<b>21,603,000</b>	<b>21,306,800</b>

\*Based on Period 10 Forecast (January 2012)



# **CAPITAL PROGRAMME 2012/13**



## Capital Programme 2012/13

### Introduction

Capital expenditure represents major investment in new and improved assets, and is therefore an important element in the development and delivery of the council's services.

This introductory section outlines the key principles guiding the council's approach to capital investment and financing.

The pages that follow show the summary Capital Programme for 2012/13 and future years.

The council's capital investment is driven by the Corporate Plan and aligned with the Local Investment Plan agreed by the council and Homes and Communities Agency, which drives the delivery of key infrastructure required to ensure that Milton Keynes remains economically successful and environmentally sustainable and provides a good quality of life for all residents.

The priorities in the Corporate Plan are supported by the more detailed Asset Management Plans, which are the basis for the Capital Programme. The council also applies its financial management principles to capital funding, these principles as applied to capital projects are shown below.

The Council's latest agreed Medium Term Capital Programme covers the period 2012/13 to 2015/16. This was agreed by Full Council in February, and is available with the Council's committee papers. A Medium Term Capital Programme will be produced on an annual rolling basis.

### Key Principles

The council's strategy is to deliver a Capital Programme that:

- Contributes to the community and council's vision and strategic aims.
- Is closely aligned with the council's Asset Management Plans.
- Supports the council's service-specific plans and strategies.
- Is affordable, financially prudent and sustainable, and contributes to improved value for money.

The council has agreed underlying key principles which underpin our Capital Programme:

1. New capital schemes are not added in year, unless there is an explicit decision to re-prioritise the capital programme and removing schemes where necessary or funding is identified as part of the proposal.
2. Spending aligned to our Key Priorities - Capital schemes will be prioritised based on information arising from Asset Management Plan work – see 4 below.
3. Capital schemes relying on funding from external parties will only be given spend approval when funding is in place.
4. Future Liabilities are anticipated i.e. the need to maintain the council's assets is recognised and given priority within the capital programme.
5. Council budgets recognise that sales of assets alone are not a sustainable method of funding the capital programme over the medium term. The council therefore needs to build into its budget revenue contributions to capital outlay and also take the opportunity to secure one-off sources to build up asset replacement reserves.
6. Capital schemes
  - Project allocation of resources is separate from expenditure approval
  - Integrated Capital & Revenue implications need to be provided



7. Where grant funding is made available to schemes there needs to be an explicit assessment of risk. In particular, on complex schemes where grant funding is fixed, the council needs to recognise it would have to wholly fund any overspend.
8. Funding from slippage creates significant risks around the capital programme, particularly where resources are constrained and future programmes are likely to diminish. This Strategy report promotes a more prudent approach of funding schemes only when specific resources allocated to the schemes have been identified and secured.

This year the Council has also developed a 15 year long term view of capital investment needs. While this is an initial view of future needs, that requires more work in some areas, this is an improvement to the previous medium term view of capital requirements, as it enables a long-term funding strategy to be developed.

This long-term plan identifies that significant investment is required in future years, including the funding of a new Secondary School for the Strategic Reserve Area (c£20m), replacement office accommodation (c30m) and c£21m for the extension of the Grid Roads into the Western Expansion Area.

While the costs and timing of these schemes will change, this long-term view starts to give the Council the ability to plan ahead to ensure it has sufficient resources to address these issues. At present the Council is developing a budget as part of its Sustainability Items for revenue contributions to capital to support infrastructure investment to contribute to the replacement of infrastructure assets, but further investment will be required.

This Asset Investment Plan will be developed further, in line with information about the resources available, to improve the future asset management planning. This may result in recommending that additional revenue contributions to capital are incorporated into the budget position to fund additional borrowing, if sufficient alternative funding sources are not available.

## **The Council's Vision, Values and Corporate Priorities**

The council's vision and strategic aims for service delivery are set out in the Corporate Plan 2012/13. The Plan can be viewed on the Milton Keynes Council website at [www.miltonkeynes.gov.uk](http://www.miltonkeynes.gov.uk). The 2012/13 Capital Programme was set using the council's Corporate Priorities as set out in the Corporate Plan.

## **Capital Programme**

The 2012/13 Capital Programme is fully funded and approved by Council. The funding for new starts in future years is not guaranteed, and a decision on which schemes will be included in future years' programmes will be made by the council prior to the beginning of each relevant financial year.

## **Capital Financing**

Decisions on capital investment are made against the background of constrained resources; the council is heavily dependent upon grant allocations from central government to support its capital programme. Other available funding sources include prudential borrowing, capital receipts, third party contributions, revenue contributions and capital reserves.

## **The Prudential Code**

In addition to supported borrowing, the council has the choice to undertake prudential (unsupported) borrowing to finance its Capital Programme if it can demonstrate affordability, sustainability and prudence through the setting and monitoring of prudential indicators. Any additional prudential borrowing has a revenue cost. For 2012/13, the council has assumed additional borrowing of £40m to facilitate the purchase of Homes and Community Agency Assets. The details of this transaction are still to be confirmed, and it is likely that the revenue consequences of any borrowing will be financed through a contribution of New Homes Bonus and future capital receipts.





## Capital Programme 2012/13 – 2015/16

### Summary Programme

Service Group	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years) £'000
	£'000	£'000	£'000	£'000
Children and Families: Education, Effectiveness & Participation Group	20,482	25,895	44,619	90,996
Children and Families: Integrated Support and Social Care Group	123	989	0	1,112
Highways & Transportation Group	2,087	14,495	40,000	56,582
Neighbourhood Services Group	649	7,593	0	8,242
Organisational Transformation Programme	0	350	0	350
Resources: Public Access Group	194	52,387	2,957	55,538
Planning, Economy & Development Group	641	459	0	1,100
Community Facilities Unit	5,016	10,599	1,735	17,350
Adult Social Care & Health Group	82	340	0	422
Housing & Community Group: Regeneration & Community Safety	1,276	1,296	0	2,572
Housing & Community Group: Housing	1,174	19,074	0	20,248
<b>TOTAL</b>	<b>31,724</b>	<b>133,477</b>	<b>89,311</b>	<b>254,512</b>

### Sources of Financing

Funding Type	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years) £'000
	£'000	£'000	£'000	£'000
Prior Year Financing	31,724	0	0	31,724
Capital Reserve	0	69	0	69
Capital Receipts	0	720	0	720
Supported Borrowing - Single Capital Pot	0	8,045	95	8,140
Single Capital Pot - Grants	0	30,470	27,111	57,581
Supported Borrowing - Separate Programme Element	0	0	0	0
Prudential Borrowing	0	50,233	45,577	95,810
Government Grants	0	12,521	3,140	15,661
S.106 Planning Gain	0	12,533	13,088	25,621
Other Third Party Contributions	0	2,133	300	2,433
Parking Income	0	98	0	98
Other Revenue Contributions	0	16,655	0	16,655
<b>TOTAL</b>	<b>31,724</b>	<b>133,477</b>	<b>89,311</b>	<b>254,512</b>

\* The resources applied in previous years to cover expenditure incurred on the continuing projects approved as part of the 2012/13 programme.

^ The resources required in future years to complete the projects approved as part of the 2012/13 programme. These projects are given first priority in the development of the 2013/14 Capital Programme.



