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| **Milton Keynes Council - Child Missing Education Referral Form**  **Contact the Multi-Agency Safeguarding Hub if you have child protection concerns** | | | |
| CHILD | Name of School |  | |
| Pupils name |  | |
| Date of birth |  | |
| Sex |  | |
| Ethnicity |  | |
| Language(s) spoken |  | |
| SEN needs (please specify) |  | |
| Date last attended school |  | |
| Reason for non-attendance (if known) |  | |
| FAMILY | Parent(s)/carer(s) name |  | |
| Last known home address |  | |
| Probable destination (if known) |  | |
| Email address |  | |
| Contact numbers |  | |
| Sibling details |  | |
| Any professional involvement to support family |  | |
| **Provide details of the actions taken by the school to check the pupil’s whereabouts** | | | |
| Contact with parent(s)/carer(s) | |  | |
| Check with pupil’s friends and relatives | |  | |
| Check with local schools attended by siblings | |  | |
| Check with other local authorities or schools | |  | |
| Home visit(s) or welfare checks | |  | |
| Check with neighbours | |  | |
| Completed the CSE and Neglect toolkit and made any necessary referrals: <https://www.mkscb.org/our-resources/> | |  | |
| **Please provide any further information on probable whereabouts of the pupil and return the form to:** [cme@milton-keynes.gov.uk](mailto:cme@milton-keynes.gov.uk) | | | |
| *This box will expand – please provide as much information as possible.* | | | |
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| **Attach any written notification from parent if the pupil has been withdrawn** | | | |
| Name of person completing form | |  | |
| Date | |  | |