

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 Value Excl. VAT £ | 2012/13 Value Incl. VAT 20% £ | 2011/12 Value Excl. VAT £ | 2011/12 Value Incl. VAT 20% £ | Incr/Decr |
|---|---|---|------------------------------------|---|------------------------------------|---|-----------|
| Finance & HR Group | | | | | | | |
| Court Costs Charged to Local Taxation Defaulters | | | | | | | |
| Council Tax summons | Fees set with permission of the court | N | 60.00 | 60.00 | 60.00 | 60.00 | 0.00% |
| Council Tax Liability Order | Fees set with permission of the court | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Non Domestic Rates summons* | Fees set with permission of the court | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Non Domestic Rates Liability Order | Fees set with permission of the court | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Adult Social Care & Health | | | | | | | |
| Standard Rate Charges | | | | | | | |
| Meals | Per Meal | N | 5.19 | 5.19 | 4.98 | 4.98 | 4.20% |
| Laundry | Per Load | N | 9.81 | 9.81 | 9.41 | 9.41 | 4.20% |
| Learning Disability Travel | Per return journey | N | 2.70 | 2.70 | 2.59 | 2.59 | 4.20% |
| Community Alarm | | | | | | | |
| Installation Charges | One Off | Y | 21.70 | 26.04 | 20.83 | 25.00 | 4.20% |
| Community Alarm - non - VATable | Per Week | N | 3.37 | 3.37 | 3.23 | 3.23 | 4.20% |
| Community Alarm - VATable | Per Week | Y | 3.37 | 4.04 | 3.23 | 3.88 | 4.20% |
| Visiting Warden Alarm - non -VATable | Per Week | N | 1.63 | 1.63 | 1.56 | 1.56 | 4.20% |
| Visiting Warden Alarm -VATable | Per Week | Y | 1.63 | 1.96 | 1.56 | 1.87 | 4.20% |
| Telecare non-VATable | Per Week | N | 3.06 | 3.06 | 2.94 | 2.94 | 4.20% |
| Telecare VATable | Per Week | Y | 3.06 | 3.67 | 2.94 | 3.53 | 4.20% |
| Sheltered Housing | | | | | | | |
| Category 1 | Per Week | N | 14.91 | 14.91 | 14.31 | 14.31 | 4.20% |
| Category 2 | Per Week | N | 18.14 | 18.14 | 17.41 | 17.41 | 4.20% |
| Category 3 | Per Week | N | 16.67 | 16.67 | 16.00 | 16.00 | 4.20% |
| Housing & Community Group | | | | | | | |
| Homelessness | | Uplift based on Budget manager est 5.3% | | | | | |
| Emergency Bed & Breakfast Accommodation. This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry. | | | | | | | |
| Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is over 25 yrs. | Per Week | N | 10.42 | 10.42 | 10.00 | 10.00 | 4.20% |
| Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is under 25 yrs. | Per Week | N | 5.21 | 5.21 | 5.00 | 5.00 | 4.20% |
| Emergency Bed & Breakfast Accommodation for families/individuals | Per Night | N | 26.05 | 26.05 | 25.00 | 25.00 | 4.20% |
| Homebond Payout recharges | Variable Monthly rental charge | | | | | | |
| Private Sector Housing | | | | | | | |
| Statutory Notice Scheme | Governed by Statute | N | 225.00 | 225.00 | 225.00 | 225.00 | 0.00% |
| Houses Of Multiple Occupancy | Currently under review | N | 885.00 | 885.00 | 885.00 | 885.00 | 0.00% |
| Regulatory Unit | | | | | | | |
| Trading Standards | | | | | | | |
| Weighing and Measuring Equipment | Per Officer Hour: The charges for examining, adjusting, testing, certifying, stamping, authorising or reporting of weighing or measuring equipment should be individually calculated at the standard hourly rate of £56.63 per weights and measures inspector hour and £33.95 per technical officer hour and to include a charge for travelling time. If specialist equipment is required, an additional fee may be charged according to the circumstances. | *Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 | 56.63 + 33.95 | 67.96 + 40.74 | £54.45 + £32.65 | 45 + £32.65 | N/A |
| Weighing Instruments | | | | | | | |
| a) Non-EC | Per Officer Hour | see above | | | see above | see above | see above |
| b) EC Scales following repair | Per Officer Hour | see above | | | see above | see above | see above |
| Measuring Instruments for Measuring Liquid Fuel or Lubricants | | | | | | | |
| Single/Multi-outlets (nozzles) | Per Officer Hour | see above | | | see above | see above | see above |
| Certificate of Errors | | | | | | | |
| For Supplying a Certificate containing Results of Errors Found on Testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable). | Per Officer Hour | see above | | | see above | see above | see above |
| All Other Weighing and Measuring Equipment | | | | | | | |
| Where MKC cannot provide a weights and measures verification or testing service, arrangements can be made for another local Weights and Measures Authority to do so. | Per Officer Hour | see above | | | see above | see above | see above |
| Poisons Act Registration | | | | | | | |
| Listing Premises for the Sale of Poisons included in Part 2 of the Poisons List: | | | | | | | |
| Initial Registration | - | N | 31.72 | 31.72 | 31.20 | 31.20 | 1.67% |
| Re-registration | - | N | 16.72 | 16.72 | 16.50 | 16.50 | 1.33% |
| Change in Details of Registration | - | N | 8.55 | 8.55 | 8.40 | 8.40 | 1.79% |
| Explosives Registration/Licences | | | | | | | |
| Registration and Renewal of Registration of Premises for the Keeping of Explosives: | | | | | | | |
| Licence | - | N | 178.00 | 178.00 | 0.00 | 0.00 | N/A |
| Licence Renewal | - | N | 83.00 | 83.00 | 0.00 | 0.00 | N/A |
| Registration | - | N | 105.00 | 105.00 | 0.00 | 0.00 | N/A |
| Registration Renewal | - | N | 52.00 | 52.00 | 0.00 | 0.00 | N/A |
| All-year Licence | Per Item | N | 500.00 | 500.00 | 0.00 | 0.00 | N/A |
| Other Work | | | | | | | |
| Fees for any work not listed above and for which a charge is payable (these fees may be subject to the addition of Analyst's fees and VAT).* | Per Officer Hour | Y | 56.63 | 67.96 | 51.20 | 61.44 | 10.61% |
| Initial BOSS registration fee | Includes first hour of advice | Y | 75.00 | 90.00 | 0.00 | 0.00 | N/A |

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|---|-------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Animal Boarding Establishment Licence (plus cost of vet inspection) | Small Operations | N | 86.23 | 86.23 | 82.50 | 82.50 | 4.52% |
| Animal Boarding Establishment Licence (plus cost of vet inspection) | Medium Operations | N | 109.72 | 109.72 | 104.50 | 104.50 | 5.00% |
| Animal Boarding Establishment Licence (plus cost of vet inspection) | Large Operations | N | 132.83 | 132.83 | 126.50 | 126.50 | 5.00% |
| Breeding of Dogs (plus cost of veterinary inspection) | - | N | 128.21 | 128.21 | 122.10 | 122.10 | 5.00% |
| Dangerous Wild Animal (plus cost of vet inspection) | - | N | 254.10 | 254.10 | 242.00 | 242.00 | 5.00% |
| Pet Shop (plus cost of vet inspection) | - | N | 254.10 | 254.10 | 242.00 | 242.00 | 5.00% |
| Riding Establishment (plus cost of vet inspection) | - | N | 254.10 | 254.10 | 242.00 | 242.00 | 5.00% |
| Zoo Licence (plus cost of vet inspection) | - | N | 346.50 | 346.50 | 330.00 | 330.00 | 5.00% |

Guidance

i. These fees are based on a chargeable rate of £56.63 for a weights and measures inspector and £33.95 for a technical officer where required designed to facilitate full cost recovery.

ii. For any work not covered by this guidance, or which varies significantly or is carried out in exceptional circumstances, An appropriate charge may be calculated using the hourly rate.

iii. When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed above, each visit may be subject to a minimum charge of £56.63 (the hourly rate for a weights and measures inspector) per visit regardless of the nature or amount of work requested or completed.

iv. A fee in the case of cancellation or curtailment of the work to be carried out is chargeable. This will be £56.63 or based on the officer time on site, whichever is the greater.

v. Visits carried out partly or entirely outside of normal office hours may incur a surcharge of 50% on the standard hourly rate per Officer per hour.

vi. VAT: Fees will be subject to VAT. It must be remembered that the VAT is not chargeable on any work completed under the Measuring Instruments (EEC Requirements) Regulations 1988.

Please note fees charged for weights and measures equipment testing have been restructured in line with LGR recommendations.

Trading Standards - Animal Control

Domestic

Services Provided to those on Retirement Pensions & Other Benefits, inc. Registered Disabled, (excl. Child Benefit), receive £50% disc

| | | | | | | | |
|--|--|---|--------|--------|--------|--------|--------|
| Rats and Mice | Per Service - max 4 visits | Y | 50.00 | 60.00 | 41.67 | 50.00 | 19.99% |
| Fleas | Per Service | Y | 54.17 | 65.00 | 54.17 | 65.00 | 0.00% |
| House Dust Mite | Per Service | Y | 54.17 | 65.00 | 54.17 | 65.00 | 0.00% |
| Wasps and Bees | Per Service | Y | 50.00 | 60.00 | 41.67 | 50.00 | 19.99% |
| Ants | Per Service | Y | 54.17 | 65.00 | 54.17 | 65.00 | 0.00% |
| Cockroaches | Per Service | Y | 125.00 | 150.00 | 125.00 | 150.00 | 0.00% |
| Bed-Bugs | Per Dwelling - max 3 bed house + £50 for each additional bedroom | Y | 175.00 | 210.00 | 166.67 | 200.00 | 5.00% |
| Pharaoh's Ants | Per Service | Y | 91.67 | 110.00 | 87.50 | 105.00 | 4.77% |
| Squirrels | Per Service | Y | 91.67 | 110.00 | 87.50 | 105.00 | 4.77% |
| Other Flies and Beetles | Per Service | Y | 54.17 | 65.00 | 54.17 | 65.00 | 0.00% |
| Visit and Advice only | Per Service | Y | 16.67 | 20.00 | 12.50 | 15.00 | 33.36% |
| Same Day Service | Per Service | Y | 16.67 | 20.00 | 0.00 | 0.00 | N/A |
| [1] Pest Control contracts are negotiable. All charges are per ½ hour (or part thereof) per Pest Controller. | | | | | | | |
| Rats and Mice | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Fleas | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Wasps and Bees | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Ants in Premises | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Cockroaches | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Bedbugs | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Other Flies, Beetles and Miscellaneous Pests | Per Half Hour | Y | 73.66 | 88.39 | 70.83 | 85.00 | 4.00% |
| Stray Dogs: | | | | | | | |
| Statutory Fine | Per Dog | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |

Environmental Health - Burials and Cremation

Cemeteries

| | | | | | | | |
|---|---|---|----------|----------|----------|----------|--------|
| Person over 16 years single depth grave (MK resident) | - | N | 674.00 | 674.00 | 612.00 | 612.00 | 10.13% |
| Person over 16 years single depth grave (non-resident) | - | N | 1,348.00 | 1,348.00 | 1,224.00 | 1,224.00 | 10.13% |
| Person over 16 years double depth grave (MK resident) | - | N | 726.00 | 726.00 | 660.00 | 660.00 | 10.00% |
| Person over 16 years double depth grave (non-resident) | - | N | 1,452.00 | 1,452.00 | 1,320.00 | 1,320.00 | 10.00% |
| Person over 16 years triple depth grave (MK resident) | - | N | 814.00 | 814.00 | 740.00 | 740.00 | 10.00% |
| Person over 16 years triple depth grave (non-resident) | - | N | 1,628.00 | 1,628.00 | 1,480.00 | 1,480.00 | 10.00% |
| Adult Interment after first to single depth (MK & non-resident) | - | N | 674.00 | 674.00 | 612.00 | 612.00 | 10.13% |
| Adult Interment after first to double depth (MK & non-resident) | - | N | 726.00 | 726.00 | 660.00 | 660.00 | 10.00% |
| Interment of Cremated Remains | - | N | 244.00 | 244.00 | 222.00 | 222.00 | 9.91% |
| Interment of Children's Cremated Remains | - | N | 140.00 | 140.00 | 0.00 | 0.00 | N/a |
| Interment of Body Parts | - | N | 244.00 | 244.00 | 222.00 | 222.00 | 9.91% |
| Interment of Cremated Remains in Urn Plot including Exclusive Rights of Burial for 30 years | - | N | 640.00 | 640.00 | 582.00 | 582.00 | 9.97% |
| Supplementary Fee for Saturday burial (By request) | - | N | 378.00 | 378.00 | 0.00 | 0.00 | N/A |
| Supplementary Fee for Sunday/Bank Holiday burial (By request) | - | N | 660.00 | 660.00 | 0.00 | 0.00 | N/A |

Exclusive Right of Burial for 30 years

| | | | | | | | |
|---|---|---|--------|--------|--------|--------|--------|
| Child Grave not exceeding 1.4m length | - | N | 85.00 | 85.00 | 78.00 | 78.00 | 8.97% |
| Adult Grave - Not exceeding single depth | - | N | 528.00 | 528.00 | 480.00 | 480.00 | 10.00% |
| - Not exceeding double depth | - | N | 660.00 | 660.00 | 600.00 | 600.00 | 10.00% |
| - Exceeding double depth | - | N | 792.00 | 792.00 | 720.00 | 720.00 | 10.00% |
| Urn Plot for 2 cremated remains | - | N | 396.00 | 396.00 | 360.00 | 360.00 | 10.00% |
| Urn Plot for 4 cremated remains | - | N | 396.00 | 396.00 | 360.00 | 360.00 | 10.00% |
| New Urn -plots | - | N | 640.00 | 640.00 | 582.00 | 582.00 | 9.97% |
| Re-open Urn Plot | - | N | 244.00 | 244.00 | 222.00 | 222.00 | 9.91% |
| Reservation of Urn and Graves to be subject to a 3 year renewable fee | - | N | 230.00 | 230.00 | 120.00 | 120.00 | 91.67% |

