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| **Milton Keynes Council - Child Missing Education Referral Form****Contact the Multi-Agency Safeguarding Hub if you have child protection concerns** |
| CHILD | Name of School |  |
| Pupils name |  |
| Date of birth |  |
| Sex |  |
| Ethnicity |  |
| Language(s) spoken |  |
| SEN needs (please specify) |  |
| Date last attended school |  |
| Reason for non-attendance (if known) |  |
| FAMILY | Parent(s)/carer(s) name |  |
| Last known home address |  |
| Probable destination (if known) |  |
| Email address |  |
| Contact numbers |  |
| Sibling details |  |
| Any professional involvement to support family |  |
| **Provide details of the actions taken by the school to check the pupil’s whereabouts**  |
| Contact with parent(s)/carer(s) |  |
| Check with pupil’s friends and relatives  |  |
| Check with local schools attended by siblings |  |
| Check with other local authorities or schools |  |
| Home visit(s) or welfare checks |  |
| Check with neighbours |  |
| Completed the CSE and Neglect toolkit and made any necessary referrals: <https://www.mkscb.org/our-resources/>  |  |
| **Please provide any further information on probable whereabouts of the pupil and return the form to:** cme@milton-keynes.gov.uk  |
| *This box will expand – please provide as much information as possible.* |
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| **Attach any written notification from parent if the pupil has been withdrawn**  |
| Name of person completing form  |  |
| Date |  |