## Financing by Service Group

2012/13 Approved Programme	Children and Families: Education, Effectiveness & Participation	Children and Families: Integrated Support and Social Care	Highways & Transportation	Neighbourhood Services	Organisational Transformation Programme	Resources: Public Access	Planning, Economy & Development	Community Facilities Unit	Adult Social Care & Health	Housing & Community: Regeneration & Community Safety	Housing & Community: Housing	Total
Funding Source	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Capital Reserve	0	0	0	0	0	0	60	9	0	0	0	69
Capital Receipts	0	0	0	0	350	0	0	150	0	0	220	720
Supported Borrowing - Single Capital Pot	7,084	218	68	26	0	300	72	277	0	0	0	8,045
Single Capital Pot - Grants	15,186	595	11,007	662	0	854	100	830	295	0	941	30,470
Supported Borrowing - Separate Programme Element	0	0	0	0	0	0	0	0	0	0	0	0
Prudential Borrowing	0	0	0	0	0	50,233	0	0	0	0	0	50,233
Government Grants	0	0	3,000	2,677	0	800	20	4,683	45	1,296	0	12,521
S.106 Planning Gain	3,625	176	350	4,097	0	0	7	4,278	0	0	0	12,533
Other Third Party Contributions	0	0	0	103	0	200	200	372	0	0	1,258	2,133
Parking Income	0	0	70	28	0	0	0	0	0	0	0	98
Other Revenue Contributions	0	0	0	0	0	0	0	0	0	0	16,655	16,655
<b>Total</b>	<b>25,895</b>	<b>989</b>	<b>14,495</b>	<b>7,593</b>	<b>350</b>	<b>52,387</b>	<b>459</b>	<b>10,599</b>	<b>340</b>	<b>1,296</b>	<b>19,074</b>	<b>133,477</b>



## Children and Families: Education, Effectiveness & Participation Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years) £'000
	£'000	£'000	£'000	£'000
Infant and Primary Schools - New Builds and Extensions	11,659	11,990	30,941	54,590
Secondary Schools - New Builds and Extensions	8,140	5,096	13,678	26,914
Special Schools - New Builds and Extensions	297	4,247	0	4,544
Asset Management & Other Schemes	386	4,562	0	4,948
<b>TOTAL</b>	<b>20,482</b>	<b>25,895</b>	<b>44,619</b>	<b>90,996</b>

## Children and Families: Education, Effectiveness & Participation - Detailed Programme

Scheme	Prior Year Resource Allocations* £'000	2012/13 Approved Programme £'000	Future Years Resource Allocations^ £'000	Gross Resource Allocation (All Years) £'000
<b>Infant and Primary School - New Builds and Extensions</b>				
Wellsmead Primary	2,855	20	0	2,875
Proposed Brooklands Farm Primary School Extension	100	1,898	1,114	3,112
Proposed Middleton Primary School 1FOE	248	2,701	1,100	4,049
West Bletchley Review (Rickley)	7,465	96	0	7,561
Priory Rise 1FOE	0	76	2,524	2,600
Shepherdswell First School - Increasing Pupil Places	0	280	0	280
Heelands School - Increasing Pupil Places	0	225	225	450
Willen Primary School - Increasing Pupil Places	0	72	0	72
St Andrews School - Increasing Pupil Places	0	72	20	92
World Class Primary - Knowles Primary School Amalgamation	33	345	0	378
WCP New Chapter Primary School	0	1,850	0	1,850
WCP Langland Primary School	764	927	0	1,691
WCP Falconhurst Primary	79	2,152	0	2,231
Oakgrove Primary	0	297	5,703	6,000
Western Expansion Area Primary 1	115	341	7,276	7,732
Eastern Expansion Area Primary 2	0	341	7,276	7,617
Newton Leys Primary	0	297	5,703	6,000
<b>Secondary School - New Builds and Extensions</b>				
Stantonbury Campus	0	2,882	0	2,882
St Pauls 2 Forms of entry	209	2,041	100	2,350
Lord Grey School TCF	7,881	73	0	7,954
CMK Secondary Additional 4 Forms of entry	50	100	13,578	13,728



Scheme	Prior Year Resource Allocations* £'000	2012/13 Approved Programme £'000	Future Years Resource Allocations^ £'000	Gross Resource Allocation (All Years) £'000
<b>Special Schools - New Builds and Extensions</b>				
Gatehouse Special School	98	1,914	0	2,012
Romansfield Special School	41	462	0	503
White Spire Special School	158	1,871	0	2,029
<b>Asset Management &amp; Other Schemes</b>				
Pupil Specific Works Programme	20	80	0	100
Pupil Specific Works Programme	0	100	0	100
Client Team, Costs	0	220	0	220
Capital Maintenance Programme	0	2,100	0	2,100
Haversham Village School Part Roof Replacement	7	63	0	70
Queen Eleanor Primary Roof Replacement	7	223	0	230
Woodend Fire Alarm & Emergency Lighting	6	60	0	66
Glastonbury Thorn Fire Alarm & Emergency Lighting	8	68	0	76
Merebrook Fire Alarm & Emergency Lighting	8	62	0	70
Heronshaw Fire Alarm & Emergency Lighting	0	65	0	65
Howe Park Fire Alarm and Emergency Lighting	4	26	0	30
Stantonbury Campus Fire Alarm and Emergency Lighting	194	106	0	300
School Security Programme	0	19	0	19
Portfields School Fire Alarm	7	78	0	85
Holne Chase Primary School Fire Alarm	6	59	0	65
School Security Programme	0	75	0	75
Bushfield School Heating	31	299	0	330
Ashbrook School Heating	8	293	0	301
Walnuts Foundation - Additional Facilities	0	70	0	70
Downs Barn Windows & Doors	10	190	0	200
Heelands Infant Windows & Doors	64	72	0	136
Wyvern School Windows & Doors	6	234	0	240
<b>TOTAL CHILDREN &amp; FAMILIES: EDUCATION, EFFECTIVENESS &amp; PARTICIPATION</b>	<b>20,482</b>	<b>25,895</b>	<b>44,619</b>	<b>90,996</b>

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^ The resources required in future years to complete the projects approved as part of the 2012/13 programme. These projects are given first priority in the development of the 2013/14 Capital Programme.



## Children and Families: Integrated & Support Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years) £'000
	£'000	£'000	£'000	£'000
Specialist Services	123	989	0	1,112
<b>TOTAL</b>	<b>123</b>	<b>989</b>	<b>0</b>	<b>1,112</b>

## Children and Families: Integrated & Support - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Specialist Services</b>				
Westminster Drive	81	899	0	980
Building Adaptations and Car Purchase for Children in Care and Placed for Adoption	42	90	0	132
<b>TOTAL</b>	<b>123</b>	<b>989</b>	<b>0</b>	<b>1,112</b>

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^ The resources required in future years to complete the projects approved as part of the 2012/13 programme. These projects are given first priority in the development of the 2013/14 Capital Programme.



## Highways & Transportation programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
Highway Services				
Highways	1,371	10,325	40,000	51,696
Bridges	231	1,317	0	1,548
Flood	485	50	0	535
Street Lighting	0	607	0	607
Traffic Management	0	1,643	0	1,643
Transportation Services				
Public Transport	0	553	0	553
<b>TOTAL</b>	<b>2,087</b>	<b>14,495</b>	<b>40,000</b>	<b>56,582</b>

## Highways & Transportation - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Highway Services</b>				
<b>Highways</b>				
Monkston & Brinklow (V11) Improvements	0	3,000	0	3,000
<u>Redway Reconstruction Schemes</u>	0	0	0	0
Heelands Redway (West Dales to Gisburn)	0	65	0	65
Oldbrook Redway (Sutcliffe Avenue)	0	70	0	70
Downhead Park (Colesbourne to Thorneycroft)	0	70	0	70
Railway Walk, Newport Pagnell	0	15	0	15
<u>Principal Roads - Carriageway Resurfacing Schemes</u>	0	0	0	0
V8/H6 Marlborough Street Roundabout	0	80	0	80
M1 Junction 14 Roundabout	0	184	0	184
<u>Unclassified Roads - Carriageway Resurfacing Schemes</u>	0	0	0	0
Olney Road, Emberton	0	30	0	30
Harrowden, Bradville	0	30	0	30
Chicheley Road, North Crawley	0	50	0	50
H6/V9 Roundabout	0	52	0	52
London Road, Broughton	0	10	0	10
Newport Road, Woughton	0	10	0	10
Baccara Grove, Bletchley	0	15	0	15
Galley Hill Road, Stony Stratford	0	30	0	30
Garaway Drive, Shenley Lodge	0	15	0	15
<u>Footway Reconstruction Schemes-Variou Locations</u>	0	0	0	0
Witan Gate, CMK	0	50	0	50
Whaddon Way, Bletchley	0	25	0	25
Staplehall Road, Bletchley	0	15	0	15