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|---|-------------------|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| Monuments, Gravestones, Tablets and Monumental Inscriptions | | | | | | | |
| Right to erect Headstone (max height 1.3m) or cross & make inscription thereon | - | N | 198.00 | 198.00 | 180.00 | 180.00 | 10.00% |
| Right to erect a tablet & make inscription thereon | - | N | 99.00 | 99.00 | 90.00 | 90.00 | 10.00% |
| Right to erect bronze plaque | - | N | 99.00 | 99.00 | 90.00 | 90.00 | 10.00% |
| Right to make inscriptions on a monument etc. after the first | - | Y | 66.00 | 79.20 | 60.12 | 72.14 | 9.78% |
| Right to erect any other monument not described above | - | N | 297.00 | 297.00 | 270.00 | 270.00 | 10.00% |
| Right to erect a Memorial (inc kerbs) on a child's grave | - | N | 118.00 | 118.00 | 108.00 | 108.00 | 9.26% |
| Other Fees | | | | | | | |
| Transfer of any Grant of Exclusive Burial | - | N | 77.00 | 77.00 | 75.60 | 75.60 | 1.85% |
| Turfing/Seeding a Grave Space | - | Y | 77.00 | 92.40 | 70.00 | 84.00 | 10.00% |
| Grave Maintenance – Clipping, cutting and weeding | - | Y | 154.00 | 184.80 | 140.00 | 168.00 | 10.00% |
| Grave Maintenance – Plus planting twice a year | - | Y | 187.00 | 224.40 | 170.00 | 204.00 | 10.00% |
| Search of Registers etc. | - | N | 80.00 | 80.00 | 77.00 | 77.00 | 3.90% |
| Certified Copy of Entry | - | N | 90.00 | 90.00 | 87.60 | 87.60 | 2.74% |
| Supplementary Primary Location charge for Graves (New) | - | N | 660.00 | 660.00 | 600.00 | 600.00 | 10.00% |
| Supplementary Fee for Cremation on a Saturday | - | N | 378.00 | 378.00 | 360.00 | 360.00 | 5.00% |
| Supplementary Fee for Cremation on a Sunday/Bank Holiday | - | N | 660.00 | 660.00 | 600.00 | 600.00 | 10.00% |
| Burial in Common Grave | - | N | 550.00 | 550.00 | 500.00 | 500.00 | 10.00% |
| Exhumation | - | N | PoA | PoA | 0.00 | 0.00 | N/A |
| Wooden lining provided to graves | - | N | 250.00 | 250.00 | 180.00 | 180.00 | 38.89% |
| Crematorium | | | | | | | |
| [1] Fees include Cremation, Disposal of ashes, Deposit (1 month), Use of Chapel (30 min) and Sound System. | | | | | | | |
| Body Parts | - | N | 80.00 | 80.00 | 76.00 | 76.00 | 5.26% |
| Stillborn to 1 year old | - | N | 38.00 | 38.00 | 36.00 | 36.00 | 5.56% |
| 1 year to 16 years old | - | N | 75.00 | 75.00 | 67.00 | 67.00 | 11.94% |
| Person over 16 years old | - | N | 550.00 | 550.00 | 520.00 | 520.00 | 5.77% |
| Certificate of Medical Referee | - | N | 21.00 | 21.00 | 20.00 | 20.00 | 5.00% |
| Environmental Charge | - | N | 80.00 | 80.00 | 70.00 | 70.00 | 14.29% |
| Other Fees | | | | | | | |
| Use of Chapel for extra period or prior to burial | Per 15 mins | N | 140.00 | 140.00 | 132.00 | 132.00 | 6.06% |
| Use of Chapel for Memorial service (by arrangement) Sat | Per 15 mins | N | 378.00 | 378.00 | 0.00 | 0.00 | N/A |
| Temporary Deposit after first month | Per Month | N | 56.70 | 56.70 | 54.00 | 54.00 | 5.00% |
| Temporary containers for ashes | - | N | 34.00 | 34.00 | 32.40 | 32.40 | 4.94% |
| Urns and Caskets - various sizes | - | N | PoA | PoA | 0.00 | 0.00 | N/A |
| Packing and despatch of ashes | Dependant on size | N | PoA | PoA | 0.00 | 0.00 | N/A |
| Scattering, witnessing, or disposal of cremated remains | - | N | 95.00 | 95.00 | 90.00 | 90.00 | 5.56% |
| Extract from Cremations Register | - | N | 82.00 | 82.00 | 78.00 | 78.00 | 5.13% |
| Use of Organ Willow chapel only (per service) | - | Y | 25.20 | 30.24 | 24.00 | 28.80 | 5.00% |
| Cancellation of Service within 3 days of date booked | - | N | 182.70 | 182.70 | 174.00 | 174.00 | 5.00% |
| Webcasting Service (5 days notice prior to service) | - | Y | 40.00 | 48.00 | 0.00 | 0.00 | N/A |
| CD Recording of Service | - | Y | 40.00 | 48.00 | 35.00 | 42.00 | 14.29% |
| DVD of service | - | Y | 40.00 | 48.00 | 0.00 | 0.00 | N/A |
| Tribute screen | - | Y | PoA | PoA | 0.00 | 0.00 | N/A |
| Additional CD,DVD after the first (10 ore more price on request) | - | Y | 15.00 | 18.00 | 0.00 | 0.00 | N/A |
| Witness scattering of cremated remains (by appointment) | - | N | 95.00 | 95.00 | 90.00 | 90.00 | 5.56% |
| Witness scattering of cremated remains Sat/Sun/Bank Holiday (by request & appointment) | - | N | 140.00 | 140.00 | 0.00 | 0.00 | N/A |
| Connection to house music system etc. Oak chapel only | - | Y | 25.20 | 30.24 | 0.00 | 0.00 | N/A |
| Crematorium Memorials | | | | | | | |
| Renewal of Kerb Plaque for 5 year period | - | Y | 87.50 | 105.00 | 82.62 | 99.14 | 5.91% |
| Wall Plaque for first 5 year period | - | Y | 200.00 | 240.00 | 190.00 | 228.00 | 5.26% |
| Renewal of Wall Plaque for 5 year period | - | Y | 87.50 | 105.00 | 82.62 | 99.14 | 5.91% |
| Memorial Tree Seat per section (max-6 Sections) for a 5 year period | - | Y | 315.00 | 378.00 | 296.22 | 355.46 | 6.34% |
| Memorial Seat and Plaque for first 10 years | - | Y | 970.00 | 1,164.00 | 920.00 | 1,104.00 | 5.43% |
| Additional Plaque on Seat | - | Y | 172.00 | 206.40 | 163.00 | 195.60 | 5.52% |
| Renewal of Memorial Seat for 5 year period | - | Y | 250.00 | 300.00 | 236.00 | 283.20 | 5.93% |
| Dedication of Tree with Plaque for first 5 year period | - | Y | 540.00 | 648.00 | 512.00 | 614.40 | 5.47% |
| Additional Plaque for Tree for first 5 year period | - | Y | 172.00 | 206.40 | 163.00 | 195.60 | 5.52% |
| Renewal of Tree for 5 year period | - | Y | 250.00 | 300.00 | 236.00 | 283.20 | 5.93% |
| Dedication of Rose Bush with Plaque for first 5 year period | - | Y | 260.00 | 312.00 | 245.00 | 294.00 | 6.12% |
| Additional Plaque for Rose Bush | - | Y | 172.00 | 206.40 | 163.00 | 195.60 | 5.52% |
| Renewal of Rose Bush for 5 year period | - | Y | 250.00 | 300.00 | 236.00 | 283.20 | 5.93% |
| Woodland Memorial with Plaque | - | Y | 172.00 | 206.40 | 163.00 | 195.60 | 5.52% |
| Kerb Plaque with Vase | - | Y | 250.00 | 300.00 | 236.00 | 283.20 | 5.93% |
| Additional Motif (optional) for Kerb / Woodland Memorial Plaque | - | Y | 35.00 | 42.00 | 33.30 | 39.96 | 5.11% |
| Additional Oval Photo Motif (optional) for Kerb / Woodland Memorial Plaque | - | Y | 120.00 | 144.00 | 113.00 | 135.60 | 6.19% |
| Book of Remembrance | | | | | | | |
| 2 Lines | - | Y | 46.73 | 56.07 | 44.50 | 53.40 | 5.00% |
| 5 Lines | - | Y | 82.95 | 99.54 | 79.00 | 94.80 | 5.00% |
| 8 Lines | - | Y | 145.53 | 174.64 | 138.60 | 166.32 | 5.00% |
| Temporary Insert | - | Y | 28.14 | 33.77 | 26.80 | 32.16 | 5.00% |
| Miniature Book of Remembrance | | | | | | | |
| 2 Lines | - | Y | 82.95 | 99.54 | 79.00 | 94.80 | 5.00% |
| 5 Lines | - | Y | 94.50 | 113.40 | 90.00 | 108.00 | 5.00% |
| 8 Lines | - | Y | 102.90 | 123.48 | 98.00 | 117.60 | 5.00% |
| Memorial Cards | | | | | | | |
| 2 Lines White | - | Y | 23.04 | 27.64 | 21.94 | 26.33 | 5.00% |
| 5 Lines White Memorial Cards | - | Y | 35.70 | 42.84 | 34.00 | 40.80 | 5.00% |
| 8 Lines White Memorial Cards | - | Y | 49.19 | 59.03 | 46.85 | 56.22 | 5.00% |
| Flowers painted in Book of Remembrance | - | Y | 66.44 | 79.73 | 63.28 | 75.94 | 5.00% |
| Emblems/Badges into Book 5/8 line only | - | Y | 89.25 | 107.10 | 85.00 | 102.00 | 5.00% |
| Miscellaneous Charges | | | | | | | |
| Photocopying | Per A3 page | Y | 0.30 | 0.36 | 0.25 | 0.30 | 20.00% |
| | Per A4 page | Y | 0.20 | 0.24 | 0.12 | 0.14 | 66.67% |
| Administration charge for works in default | Per Property | Y | 32.00 | 38.40 | 30.00 | 36.00 | 6.67% |
| Confirmation of Receipt of Accident Notification (for solicitors) | Per Item | Y | 80.00 | 96.00 | 50.00 | 60.00 | 60.00% |
| Statement of Facts (for solicitors) | Per Hour | Y | 78.50 | 94.20 | 75.00 | 90.00 | 4.67% |
| Non-Statutory Work undertaken for clients e.g. voluntary surrender of food | Per Hour | Y | 80.00 | 96.00 | 75.00 | 90.00 | 6.67% |