Scheme	Prior Year Resource Allocations* £'000	2012/13 Approved Programme £'000	Future Years Resource Allocations^ £'000	Gross Resource Allocation (All Years) £'000
Graveney Place, Springfield	0	20	0	20
Spring Lane, Olney	0	20	0	20
Rochfords, Coffee Hall	0	20	0	20
High Street, Great Linford	0	25	0	25
Annesley Road, Newport Pagnell	0	30	0	30
Lower Weald Calverton	0	25	0	25
Newport Road, New Bradwell	0	24	0	24
<u>Upgrade of Highway Carrier Drains</u>	0	0	0	0
Little Stocking, Shenley Brook End	0	25	0	25
Gibsons Green, Heelands	0	47	0	47
Station Road, Woburn Sands	0	96	0	96
<u>Backway Reconstruction Schemes</u>	0	0	0	0
Clarence Road, Stony Stratford	0	60	0	60
Provision of Salt Bins	0	10	0	10
B&Q - Junction Improvements Scheme	1,371	350	0	1,721
Highways Responsive Resurfacing	0	717	0	717
Road Improvements, Brookside, Hodge Lea	0	20	0	20
Infrastructure Investment	0	5,000	40,000	45,000
Westfield Road Car Park	0	20	0	20
<b>Bridges</b>				
Riverside Meadow - Foot Bridge Replacement	89	35	0	124
<u>Bridge Programme</u>	0	0	0	0
Riverside Meadow - Foot Bridge Replacement	0	406	0	406
H6 Childs Way Canal Bridge	0	345	0	345
Haversham Floodspan bridge	0	252	0	252
Simpson Road Bridge Upgrading and Strengthening	0	40	0	40
V4 Watling Street Bridge Upgrading	0	40	0	40
H5 Stonecrop Place Footbridge Structural Upgrade	0	60	0	60
Haversham Floodspan bridge	134	71	0	205
Loughton Footpath 23 Bridge and path rebuild	8	68	0	76
<b>Flood</b>				
Stoke Goldington flood alleviation scheme	485	50	0	535
<b>Street Lighting</b>				
Lamp Column Replacement Programme	0	150	0	150
Industrial Estate Roads Energy Saving - Upgrade, Dimming and Trimming	0	457	0	457
<b>Traffic Schemes</b>				
<u>Cycling and Pedestrian Facilities</u>	0	79	0	79
Redway Signing Upgrade on Priority Routes	0	101	0	101
Wolverton Redway Wayfinding	0	50	0	50
Cycle Storage Schemes - Urban	0	50	0	50
Cycle Storage Schemes - Rural	0	50	0	50
<u>Street Management</u>	0	0	0	0
North Crawley, Crossing & Parking	0	30	0	30
Yardley Road, Olney, junction improvements	0	45	0	45





Scheme	Prior Year Resource Allocations* £'000	2012/13 Approved Programme £'000	Future Years Resource Allocations^ £'000	Gross Resource Allocation (All Years) £'000
Weston Road, Olney, junction improvements	0	50	0	50
Caldecote/Walton Park Parking	0	20	0	20
Willen Parking measures	0	15	0	15
Wolverton (Phase 2)	0	50	0	50
Integrated Transport Services (various schemes)	0	60	0	60
Responsive traffic management	0	80	0	80
Central Bletchley & Fenny Stratford	0	60	0	60
Woburn Sands Traffic Calming	0	20	0	20
West Bletchley Traffic Calming	0	30	0	30
Castlethorpe Traffic Improvements	0	70	0	70
Weston Underwood 20 mph & Gateways	0	20	0	20
Emberton - No Entry (except buses)	0	12	0	12
London Road/Queen Eleanor St Stony Stratford	0	135	0	135
Safer Journeys to school	0	396	0	396
Street Safety	0	220	0	220
<b>Transportation Services</b>				
<b>Public Transport</b>				
Passenger Transport	0	30	0	30
Quality Bus Initiative - Bus Routes	0	400	0	400
Bus Service Information	0	50	0	50
Rural and Urban Bus Stops	0	73	0	73
<b>TOTAL HIGHWAYS &amp; TRANSPORTATION</b>	<b>2,087</b>	<b>14,495</b>	<b>40,000</b>	<b>56,582</b>

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## Resources: Public Access Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
Property and Estates	0	50,694	400	51,094
Information Technology	194	1,693	2,557	4,444
<b>TOTAL</b>	<b>194</b>	<b>52,387</b>	<b>2,957</b>	<b>55,538</b>

## Resources: Public Access - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Property and Estates</b>				
HCA Assets	0	50,000	0	50,000
Replacements and Improvements Saxon Court	0	544	0	544
Western Expansion Area Land Value Enhancement Property Surveyors	0	50	0	50
Non-School Education Properties	0	100	400	500
<b>Information Technology</b>				
Intruder detection and prevention system	0	60	0	60
Improved Systems Integration - Local Land and Property	0	100	0	100
Transition to Exchange 2010	0	150	0	150
Milton Keynes Local Broadband Plan (LBP)	0	1,000	1,900	2,900
Virtual Desktop Infrastructure	194	383	657	1,234
<b>TOTAL</b>	<b>194</b>	<b>52,387</b>	<b>2,957</b>	<b>55,538</b>

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## Planning, Economy & Development Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years) £'000
	£'000	£'000	£'000	£'000
Development Control	61	20	0	81
Urban Design	580	439	0	1,019
<b>TOTAL</b>	<b>641</b>	<b>459</b>	<b>0</b>	<b>1,100</b>

## Planning, Economy & Development - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	All Years Programme
	£'000	£'000	£'000	£'000
<b>Development Control</b>				
Development Control Improvement Programme	61	20	0	81
<b>Urban Design</b>				
Western Expansion Area Land Value Enhancement Urban	380	39	0	419
Bletchley Conservation Area Partnership Scheme	200	200	0	400
Bletchley Conservation Area Partnership Scheme	0	200	0	200
<b>TOTAL</b>	<b>641</b>	<b>459</b>	<b>0</b>	<b>1,100</b>

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## Community Facilities Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
Leisure	5,011	9,733	1,640	16,384
Learning	5	0	95	100
Culture	0	866	0	866
<b>TOTAL</b>	<b>5,016</b>	<b>10,599</b>	<b>1,735</b>	<b>17,350</b>

## Community Facilities - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Leisure</b>				
Wolverton Pool & Associated Facilities	1,530	4,500	1,540	7,570
Broughton Pavilion (ELEA 1 LC14)	770	1,630	0	2,400
CMK Community Sports Facility	50	1,493	0	1,543
Conniburrow Project - Baseball Provision	84	759	0	843
Woolstones Community Centre Refurbishment	0	750	0	750
Giffard Park Community Centre	0	160	0	160
Bowls and Cricket provision on the West of MK	0	157	0	157
Bletchley Leisure Centre Car Park Lift	175	175	0	350
Tattenhoe District Park Pavilion & Drainage	2,402	9	0	2,411
New Bradwell Community Centre - Major Refurbishment	0	50	100	150
OTP - Alternative Methods of Service Delivery Strand 4 - Community Solutions Programme	0	50	0	50
<b>Learning</b>				
Kingston Library - Internal Fixture & Fittings	5	0	95	100
<b>Culture</b>				
MK Museum Modernisation Phase 2	0	104	0	104
Bradwell Windmill Refurbishment	0	162	0	162
MK Rose Cenotaph	0	600	0	600
<b>TOTAL</b>	<b>5,016</b>	<b>10,599</b>	<b>1,735</b>	<b>17,350</b>

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## Adult Social Care & Health Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
Social Care	82	340	0	422
<b>TOTAL</b>	<b>82</b>	<b>340</b>	<b>0</b>	<b>422</b>

## Adult Social Care & Health - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Social Care</b>				
Capital Improvement Project to support the transformation of Adult Social Care	82	45	0	127
Health & Safety in Social Care Buildings	0	35	0	35
Aids and Adaptations	0	65	0	65
Upgrade Heating System at Tower Drive Day Centre	0	95	0	95
Support for Older & Disabled Persons - Adaptations	0	100	0	100
<b>TOTAL</b>	<b>82</b>	<b>340</b>	<b>0</b>	<b>422</b>

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## Housing & Community: Regeneration and Safety Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
Regeneration	621	1,200	0	1,821
Community Safety	655	96	0	751
<b>TOTAL</b>	<b>1,276</b>	<b>1,296</b>	<b>0</b>	<b>2,572</b>

## Housing & Community: Regeneration and Safety - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Regeneration</b>				
Development of Fenny Lock Traveller's Site	621	1,200	0	1,821
<b>Community Safety</b>				
Build a new CCTV Monitoring Room at the CMK Police Headquarters	655	96	0	751
<b>TOTAL</b>	<b>1,276</b>	<b>1,296</b>	<b>0</b>	<b>2,572</b>

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## Housing & Community: Housing Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
Council Housing	1,174	18,133	0	19,307
Private Housing	0	941	0	941
<b>TOTAL</b>	<b>1,174</b>	<b>19,074</b>	<b>0</b>	<b>20,248</b>

## Housing & Community: Housing - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Council Housing</b>				
CESP Lakes Estate	1,174	4,109	0	5,283
Asbestos Management	0	508	0	508
Disabled Adaptations	0	710	0	710
Windows Upgrades	0	2,648	0	2,648
New Build Programme	0	100	0	100
Renewable Fund	0	903	0	903
Domestic Heating Installations	0	5,426	0	5,426
Elemental Improvements	0	972	0	972
Major Refurbishment Projects	0	2,057	0	2,057
Support for Older & Disabled Persons - Adaptations	0	100	0	100
Safer Homes Contributions	0	250	0	250
Fuel Poverty Contribution	0	350	0	350
<b>Private Housing</b>				
Disabled Facilities Grants	0	641	0	641
Fuel Poverty Contribution	0	300	0	300
<b>TOTAL</b>	<b>1,174</b>	<b>19,074</b>	<b>0</b>	<b>20,248</b>

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## Organisational Transformation Programme

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
OTP Investment	0	350	0	350
<b>TOTAL</b>	<b>0</b>	<b>350</b>	<b>0</b>	<b>350</b>

## Organisational Transformation Programme- Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>OTP Investment</b>				
OTP Investment Fund	0	350	0	350
<b>TOTAL</b>	<b>0</b>	<b>350</b>	<b>0</b>	<b>350</b>

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## Neighbourhood Service

Service Area	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years) £'000
	£'000	£'000	£'000	£'000
Landscape & Open Spaces	461	2,411	0	2,872
Community Parking	0	267	0	267
Play Areas	0	327	0	327
Waste	188	4,588	0	4,776
<b>TOTAL</b>	<b>649</b>	<b>7,593</b>	<b>0</b>	<b>8,242</b>

## Neighbourhood Service - Detailed Programme

Scheme	Prior Year Resource Allocations*	2012/13 Approved Programme	Future Years Resource Allocations^	Gross Resource Allocation (All Years)
	£'000	£'000	£'000	£'000
<b>Landscape &amp; Open Spaces</b>				
Bradwell Abbey Improvements Programme	285	315	0	600
Newton Blossomville Bridge	33	117	0	150
Synergy Park Lighting Scheme	0	20	0	20
Stanton Low Country Park	143	1,959	0	2,102
<b>Community Parking</b>				
Community Parking Fund 2012/13	0	91	0	91
Parking at Conniburrow Pavilion (2012/13)	0	16	0	16
Parish Parking	0	160	0	160
<b>Play Area</b>				
West Bletchley Play Area and Open Space Improvements	0	184	0	184
Eaglestone	0	43	0	43
Play Area Improvement Fund	0	100	0	100
<b>Waste</b>				
New Waste Depot at Colts Holm Road, Old Wolverton	163	3,000	0	3,163
MK Anaerobic Digester Gas Injection Plant	25	1,475	0	1,500
Biomass Installation at Synergy Park	0	113	0	113
	<b>649</b>	<b>7,593</b>	<b>0</b>	<b>8,242</b>

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# CAPITAL PROPOSALS



## Resourcing our Priorities Capital Proposals

<b>Children and Families: Education, Effectiveness &amp; Participation</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) £'000</b>
<b>Infant and Primary School - New Builds and Extensions</b>		
Wellsmead Primary	This project forms part of the West Bletchley infant and primary school review. This project is for the implementation of the resulting works. This may be in the form of an extension, adaptation or modernisation of school.	2,875
Proposed Brooklands Farm Primary School Extension	The construction of a proposed additional form of entry at the existing Brooklands Farm Primary School in order to accommodate an additional 210 pupils, including teaching and additional circulation, office and associated space.	3,112
Proposed Middleton Primary School 1FOE	The proposed construction of an additional form of entry (FOE) at the existing Middleton Primary School in order to accommodate an additional 210 pupils, including teaching and additional circulation, office and associated space.	4,049
West Bletchley Review (Rickley)	The design and construction of a new 420 place primary school with associated external works and playing fields following the amalgamation of the Rickley and Rivers Schools.	7,561
Priory Rise 1FOE	The construction of a proposed additional form of entry at the existing Priory Rise School in order to accommodate an additional 210 pupils, including teaching and additional circulation, office and associated space.	2,600
Shepherdswell IFirst School - Increasing Pupil Places	The design and construction of additional accommodation, increasing pupil places within the areas of Milton Keynes that have been identified as having a shortfall in primary places.	280
Heelands School - Increasing Pupil Places	The design and construction of additional accommodation, increasing pupil places within the areas of Milton Keynes that have been identified as having a shortfall in primary places.	450
Willen Primary School - Increasing Pupil Places	The design and construction of additional accommodation, increasing pupil places within the areas of Milton Keynes that have been identified as having a shortfall in primary places.	72
St Andrews School - Increasing Pupil Places	The design and construction of additional accommodation, increasing pupil places within the areas of Milton Keynes that have been identified as having a shortfall in primary places.	92
World Class Primary - Knowles Primary School Amalgamation	Adaptations and alterations to the existing Knowles Infant and Knowles Junior schools to provide specialist teaching, community and administration facilities	378
WCP New Chapter Primary School	Expansion of the School to provide early years teaching, specialist teaching, community and administration facilities.	1,850
WCP Langland Primary School	Expansion of the School to provide general teaching, specialist teaching, community and administration facilities.	1,691
WCP Falconhurst Primary	Expansion of the School to provide general teaching, specialist teaching, community and administration facilities	2,231
Oakgrove Primary	Provision of a new 420 place primary school.	6,000
Western Expansion Area Primary 1	Provision of a new 420 place primary school.	7,732
Eastern Expansion Area Primary 2	Provision of a new 420 place primary school.	7,617