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|--|------------|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| Food Safety Export Certificates | - | Y | 55.00 | 66.00 | 50.00 | 60.00 | 10.00% |
| Environmental Protection | | | | | | | |
| Request for Environmental Information Research (up to 56 day response) – Commercial | Per Hour | Y | 100.00 | 120.00 | 95.00 | 114.00 | 5.26% |
| Request for Environmental Information Research (up to 56 day response) – Domestic | Per Hour | Y | 50.00 | 60.00 | 47.00 | 56.40 | 6.38% |
| Request for Environmental Information Research (7 day response) - all | Per Hour | Y | 200.00 | 240.00 | 190.00 | 228.00 | 5.26% |
| Water Sampling - Private Supplies | Per Sample | N | PoA | PoA | PoA | PoA | N/A |
| LAPC⁽¹⁾ and LAPPC⁽²⁾ Mobile Plant charges | | | | | | | |
| Number of authorisations - Application fees | | | | | | | |
| 1 or 2 authorisations held by the operator | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 943.00 | 943.00 | 943.00 | 943.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 477.00 | 477.00 | 477.00 | 477.00 | 0.00% |
| Low Risk - Number of authorisations - Subsistence Fees | | | | | | | |
| 1 or 2 authorisations held by operator | - | N | 618.00 | 618.00 | 618.00 | 618.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 368.00 | 368.00 | 368.00 | 368.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 189.00 | 189.00 | 189.00 | 189.00 | 0.00% |
| Medium Risk - Number of authorisations - Subsistence Fees | | | | | | | |
| 1 or 2 authorisations held by operator | - | N | 989.00 | 989.00 | 989.00 | 989.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 590.00 | 590.00 | 590.00 | 590.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 302.00 | 302.00 | 302.00 | 302.00 | 0.00% |
| High Risk - Number of authorisations - Subsistence Fees | | | | | | | |
| 1 or 2 authorisations held by operator | - | N | 1,484.00 | 1,484.00 | 1,484.00 | 1,484.00 | 0.00% |
| 3 to 7 authorisations held by the operator | - | N | 884.00 | 884.00 | 884.00 | 884.00 | 0.00% |
| 8 and over authorisations held by the operator | - | N | 453.00 | 453.00 | 453.00 | 453.00 | 0.00% |
| Local Authority Pollution Prevention and Control (LAPPC) Fees & Charges | | | | | | | |
| Application Fee: | | | | | | | |
| Standard Process | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| Additional fee for operating without a permit | - | N | 1,137.00 | 1,137.00 | 1,137.00 | 1,137.00 | 0.00% |
| Reduced fee activities (except VRs) | - | N | 148.00 | 148.00 | 148.00 | 148.00 | 0.00% |
| PVR 1 & II combined | - | N | 246.00 | 246.00 | 246.00 | 246.00 | 0.00% |
| Vehicle refinishers (VRs) | - | N | 346.00 | 346.00 | 346.00 | 346.00 | 0.00% |
| Reduced fee activities: Additional fee for operating without a permit | - | N | 68.00 | 68.00 | 68.00 | 68.00 | 0.00% |
| Mobile Screening and Crushing plant | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| - for third to seventh applications | - | N | 943.00 | 943.00 | 643.00 | 643.00 | 46.66% |
| - for eighth and subsequent applications | - | N | 477.00 | 477.00 | 477.00 | 477.00 | 0.00% |
| Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amount | - | N | 297.00 | 297.00 | 297.00 | 297.00 | 0.00% |
| Annual Subsistence Charge: | | | | | | | |
| Standard process: Low risk (1) | - | N | 739.00 | 739.00 | 739.00 | 739.00 | 0.00% |
| Standard process: Medium risk (2) | - | N | 1,111.00 | 1,111.00 | 1,111.00 | 1,111.00 | 0.00% |
| Standard process: High risk (3) | - | N | 1,672.00 | 1,672.00 | 1,672.00 | 1,672.00 | 0.00% |
| (1) Low risk: Amount to be added where permit is for combined Part B and waste installation | - | N | 99.00 | 99.00 | 99.00 | 99.00 | 0.00% |
| (2) Medium risk: Amount to be added where permit is for combined Part B and waste installation | - | N | 149.00 | 149.00 | 149.00 | 149.00 | 0.00% |
| (3) High risk: Amount to be added where permit is for combined Part B and waste installation | - | N | 198.00 | 198.00 | 198.00 | 198.00 | 0.00% |
| Reduced fee activities (Inc Odourising Natural gas): Low Risk | - | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Reduced fee activities (Inc Odourising Natural gas): Medium Risk | - | N | 151.00 | 151.00 | 151.00 | 151.00 | 0.00% |
| Reduced fee activities (Inc Odourising Natural gas): High Risk | - | N | 227.00 | 227.00 | 227.00 | 227.00 | 0.00% |
| PVR I & II combined: Low risk | - | N | 109.00 | 109.00 | N/A | N/A | N/A |
| PVR I & II combined: Medium risk | - | N | 216.00 | 216.00 | N/A | N/A | N/A |
| PVR I & II combined: High risk | - | N | 326.00 | 326.00 | N/A | N/A | N/A |
| Vehicle refinishers: Low risk | - | N | 218.00 | 218.00 | 218.00 | 218.00 | 0.00% |
| Vehicle refinishers: Medium risk | - | N | 349.00 | 349.00 | 349.00 | 349.00 | 0.00% |
| Vehicle refinishers: High risk | - | N | 524.00 | 524.00 | 524.00 | 524.00 | 0.00% |
| Mobile Screening and Crushing Plant: Low risk | - | N | 618.00 | 618.00 | 618.00 | 618.00 | 0.00% |
| - for third to seventh applications | - | N | 368.00 | 368.00 | 368.00 | 368.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 189.00 | 189.00 | 189.00 | 189.00 | 0.00% |
| Mobile Screening and Crushing Plant: Medium risk | - | N | 989.00 | 989.00 | 989.00 | 989.00 | 0.00% |
| - for third to seventh applications | - | N | 590.00 | 590.00 | 590.00 | 590.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 302.00 | 302.00 | 302.00 | 302.00 | 0.00% |
| Mobile Screening and Crushing Plant: High risk | - | N | 1,484.00 | 1,484.00 | 1,485.00 | 1,485.00 | -0.07% |
| - for third to seventh applications | - | N | 884.00 | 884.00 | 884.00 | 884.00 | 0.00% |
| - for eighth and subsequent applications | - | N | 453.00 | 453.00 | 453.00 | 453.00 | 0.00% |
| Where a Part B installation is subject to reporting under the E-PRTR Regulation this amount must be added to the above amounts | - | N | 99.00 | 99.00 | 99.00 | 99.00 | 0.00% |
| Late payment fee | - | N | 50.00 | 50.00 | N/A | N/A | N/A |
| Transfer and Surrender | | | | | | | |
| Standard Process Transfer | - | N | 162.00 | 162.00 | 162.00 | 162.00 | 0.00% |
| Standard Process Partial Transfer | - | N | 476.00 | 476.00 | 476.00 | 476.00 | 0.00% |
| New operator at a low risk reduced fee activity | - | N | 75.00 | 75.00 | N/A | N/A | N/A |
| Reduced fee activities: Partial transfer | - | N | 45.00 | 45.00 | 45.00 | 45.00 | 0.00% |
| Temporary transfer for mobiles: | | | | | | | |
| First transfer | - | N | 51.00 | 51.00 | 51.00 | 51.00 | 0.00% |
| Repeat transfer | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Repeat following enforcement or warning | - | N | 51.00 | 51.00 | 51.00 | 51.00 | 0.00% |
| Substantial Changes s10 and s11: | | | | | | | |
| Standard process | - | N | 1,005.00 | 1,005.00 | 1,005.00 | 1,005.00 | 0.00% |
| Standard process where the substantial change results in a new PPC activity | - | N | 1,579.00 | 1,579.00 | 1,579.00 | 1,579.00 | 0.00% |
| Reduced fee activities** | - | N | 98.00 | 98.00 | N/A | N/A | n/a |
| Subsistence charges can be paid in four equal quarterly instalments on 1 April, July, October & January. This incurs a further £36 administration charge. | - | N | 36.00 | 36.00 | 36.00 | 36.00 | 0.00% |
| LA-IPPC Fees and Charges | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Application | - | N | 3,218.00 | 3,218.00 | 3,218.00 | 3,218.00 | 0.00% |
| Additional fee for operating without a permit | - | N | 1,137.00 | 1,137.00 | 1,137.00 | 1,137.00 | 0.00% |
| Annual Subsistence: Low risk | - | N | 1,384.00 | 1,384.00 | 1,384.00 | 1,384.00 | 0.00% |
| Annual Subsistence: Medium risk | - | N | 1,541.00 | 1,541.00 | 1,541.00 | 1,541.00 | 0.00% |
| Annual Subsistence: High risk | - | N | 2,233.00 | 2,233.00 | 2,233.00 | 2,233.00 | 0.00% |
| Late payment fee | - | N | 50.00 | 50.00 | N/A | N/A | N/A |
| Additional fee for paying by four equal quarterly instalments | - | N | 36.00 | 36.00 | 36.00 | 36.00 | 0.00% |
| Substantial Variation | - | N | 1,309.00 | 1,309.00 | 1,309.00 | 1,309.00 | 0.00% |
| Transfer | - | N | 225.00 | 225.00 | 225.00 | 225.00 | 0.00% |
| Partial Transfer | - | N | 668.00 | 668.00 | 668.00 | 668.00 | 0.00% |
| Surrender | - | N | 668.00 | 668.00 | 668.00 | 668.00 | 0.00% |
| Licences – Health | | | | | | | |
| Motor Salvage Operators Licence | - | N | 120.00 | 120.00 | 100.00 | 100.00 | 20.00% |
| Sex Establishment Licence -Initial Payment | - | N | 4,250.00 | 4,250.00 | 4,035.00 | 4,035.00 | 5.33% |
| Sex Establishment Licence - Annual | - | N | 2,560.00 | 2,560.00 | 2,444.00 | 2,444.00 | 4.75% |
| - Transfer | - | N | 1,300.00 | 1,300.00 | 1,242.00 | 1,242.00 | 4.67% |
| Skin Piercing Registration: | - | N | 163.00 | 163.00 | 0.00 | 0.00 | n/a |
| - Acupuncture | - | N | 163.00 | 163.00 | 0.00 | 0.00 | n/a |
| Tattooing, Ear Piercing & Electrolysis, Body Piercing and skin pigmentation by the use of a needle (per activity) | - | N | 163.00 | 163.00 | 155.00 | 155.00 | 5.16% |
| - Premises | - | N | 163.00 | 163.00 | 155.00 | 155.00 | 5.16% |
| Variation of above (as applicable) | - | N | 70.00 | 70.00 | 65.00 | 65.00 | 7.69% |
| Admin Fee for additional documents etc | per 15 minutes | N | 20.00 | 20.00 | 15.00 | 15.00 | 33.33% |
| Street Trading Consents | | | | | | | |
| Annual Single Street – 1 hr in 24hrs | - | N | 245.00 | 245.00 | 230.00 | 230.00 | 6.52% |
| Variation – each additional hour | - | N | 245.00 | 245.00 | 230.00 | 230.00 | 6.52% |
| Building Control | | | | | | | |
| Copy of Building Regulation Decision Notice: | | | | | | | |
| Replacement Decision Notice | - | Y | 50.00 | 60.00 | 47.97 | 57.56 | 4.23% |
| Replacement Completion Certificate | - | Y | 50.00 | 60.00 | 47.97 | 57.56 | 4.23% |
| Enquiry and Examination of Building Regulation Records: | | | | | | | |
| To professionals for commercial purposes | - | Y | 115.00 | 138.00 | 114.60 | 137.51 | 0.35% |
| To residential owners/occupiers for private purposes | - | Y | 27.50 | 33.00 | 26.65 | 31.98 | 3.19% |
| Responses to Professional Letters for Commercial Purposes | - | Y | 50.00 | 60.00 | 47.97 | 57.56 | 4.23% |
| Exemption Certificate | - | Y | 20.83 | 25.00 | 20.83 | 25.00 | 0.00% |
| Sustainability | | | | | | | |
| provision of DEC certificate | - | Y | 95.00 | 114.00 | 95.00 | 114.00 | 0.00% |
| Petroleum Licensing | | | | | | | |
| Replacement Licence | - | Y | 46.80 | 56.16 | 46.80 | 56.16 | 0.00% |
| Licence to keep Petroleum Spirit of a quantity: | | | | | | | |
| Not exceeding 2,500 litres | Per Annum | N | 42.00 | 42.00 | 42.00 | 42.00 | 0.00% |
| Exceeding 2,500 litres but not exceeding 50,000 litres | Per Annum | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Exceeding 50,000 litres | Per Annum | N | 120.00 | 120.00 | 120.00 | 120.00 | 0.00% |
| Transfer of Licence | - | N | 8.00 | 8.00 | 8.00 | 8.00 | 0.00% |
| Taxi Licensing | | | | | | | |
| Licences - Hackney Carriages | | | | | | | |
| Hackney Carriage Drivers Licence - initial | 3 years | N | 189.00 | 189.00 | 189.00 | 189.00 | 0.00% |
| Hackney Carriage Drivers Licence - renewal | 3 years | N | 97.00 | 97.00 | 97.00 | 97.00 | 0.00% |
| Private Hire Operators Licence | Annual Fee - Process & fees subject to review | N | 272.00 | 272.00 | 272.00 | 272.00 | 0.00% |
| Private Hire Operators Licence (all vehicles adapted to carry wheelchairs) | Per Annum | N | 136.00 | 136.00 | 136.00 | 136.00 | 0.00% |
| Private Hire Drivers Licence - initial | 3 years | N | 141.00 | 141.00 | 141.00 | 141.00 | 0.00% |
| Private Hire Drivers Licence - renewal | 3 years | N | 97.00 | 97.00 | 97.00 | 97.00 | 0.00% |
| Combined Drivers Licence - initial | 3 years | N | 189.00 | 189.00 | 189.00 | 189.00 | 0.00% |
| Combined Drivers Licence - renewal | 3 years | N | 116.00 | 116.00 | 116.00 | 116.00 | 0.00% |
| Private Hire Vehicle (inclusive of MOGO[2] Plate) | - | N | 154.00 | 154.00 | 154.00 | 154.00 | 0.00% |
| Plate Exempt | - | N | 140.00 | 140.00 | 140.00 | 140.00 | 0.00% |
| Hackney Carriage Vehicle (inclusive of 2 x MOGO plates) | - | N | 172.00 | 172.00 | 172.00 | 172.00 | 0.00% |
| Induction | Process & fees subject to review | N | 354.00 | 354.00 | 354.00 | 354.00 | 0.00% |
| Knowledge Test fee | Process & fees subject to review | N | 121.00 | 121.00 | 121.00 | 121.00 | 0.00% |
| Test to Lift Police prohibition | - | N | 66.00 | 66.00 | 66.00 | 66.00 | 0.00% |
| Transfer of Licence Plate: | - | - | - | - | - | - | - |
| New Vehicle | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Over 3 years old and London style H/C over 5 years | - | N | 92.00 | 92.00 | 92.00 | 92.00 | 0.00% |
| Under 3 years old and London style H/C under 5 years | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Transfer of Ownership | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Replacement Vehicle - Licence and window disc | - | N | 34.00 | 34.00 | 34.00 | 34.00 | 0.00% |
| Criminal Records Bureau Charge - | Raised to reflect charge made by other Depts. | N | 64.00 | 64.00 | 47.00 | 47.00 | 36.17% |
| Replacement of Plate | - | N | 26.00 | 26.00 | 26.00 | 26.00 | 0.00% |
| Replacement of Bracket | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Replacement of Drivers Badge | - | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Replacement Drivers Licence | - | N | 31.00 | 31.00 | 31.00 | 31.00 | 0.00% |
| Plate Magnet Set | - | N | 25.00 | 25.00 | 0.00 | 0.00 | N/A |
| VIP Bracket | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Vehicle Retest Fee (after 7 days) | - | N | 90.00 | 90.00 | 90.00 | 90.00 | 0.00% |
| Non-attendance at Synergy for vehicle test | - | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Fitting of bracket at Synergy | - | N | PoA | PoA | 0.00 | 0.00 | N/A |
| Returned cheque fee | - | N | 45.00 | 45.00 | 36.00 | 36.00 | 25.00% |
| Meter Check | - | N | 25.00 | 25.00 | 17.00 | 17.00 | 47.06% |
| VIP Plate | - | N | 14.00 | 14.00 | 14.00 | 14.00 | 0.00% |
| Non-attendance at Synergy for vehicle- re test | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Insurance/Hire - Transfer driver (Each way - £43 - £86) | - | N | 43.00 | 43.00 | 43.00 | 43.00 | 0.00% |
| Late/No show | - | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| First Aid Kit | - | N | 12.00 | 12.00 | 12.00 | 12.00 | 0.00% |
| Other Fees | | | | | | | |
| Personal Licence | | | | | | | |
| Application for Personal Licence | - | N | 37.00 | 37.00 | 37.00 | 37.00 | 0.00% |
| Application for Copy of Personal Licence on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 Value Excl. VAT £ | 2012/13 Value Incl. VAT 20% £ | 2011/12 Value Excl. VAT £ | 2011/12 Value Incl. VAT 20% £ | Incr/Decr |
|---|--------------------------------|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| Notification of Change of Name or Address (holder of personal licence) | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Premises Licence | | | | | | | |
| Application for Copy of Premise Licence or Summary on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Notification of Change of Name or Address (holder of premises licence) | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Application to Vary Specified Individual as Premises Supervisor | - | N | 23.00 | 23.00 | 23.00 | 23.00 | 0.00% |
| Application to Transfer Premises Licence | - | N | 23.00 | 23.00 | 23.00 | 23.00 | 0.00% |
| Interim Authority Notice | - | N | 23.00 | 23.00 | 23.00 | 23.00 | 0.00% |
| Application for Making of Provisional Statement | - | N | 315.00 | 315.00 | 315.00 | 315.00 | 0.00% |
| Club Premises Certificate | | | | | | | |
| Application for Copy of Club Premise Certificate or Summary on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Notification of Change of Name or Alteration of Club Rules | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Change of Relevant Registered Address of Club | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| TEN | | | | | | | |
| Temporary Event Notice | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Application for Copy of Notice on theft, loss etc. | - | N | 10.50 | 10.50 | 10.50 | 10.50 | 0.00% |
| Other | | | | | | | |
| Supply of Copies of Information Contained in Register | Info now supplied free on line | N | POA | POA | POA | POA | N/A |
| Notice of Interest in Premises | - | N | 21.00 | 21.00 | 21.00 | 21.00 | 0.00% |
| Gambling Premises Licences | | | | | | | |
| Bingo Club | | | | | | | |
| Application | - | N | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 0.00% |
| Annual Fee | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% |
| Variation | - | N | 1,750.00 | 1,750.00 | 1,750.00 | 1,750.00 | 0.00% |
| Transfer | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| Reinstatement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| Provisional Statement | - | N | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 0.00% |
| Licence Application following Provisional Statement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| Adult Gaming Centre | | | | | | | |
| Application | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% |
| Annual Fee | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% |
| Variation | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% |
| Transfer | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| Reinstatement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| Provisional Statement | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% |
| Licence Application following Provisional Statement | - | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| Track Betting | | | | | | | |
| Application | - | N | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00% |
| Annual Fee | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% |
| Variation | - | N | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 | 0.00% |
| Transfer | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% |
| Reinstatement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% |
| Provisional Statement | - | N | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00% |
| Licence Application following Provisional Statement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% |
| Family Entertainment Centre | | | | | | | |
| Application | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% |
| Annual Fee | - | N | 750.00 | 750.00 | 750.00 | 750.00 | 0.00% |
| Variation | - | N | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00% |
| Transfer | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% |
| Reinstatement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% |
| Provisional Statement | - | N | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00% |
| Licence Application following Provisional Statement | - | N | 950.00 | 950.00 | 950.00 | 950.00 | 0.00% |
| Betting Premises | | | | | | | |
| Application | - | N | 1,200.00 | 1,200.00 | 1,000.00 | 1,000.00 | 20.00% |
| Annual Fee | - | N | 250.00 | 250.00 | 200.00 | 200.00 | 25.00% |
| Variation | - | N | 550.00 | 550.00 | 500.00 | 500.00 | 10.00% |
| Transfer | - | N | 450.00 | 450.00 | 400.00 | 400.00 | 12.50% |
| Reinstatement | - | N | 450.00 | 450.00 | 400.00 | 400.00 | 12.50% |
| Provisional Statement | - | N | 1,200.00 | 1,200.00 | 1,000.00 | 1,000.00 | 20.00% |
| Licence Application following Provisional Statement | - | N | 450.00 | 450.00 | 400.00 | 400.00 | 12.50% |
| Large Casino | | | | | | | |
| Application | - | N | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00% |
| Annual Fee | - | N | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00% |
| Variation | - | N | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00% |
| Transfer | - | N | 2,150.00 | 2,150.00 | 2,150.00 | 2,150.00 | 0.00% |
| Reinstatement | - | N | 2,150.00 | 2,150.00 | 2,150.00 | 2,150.00 | 0.00% |
| Provisional Statement | - | N | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 0.00% |
| Licence Application following Provisional Statement | - | N | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00% |
| Gambling Permits | | | | | | | |
| Prize Gaming Permit | | | | | | | |
| Application | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Renewal | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Name Change | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Licensed Premises Gaming Machine Permit | | | | | | | |
| Application | - | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| Name Change | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Annual Fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Variation | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Transfer | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Notification of Gaming Machine in Licensed Premises | | | | | | | |
| Application | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Club Machine Permit | | | | | | | |
| Application - non existing | - | N | 200.00 | 200.00 | 100.00 | 100.00 | 100.00% |
| Application - existing operator | - | N | 100.00 | 100.00 | 0.00 | 0.00 | N/A |
| Renewal (fast track) | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Renewal (non fast track) | - | N | 200.00 | 200.00 | 0.00 | 0.00 | N/A |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Annual Fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Variation | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Club Gaming Permit | | | | | | | |
| Application (non existing operator) | - | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|--|-------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Application existing operator | | N | 100.00 | 100.00 | 0.00 | 0.00 | N/A |
| Renewal (non fast track) | - | N | 200.00 | 200.00 | 200.00 | 200.00 | 0.00% |
| Renewal (fast track) | | N | 100.00 | 100.00 | 0.00 | 0.00 | N/A |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Annual Fee | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Variation | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Family Entertainment Centre Gaming Machine Permit | | | | | | | |
| Application | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Renewal | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Name Change | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Copy Permit | - | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |

Community Facilities Unit

Leisure Services Core Prices

Directly Managed Sports Grounds and Community Centres

| Woughton on the Green | | See note below about one-off bookings | | | | | |
|---|-------------------|--|----------|----------|----------|----------|-------|
| Football Weekly Cost – Adult/Senior | (34 games) | N | 1,879.00 | 1,879.00 | 1,824.39 | 1,824.39 | 2.99% |
| Football Fortnightly cost – Adult/Senior | (17 games) | N | 994.20 | 994.20 | 965.24 | 965.24 | 3.00% |
| Football Casual Game | Per Game | Y | 81.55 | 97.86 | 79.18 | 95.02 | 2.99% |
| Football Weekly Cost – Junior | (34 games) | N | 1,456.35 | 1,456.35 | 1,413.93 | 1,413.93 | 3.00% |
| Football Fortnightly cost – Junior | (17 games) | N | 770.26 | 770.26 | 747.83 | 747.83 | 3.00% |
| Football Casual Game – Junior | Per Game | Y | 62.14 | 74.57 | 60.33 | 72.40 | 3.00% |
| Football – Nursery 7's (Football Activity) | Per Game | N | 10.71 | 10.71 | 10.40 | 10.40 | 2.98% |
| ASTROTURF | | | | | | | |
| Whole Pitch- Daytime | Per Hour | N | 72.75 | 72.75 | 70.63 | 70.63 | 3.00% |
| Whole Pitch- Evening | Per Hour | N | 86.56 | 86.56 | 84.04 | 84.04 | 3.00% |
| Half Pitch-Weekday Daytime | Per Hour | N | 36.38 | 36.38 | 35.32 | 35.32 | 3.00% |
| Half Pitch-Weekday Evening | Per Hour | N | 43.28 | 43.28 | 42.02 | 42.02 | 3.00% |
| Cricket | | | | | | | |
| Cricket Weekly Cost – with changing facilities - Daytime | (18 games) | N | 1,268.96 | 1,268.96 | 1,232.00 | 1,232.00 | 3.00% |
| Cricket Fortnightly Cost – with changing facilities - Daytime | (10 games) | N | 708.33 | 708.33 | 687.70 | 687.70 | 3.00% |
| Cricket Casual Game – with changing facilities - Weekends | Per Game | Y | 77.67 | 93.20 | 75.41 | 90.49 | 3.00% |
| Cricket Weekly Cost – with changing facilities - Evening | (18 games) | N | 1,068.00 | 1,068.00 | 1,036.90 | 1,036.90 | 3.00% |
| Cricket Fortnightly Cost – with changing facilities - Evening | (10 games) | N | 523.04 | 523.04 | 507.81 | 507.81 | 3.00% |
| Cricket Casual Game – with changing facilities - Evening | Per Game | Y | 66.25 | 79.50 | 64.32 | 77.18 | 3.00% |
| Cricket Weekly Cost – without changing facilities - Daytime and Evening | (18 games) | N | 854.90 | 854.90 | 830.00 | 830.00 | 3.00% |
| Cricket Fortnightly Cost – without changing facilities - Daytime and Evening | (10 games) | N | 441.17 | 441.17 | 428.32 | 428.32 | 3.00% |
| Cricket Casual Game – without changing facilities - Daytime and Evening | Per Game | Y | 52.46 | 62.95 | 50.93 | 61.12 | 3.00% |
| Baseball Pitch | | | | | | | |
| Baseball Weekly Cost | (18 games) | N | 1,109.62 | 1,109.62 | n/a | n/a | n/a |
| Baseball Weekly Cost | (10 games) | N | 674.65 | 674.65 | n/a | n/a | n/a |
| Baseball Casual Game | Per Game | Y | 62.95 | 75.54 | n/a | n/a | n/a |
| Bar | Per Hour | N | 24.55 | 24.55 | n/a | n/a | n/a |
| Bar (off peak) | Per Hour | N | 15.34 | 15.34 | n/a | n/a | n/a |
| Bar Function (Party) | 7pm-Midnight | Y | 154.50 | 185.40 | n/a | n/a | n/a |
| Meeting Room | Per Hour | N | 14.46 | 14.46 | 14.04 | 14.04 | 3.00% |
| Meeting Room (off peak) | Per Hour | N | 11.74 | 11.74 | n/a | n/a | n/a |
| Tennis Courts | Per Hour | Y | 6.20 | 7.44 | n/a | n/a | n/a |
| Tennis Courts | Per Hour | Y | 5.90 | 7.08 | 5.73 | 6.88 | 2.97% |
| Rickley Park, Tattenhoe Lane, Browns Wood, Woolstones | | | | | | | |
| NOTE: One off bookings for sports events NOT relating to our regular bookers must be charged VAT | | | | | | | |
| Football | | | | | | | |
| Football Weekly Cost – Adult/Senior | (34 games) | N | 1,878.82 | 1,878.82 | 1,824.39 | 1,824.39 | 2.98% |
| Football Fortnightly cost – Adult/Senior | (17 games) | N | 994.22 | 994.22 | 965.24 | 965.24 | 3.00% |
| Football Casual Game | Per Game | Y | 81.56 | 97.87 | 79.18 | 95.02 | 3.00% |
| Football Weekly Cost – Junior | (34 games) | N | 1,456.13 | 1,456.13 | 1,413.93 | 1,413.93 | 2.98% |
| Football Fortnightly cost – Junior | (17 games) | N | 770.26 | 770.26 | 747.83 | 747.83 | 3.00% |
| Football Casual Game – Junior | Per Game | Y | 62.14 | 74.57 | 60.33 | 72.40 | 3.00% |
| Football – Nursery 7's (Football Activity) | Per Game | N | 10.71 | 10.71 | 10.40 | 10.40 | 3.00% |
| Rickley Park, Tattenhoe Lane, - Tournaments with facilities | | | | | | | |
| Rickley Park, Tattenhoe Lane, - Tournaments without facilities | Per Day | Y | 202.78 | 243.33 | 196.87 | 236.24 | 3.00% |
| | Per Day | Y | 151.41 | 181.89 | 147.00 | 176.40 | 3.00% |
| Cricket | | | | | | | |
| Cricket Weekly Cost – with changing facilities - Daytime | (18 games) | N | 1,268.96 | 1,268.96 | 1,232.00 | 1,232.00 | 3.00% |
| Cricket Fortnightly Cost – with changing facilities - Daytime | (10 games) | N | 708.33 | 708.33 | 687.70 | 687.70 | 3.00% |
| Cricket Casual Game – with changing facilities - Weekends | Per Game | Y | 77.67 | 93.20 | 75.41 | 90.49 | 3.00% |
| Cricket Weekly Cost – with changing facilities - Evening | (18 games) | N | 1,068.00 | 1,068.00 | 1,036.90 | 1,036.90 | 3.00% |
| Cricket Fortnightly Cost – with changing facilities - Evening | (10 games) | N | 523.04 | 523.04 | 507.81 | 507.81 | 3.00% |
| Cricket Casual Game – with changing facilities - Evening | Per Game | Y | 66.25 | 79.50 | 64.32 | 77.18 | 3.00% |
| Cricket Weekly Cost – without changing facilities - Daytime and Evening | (18 games) | N | 854.90 | 854.90 | 830.00 | 830.00 | 3.00% |
| Cricket Fortnightly Cost – without changing facilities - Daytime and Evening | (10 games) | N | 441.17 | 441.17 | 428.32 | 428.32 | 3.00% |
| Cricket Casual Game – without changing facilities - Daytime and Evening | Per Game | Y | 52.46 | 62.95 | 50.93 | 61.12 | 3.00% |
| WOUGHTON LEISURE CENTRE | | | | | | | |
| CENTRE | | | | | | | |
| Sports Hall Club 1 x 4 courts | £11.50 per court | N | 11.50 | 11.50 | 11.50 | 11.50 | 0.00% |
| Sports Hall Casual 1 x 4 courts | £11.50 per court | Y | 9.52 | 11.42 | 9.52 | 11.42 | 0.00% |
| Gallery Club | £11.00 per hour | N | 11.50 | 11.50 | 11.50 | 11.50 | 0.00% |
| Gallery Casual | £11.00 per hour | Y | 9.52 | 11.42 | 9.52 | 11.42 | 0.00% |
| Dojo Club | £20.00 per hour | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Dojo Casual | £20.00 per hour | Y | 16.67 | 20.00 | 16.67 | 20.00 | 0.00% |
| Theatre (Various Usage) | P.O.A | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Studio Club | £15.75 per hour | N | 15.75 | 15.75 | 15.75 | 15.75 | 0.00% |
| Studio Casual | £15.75 per hour | Y | 13.13 | 15.76 | 13.13 | 15.76 | 0.00% |
| SWIMMING POOL | | | | | | | |
| Schools | £65.00 per hour | N | 65.00 | 65.00 | 65.00 | 65.00 | 0.00% |
| Schools Lifeguard | £10.00 per hour | Y | 8.33 | 10.00 | 8.33 | 10.00 | 0.00% |
| Swimming Lessons (Avg) | £45.00 per hour | N | 45.00 | 45.00 | 45.00 | 45.00 | 0.00% |
| Swimming Classes (aqua etc) | £5.00 per session | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Swimming Party | £80.00 | Y | 66.66 | 79.99 | 66.66 | 79.99 | 0.00% |
| Swimming Party with Inflatable | £100.00 | Y | 83.33 | 100.00 | 83.33 | 100.00 | 0.00% |
| ACADEMY | | | | | | | |
| Sports Hall Club 1 x 4 courts | £11.50 per court | N | 11.50 | 11.50 | 11.50 | 11.50 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|---|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Sports Hall Casual 1 x 4 courts | £11.50 per court | Y | 9.52 | 11.42 | 9.52 | 11.42 | 0.00% |
| Studio Club | £20.00 per hour | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Studio Casual | £20.00 per hour | Y | 16.67 | 20.00 | 16.67 | 20.00 | 0.00% |
| Mainhall Club | £40.00 per hour | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Mainhall Casual | £40.00 per hour | Y | 33.34 | 40.01 | 33.34 | 40.01 | 0.00% |
| Muga Club 1x3 | £22.00 per court | N | 22.00 | 22.00 | 22.00 | 22.00 | 0.00% |
| Muga Casual 1x3 | £22.00 per court | Y | 18.34 | 22.01 | 18.34 | 22.01 | 0.00% |
| Astro Turf Club 1x2 | £46.00 per court | N | 46.00 | 46.00 | 46.00 | 46.00 | 0.00% |
| Astro Turf Casual 1x2 | £46.00 per court | Y | 38.34 | 46.01 | 38.34 | 46.01 | 0.00% |
| Library Services | | | | | | | |
| Hire Fees and Loan Periods | | | | | | | |
| Spoken Word Cassettes - Up to 4 tapes | 3 weeks | N | 1.50 | 1.50 | 1.50 | 1.50 | 0.00% |
| Spoken Word Cassettes - 5+ tapes | 3 weeks | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| Spoken Word Cassettes - 12+ tapes | 3 weeks | N | 2.50 | 2.50 | 2.50 | 2.50 | 0.00% |
| Spoken Word CDs - Up to 4 discs | 3 weeks | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| Spoken Word CDs - 5+ discs | 3 weeks | N | 2.50 | 2.50 | 2.50 | 2.50 | 0.00% |
| Compact Discs - Single | 2 weeks | N | 1.50 | 1.50 | 1.10 | 1.10 | 36.36% |
| Compact Discs - Double | 2 weeks | N | 1.50 | 1.50 | 1.50 | 1.50 | 0.00% |
| CD-ROMs - Blue | 2 weeks | N | 1.50 | 1.50 | 1.50 | 1.50 | 0.00% |
| DVDs | 1 week | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% |
| DVDs - Boxed Sets | 2 weeks | N | 5.50 | 5.50 | 5.50 | 5.50 | 0.00% |
| DVDs - Children's | 1 week | N | 1.50 | 1.50 | 1.25 | 1.25 | 20.00% |
| Blu Ray | 1 week | N | 2.75 | 2.75 | 2.75 | 2.75 | 0.00% |
| Playaways | 3 weeks | N | 2.50 | 2.50 | 0.00 | 0.00 | N/A |
| Reading Group Sets | 6 weeks | N | 5.00 | 5.00 | 0.00 | 0.00 | N/A |
| Fines | | | | | | | |
| Adults Books, Magazines, Cassettes, CDs | Each per day, max. £6.25 | N | 0.25 | 0.25 | 0.25 | 0.25 | 0.00% |
| Children's Books | Each per day, max. £1.25 | N | 0.05 | 0.05 | 0.15 | 0.15 | -66.67% |
| Videos, DVDs & CD-ROMs | Each per day, max. £13.75 | N | 0.55 | 0.55 | 0.55 | 0.55 | 0.00% |
| Photocopying and FAX | | | | | | | |
| Photocopies | Per A4 sized page | Y | 0.17 | 0.20 | 0.13 | 0.16 | 28.21% |
| Photocopies | Per A3 sized page | Y | 0.25 | 0.30 | 0.21 | 0.25 | 19.05% |
| Microforms | | Y | 0.46 | 0.55 | 0.47 | 0.56 | -2.48% |
| Colour Copying | Per A4 sized page | Y | 1.00 | 1.20 | 1.02 | 1.22 | -1.96% |
| Colour Copying | Per A3 sized page | Y | 1.33 | 1.60 | 1.36 | 1.63 | -1.96% |
| FAX - Receiving | Per Page | Y | 0.42 | 0.50 | 0.43 | 0.52 | -3.10% |
| FAX - Sending - UK | Per Page | Y | 1.08 | 1.30 | 1.11 | 1.33 | -2.40% |
| FAX - Sending - Europe | Per Page | Y | 2.08 | 2.50 | 2.13 | 2.56 | -2.19% |
| FAX - Sending - rest of world | Per Page | Y | 2.50 | 3.00 | 2.55 | 3.06 | -1.96% |
| Computers | | | | | | | |
| Extra Sessions and Non-Members | Per half hour | Y | 1.08 | 1.30 | 0.00 | 0.00 | N/A |
| Printing: Black & White | Per page | Y | 0.21 | 0.25 | 0.21 | 0.25 | -0.79% |
| Printing: Colour | Per page | Y | 0.63 | 0.75 | 0.64 | 0.77 | -2.34% |
| Reservations | | | | | | | |
| Items from MK Stock | Per item | N | 0.70 | 0.70 | 0.60 | 0.60 | 16.67% |
| Items from SELMS partner's stock | Per item | N | 2.00 | 2.00 | 2.00 | 2.00 | 0.00% |
| Items from Outside SELMS (ILL) | Per item | N | 4.00 | 4.00 | 3.00 | 3.00 | 33.33% |
| Vocal Scores | Up to 40 copies | N | 11.00 | 11.00 | 11.00 | 11.00 | 0.00% |
| Vocal Scores | Per additional copy over 40 copies | N | 0.25 | 0.25 | 0.25 | 0.25 | 0.00% |
| Music/orchestral sets | Per set | N | 6.00 | 6.00 | 6.00 | 6.00 | 0.00% |
| Other Charges | | | | | | | |
| Business research | Per A4 sheet | Y | 0.21 | 0.25 | 0.00 | 0.00 | N/A |
| Family History Research | Per enquiry | Y | 5.00 | 6.00 | 0.00 | 0.00 | N/A |
| Family History Research | Per A4 sheet | Y | 0.46 | 0.55 | 0.00 | 0.00 | N/A |
| Laminating | Per A4 sheet | Y | 0.83 | 1.00 | 0.00 | 0.00 | N/A |
| Laminating | Per A3 sheet | Y | 1.25 | 1.50 | 0.00 | 0.00 | N/A |
| Lost library card replacement | Per card | N | 2.50 | 2.50 | 0.00 | 0.00 | N/A |
| School Library Service | | | | | | | |
| Gold SLS Subscription | £400 + £13.50 per pupil (Up to 400 pupils) | N | N/A | N/A | N/A | N/A | N/A |
| Silver SLS Subscription | £300 + £12.50 per pupil (Up to 400 pupils) | N | N/A | N/A | N/A | N/A | N/A |
| Bronze SLS Subscription | £7.60 per pupil (up to 400 pupils) | N | N/A | N/A | N/A | N/A | N/A |
| Lost Resources for subscribing schools (Books) | Books | N | 1.15 | 1.15 | 1.10 | 1.10 | 4.55% |
| Lost Resources for subscribing schools (Audio Visual resources) | Audio Visual Material charged at replacement cost based on individual items | N | 0.00 | 0.00 | N/A | N/A | N/A |
| Registrar | | | | | | | |
| First Birth or Death Certificate | | N | 3.50 | 3.50 | 3.50 | 3.50 | 0.00% |
| birth or Death Certificate from archived Register | | N | 9.00 | 9.00 | 9.00 | 9.00 | 0.00% |
| Standard Certificates issued from current Register after Registration | | N | 7.00 | 7.00 | 7.00 | 7.00 | 0.00% |
| Short Birth Certificate | | N | 9.00 | 9.00 | 9.00 | 9.00 | 0.00% |
| Notice to enter marriage from 1 January 2001 | Per Person | N | 33.50 | 33.50 | 33.50 | 33.50 | 0.00% |
| Marriage at Register Office | | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Marriage in Decommissioned Ceremony Room | wef 01/09/12 Mon - Fri am Fri pm & Sat Fri pm & Sat | N | 100.00 150.00 | 100.00 150.00 | 80.00 120.00 | 120.00 | N/A |
| Marriage at Licensed Venue (weekday) | | N | 150.00 | 150.00 | 120.00 | 120.00 | 25.00% |
| Marriage at Licensed Venue (Saturday) | | N | 300.00 | 300.00 | 260.00 | 260.00 | 15.38% |
| Marriage at Licensed Venue (Sunday) | | N | 430.00 | 430.00 | 410.00 | 410.00 | 4.88% |
| Licensing of Venue for Marriage (1 room) (3 year licence) | | N | 500.00 | 500.00 | 445.00 | 445.00 | 12.36% |
| Each Additional Room | No charges for additional rooms | N | 1,400.00 | 1,400.00 | 1,150.00 | 1,150.00 | 21.74% |
| *Nationality Checking Service | | | | | | | |
| Single Adult | 11/12 figures entered charges governed by statute | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| | | Y | 42.55 | 51.06 | 42.55 | 51.06 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|--|----------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Husband & Wife (living together) | | Y | 59.57 | 71.48 | 59.57 | 71.48 | 0.00% |
| Husband & Wife + up to 2 Children | | Y | 68.08 | 81.70 | 68.08 | 81.70 | 0.00% |
| Single Parent + up to 2 Children | | Y | 59.57 | 71.48 | 59.57 | 71.48 | 0.00% |
| Additional Children on Parents Application | Per Child | Y | 21.28 | 25.54 | 21.28 | 25.54 | 0.00% |
| Children Under 18 years (applying separately from Parents) | Per Child | Y | 21.28 | 25.54 | 21.28 | 25.54 | 0.00% |
| Education, Effectiveness and Participation | | | | | | | |
| Accounting - OCR Level 2 | Per Course (60hrs) | N | 252.00 | 252.00 | 252.00 | 252.00 | 0.00% |
| Actions Speak Louder than Words! - An Introduction to Body Language | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| All day French - Absolute Beginners - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| All Day French - Revive your Rusty O Level/GCSE | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| All day Italian - Absolute Beginners | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| All Day Portuguese - Absolute Beginners | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| All day Spanish - Absolute Beginners | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Allotment Gardening - Tips for Novices - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Art & Design A2 | Per Course (75hrs) | N | 340.00 | 340.00 | 340.00 | 340.00 | 0.00% |
| Art & Design AS | Per Course (75hrs) | N | 340.00 | 340.00 | 340.00 | 340.00 | 0.00% |
| Assertiveness & Confidence Building | Per Course (12hrs) | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Award in Preparing to Support Learning - Level 2 C&G 7320 | Per Course (12.5hrs) | N | 212.00 | 212.00 | 212.00 | 212.00 | 0.00% |
| Basic Barbering Techniques | Per Course (12hrs) | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Beaded Jewellery - An Introduction - 1 day | Per Course (6hrs) | N | 44.00 | 44.00 | 44.00 | 44.00 | 0.00% |
| Bollywood Dance - Beginners | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Bollywood Dance - Improvers | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Bridal Makeup - An Introduction | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Cake Decorating Beginners - Royal Icing | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Cake Icing - Sugarpaste | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Calligraphy for All - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Calligraphy for Christmas - Gothic Lettering | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Certificate in Supporting Teaching and Learning in Schools | Per Course (50hrs) | N | 426.00 | 426.00 | 426.00 | 426.00 | 0.00% |
| Chinese (Mandarin) - First Steps 7.5 hours | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Chinese (Mandarin) - Intermediate | | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Chinese (Mandarin) - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Cookery - for Adults with Learning Difficulties/Disabilities | Per Course (20hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Cookery - How to Cook the Basics | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Cookery - Indian Beginners | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Cookery - Indian Beginners | Per Course (12.5hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Cookery - Indian Improvers | Per Course (12.5hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Cookery - Indian Vegetarian | Per Course (6hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Cookery - Christmas Gifts | Per Course (6hrs) | N | 26.00 | 26.00 | 26.00 | 26.00 | 0.00% |
| Create a Website using HTML | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Creative Computing - Photoshop Elements | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Creative Photography - Beginners/Improvers - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Creative Digital Photography - Getting to grips with your digital camera | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Creative Textiles - City & Guilds Level 1 Award | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Creative Writing - Children's Books & Stories - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Creative Writing - Novel Writing - an Introduction | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Creative Writing - Scriptwriting for TV Drama | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Creative Writing - Short Stories - An introduction - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Customer Service - an Introduction | Per Course (12.5hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Dance - Ballet | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Ballet - 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Dance - Ballet - Beginners - 10 weeks | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Ballet - Beginners - 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Dance - Ballroom & Latin American - Absolute Beginners | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Ballroom & Latin American - Improvers | Per Course (15hrs) | N | 79.00 | 79.00 | 79.00 | 79.00 | 0.00% |