Scheme	Summary of Proposal	Gross Resource Allocation (All Years) £'000
Newton Leys Primary	Provision of a new 420 place primary school.	6,000
<b>Secondary School - New Builds and Extensions</b>		
Stantonbury Campus	The design and construction of additional teaching space equivalent to an additional 2FOE (Forms of entry) at the existing school, increasing the pupil capacity.	2,882
St Pauls 2 Forms of entry (FOE)	The design and construction of additional teaching space equivalent to an additional 2FOE (forms of entry) at the existing school, increasing the pupil capacity to a 9FOE school.	2,350
Lord Grey School Targeted Capital Fund	The procurement and construction of a number of schemes designed to address both condition and suitability related items at Lord Grey School. Funding received is Targeted Capital to be used at the specified school.	7,954
CMK Secondary Additional 4FOE	Construction of a new 600 place secondary school building and grounds with potential community facilities. All services, specialist fees etc related to the works.	13,728
<b>Special Schools - New</b>		
Gatehouse Special School	Rationalisation and adaptations to special school to meet the needs driven by the Children & Families area review.	2,012
Romansfield Special School	Rationalisation and adaptations to special school to meet the needs driven by the Children & Families area review.	503
White Spire Special School	Rationalisation and adaptations to special school to meet the needs driven by the Children & Families area review.	2,029
<b>Asset Management &amp; Other Schemes</b>		
Pupil Specific Works Programme	The scheme aims to improve access for people with disabilities at various schools across the authority. This could be in the form of ramps, enhanced lighting, lifts etc	100
Pupil Specific Works Programme	The scheme aims to improve access for people with disabilities at various schools across the authority. This could be in the form of ramps, enhanced lighting, lifts etc	100
Client Team, Costs	To recuperate all staff capital costs related to capital projects completed throughout the year, allowing the Capital Development Team to operate within their salary budget.	220
Capital Maintenance Programme	The Schools Maintenance Programme is primarily used to improve existing school stock, including enhancements, conversions and renovations to either improve the efficiency of the stock or to bring it in line with modern legislation regarding Disability and Discrimination Act, Building Regulations, Health and Safety, curriculum	2,100
Haversham Village School Part Roof Replacement	The completion of condition related flat roofing works highlighted in the 2010 Schools Condition Surveys.	70
Queen Eleanor Primary Roof Replacement	The completion of condition related flat roofing works highlighted in the 2010 Schools Condition Surveys.	230
Woodend Fire Alarm & Emergency Lighting	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	66



Scheme	Summary of Proposal	Gross Resource Allocation (All Years) £'000
Glastonbury Thorn Fire Alarm & Emergency Lighting	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	76
Merebrook Fire Alarm & Emergency Lighting	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	70
Heronshaw Fire Alarm & Emergency Lighting	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	65
Howe Park Fire Alarm and Emergency Lighting	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	30
Stantonbury Campus Fire Alarm and Emergency Lighting	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	300
School Security Programme	The School Security Programme is primarily used to address identified school security issues within the Milton Keynes school building stock, installing or enhancing the identified items in order to bring them inline with current standards, addressing items identified through Ofsted inspections and ensuring legislation is met.	19
Portfields School Fire Alarm	Installation of upgraded fire alarm and monitoring systems in order to ensure compliance with the latest legislation and standards.	85
Holne Chase Primary School Fire Alarm	The installation of a fire alarm system that is both compliant with building regulations and with the standards set for schools with the MKC fire officer.	65
School Security Programme	The School Security Programme is primarily used to address identified school security issues within the Milton Keynes school building stock, installing or enhancing the identified items in order to bring them inline with current standards, addressing items identified through Ofsted inspections and ensuring legislation is met.	75
Bushfield School Heating	The completion of condition related heating works highlighted in the 2010 Schools Condition Surveys.	330
Ashbrook School Heating	The completion of condition related heating works highlighted in the 2010 Schools Condition Surveys.	301
Walnuts Foundation - Additional Facilities	The creation of specialist teaching accommodation to meet the statutory requirements at the Walnuts Foundation School.	70
Downs Barn Windows & Doors	The procurement and installation of new windows and doors, following the identification of the windows and doors as a condition related item in the recent round of school condition surveys.	200
Heelands Infant Windows & Doors	The procurement and installation of new windows and doors, following the identification of the windows and doors as a condition related item in the recent round of school condition surveys.	136
Wyvern School Windows & Doors	The procurement and installation of new windows and doors, following the identification of the windows and doors as a condition related item in the recent round of school condition surveys.	240
<b>TOTAL Children and Families: Education, Effectiveness &amp; Participation</b>		<b>90,996</b>





<b>Children and Families: Integrated Support and Social Care</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) £'000</b>
<b>Specialist Services</b>		
Westminster Drive	To replace the existing children's home in West Bletchley, (MK3 6LP) with a new purpose built facility on a site close by.	980
Building Adaptations and Car Purchase for Children in Care and Placed for Adoption	This scheme will allow for adaptations to be made to Milton Keynes Council approved foster carers and adopters property, ensuring either a permanent placement or a placement where a sibling group is able to be placed together.	132
<b>TOTAL Children and Families: Integrated Support and Social Care</b>		<b>1,112</b>





<b>Highways &amp; Transportation</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) £'000</b>
<b>Highway Services</b>		
<b>Highways</b>		
Monkston & Brinklow (V11) Improvements	The works are to build new highway (road widening, traffic signals and bridge widening) along the V11 corridor between (and including) the Monkston and Brinklow junctions.	3,000
<u>Redway Reconstruction Schemes</u>		0
Heelands Redway (West Dales to Gisburn)	Reconstruction/Resurfacing to improve the overall condition of the Redways at various locations.	65
Oldbrook Redway (Sutcliffe Avenue)	Reconstruction/Resurfacing to improve the overall condition of the Redways at various locations.	70
Downhead Park (Colesbourne to Thorneycroft)	Reconstruction/Resurfacing to improve the overall condition of the Redways at various locations.	70
Railway Walk, Newport Pagnell	Reconstruction/Resurfacing to improve the overall condition of the Redways at various locations.	15
<u>Principal Roads - Carriageway Resurfacing Schemes</u>		0
V8/H6 Marlborough Street Roundabout	Reconstruction/Resurfacing to improve the overall condition of the roads at various locations.	80
M1 Junction 14 Roundabout	Reconstruction/Resurfacing to improve the overall condition of the roads at various locations.	184
<u>Unclassified Roads - Carriageway Resurfacing Schemes</u>		0
Olney Road, Emberton	To improve the overall condition of the roads at various locations.	30
Harrowden, Bradville	To improve the overall condition of the roads at various locations.	30
Chicheley Road, North Crawley	To improve the overall condition of the roads at various locations.	50
H6/V9 Roundabout	To improve the overall condition of the roads at various locations.	52
London Road, Broughton	To improve the overall condition of the roads at various locations.	10
Newport Road, Woughton	To improve the overall condition of the roads at various locations.	10
Baccara Grove, Bletchley	To improve the overall condition of the roads at various locations.	15
Galley Hill Road, Stony Stratford	To improve the overall condition of the roads at various locations.	30
Garaway Drive, Shenley Lodge	To improve the overall condition of the roads at various locations.	15
<b>Footway Reconstruction Schemes-Variou Locations</b>		
Witan Gate, CMK	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	50



Scheme	Summary of Proposal	Gross Resource Allocation (All Years)
		£'000
Whaddon Way, Bletchley	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	25
Staplehall Road, Bletchley	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	15
Graveney Place, Springfield	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	20
Spring Lane, Olney	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	20
Rochfords, Coffee Hall	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	20
High Street, Great Linford	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	25
Annesley Road, Newport Pagnell	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	30
Lower Weald Calverton	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	25
Newport Road, New Bradwell	Reconstruction/Resurfacing to improve the overall condition of the footways at various locations.	24
<b>Upgrade of Highway Carrier Drains</b>		
Little Stocking, Shenley Brook End	To upgrade highway carrier drains to an adequate specification where drainage investigations have identified that these highway surface water carrier drains are in a bad state of disrepair resulting in localised flooding which has network safety implications.	25
Gibsons Green, Heelands	To upgrade highway carrier drains to an adequate specification where drainage investigations have identified that these highway surface water carrier drains are in a bad state of disrepair resulting in localised flooding which has network safety implications.	47
Station Road, Woburn Sands	To upgrade highway carrier drains to an adequate specification where drainage investigations have identified that these highway surface water carrier drains are in a bad state of disrepair resulting in localised flooding which has network safety implications.	96
<b>Backway Reconstruction Schemes</b>		
Clarence Road, Stony Stratford	Reconstruction/Resurfacing to improve the overall condition of the Backways at various locations.	60
Provision of Salt Bins	Improving the coverage of winter maintenance service by expanding the number of salt bins in areas that meet the criteria and where it has been difficult to access using conventional methods for salt delivery.	10
B&Q - Junction Improvements Scheme	Watling Street/Saxon Street is a key junction in Bletchley and currently operates under a double mini-roundabout, the priority at which is confusing. The junction is heavily congested in both morning and evening peak hours and also during peak shopping hours on Saturday. The scheme proposes the replacement of the roundabouts with traffic signals, requiring localised carriageway widening. The scheme will be carried out in conjunction with the construction of a 4th arm at the Granby Roundabout.	1,721