| Dance - Jazz - Intermediate - 10 weeks | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Jazz - Intermediate - 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Dance - Tap - Advanced | Per Course (11hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Tap - Advanced - 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Dance - Tap - Beginners - 10 weeks | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Tap - Beginners 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Dance - Tap - Improvers | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Tap - Improvers - 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Dance - Tap - Intermediate | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Dance - Tap - Intermediate - 11 weeks | Per Course (11hrs) | N | 58.00 | 58.00 | 58.00 | 58.00 | 0.00% |
| Digital Photography - Intro to Using a Compact Camera | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Digital Photography and Photoshop Elements - Beginners | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Drawing & Painting - Absolute Beginners - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Drawing & Painting - Advanced | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Drawing & Painting - Beginners | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Drawing For Those Who Can't | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Drawing with Pastels - An Introduction - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Drawing with Pen & Ink | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Dressmaking for All | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| e-bay - All You Need To Know About Selling | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Emergency First Aid at Work | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| English GCSE | Per Course (60hrs) | N | 230.00 | 230.00 | 230.00 | 230.00 | 0.00% |
| English GCSE | Per Course (67.5hrs) | N | 230.00 | 230.00 | 230.00 | 230.00 | 0.00% |
| ESOL E1 - 12 weeks | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E1 | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E1/E2 | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E1/E2 | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E2 | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E2 | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E3 | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E3 | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E3/L1 | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL E3/L1 | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL L1/2 | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL L1/2 | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL MIXED | Per Course (108hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| ESOL MIXED | Per Course (72hrs) | N | 180.00 | 180.00 | 180.00 | 180.00 | 0.00% |
| Excel - Advanced | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Excel - an Introduction | Per Course (4hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Excel - an Introduction | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Excel - Macros | Per Course (4hrs) | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Excel - Pivot Tables | Per Course (4hrs) | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|---|----------------------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Excel Functions and Formulas 6 hours | Per Course (4hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Excel - Formulae and Functions - 4 hours | Per Course (4hrs) | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Face Painting - An Introduction - 1 day | Per Course (6hrs) | N | 44.00 | 44.00 | 44.00 | 44.00 | 0.00% |
| Family History - First Steps - 5 weeks | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Family History - Problem Solving and Recording | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Fashion Design & Illustration - City & Guilds Level 1 Award | Per Course (20hrs) | N | 165.00 | 165.00 | 165.00 | 165.00 | 0.00% |
| Felt Jewellery for Vintage Fashion | Per Course (6hrs) | N | 44.00 | 44.00 | 44.00 | 44.00 | 0.00% |
| Floral Design - City & Guilds Level 1 Award | Per Course (30hrs) | N | 165.00 | 165.00 | 165.00 | 165.00 | 0.00% |
| Floral Design - Table Decorations for all Occasions | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Floral Design - Unusual Gifts | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Floral Design - Wreaths for Christmas | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Floristry - an Introduction | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Food Safety - Basic - CIEH | Per Course (8hrs) | N | 63.00 | 63.00 | 63.00 | 63.00 | 0.00% |
| Food Safety - Basic - CIEH | Per Course (7.75hrs) | N | 63.00 | 63.00 | 63.00 | 63.00 | 0.00% |
| French - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| French - Improvers - 10 weeks | Per Course (40hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| French - Intermediate - 10 weeks | Per Course (60hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| French - Moving on to Advanced - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| French - Next Steps - 22.5 hours | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Garden Design - an Introduction - 6 hours | Per Course (10hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Garden Design - City & Guilds Level 1 Award | Per Course (30hrs) | N | 165.00 | 165.00 | 165.00 | 165.00 | 0.00% |
| German - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| German - Improvers - 20 hours | Per Course (40hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| German - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Guitar - Acoustic - Beginners | Per Course (15hrs) | N | 79.00 | 79.00 | 79.00 | 79.00 | 0.00% |
| Guitar - Acoustic - Beginners Plus | Per Course (15hrs) | N | 79.00 | 79.00 | 79.00 | 79.00 | 0.00% |
| Guitar - Acoustic - Improvers | Per Course (30hrs) | N | 79.00 | 79.00 | 79.00 | 79.00 | 0.00% |
| Guitar - Acoustic Improvers - 10 weeks | Per Course (15hrs) | N | 79.00 | 79.00 | 79.00 | 79.00 | 0.00% |
| Hairdressing - An Introduction - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| HTML Web Design - An Introduction - 5 weeks | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| HTML Web Design - Beyond the Basics - 5 weeks | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Indian Head Massage - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Interior Design - City & Guilds Level 1 - 15 weeks | Per Course (30hrs) | N | 165.00 | 165.00 | 165.00 | 165.00 | 0.00% |
| Interview Techniques - 8 hours | Per Course (3hrs) | N | 42.00 | 42.00 | 42.00 | 42.00 | 0.00% |
| Introduction to Computers | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Introduction to Computers | Per Course (12.5hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Introduction to Computers - Complete Beginners - Office 2007 | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Italian - Advanced - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Italian - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Italian - Improvers - 10 weeks | Per Course (40hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Italian - Moving on to Advanced | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Italian - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Japanese - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Japanese - Improvers - 20 weeks | Per Course (40hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Japanese - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Japanese Culture - Ikebana | Per Course (3hrs) | N | 19.00 | 19.00 | 19.00 | 19.00 | 0.00% |
| Jewellery - an Introduction | Per Course (6hrs) | N | 44.00 | 44.00 | 44.00 | 44.00 | 0.00% |
| Jewellery & Silversmithing - Beginners - 10 weeks | Per Course (20hrs) | N | 120.00 | 120.00 | 120.00 | 120.00 | 0.00% |
| Jewellery & Silversmithing - City & Guilds Level 1 Award | Per Course (30hrs) | N | 210.00 | 210.00 | 210.00 | 210.00 | 0.00% |
| Jewellery & Silversmithing - City & Guilds Level 2 Award | Per Course (30hrs) | N | 210.00 | 210.00 | 210.00 | 210.00 | 0.00% |
| Jewellery & Silversmithing - Precious Metal Clay Workshop | Per Course (6hrs) | N | 70.00 | 70.00 | 70.00 | 70.00 | 0.00% |
| Jewellery & Silversmithing - Project Based - 10 weeks | Per Course (20hrs) | N | 120.00 | 120.00 | 120.00 | 120.00 | 0.00% |
| Kiln Glass - An Introduction - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Landscape Techniques - Photography - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Landscape Techniques in Watercolour - Intermediate/Advanced | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Landscape Techniques in Watercolour - Beginners - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Landscape Techniques in Watercolour - Intermediate/Advanced | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Learn to Speak with Confidence at Presentations, Public Events and Meetings - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Life Drawing Advanced | Per Course (20hrs) | N | 135.00 | 135.00 | 135.00 | 135.00 | 0.00% |
| Lip-reading - Beginners/Improvers | Per Course (15hrs) | N | 79.00 | 79.00 | 79.00 | 79.00 | 0.00% |
| Love your Laptop! - 1 day | Per Course (3hrs) | N | 19.00 | 19.00 | 19.00 | 19.00 | 0.00% |
| Machine Sewing - Beginners | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Machine Embroidery - an Introduction | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Manual Book-keeping - OCR Level 1 Certificate | Per Course (40hrs) | N | 202.00 | 202.00 | 202.00 | 202.00 | 0.00% |
| Manual Book-keeping - OCR Level 1 Certificate | Per Course (40hrs) | N | 202.00 | 202.00 | 202.00 | 202.00 | 0.00% |
| Maths GCSE Modular - Foundation | Per Course (60hrs) | N | 230.00 | 230.00 | 230.00 | 230.00 | 0.00% |
| Maths GCSE - Higher | Per Course (75hrs) | N | 330.00 | 330.00 | 330.00 | 330.00 | 0.00% |
| Meditation & Visualisation Techniques | Per Course (12hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Meditation & Visualisation Techniques | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Minute Taking Skills - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Music and Drama for Adults with learning Difficulties/Disabilities | Per Course (20hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| NLP - Neuro-Linguistic Programming - Introduction | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| NLP - Neuro-Linguistic Programming - An Introduction - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Painting in Oils - Beginners & Improvers | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Polish - First Steps | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Portuguese - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Portuguese - Improvers | Per Course (40hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Portuguese - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Pottery - An Introduction | Per Course (6hrs) | N | 44.00 | 44.00 | 44.00 | 44.00 | 0.00% |
| Pottery - Beginners - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Pottery - Beginners and Improvers - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Pottery for All - Mixed Ability - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| PowerPoint and Presentation Skills - an introduction | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Printmaking - an Introduction | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Printmaking - an Introduction to Drypoint | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Reflexology - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Reiki Practitioners - Level 1 - 2 weeks | Per Course (12hrs) | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Reiki Practitioners - Level 2 - 2 weeks | Per Course (12hrs) | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Russian - Advanced Conversation - 10 weeks | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Russian - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Russian - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| RYA Dayskipper | Per Course (40hrs) | N | 231.00 | 231.00 | 231.00 | 231.00 | 0.00% |
| RYA Yachtmaster | Per Course (42hrs) | N | 250.00 | 250.00 | 250.00 | 250.00 | 0.00% |
| Sage - Computerised Accounts - Level 1 | Per Course (24hrs) | N | 142.00 | 142.00 | 142.00 | 142.00 | 0.00% |
| Sage - Computerised Accounts - Level 1 - Fast Track | Per Course (25hrs) | N | 142.00 | 142.00 | 142.00 | 142.00 | 0.00% |
| Sage - Computerised Accounts - Level 1 - Fast Track | Per Course (24hrs) | N | 142.00 | 142.00 | 142.00 | 142.00 | 0.00% |
| Sage - Computerised Accounts - Level 2 | Per Course (30hrs) | N | 159.00 | 159.00 | 159.00 | 159.00 | 0.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 Value Excl. VAT £ | 2012/13 Value Incl. VAT 20% £ | 2011/12 Value Excl. VAT £ | 2011/12 Value Incl. VAT 20% £ | Incr/Decr |
|---|----------------------|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| Sage - Computerised Accounts - Level 2 - Fast Track | Per Course (30hrs) | N | 159.00 | 159.00 | 159.00 | 159.00 | 0.00% |
| Sage - Computerised Accounts - Level 3 | Per Course (24hrs) | N | 209.00 | 209.00 | 209.00 | 209.00 | 0.00% |
| Science GCSE | Per Course (75hrs) | N | 330.00 | 330.00 | 330.00 | 330.00 | 0.00% |
| Sign Language - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Sign Language - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Sign Language Level 1 | Per Course (67.5hrs) | N | 354.00 | 354.00 | 354.00 | 354.00 | 0.00% |
| Sign Language Level 2 | Per Course (100hrs) | N | 525.00 | 525.00 | 525.00 | 525.00 | 0.00% |
| Singing for Fun | Per Course (20hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Spanish - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Spanish - Next Steps | Per Course (30hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Spanish - Next Steps | Per Course (20hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Spanish AS | Per Course (75hrs) | N | 340.00 | 340.00 | 340.00 | 340.00 | 0.00% |
| Spanish A2 | Per Course (75hrs) | N | 340.00 | 340.00 | 340.00 | 340.00 | 0.00% |
| Spanish - First Steps | Per Course (10hrs) | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Spanish - GCSE | Per Course (60hrs) | N | 230.00 | 230.00 | 230.00 | 230.00 | 0.00% |
| Spanish - Improvers | Per Course (40hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Spanish - Intermediate | Per Course (60hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Spanish - Next Steps | Per Course (30 hrs) | N | 118.00 | 118.00 | 118.00 | 118.00 | 0.00% |
| Stained Glass - An Introduction - 1 day | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Stained Glass - City & Guilds Level 1 Award - Leaded Panel | Per Course (15 hrs) | N | 165.00 | 165.00 | 165.00 | 165.00 | 0.00% |
| Stained Glass - City & Guilds Level 2 Award - Copper Foil | Per Course (30hrs) | N | 165.00 | 165.00 | 165.00 | 165.00 | 0.00% |
| Starting up a Small Business - 8 weeks | Per Course (20hrs) | N | 84.00 | 84.00 | 84.00 | 84.00 | 0.00% |
| Sugar Flowers | Per Course (12hrs) | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Supervisory Skills - Supervising Others and Managing Challenges | Per Course (12hrs) | N | 76.00 | 76.00 | 76.00 | 76.00 | 0.00% |
| Swimming Beginners - Mixed Group | Per Course (12hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Swimming Beginners - Mixed Group | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Swimming Beginners - Women Only | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Swimming Beginners - Women Only | Per Course (12hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Swimming Improvers - Mixed Group | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Swimming Improvers - Mixed Group | Per Course (12hrs) | N | 60.00 | 60.00 | 60.00 | 60.00 | 0.00% |
| Swimming Improvers - Women Only | Per Course (10hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| Swimming Improvers - Women Only | Per Course (12hrs) | N | 53.00 | 53.00 | 53.00 | 53.00 | 0.00% |
| The Language of Architecture - Inspiring England for 500 years - Part 1 | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| The Language of Architecture - inspiring England for 500 years - Part 2 | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Upholstery - Beginners & Improvers | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting - Absolute Beginners | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting - Improvers | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting - Beginners | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting - Improvers | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting - Intermediate | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting - Intermediate | Per Course (25hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Painting for All | Per Course (20hrs) | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| Watercolour Workshop | Per Course (6hrs) | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| Wirework Jewellery - An Introduction - 1 day | Per Course (6hrs) | N | 44.00 | 44.00 | 44.00 | 44.00 | 0.00% |
| Woodcarving - An Introduction | Per Course (6hrs) | N | 19.00 | 19.00 | 19.00 | 19.00 | 0.00% |
| Woodturning - An Introduction | Per Course (3hrs) | N | 19.00 | 19.00 | 19.00 | 19.00 | 0.00% |