Scheme	Summary of Proposal	Gross Resource Allocation (All Years)
		£'000
Highways Responsive Resurfacing	Reconstruction/Resurfacing to improve the overall condition of the Backways at various locations.	717
Road Improvements, Brookside, Hodge Lea	Works are to carry out engineering improvement works and resurfacing in order to bring the road up to standard	20
Infrastructure Investment	To maintain the highway network and to address the backlog of deterioration on the roads	45,000
Westfield Road Car Park	Upgrading areas of the access road and car park that condition surveys have identified as being in need of urgent resurfacing.	20
<b>Bridges</b>		
Riverside Meadow - Foot Bridge Replacement	Essential bridge strengthening and other associated improvements to bridges. Porte Cocheres, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	124
<b>Bridge Programme</b>		
Riverside Meadow - Foot Bridge Replacement	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	406
H6 Childs Way Canal Bridge	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	345
Haversham Floodspan bridge	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	252
Simpson Road Bridge Upgrading and Strengthening	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	40
V4 Watling Street Bridge Upgrading	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	40
H5 Stonecrop Place Footbridge Structural Upgrade	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	60



Scheme	Summary of Proposal	Gross Resource Allocation (All Years)
		£'000
H5 Stonecrop Place Footbridge Structural Upgrade	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	60
Haversham Floodspan bridge	Essential bridge strengthening and other associated improvements to bridges, porte coshures, retaining walls and culverts. The schemes are an outcome from structural Bridge Inspection surveys that have identified that the structures are deteriorating and in some cases in a weak position.	205
Loughton Footpath 23 Bridge and path rebuild	The path edging has crumbled away into a drainage ditch and now poses a hazard for any one using this route as there is a drop into the ditch and unstable material on the path. The bridge abutments are eroded. The path leading to the bridge is also in need of major rebuild. The path is on a busy route and the risk of accidents is high. Those less able to deal with the surface will be discouraged from using the shops and public transport links This proposal is to re build the edging and surface along with refurbishment of the supports.	76
<b>Flood</b>		
Stoke Goldington flood alleviation scheme	Flood alleviation schemes involving the construction of new wet/dry balancing lakes to prevent further property flooding at Stoke Goldington (phase 2) and Tattel End villages.	535
<b>Street Lighting</b>		
Lamp Column Replacement Programme	Replacement of lamp columns that have failed structural testing on Estate Roads and Redways..	150
Industrial Estate Roads Energy Saving - Upgrade, Dimming and Trimming	Upgrading of Street lighting from SOX lighting and converting to Dimming – to Reduce Energy and Carbon consumption.	457
<b>Traffic Schemes</b>		
<u>Cycling and Pedestrian Facilities</u>	The project is part of a programme for upgrading existing Redways to make them priority routes for cyclists and pedestrians, monitoring of the usage of the Redways, and the provision of cycle storage and shelters at strategic locations.	79
Redway Signing Upgrade on Priority Routes	The project is part of a programme for upgrading existing Redways to make them priority routes for cyclists and pedestrians, monitoring of the usage of the Redways, and the provision of cycle storage and shelters at strategic locations.	101
Wolverton Redway Wayfinding	The project is part of a programme for upgrading existing Redways to make them priority routes for cyclists and pedestrians, monitoring of the usage of the Redways, and the provision of cycle storage and shelters at strategic locations.	50
Cycle Storage Schemes Urban	The project is part of a programme for upgrading existing Redways to make them priority routes for cyclists and pedestrians, monitoring of the usage of the Redways, and the provision of cycle storage and shelters at strategic locations.	50





Scheme	Summary of Proposal	Gross Resource Allocation (All Years)
		£'000
<b>Street Management</b>		0
North Crawley, Crossing & Parking	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	30
Yardley Road, Olney, junction improvements	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	45
Weston Road, Olney, junction improvements	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	50
Caldecote/Walton Park Parking	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	20
Willen Parking measures	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	15
Wolverton (Phase 2)	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	50
Integrated Traffic Schemes (various schemes)	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	60
Responsive traffic management	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	80



Scheme	Summary of Proposal	Gross Resource Allocation (All Years) £'000
Central Bletchley & Fenny Stratford	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	60
Woburn Sands Traffic Calming	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	20
West Bletchley Traffic Calming	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	30
Castlethorpe Traffic Improvements	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	70
Weston Underwood 20 mph & Gateways	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	20
Emberton - No Entry (except buses)	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	12
London Road/Queen Eleanor St Stony Stratford	To investigate traffic and transport requests from the public, local councils and ward members, including the management and implementation. This includes the development, consultation and implementation of minor highway improvements, traffic and road safety schemes, including Traffic Regulation Order's where necessary.	135
Safer Journeys to school	Assessment and implementation of appropriate traffic management measures at identified school locations aimed at promoting safer journeys to schools. Undertake in accordance with Government directive, a review of all grid road speed limits.	396



Scheme	Summary of Proposal	Gross Resource Allocation (All Years)
		£'000
Street Safety	Assessment and implementation of appropriate traffic management measures at identified school locations aimed at promoting safer journeys to schools. Undertake in accordance with Government directive, a review of all grid road speed limits.	220
<b>Transportation Services</b>		
<b>Public Transport</b>		
Passenger Transport	To improve Public Transport generally by enhancing information regarding bus stops, routeing and scheduling.	30
Quality Bus Initiative - Bus Routes	To improve Public Transport generally by enhancing information regarding bus stops, routeing and scheduling. This will involve the provision of Real Time Passenger Information displays, maps and bus stop naming.	400
Bus Service Information	Enhancement of bus stopping facilities on routes outside of those defined in the Quality Bus Partnership, by providing raised kerbing to facilitate level access and improved waiting facilities.	50
Rural and Urban Bus Stops	Enhancement of bus stopping facilities along the agreed Primary public transport routes in Milton Keynes Council, as per the Quality Bus Partnership.	73
<b>TOTAL Highways &amp; Transportation</b>		<b>56,592</b>





<b>Neighbourhood Services</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Landscape &amp; Open Spaces</b>		
Bradwell Abbey Improvements Programme	The project will determine the required upgrades to a heritage site which has Schedule Ancient Monument status, it will raise the necessary external funding and implement the upgrades along with other works that will make it a self sustaining site.	600
Newton Blossomville Bridge	Replacing bridge of inadequate design to meet the needs and specifications of a Public Bridleway	150
Synergy Park Lighting Scheme	A new lighting scheme to integrate with and complete the new traffic management system in the Synergy Park car park.	20
Stanton Low Country Park	To develop a country park which delivers health, education, leisure, recreation and conservation opportunities through combining the open space at Stantonbury Park with the existing Hanson Environmental Studies Centre and the woodland at Joan's Piece.	2,102
<b>Community Parking</b>		
Community Parking Fund 2012/13	To provide additional parking availability in established residential areas, construction of new parking bays to reduce congestion and inappropriate parking.	91
Parking at Conniburrow Pavilion (2012/13)	Parking facilities at new Pavilion	16
Parish Parking	To provide additional parking availability in established residential areas, construction of new parking bays to reduce congestion and inappropriate parking.	160
<b>Play Area</b>		
West Bletchley Play Area and Open Space Improvements	This project sets out to enhance the open space inclusive of the children's play facilities, paths, signs, street furniture and landscaping including woodland in the vicinity of Bletchley Park, using Section 106 funding.	184
Eaglestone	This project aims to create children's play facilities at Eaglestone.	43
Play Area Improvement Fund	To provide and upgrade equipment in Borough play parks for public use.	100
<b>Waste</b>		
New Waste Depot at Colts Holm Road, Old Wolverton	To build a new depot to house the Council's waste collection contractor and accommodate a continued high level of service to the growing population of Milton Keynes for the next 20 years. The buildings comprise a 700m <sup>2</sup> steel -portal-framed workshop (excluding workshop equipment); and a 725m <sup>2</sup> lightly serviced office building to accommodate admin, mess, welfare and offices.	3,163
MK Anaerobic Digester Gas Injection Plant	The Council currently has an existing capital project to procure a facility to treat household Bio waste (Kitchen and garden waste) which will incorporate Anaerobic Digestion (AD) as the core technology for treating the waste. This project will replace the conventional process with a more efficient method for dealing with the methane.	1,500
Biomass Installation at Synergy Park	The intention is to upgrade the gas boilers at Synergy Park with biomass pellet boilers.	113
<b>TOTAL Neighbourhood Services</b>		<b>8,242</b>