**ACE fees for 2011-12 currently show an increase from £5 an hour on non-accredited courses to £5.25 an hour. The course length has changed in many instances causing a more significant change in fees which may appear at first sight as a reduction e.g. Language First Steps courses have been reduced from 10 hours to 7.5 hours.

20% Concession OTHER: over 65yrs, council tax, housing and incapacity benefits, pension guarantee credit, employment and support, disability and carer's allowances, job seeker's allowance (income and contribution based), income support, offender serving in the community, unwaged dependant on the above

100% Concession: Registered with the Employment Agency means 'only job ready income related benefits i.e. JSA/ESA (WRAG)

NB: The 100% concession also applies to 16-18yrs

Numeracy and English are 100% concession for all learners

| Milton Keynes Community Language Service | | | | | | | |
|--|--|---|------|------|------|------|-----|
| Milton Keynes Council | | | | | | | |
| Admin Fee £18.00 | | | | | | | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Telephone Interpreting | £10.00 based on 15 minutes time segment + £2.70 per cost of call | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Translations | | | | | | | |
| £43 | | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proof Reading | Per 100 words (then £2.60 per each Subsequent 100 words) | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Travel Costs | £10.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Mileage | £0.40 per mile | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Bedford Hospital, Bedford PCT & Bedford Borough Council | | | | | | | |
| Admin Fee £18.00 | | | | | | | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Telephone Interpreting | £10.00 based on 15 minutes time segment + £2.70 per cost of call | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Translations | | | | | | | |
| £43 | | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proof Reading | Per 100 words (then £2.60 per each Subsequent 100 words) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Travel Costs | £10.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Mileage | £0.40 per mile | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| All other Public Bodies | | | | | | | |
| Admin Fee £23.20 | | | | | | | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Telephone Interpreting | £10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|--|--|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| TRANSLATIONS | | | | | | | |
| | £43 | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proof Reading | Per 100 words (then £2.60 per each Subsequent 100 words) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Travel Costs | £10.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Mileage | £0.40 per mile | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Luton PCT, L & B Hospital & SEPT (SLA if in place) | | | | | | | |
| | Admin Fee £16.80 per booking | | | | | | |
| Plus interpreting charges with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Plus interpreting charges with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| TRANSLATIONS | | | | | | | |
| | £43 | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proof Reading | Per 100 words (then £2.60 per each Subsequent 100 words) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Travel Costs | Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Commercial Companies in and outside Milton Keynes | | | | | | | |
| | Admin fee £33.40 per hour | | | | | | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Telephone Interpreting | £10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| TRANSLATIONS | | | | | | | |
| | £43 | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proof Reading | Per 100 words (then £2.60 per each Subsequent 100 words) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Travel Costs | Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| MIK PCT | | | | | | | |
| | Admin fee £13.00 per booking | | | | | | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| TRANSLATIONS | | | | | | | |
| | £43 | | | | | | |
| Translation | For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement. | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proof Reading | Per 100 words (then £2.60 per each Subsequent 100 words) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Travel Costs | Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Charity Organisations | | | | | | | |
| | Admin fee £16.80 per hour | | | | | | |
| Interpreting with a DPSI Interpreter | £19.70 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Interpreting with a non-DPSI Interpreter | £17.40 Per hour (min of 1hr) | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| <i>Please note: Prices may vary accordingly to a rare language or a self-employed interpreter been used/requested.</i> | | | | | | | |
| Broadband | Secondary Schools: Base Charge | N | 4,505.00 | 4,505.00 | 4,290.00 | 4,290.00 | 5.01% |
| Broadband | Small Schools (<100 pupils): Base Charge | N | 1,975.00 | 1,975.00 | 1,880.00 | 1,880.00 | 5.05% |
| Broadband | Other Schools: Base Charge | N | 2,530.00 | 2,530.00 | 2,410.00 | 2,410.00 | 4.98% |
| Broadband | Secondary Schools: Per 4 pupils | N | 17.85 | 17.85 | 17.00 | 17.00 | 5.00% |
| Broadband | Other Schools: Per 8 pupils | N | 17.85 | 17.85 | 17.00 | 17.00 | 5.00% |
| SCHOOL BUYERS' NETWORK | | | | | | | |
| | ANNUAL Core Fee dependent on School Size | | | | | | |
| formerly called Client Services Support for Schools i.e. in 10/11 | Small Schools (under 105 pupils) | N | 517.92 | 517.92 | 498.00 | 498.00 | 4.00% |
| | Primary Schools | N | 1,034.80 | 1,034.80 | 995.00 | 995.00 | 4.00% |
| | Secondary Schools | N | 2,069.60 | 2,069.60 | 1,990.00 | 1,990.00 | 4.00% |
| LICENCES FOR SCHOOLS | | | | | | | |
| | ANNUAL Core Fee dependent on Package Choice made by School | | | | | | |
| | Package 1 - In 11/12 £3.58 per primary pupil & £4.33 per secondary pupil. In 12/13 £3.73 per primary pupil and £4.51 per secondary pupil. | N | 3.73 | 3.73 | 3.58 | 3.58 | 4.19% |
| | Package 1 - In 11/12 £3.58 per primary pupil & £4.33 per secondary pupil. In 12/13 £3.73 per primary pupil and £4.51 per secondary pupil. | N | 4.51 | 4.51 | 4.33 | 4.33 | 4.16% |
| | Package 2 - In 11/12 £238.22 core charge per school plus £1.10 per primary pupil & £2.00 per secondary pupil. In 12/13 £247.74 core charge plus £1.10 per primary pupil & £2.00 per secondary pupil. | N | 247.74 | 247.74 | 238.22 | 238.22 | 4.00% |
| CATERING CONSULTANCY SERVICE | | | | | | | |
| formerly called School Meal Packages i.e. in 10/11 | In 10/11 delivered on an hourly rate / pay-as-used basis, but in 11/12 delivered as a core package. | N | 676.00 | 676.00 | 650.00 | 650.00 | 4.00% |
| SICKNESS ABSENCE & PARENTAL LEAVE SCHEME | | | | | | | |
| | ANNUAL Premium charged according to school staff covered under Option 1 or Option 2. | | | | | | |
| | OPTION 1 - all absence covered by scheme | | | | | | |
| | Teacher, FT | N | 787.28 | 787.28 | 757.00 | 757.00 | 4.00% |
| | Non Teaching Member of Staff, FT | N | 410.80 | 410.80 | 395.00 | 395.00 | 4.00% |
| | OPTION 2 - sickness absence only | | | | | | |
| | Teacher, FT | N | 668.72 | 668.72 | 643.00 | 643.00 | 4.00% |
| | Non Teaching Member of Staff, FT | N | 348.40 | 348.40 | 335.00 | 335.00 | 4.00% |
| EEP (Formerly Universal) | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 Value Excl. VAT £ | 2012/13 Value Incl. VAT 20% £ | 2011/12 Value Excl. VAT £ | 2011/12 Value Incl. VAT 20% £ | Incr/Decr |
|---|---|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| Music Fees | | | | | | | |
| Junior Membership (inclusive fee for any combination of weekday and Saturday morning Junior Music Centre ensembles) | - | N | 48.00 | 48.00 | 46.50 | 46.50 | 3.23% |
| Core Ensembles (inclusive fee for any 2 week day or Saturday morning ensembles) | - | N | 58.00 | 58.00 | 57.00 | 57.00 | 1.75% |
| Adult ensemble membership (one activity) | - | N | 41.50 | 41.50 | 40.00 | 40.00 | 3.75% |
| Tuition Package (Child) - Individual Tuition | (30 mins x 10 lessons) | N | 176.00 | 176.00 | 175.00 | 175.00 | 0.57% |
| Tuition Package (Adult) - Individual Tuition | (30 mins x 10 lessons) | N | 205.00 | 205.00 | 0.00 | 0.00 | N/A |
| Tuition Package - Group of 4 or more (restricted availability) | (30 mins x 10 lessons) | N | 48.50 | 48.50 | 43.75 | 43.75 | 10.86% |
| Tuition Package - Group of 3 (restricted availability) | (30 mins x 10 lessons) | N | 62.00 | 62.00 | N/A | N/A | N/A |
| Tuition Package - Group of 2 (restricted availability) | (30 mins x 10 lessons) | N | 92.00 | 92.00 | 87.50 | 87.50 | 5.14% |
| Tuition Package - Musicianship Classes | - | N | 32.00 | 32.00 | 32.00 | 32.00 | 0.00% |
| Tuition Package - Theory Classes | - | N | 32.00 | 32.00 | 32.00 | 32.00 | 0.00% |
| Tuition Package - Junior Strings Project | - | N | 80.00 | 80.00 | 79.00 | 79.00 | 1.27% |
| Tuition Package - Kindermusik | - | N | 32.00 | 32.00 | 37.50 | 37.50 | -14.67% |
| Rock School | - | N | 87.00 | 87.00 | 86.00 | 86.00 | 1.16% |
| School charge (per hour) | - | N | 38.00 | 38.00 | 38.00 | 38.00 | 0.00% |
| School Attendance Fixed Penalty Notices | per notice -Statutory Charge | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Designated Teacher Training | per person | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Whole School safeguarding Training | per school | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| Property Support to Schools | | | | | | | |
| Professional advice (Hourly) | Per hour | N | 55.00 | 55.00 | 55.00 | 55.00 | 0.00% |
| Governor Services | | | | | | | |
| Governor Support | - | N | 1,755.00 | 1,755.00 | 1,685.00 | 1,685.00 | 4.15% |
| Governor Development package options £680 or £860 Pay as you use option available | - | N | 725-910 | 725-910 | 695-875 | 695-875 | N/A |
| Lay Clerk Service | - | N | 785.00 | 785.00 | 755.00 | 755.00 | 3.97% |
| Lay Clerks Induction | - | N | 325.00 | 325.00 | 310.00 | 310.00 | 4.84% |
| Temporary governing bodies £ 2850 | - | N | 0.00 | 0.00 | 2,850.00 | 2,850.00 | -100.00% |
| Governing Body Review | - | N | 420.00 | 420.00 | 400.00 | 400.00 | 5.00% |
| Clerking for hearings: range of prices | - | N | 325-1650 | 325-1650 | 310-1590 | 310-1590 | N/A |
| Additional meetings | - | N | 180.00 | 180.00 | 175.00 | 175.00 | 2.86% |
| Additional options committee meetings | - | N | 180.00 | 180.00 | 175.00 | 175.00 | 2.86% |
| MK Local Authority schools and settings: | | | | | | | |
| Buyback service for schools: consultancy | cost per day | N | 425.00 | 425.00 | 425.00 | 425.00 | 0.00% |
| | 3 days support | N | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00% |
| | 6 days support | N | 2,300.00 | 2,300.00 | 2,300.00 | 2,300.00 | 0.00% |
| | 9 days support | N | 3,300.00 | 3,300.00 | 3,300.00 | 3,300.00 | 0.00% |
| | 25 days support | N | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 | 0.00% |
| Buyback service for schools: Support Staff Advisors (SSA) | cost per day | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| | 3 days support | N | 800.00 | 800.00 | 800.00 | 800.00 | 0.00% |
| Combined consultancy and SSA | 3 days consultancy + 1 day SSA | N | 1,450.00 | 1,450.00 | 1,450.00 | 1,450.00 | 0.00% |
| | 3 days consultancy + 3 days SSA | N | 1,950.00 | 1,950.00 | 1,950.00 | 1,950.00 | 0.00% |
| | 6 days consultancy + 1 day SSA | N | 2,550.00 | 2,550.00 | 2,550.00 | 2,550.00 | 0.00% |
| | 6 days consultancy + 3 days SSA | N | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00% |
| Non MK Local Authority schools (including academies): | | | | | | | |
| Consultancy | cost per day | N | 470.00 | 470.00 | 470.00 | 470.00 | 0.00% |
| SSA | cost per day | N | 325.00 | 325.00 | 325.00 | 325.00 | 0.00% |
| MK Local Authority schools not buying back, academies and schools outside MK: | | | | | | | |
| Membership of the Multicultural Resource Centre | Annual membership | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| EMA Co-ordinators network meetings | 3 twilight sessions per year per school | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| Support Staff Network meetings | 3 sessions per year per school | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| Training for support staff working with BME & EAL CYP | 3 sessions per year | | | | | | |
| | 1st delegate | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| | subsequent delegates | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| | delegates outside MK LA | N | 400.00 | 400.00 | 400.00 | 400.00 | 0.00% |
| Language and Literacy Across the Curriculum (LiLAC) training | 10 twilight sessions | | | | | | |
| Planning, Economy & Development | | | | | | | |
| * Adopted Local Plan - 2001 to 2011 (Adopted Dec 05)* | - | N | 62.40 | 62.40 | 60.00 | 60.00 | 4.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|---|----------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| * Proposals Maps (full set only)* | - | N | 41.60 | 41.60 | 40.00 | 40.00 | 4.00% |
| CD Rom version | - | N | 15.60 | 15.60 | 15.00 | 15.00 | 4.00% |
| MILTON KEYNES LOCAL PLAN DOCUMENTS | | | | | | | |
| Local Plan Review: Directions Paper | - | N | 7.28 | 7.28 | 7.00 | 7.00 | 4.00% |
| Local Plan Review: Responses to Issues Papers Report | - | N | 7.28 | 7.28 | 7.00 | 7.00 | 4.00% |
| Local Plan Review: Infill Study | - | N | 7.28 | 7.28 | 7.00 | 7.00 | 4.00% |
| * Local Plan Deposit Version* | - | N | 36.40 | 36.40 | 35.00 | 35.00 | 4.00% |
| Local Plan Sustainability Appraisal (First Deposit Stage) | - | N | 23.92 | 23.92 | 23.00 | 23.00 | 4.00% |
| * Local Plan Second Deposit Version* | - | N | 39.52 | 39.52 | 38.00 | 38.00 | 4.00% |
| * Local Plan Second Deposit Version: Sustainability Appraisal* | - | N | 22.36 | 22.36 | 21.50 | 21.50 | 4.00% |
| * MKLPI Inspector's Part 1 Report* | - | N | 6.24 | 6.24 | 6.00 | 6.00 | 4.00% |
| * MKLPI Inspector's Part 2 Report* | - | N | 13.00 | 13.00 | 12.50 | 12.50 | 4.00% |
| Proposed Modifications | - | N | 10.40 | 10.40 | 10.00 | 10.00 | 4.00% |
| CD version of Proposed Modifications | - | N | 2.08 | 2.08 | 2.00 | 2.00 | 4.00% |
| STUDIES AND REPORTS | | | | | | | |
| Milton Keynes Expansion Study - 1996 Update (Llewelyn-Davies) | - | N | 70.72 | 70.72 | 68.00 | 68.00 | 4.00% |
| Milton Keynes Expansion Study - Final Report (Llewelyn-Davies) | - | N | 29.12 | 29.12 | 28.00 | 28.00 | 4.00% |
| ** cost to commissioning authorities | - | N | 13.00 | 13.00 | 13.00 | 13.00 | 0.00% |
| Milton Keynes Borough: Retail Strategy Review (Chesterton) | - | N | 29.12 | 29.12 | 28.00 | 28.00 | 4.00% |
| Milton Keynes Council: Retail Strategy Review - Stage 2 (CB Hillier Parker) (2-part set: main report and appendices) | - | N | 118.56 | 118.56 | 114.00 | 114.00 | 4.00% |
| Retail Strategy Review 2003 (CBRE) | - | N | 57.20 | 57.20 | 55.00 | 55.00 | 4.00% |
| Wildlife Corridors Project Report | - | N | 5.20 | 5.20 | 5.00 | 5.00 | 4.00% |
| Landscape Character Study | - | N | 35.36 | 35.36 | 34.00 | 34.00 | 4.00% |
| Local Landscape Designations Study (The Landscape Partnership): two part document | - | N | 31.20 | 31.20 | 30.00 | 30.00 | 4.00% |
| * Urban Capacity Study (Entec)* | - | N | 68.64 | 68.64 | 66.00 | 66.00 | 4.00% |
| * Housing Needs Study 1999 (Opinion Research Services, University of Wales)* | - | N | 12.48 | 12.48 | 12.00 | 12.00 | 4.00% |
| * Housing Needs Study: Update (ORS for MKC/EP)* | - | N | 7.28 | 7.28 | 7.00 | 7.00 | 4.00% |
| * Employment Land Study (Halcrow): Main Report and Appendices(Executive Summary available from Sarah Evans/MKWeb)* | - | N | 18.20 | 18.20 | 17.50 | 17.50 | 4.00% |
| DEVELOPMENT FRAMEWORKS AND BRIEFS | | | | | | | |
| Newton Longville Planning Brief | - | N | 17.68 | 17.68 | 17.00 | 17.00 | 4.00% |
| The Mill and Willows, Stony Stratford, Constraints Brief | - | N | 17.68 | 17.68 | 17.00 | 17.00 | 4.00% |
| Wavendon Tower Development Brief | - | N | 17.68 | 17.68 | 17.00 | 17.00 | 4.00% |
| Denbigh School Site Brief (out of stock, can be printed on request) | - | N | 17.68 | 17.68 | 17.00 | 17.00 | 4.00% |
| * Bleithley Park Area Development Framework* | - | N | 17.68 | 17.68 | 17.00 | 17.00 | 4.00% |
| * NAMPAK Development Brief, Woburn Sands* | - | N | 17.68 | 17.68 | 17.00 | 17.00 | 4.00% |
| * Northern Expansion Area Development Framework SPG(available on MKWeb; can be printed on request)* | - | N | 21.32 | 21.32 | 20.50 | 20.50 | 4.00% |
| Oakgrove Millennium Community | - | N | 10.92 | 10.92 | 10.50 | 10.50 | 4.00% |
| * Eastern Expansion Area Development Framework SPG* | - | N | 41.60 | 41.60 | 40.00 | 40.00 | 4.00% |
| * Western Expansion Area Development Framework* | - | N | 41.60 | 41.60 | 40.00 | 40.00 | 4.00% |
| Stantonbury Park Development Framework | - | N | 20.80 | 20.80 | 20.00 | 20.00 | 4.00% |
| OTHER SUPPLEMENTARY PLANNING GUIDANCE | | | | | | | |
| * SPG on Planning Obligations for CMK* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| SPG on Planning Obligations for CMK: Statement of Public Consultation | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPG on Affordable Housing* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPG on Development and Flood Risk* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPG for Parking Standards* | - | N | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| * SPG on Planning Obligations for Education* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPG on Planning Obligations for Leisure and Recreation* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| SPG on Petrol Filling Stations(printed on request) | - | N | 5.20 | 5.20 | 5.00 | 5.00 | 4.00% |
| SPD Planning Obligations for Social Infrastructure | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPD on Sustainable Construction* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPD on Urban Development Area Tariff* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| * SPG on Outdoor Advertising* | - | N | 16.64 | 16.64 | 16.00 | 16.00 | 4.00% |
| LOCAL DEVELOPMENT DOCUMENTS | | | | | | | |
| Statement of Community Involvement | - | N | 20.80 | 20.80 | 20.00 | 20.00 | 4.00% |
| Annual Monitoring Report | - | N | 20.80 | 20.80 | 20.00 | 20.00 | 4.00% |
| Pre- Submission Core Strategy | - | N | 41.60 | 41.60 | 40.00 | 40.00 | 4.00% |
| CDRom | - | N | 15.60 | 15.60 | 15.00 | 15.00 | 4.00% |
| MINERALS LOCAL PLAN | | | | | | | |
| Minerals Local Plan Deposit Version | - | N | 22.88 | 22.88 | 22.00 | 22.00 | 4.00% |
| * Minerals Local Plan Second Deposit Version: CD format | - | N | 2.08 | 2.08 | 2.00 | 2.00 | 4.00% |
| ** set of these three documents available together | - | N | 26.00 | 26.00 | 25.00 | 25.00 | 4.00% |
| * Minerals Local Plan 2001-2011 Adopted | - | N | 26.00 | 26.00 | 25.00 | 25.00 | 4.00% |
| Local Land Charges Fees | | | | | | | |
| Standard Local Search Fee | - | N | 105.00 | 105.00 | 0.00 | 0.00 | N/A |
| Official Search of Whole Register | | | | | | | |
| One parcel of land | - | N | 33.00 | 33.00 | 0.00 | 0.00 | N/A |
| For each additional parcel of land | - | N | 1.00 | 1.00 | 0.00 | 0.00 | N/A |
| Part I Enquiries | | | | | | | |
| One parcel of land | - | N | 72.00 | 72.00 | 0.00 | 0.00 | N/A |
| Each additional parcel of land | - | N | 28.00 | 28.00 | 0.00 | 0.00 | N/A |
| Part II Enquiries | | | | | | | |
| Each printed enquiry | - | N | 13.00 | 13.00 | 0.00 | 0.00 | N/A |
| Additional Enquiries on Land Charges | - | N | 19.50 | 19.50 | 0.00 | 0.00 | N/A |
| Personal Search | | | | | | | |
| Office Copies(each | - | N | 1.00 | 1.00 | 0.00 | 0.00 | N/A |
| Reprint of search | - | N | 16.00 | 16.00 | 0.00 | 0.00 | N/A |
| Expedition Fee, if completed within 48 hours | - | N | 50.00 | 50.00 | 0.00 | 0.00 | N/A |
| Copy Agreements | - | N | 20.00 | 20.00 | 0.00 | 0.00 | N/A |
| CONSERVATION DOCUMENTS | | | | | | | |
| Conservation Area Character Statement for Emberton, Lavendon, Ravenstone, Newton Blossomville, Stoke Goldington, Clifton Reynes | - | N | n/a | n/a | 5.00 | 5.00 | N/A |
| Set of all Conservation Area Maps | - | N | n/a | n/a | 14.50 | 14.50 | N/A |
| Photocopies of Conservation Area Character Statements | per page | N | 1.72 | 1.72 | 1.65 | 1.65 | N/A |
| ARCHAEOLOGY FEES | | | | | | | |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|--|---|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Searches (for commercial organisations) | - | Y | 40.00 | 48.00 | 40.00 | 48.00 | 0.00% |
| OTHER DOCUMENTS | | | | | | | |
| PLANNING PRE-APPLICATION ADVICE | | | | | | | |
| Proposals for Advertisements, Telecommunications or developments which do not attract a fee for a formal planning application | - | - | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Proposals for developments by Householders (that is applications for alterations and extensions to dwellings, not the erection of new dwellings) | letter/email response | Y | 66.67 | 80.00 | 0.00 | 0.00 | N/A |
| | letter/email response following a meeting with officers to discuss issues | Y | 116.67 | 140.00 | 0.00 | 0.00 | N/A |
| Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floorspace or sites of less than 0.2ha in size | letter/email response | Y | 105.00 | 126.00 | 100.00 | 120.00 | 5.00% |
| | Meeting with officers but no letter | Y | 205.00 | 246.00 | 200.00 | 240.00 | 2.50% |
| | letter/email response following a meeting with officers to discuss issues | Y | 310.00 | 372.00 | 300.00 | 360.00 | 3.33% |
| | Up to 3 Meetings & 2 letters | Y | 430.00 | 516.00 | 416.67 | 500.00 | 3.20% |
| Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floorspace or sites of between 0.2-1ha (inclusive) in size | letter/email response | Y | 155.00 | 186.00 | 150.00 | 180.00 | 3.33% |
| | Meeting with officers but no letter | Y | 310.00 | 372.00 | 300.00 | 360.00 | 3.33% |
| | letter/email response following a meeting with officers to discuss issues | Y | 465.00 | 558.00 | 450.00 | 540.00 | 3.33% |
| | Up to 3 Meetings & 2 letters | Y | 780.00 | 936.00 | 750.00 | 900.00 | 4.00% |
| | Up to 5 Meetings & 2 letters | Y | 1,040.00 | 1,248.00 | 1,000.00 | 1,200.00 | 4.00% |
| | Up to 10 Meetings & 4 letters | Y | 1,733.33 | 2,080.00 | 1,666.67 | 2,000.00 | 4.00% |
| Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floorspace or sites over 1ha in size | letter/email response | Y | 205.00 | 246.00 | 200.00 | 240.00 | 2.50% |
| | Meeting with officers but no letter | Y | 415.00 | 498.00 | 400.00 | 480.00 | 3.75% |
| | letter/email response following a meeting with officers to discuss issues | Y | 620.00 | 744.00 | 600.00 | 720.00 | 3.33% |
| | Up to 3 Meetings & 2 letters | Y | 1,040.00 | 1,248.00 | 1,000.00 | 1,200.00 | 4.00% |
| | Up to 5 Meetings & 2 letters | Y | 1,900.00 | 2,280.00 | 1,833.33 | 2,200.00 | 3.64% |
| | Up to 10 Meetings & 4 letters | Y | 3,460.00 | 4,152.00 | 3,333.33 | 4,000.00 | 3.80% |
| PLANNING OBLIGATION FEES | | | | | | | |
| Monitoring Fee (per clause) | - | N | 1,040.00 | 1,040.00 | 1,000.00 | 1,000.00 | 4.00% |
| S106 Copying charges (under 100 pages) | - | N | 31.20 | 31.20 | 30.00 | 30.00 | 4.00% |
| S106 Copying charges (over 100 pages) | - | N | 52.00 | 52.00 | 50.00 | 50.00 | 4.00% |
| Highways & Transportation | | | | | | | |
| Passenger Transport | | | | | | | |
| Replacement of lost Junior, Senior and Disabled Smartcards | - | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Concessionary Fare Senior & Disabled before 0930 (Off-peak free) | - | N | 0.50 | 0.50 | 0.00 | 0.00 | N/A |
| Junior Trippers (10 journeys) | - | N | 5.00 | 5.00 | 3.50 | 3.50 | 42.86% |
| Junior Cityriders - per week | - | N | 7.00 | 7.00 | 5.00 | 5.00 | 40.00% |
| Junior Cityriders - per month | - | N | 24.00 | 24.00 | 17.50 | 17.50 | 37.14% |
| Community Transport Membership Fee | - | N | 10.00 | 10.00 | 0.00 | 0.00 | N/A |
| Community Transport Return Fare | - | N | 2.65 | 2.65 | 2.65 | 2.65 | 0.00% |
| Community Transport Single Fare | - | N | 1.50 | 1.50 | 1.50 | 1.50 | 0.00% |
| Criminal Records Bureau (CRB) Fee | - | N | 64.00 | 64.00 | 64.00 | 64.00 | 0.00% |
| Car Parking | | | | | | | |
| Penalty Charge notice (PCN) (Higher Tier) | - | N | 70.00 | 70.00 | 70.00 | 70.00 | 0.00% |
| Penalty Charge notice (PCN) (Lower Tier) | - | N | 50.00 | 50.00 | 50.00 | 50.00 | 0.00% |
| If paid within 14 days (Higher Tier) | - | N | 35.00 | 35.00 | 35.00 | 35.00 | 0.00% |
| If paid within 14 days (Lower Tier) | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| If not paid within 28 days from notice to owner (charge certificate stage) (Higher Tier) | - | N | 105.00 | 105.00 | 105.00 | 105.00 | 0.00% |
| If not paid within 28 days from notice to owner (charge certificate stage) (Lower Tier) | - | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Residents Parking Permits | | | | | | | |
| Stony Stratford - Church Street/Market Square | - | N | Free | Free | Free | Free | N/A |
| Stony Stratford - Horsefair Green | - | N | Free | Free | Free | Free | N/A |
| Woburn Sands - Vicarage Street | - | N | Free | Free | Free | Free | N/A |
| Conniburrow | - | N | Free | Free | Free | Free | N/A |
| Bradwell Common | - | N | Free | Free | Free | Free | N/A |
| Bletchley - all areas | - | N | Free | Free | Free | Free | N/A |
| CMK - Resident Permit | - | N | Free | Free | Free | Free | N/A |
| CMK - Business Permit - annual cost | - | N | 270.00 | 270.00 | 270.00 | 270.00 | 0.00% |
| CMK Pay & Display - std rate tariff | - | N | 0.30 | 0.30 | 0.30 | 0.30 | 0.00% |
| CMK Pay & Display - premium rate tariff | - | N | 1.20 | 1.20 | 1.20 | 1.20 | 0.00% |
| CMK Long Stay & Railway Station (12 Hours fixed tariff @ £5.00) | - | N | 8.00 | 8.00 | 8.00 | 8.00 | 0.00% |
| Theatre Car Park | - | Y | Free | Free | Free | Free | N/A |
| Green permit | - | N | 75.00 | 75.00 | 75.00 | 75.00 | 0.00% |
| Bridges and Engineering | | | | | | | |
| Section 38 Charges to Developers | - | N | 0.07 | 0.07 | 0.07 | 0.07 | 0.00% |
| Section 38 Charges to Developers (additional flat rate fee) | - | N | 1,500.00 | 1,500.00 | 1,000.00 | 1,000.00 | 50.00% |
| Provision of Temporary Traffic Order | - | N | 2,000.00 | 2,000.00 | 1,330.00 | 1,330.00 | 50.38% |
| Highways | | | | | | | |
| Skip Licence (First 2 weeks) | - | N | 20.00 | 20.00 | 15.40 | 15.40 | 29.87% |
| Skip Licence (Subsequent 2 weeks) | - | N | 40.00 | 40.00 | 20.50 | 20.50 | 95.12% |
| Scaffold Licence - Simple | - | N | 200.00 | 200.00 | 135.30 | 135.30 | 47.82% |
| Scaffold Licence - Complex | - | N | 400.00 | 400.00 | 318.00 | 318.00 | 25.79% |
| Planting Licence | - | N | 60.00 | 60.00 | 48.20 | 48.20 | 24.48% |
| Vehicle Crossing - Residential | - | N | 100.00 | 100.00 | 66.50 | 66.50 | 50.38% |
| Vehicle Crossing - Industrial | - | N | 500.00 | 500.00 | 241.00 | 241.00 | 107.47% |
| Materials deposited on the highway | - | N | 50.00 | 50.00 | 30.75 | 30.75 | 62.60% |
| Tables & Chairs outside eating establishments - CMK | - | N | 150.00 | 150.00 | 114.80 | 114.80 | 30.66% |
| Tables & Chairs outside eating establishments - rest of Borough | - | N | 60.00 | 60.00 | 57.50 | 57.50 | 4.35% |
| Officer Time | | | | | | | |
| Private Client Gritting | - | Y | POA | POA | 20,000.00 | 24,000.00 | N/A |
| Traffic Management | - | Y | POA | POA | 20,000.00 | 24,000.00 | N/A |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 Value Excl. VAT £ | 2012/13 Value Incl. VAT 20% £ | 2011/12 Value Excl. VAT £ | 2011/12 Value Incl. VAT 20% £ | Incr/Decr |
|--|--------------------------------------|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| CARSHARE Membership Fees** | | | | | | | |
| Ordinary Member Application | Per member | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Street Lighting | | | | | | | |
| Design of Scheme | - | N | 1,000.00 | 1,000.00 | 215.50 | 215.50 | 364.04% |
| Approval of Scheme | - | N | 2,000.00 | 2,000.00 | 105.50 | 105.50 | 1795.73% |
| Neighbourhood Services | | | | | | | |
| Emberton Park | | | | | | | |
| Entrance To Park | | | | | | | |
| Vehicle Entrance: | | | | | | | |
| April - October | Per day | Y | 3.17 | 3.80 | 3.08 | 3.70 | 2.92% |
| November - March | Per day | Y | 1.92 | 2.30 | 1.83 | 2.20 | 4.92% |
| Vehicle Access Pass (unlimited use) | | | | | | | |
| April - March | - | Y | 41.67 | 50.00 | 40.05 | 48.06 | 4.04% |
| May - March | - | Y | 37.50 | 45.00 | 36.00 | 43.20 | 4.17% |
| June - March | - | Y | 32.50 | 39.00 | 31.50 | 37.80 | 3.17% |
| July - March | - | Y | 28.33 | 34.00 | 27.00 | 32.40 | 4.93% |
| August - March | - | Y | 23.33 | 28.00 | 22.50 | 27.00 | 3.69% |
| September - March | - | Y | 18.75 | 22.50 | 18.00 | 21.60 | 4.17% |
| October - March | - | Y | 14.17 | 17.00 | 13.50 | 16.20 | 4.96% |
| Fishing | | | | | | | |
| Adult: | | | | | | | |
| Day Ticket | - | Y | 7.25 | 8.70 | 7.00 | 8.40 | 3.57% |
| Week Ticket (7 days) | - | Y | 23.33 | 28.00 | 22.40 | 26.88 | 4.15% |
| Season Ticket (April - March) | - | Y | 40.42 | 48.50 | 39.00 | 46.80 | 3.64% |
| Season Ticket (May - March) | - | Y | 37.08 | 44.50 | 35.83 | 43.00 | 3.49% |
| Season Ticket (June - March) | - | Y | 33.33 | 40.00 | 32.50 | 39.00 | 2.55% |
| Season Ticket (July - March) | - | Y | 31.25 | 37.50 | 30.00 | 36.00 | 4.17% |
| Season Ticket (August - March) | - | Y | 28.33 | 34.00 | 27.50 | 33.00 | 3.02% |
| Season Ticket (Sept - March) | - | Y | 26.67 | 32.00 | 25.00 | 30.00 | 6.68% |
| Junior (12-16 years) & OAP (60 years+): | | | | | | | |
| Day Ticket (24 hours) | - | Y | 3.92 | 4.70 | 3.75 | 4.50 | 4.53% |
| Week Ticket (7 days) | - | Y | 13.33 | 16.00 | 13.08 | 15.70 | 1.91% |
| Season Ticket (April - March) | - | Y | 27.08 | 32.50 | 26.08 | 31.30 | 3.83% |
| Season Ticket (May - March) | - | Y | 23.33 | 28.00 | 22.50 | 27.00 | 3.69% |
| Season Ticket (June - March) | - | Y | 21.00 | 25.20 | 20.00 | 24.00 | 5.00% |
| Season Ticket (July - March) | - | Y | 18.33 | 22.00 | 17.50 | 21.00 | 4.74% |
| Season Ticket (August - March) | - | Y | 15.42 | 18.50 | 15.00 | 18.00 | 2.80% |
| Season Ticket (September - March) | - | Y | 12.08 | 14.50 | 11.67 | 14.00 | 3.51% |
| Concessions (MKC 'Passport to Leisure' pass holders): | | | | | | | |
| Adult day Ticket (24 hours) | - | Y | 0.58 | 0.70 | 0.58 | 0.70 | 0.00% |
| Junior/OAP day Ticket (24 hours) | - | Y | 0.33 | 0.40 | 0.33 | 0.40 | 0.00% |
| Camping | | | | | | | |
| Touring Field (allocated pitches, toilet/shower block in field): | | | | | | | |
| Per night | Per Night | Y | 18.33 | 22.00 | 17.75 | 21.30 | 3.27% |
| With Hook-up | Per Night | Y | 21.25 | 25.50 | 20.50 | 24.60 | 3.66% |
| Per week | Per Week | Y | 110.00 | 132.00 | 106.42 | 127.70 | 3.36% |
| With Hook-up | Per Week | Y | 127.92 | 153.50 | 123.17 | 147.80 | 3.86% |
| Rally Field (open field, short walk to toilets/no showers): | | | | | | | |
| Per night | Per Night | Y | 14.58 | 17.50 | 14.08 | 16.90 | 3.55% |
| Per week | Per Week | Y | 87.08 | 104.50 | 84.25 | 101.10 | 3.36% |
| Rally Field - Groups (min 10 units): | | | | | | | |
| Per night | Per Night | Y | 8.25 | 9.90 | 7.92 | 9.50 | 4.17% |
| Per week | Per Week | Y | 49.17 | 59.00 | 47.50 | 57.00 | 3.52% |
| Extra vehicle during stay | Per Vehicle | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Marquee | Per Night | Y | 0.00 | 0.00 | 0.00 | 0.00 | N/A |
| Children's pup tents on parents pitch in all fields | Per Night | Y | 3.83 | 4.60 | 3.75 | 4.50 | 2.13% |
| Children's pup tents on parents pitch in all fields | Per Week | Y | 22.00 | 26.40 | 21.33 | 25.60 | 3.14% |
| Off Peak Charges: | | | | | | | |
| 1st September - 30th October £2.00 reduction per night. Not including group bookings in the Rally Fields. | | | | | | | |
| Static Caravan Annual Ground Rent: | | | | | | | |
| Annual Rent 1x Payment | | Y | 900.00 | 1,080.00 | 875.00 | 1,050.00 | 2.86% |
| Annual Rent 2x Payments (2 x £500.00) | | Y | 950.00 | 1,140.00 | 916.67 | 1,100.00 | 3.64% |
| Caravan Storage | | | | | | | |
| 6x months | | Y | 155.00 | 186.00 | 150.00 | 180.00 | 3.33% |
| 12x months | | Y | 233.33 | 280.00 | 225.00 | 270.00 | 3.70% |
| Waste Management | | | | | | | |
| Refuse Collection | | | | | | | |
| Refuse Sacks | Per Sack | Y | 0.05 | 0.06 | 0.05 | 0.06 | 0.00% |
| Bulky Waste Collections | up to 5 items | N | 15.00 | 15.00 | N/A | N/A | N/A |
| Special Collections - domestic waste | On specific day, per collection | N | 10.50 | 10.50 | 10.25 | 10.25 | 2.44% |
| Chargeable "special" collections? - for DIY waste, garden waste and "industrial waste" (inc. DIY bag) | Per Hour, or thereafter part thereof | N | 42.00 | 42.00 | 41.00 | 41.00 | 2.44% |
| Officer Time | | | | | | | |
| Chargeable work carried out not defined elsewhere. | Per Hour, or part thereof | Y | 79.83 | 95.80 | 76.76 | 92.11 | 4.00% |
| Landscape & Countryside | | | | | | | |
| High Hedges | - | N | 480.00 | 480.00 | 465.00 | 465.00 | 3.23% |
| Public Path Orders | - | N | 1,000.00 | 1,000.00 | 950.00 | 950.00 | 5.28% |
| Bury Field Common | | | | | | | |
| Horse Riding Permit - (Non Commercial) | Per Horse | N | 35.00 | 35.00 | 34.00 | 34.00 | 2.94% |
| Horse Riding Permit - (Commercial) | Per Horse | N | 70.00 | 70.00 | 68.00 | 68.00 | 2.94% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 Value Excl. VAT £ | 2012/13 Value Incl. VAT 20% £ | 2011/12 Value Excl. VAT £ | 2011/12 Value Incl. VAT 20% £ | Incr/Decr |
|--|-------|----------------------------|------------------------------------|---|------------------------------------|---|-----------|
| Corporate Core | | | | | | | |
| STREET NAMING AND NUMBERING | | | | | | | |
| New Development or Conversion/Change of Use Scheme | | | | | | | |
| Per Case | - | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| Per House | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Per Flat | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Retail Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Industrial Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Office Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Building name (as part of a new development) | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Per Street name | - | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| Renaming a commercial/Industrial/retail building | | | | | | | |
| Per Building Rename | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Per House | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Per Flat | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Retail Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Industrial Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Office Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Development Re-plan | | | | | | | |
| Per Case | - | N | 300.00 | 300.00 | 300.00 | 300.00 | 0.00% |
| Per House | - | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Per Flat | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Retail Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Industrial Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Office Unit | - | N | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| Per Building name (as part of a new redevelopment) | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Per Street name | - | N | 150.00 | 150.00 | 150.00 | 150.00 | 0.00% |
| Other Services | | | | | | | |
| Certificate of naming / numbering | - | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Investigations on behalf of a Solicitor, conveyances or individual occupiers or owners | - | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Supplying street naming and number plans - each | - | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |

General Photocopy charges (per sheet)

A4 B&W - 30p
A3 B&W - 50p
A4 Colour - 50p
A3 Colour - 70p

* It is extremely rare that streets need to be renamed or numbered see section 6.8 of the Councils Street Naming and Numbering Policy. Under the current charging policy the Council will not charge for this service but v

| | | | | | | | |
|---|---|---|----------|----------|----------|----------|-------|
| Sale of Agenda and Minutes | | | | | | | |
| Copy Charges | Per Sheet | N | 2.08 | 2.08 | 2.00 | 2.00 | 4.00% |
| Copy of recording of Meeting | Charge per CD/DVD | N | 10.40 | 10.40 | 10.00 | 10.00 | 4.00% |
| Registration of Electors | Per Confirmation of residence letter | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |
| Registration of Electors | Sale of Registers (paper copy) | N | 1,755.00 | 1,755.00 | 1,755.00 | 1,755.00 | 0.00% |
| Registration of Electors | Sale of Registers(data copy) | N | 282.50 | 282.50 | 282.50 | 282.50 | 0.00% |
| Registration of Electors | Sale of monthly alterations (data) | N | 193.50 | 193.50 | 193.50 | 193.50 | 0.00% |
| Registration of Electors | Sale of Overseas voter list (paper) | N | 15.00 | 15.00 | 15.00 | 15.00 | 0.00% |
| Registration of Electors | Overseas voter list (data) | N | 21.50 | 21.50 | 21.50 | 21.50 | 0.00% |
| Elections | Sale of marked register | N | 270.00 | 270.00 | 270.00 | 270.00 | 0.00% |
| Elections | Sale of Marked postal vote list | N | 60.00 | 60.00 | 60.00 | 60.00 | 0.00% |
| Legal Charges | | | | | | | |
| Legal Advice Charges – Principal (equiv. to at least 8 yrs relevant post qualification/call) | Per Hour - dependant on type of advice | Y | 195.88 | 235.06 | 192.04 | 230.45 | 2.00% |
| Legal Advice Charges – Senior (equiv. to at least 4 yrs relevant post-qualification/call) | Per Hour - dependant on type of advice | Y | 178.07 | 213.68 | 174.58 | 209.50 | 2.00% |
| Legal Advice Charges – Assistant (other solicitors, barristers, legal executives or fee earners of equivalent experience) | Per Hour - dependant on type of advice | Y | 160.26 | 192.31 | 157.12 | 188.54 | 2.00% |
| Legal Advice Charges – (trainee solicitors/pupil barristers, paralegals or fee earners of equivalent experience) | Per Hour - dependant on type of advice | Y | 142.45 | 170.94 | 139.66 | 167.59 | 2.00% |
| Legal service charges – Conjoined rates for specific services | Per Hour - dependant upon type of advice or service | Y | 124.64 | 149.57 | 122.20 | 146.64 | 2.00% |
| Legal Case Bundles | Per Sheet | N | 0.20 | 0.20 | 0.20 | 0.20 | 0.00% |
| Housing & Community - HRA | | | | | | | |
| Land Purchase Enquiries | per Land purchase application (no charge for preliminary enquiries) | N | 250.00 | 250.00 | 250.00 | 250.00 | 0.00% |
| Vehicular Access Licence | Admin charge | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Leasehold Subletting Fee | Per Sublet | N | 10.00 | 10.00 | 10.00 | 10.00 | 0.00% |
| Leasehold Retrospective Consent to Alterations | Per Enquiry | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 5 days | Per Enquiry | Y | 100.00 | 120.00 | 100.00 | 120.00 | 0.00% |
| Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 10 days | Per Enquiry | Y | 75.00 | 90.00 | 75.00 | 90.00 | 0.00% |
| Shared Ownership Retrospective Consent to Alterations | Per Enquiry | N | 80.00 | 80.00 | 80.00 | 80.00 | 0.00% |
| Shared Ownership Enquiries (re-mortgage only) - response within 5 days | Per Enquiry | Y | 100.00 | 120.00 | 100.00 | 120.00 | 0.00% |
| Shared Ownership Enquiries (re-mortgage only) - response within 10 days | Per Enquiry | Y | 75.00 | 90.00 | 75.00 | 90.00 | 0.00% |
| Shared Ownership Assignment Fees | Per Assignment | N | 100.00 | 100.00 | 100.00 | 100.00 | 0.00% |
| Shared Ownership Staircasing Valuation | Per Valuation (variable depending on lease E5-E30) | N | 5.00 | 5.00 | 5.00 | 5.00 | 0.00% |
| Notice of Transfer | Per Notice | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Notice of Charge / Mortgage | Per Notice | N | 30.00 | 30.00 | 30.00 | 30.00 | 0.00% |
| Letter/Deed of Postponement | Per Notice | N | 40.00 | 40.00 | 40.00 | 40.00 | 0.00% |
| Deed of Variation/Rectification | Per Notice | N | 265.00 | 265.00 | 265.00 | 265.00 | 0.00% |
| Average Tenant rent (all stock types) | Per Week (50 Week) | N | 81.44 | 81.44 | 78.31 | 78.31 | 4.00% |
| Average Shared ownership full equivalent rent (follows prior years Tenant increase) | Per Week (50 Week) | N | 74.59 | 74.59 | 70.97 | 70.97 | 5.10% |
| Garage Rents - non-VATable | Per Week | N | 10.72 | 10.72 | 10.31 | 10.31 | 4.00% |
| Garage Rents - VATable | Per Week | Y | 10.72 | 12.87 | 10.31 | 12.37 | 4.00% |
| Carport Rents - non-VATable | Per Week | N | 2.12 | 2.12 | 2.04 | 2.04 | 4.00% |
| Carport Rents - VATable | Per Week | Y | 2.12 | 2.55 | 2.04 | 2.45 | 4.00% |
| Hostels (Per Adult) | Per Night | N | 12.88 | 12.88 | 12.38 | 12.38 | 4.00% |

| Activity/Item | Basis | Vatable Enter Y or N | 2012/13 | 2012/13 | 2011/12 | 2011/12 | Incr/Decr |
|--|-----------|----------------------------|-------------------------|--------------------------------|-------------------------|--------------------------------|-----------|
| | | | Value Excl. VAT £ | Value Incl. VAT 20% £ | Value Excl. VAT £ | Value Incl. VAT 20% £ | |
| Hostels (Per Child) | Per Night | N | 7.02 | 7.02 | 6.75 | 6.75 | 4.00% |
| Mellish Court Concierge Charge - Tenants | Per Week | N | 6.16 | 6.16 | 5.92 | 5.92 | 4.00% |
| Communal Flat Cleaning charge - Tenants | Per Week | N | 0.88 | 0.88 | 0.85 | 0.85 | 4.00% |
| Communal Heating charge - Tenants | Per Week | N | 9.02 | 9.02 | 8.67 | 8.67 | 4.00% |
| Communal Electricity charge - Tenants | Per Week | N | 2.71 | 2.71 | 2.61 | 2.61 | 4.00% |
| Communal Gas charge - Tenants | Per Week | N | 0.74 | 0.74 | 0.71 | 0.71 | 4.00% |
| Communal Water charge - Tenants | Per Week | N | 4.04 | 4.04 | 3.88 | 3.88 | 4.00% |
| Security Key Purchase | Per Key | N | 7.00 | 7.00 | 7.00 | 7.00 | 0.00% |
| Digital TV Ariel installation recharge - Sheltered schemes | Per Week | N | 0.91 | 0.91 | 0.91 | 0.91 | 0.00% |
| Digital TV Ariel installation recharge - Tenants | Per Week | N | 1.00 | 1.00 | 1.00 | 1.00 | 0.00% |
| Digital TV Ariel maintenance charge | Per Week | N | 0.10 | 0.10 | 0.00 | 0.00 | N/A |
| Fees for tenant references - for mortgages | per case | N | 25.00 | 25.00 | 25.00 | 25.00 | 0.00% |