<b>Organisational Transformation Programme</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>OTP Investment</b>		
OTP Investment Fund	The fund will be used to support any capital investment required to support the organisation transformation programme	350
<b>TOTAL Organisational Transformation Programme</b>		<b>350</b>
<b>Resources: Public Access</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Property and Estates</b>		
HCA Assets	Purchase of Assets from the HCA	50,000
Replacements and Improvements Saxon Court	The roof to Saxon Court comprises 4 levels, 3 of which are failing and in critical need of enhancement through the installation of a new roof. This is a Health & Safety risk and a risk to business continuity.	544
Western Expansion Area Land Value Enhancement Property Surveyors	Preparatory work for development of the Western Expansion Area.	50
Non-School Education Properties	The non-schools education pot is primarily used to improve existing stock, including enhancements, conversions and renovations to either improve the efficiency of the stock or to bring it in line with modern legislation regarding DDA, Building Regulations and in particular address Health and Safety requirements.	500
<b>Information Technology</b>		
Intruder detection and prevention system	Protect the council's network with a system that monitors and detects malicious and unauthorised activity.	60
Improved Systems Integration - Local Land and Property Gazetteer and MKC line of business systems	Creating improved systems integration so that better and more joined up service delivery is achieved with better linkages between Council Services.	100
Transition to Exchange 2010	We are currently using Microsoft Exchange 2003 to deliver our email services, this product becomes end of life in 2013. The next logical progression is Microsoft Exchange 2010. This had additional benefits of improved communications and greatly improved archiving of emails allowing easier Data Protection and Freedom of Information searches.	150
Milton Keynes Local Broadband Plan (LBP)	To implement the MK Digital Infrastructure Strategy (see Para 1.1) and its strategic visions through development of a Local Broadband Plan (LBP) for MK up to 2015	2,900
Virtual Desktop Infrastructure	Replace existing Desktop PC processing (traditionally replaced on a 3 year cycle) with terminals connected to a central server base with an estimated life of 10 years.	1,234
<b>TOTAL Resources: Public Access</b>		<b>55,538</b>



<b>Planning, Economy &amp; Development</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Development Control</b>		
Development Control Improvement Programme	The programme delivers further improvements to the Council Chamber including improved lighting in the public gallery and a PIN protected touch-screen. Uniform software upgrade with enhanced functionality (Oracle, Uniform Spatial). The purchase of Two lap tops needed to make the best use of the new IT capabilities of the council chamber to display plans, photographs etc.	81
<b>Urban Design</b>		
Western Expansion Area Land Value Enhancement Urban Design	Preparatory work for development of the Western Expansion Area.	419
Bletchley Conservation Area Partnership Scheme	Partnership Schemes in Conservation Areas (PSICA) is a three-year scheme to allow the restoration of buildings. The scheme covers the whole of Bletchley Conservation Area, however war-time Bletchley Park is likely to be the main recipient of the schemes grant funding due to the significance and poor condition of the site. The objective of the scheme is to secure the preservation and enhancement of the conservation area.	400
Bletchley Conservation Area Partnership Scheme	Partnership Schemes in Conservation Areas (PSICA) is a three-year scheme to allow the restoration of buildings. The scheme covers the whole of Bletchley Conservation Area, however war-time Bletchley Park is likely to be the main recipient of the schemes grant funding due to the significance and poor condition of the site. The objective of the scheme is to secure the preservation and enhancement of the conservation area.	200
<b>TOTAL Planning, Economy &amp; Development</b>		<b>1,100</b>



<b>Community Facilities Unit</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Leisure</b>		
Wolverton Pool & Associated Facilities	To provide a new/enhanced community facility in Wolverton. The project will consist of 6 lane 25m pool, learner pool, changing facilities, fitness suite, dance studio, dedicated parking facility, access road. The project has undertaken an initial feasibility study on options and agreement has been reached to progress with a New Pool on the existing site.	7,570
Broughton Pavilion (EEA 1 LC14)	A community building (750m2) combining sports facilities and community usage. The new building will consist of entrance hall/foyer, multi-purpose hall, which can be used for sporting and social functions. Additional smaller hall, meeting room space, changing facilities, toilets, office, stores, kitchen.	2,400
CMK Community Sports Facility	To construct a new building to house community meeting space and sports facilities including ATP.	1,543
Conniburrow Project - Baseball Provision	Provision of a new pavilion to replace the one that was destroyed by fire. Project to include new pitches and baseball diamond	843
Woolstones Community Centre Refurbishment	A condition survey, undertaken in February 2010, highlighted the need for substantial works to be undertaken on the roof to protect and upgrade the existing timbers to the belfry and tower.	750
Giffard Park Community Centre	Extension & enhancement to current facility to ensure there is sufficient capacity to deal with increasing demand for this facility in the local and surrounding areas.	160
Bowls and Cricket provision on the West of MK	To provide Bowls and Cricket facilities on the West of MK	157
Bletchley Leisure Centre Car Park Lift	This is a supplementary project to the Bletchley Leisure Centre redevelopment. The leisure centre car park was completed in August 2010 and met all building regulations. There is now a requirement to install a lift to this facility.	350
Tattenhoe District Park Pavilion & Drainage	Provision of sports facilities and Pavilion available to the whole community.	2,411
New Bradwell Community Centre - Major Refurbishment	A condition survey, undertaken in February 2010, highlighted the need for substantial works to be undertaken, particularly to the roof (there is evidence of a number of areas of water ingress), windows and stonework as well as internally to the services and finishes, to bring the building back to a good, safe and usable condition	150
OTP - Alternative Methods of Service Delivery Strand 4 - Community Solutions Programme	Investment is needed for initial improvement works to individual properties to ensure they meet modern day standards and more importantly help to facilitate the transfer of assets that need investment.	50
<b>Learning</b>		
Kingston Library - Internal Fixture & Fittings	The project will be the first part of a two phase proposal to set up a library and learning centre on Kingston, providing about 30 hours a week access to library information, learning in a community setting. The funding would address the fitting out and equipment required for the facility.	100



Scheme	Summary of Proposal	Gross Resource Allocation (All Years)
		£'000
<b>Culture</b>		
MK Museum Modernisation Phase 2	Modernisation and Refurbishment of Grade II Listed buildings and site for national standard (Accreditation) museum public access and extensive community, resident and visitor use in line with Local Investment Plan	104
Bradwell Windmill Refurbishment	Modernisation and Refurbishment of Grade II Listed Bradwell Windmill and site for asset investment, public access and community use	162
MK Rose Cenotaph	Contribution to the Cenotaph	600
<b>TOTAL Community Facilities Unit</b>		<b>17,350</b>





<b>Adult Social Care &amp; Health</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Social Care</b>		
Capital Improvement Project to support the transformation of Adult Social Care	Use of specific capital funding grant from the Department of Health to help develop infrastructure development and so support the Transformation of Adult Social Care.	127
Health & Safety in Social Care Buildings	To address major health and safety issues within Adult Social Care buildings in accordance with the Health & Safety at Work Act.	35
Aids and Adaptations	Provides very specialist equipment for people with an identified need to assist them in keeping their independence.	65
Upgrade Heating System at Tower Drive Day Centre	To upgrade heating system which is now 27 years old and is no longer adequately heating the building. Engineers have indicated that many parts are becoming obsolete and they are unable to guarantee to keep the system operational.	95
Support for Older & Disabled Persons - Adaptations		100
<b>TOTAL Adult Social Care &amp; Health</b>		<b>422</b>
<b>Housing &amp; Community: Regeneration &amp; Community Safety</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Regeneration</b>		
Development Of Fenny Lock Traveller's Site	The Housing Act 2004 requires Local Authorities to assess the need for Gypsy Traveller sites in their area and develop strategies to meet that need. As part of the new planning system LA's are required to allocate land for sites. Funded through grant.	1,821
<b>Community Safety</b>		
Build a new CCTV Monitoring Room at the CMK Police Headquarters	The first phase of this project involves building a new CCTV monitoring room on land allocated within Milton Keynes Police Station. The second and third phase, requiring additional funding, would be to equip the room with new monitoring equipment. The final phase four (testing etc) will be completed in 2011/12.	751
<b>TOTAL Housing &amp; Community: Regeneration &amp; Community Safety</b>		<b>2,572</b>



<b>Housing &amp; Community: Housing</b>		
<b>Scheme</b>	<b>Summary of Proposal</b>	<b>Gross Resource Allocation (All Years) (£'000)</b>
<b>Council Housing</b>		
CESP Lakes Estate	Upgrade failing windows that if not carried out will leave tenants with escalating fuel bills and homes in an unreasonable state of repair in conjunction with the EON project on the Lakes Estate	5,283
Asbestos Management	To effectively manage the statutory duty around Asbestos through surveying, testing, removal, encapsulation and restoration on HRA stock.	508
Disabled Adaptations	The scheme is to provide disabled adaptations within Council owned properties. This will enable people to cope with their disabilities and allow them to continue to live in the property.	710
Windows Upgrades	Upgrade failing windows that if not carried out will leave tenants with escalating fuel bills and homes in an unreasonable state of repair. Window upgrading is an integral part of the Decent Homes standard.	2,648
New Build Programme	Initial set up costs to support the development of new local authority housing	100
Renewables Fund	The installation of renewable heating technologies to dwellings owned Milton Keynes Council. The project will cover the installation of air source, ground source or combined heat & power.	903
Domestic Heating Installations	The provision of safe and efficient heating and hot water systems is a basic requirement for social housing. This project would upgrade existing, failing and/or inefficient boilers with high efficient condensing boiler.	5,426
Elemental Improvements	Enhancements to dwellings through kitchen and bathroom upgrades, electrical tests and upgrades.	972
Major Refurbishment Projects	Upgrade of building elements in housing stock that present an urgent H&S risk.	2,057
Support for Older & Disabled Persons - Adaptations	The scheme is to provide disabled adaptations within Council owned properties. This will enable people to cope with their disabilities and allow them to continue to live in the property.	100
Safer Homes Contributions	To enhance security for HRA properties	250
Fuel Poverty Contribution	Measures to reduce fuel poverty in HRA properties	350
<b>Private Housing</b>		
Disabled Facilities Grants	The project is to provide disabled adaptations within Council and other properties within the Borough of Milton Keynes. This will enable people to cope with their disabilities and allow them to continue to live in the property.	641
Fuel Poverty Contribution	Measures to reduce fuel poverty in privately owned properties	300
<b>TOTAL Housing &amp; Community: Housing</b>		<b>20,248</b>





# GLOSSARY

**Actuary**

An independent and appropriately qualified adviser who carries out statutorily required pension fund valuations.

**Agenda 21**

International agenda for social, economic and environmental improvement for the 21st century, resulting from the United Nation's Conference on Environment and Development, June 1992.

**Service Expenditure Reporting Code of Practice (SERCOP)**

The guidance used to demonstrate Best Value in the provision of services to the community and financial reporting to stakeholders.

**Building Research Establishment Environmental Assessment Method (BREEAM)**

The environmental assessment method for buildings.

**Budget Requirement**

The amount the council proposes to spend after contributions from reserves and income from fees and charges etc. The budget requirement is financed by Revenue Support Grant, business rates and Council Tax.

**Council Tax Requirement**

The amount required to be funded from Council Tax

**Business rates/NNDR**

Rates are payable by the non-domestic sector, i.e. property not used for residential purposes, including shops, offices and schools. The level of business rates is set by the Government, collected by councils on the Government's behalf and reallocated to authorities in accordance with resident population.

**Cabinet**

A committee of elected Members that put forward proposals for the council's budget and main policies and makes day-to-day decisions on council services.

**Capital Charges**

A charge to services to reflect the cost of fixed assets used in the provision of services.

**Capital Expenditure**

Expenditure on the creation, acquisition or enhancement of tangible fixed assets such as land, buildings, vehicles, plant or equipment, including IT equipment. Capital expenditure can include grants to third parties for eligible expenditure.

**Capital Programme**

The total list of schemes agreed by council, as part of the budget setting process for capital investment.

**Chartered Institute of Public Finance and Accountancy (CIPFA)**

The professional accountancy body concerned with local authorities and the public sector.

**Collection Fund**

The mechanism by which the council keeps the local taxation system separate from its own accounts.

**Corporate and Democratic Core**

This account draws together expenditure on all activities that arise from the democratic nature of the council rather than a specific service.

**Council Tax**

A tax on domestic property set by local authorities and based on the value of the property within eight bands, A to H.

**General Fund (GF)**

This is the main revenue account of the council. Day to day transactions are conducted through this account, with the exception of those relating to the Housing Revenue Account, Collection Fund or any trust funds held by the council.



### **Housing Revenue Account (HRA)**

The Local Government and Housing Act 1989 requires each local housing authority to keep a separate account for all transactions relating to housing tenants provided by the council. This is termed the Housing Revenue Account.

### **Objective Analysis**

An analysis of expenditure and income by service area, for example Children's Services, Learning Disability.

### **Private Finance Initiative (PFI)**

A system under which capital developments for the public sector are funded by the private sector.

### **Prudential Code**

The Prudential Code for Capital Finance in Local Authorities is the code of practice drawn up by the Chartered Institute of Public Finance and Accountancy (CIPFA) to underpin the requirements of the Local Government Act 2003 in respect of an authority's duty to determine an affordable borrowing limit.

### **Public Private Partnership (PPP)**

This is where a local authority contracts out some of its services to a private company on a long term contract thereby generating private investments and very high savings by the use of private expertise.

### **Recharges**

Charges for services that support the provision of services to the public.

### **Reserves**

Amounts set aside to fund possible future expenditure.

### **Revenue Expenditure**

Expenditure related to the provision of council services.

### **Revenue Support Grant (RSG)**

This is a Central Government Grant providing general support for council services and allocated through the Four Block Model.

### **Subjective Analysis**

An analysis of expenditure and income by type of transaction, for example salaries costs, premises costs.

### **Supported Borrowing**

Funding source for capital expenditure, where the revenue costs of borrowing are funded by Central Government through the Formula Spending Share.

### **Transfer Payments**

Payments to individuals for which no goods or services are received in return, for example, payments of mandatory awards.

### **Unsupported Borrowing**

Funding source for capital expenditure, where the revenue costs of borrowing do not come from Central Government and have to be met by the local authority from its own resources. Under the Prudential Code, all local authority borrowing undertaken by the local authority must be prudent, affordable and sustainable.

### **Virement**

Transfer of spending power (budget) from one area of the council to another.