

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Finance, HR & Governance Group							
Court Costs Charged to Local Taxation Defaulters							
Council Tax summons	Fees set with permission of the court	N	60.00	60.00	60.00	60.00	0.00%
Council Tax Liability Order	Fees set with permission of the court	N	30.00	30.00	30.00	30.00	0.00%
Non Domestic Rates summons	Fees set with permission of the court	N	75.00	75.00	75.00	75.00	0.00%
Non Domestic Rates Liability Order	Fees set with permission of the court	N	40.00	40.00	40.00	40.00	0.00%
Sale of Agenda and Minutes							
Copy Charges	Per Sheet	N	2.00	2.00	2.00	2.00	0.00%
Copy of recording of Meeting	Charge per CD/DVD	N	10.70	10.70	10.70	10.70	0.00%
Registration of Electors	Per Confirmation of residence letter	N	25.00	25.00	25.70	25.70	-2.72%
Registration of Electors	Sale of Registers (paper copy)	N	925.00	925.00	1,755.00	1,755.00	-47.29%
Registration of Electors	Sale of Registers(data copy)	N	294.50	294.50	282.50	282.50	4.25%
Registration of Electors	Sale of monthly alterations (data)	N	193.50	193.50	193.50	193.50	0.00%
Registration of Electors	Sale of Overseas voter list (paper)	N	15.00	15.00	15.00	15.00	0.00%
Registration of Electors	Overseas voter list (data)	N	21.50	21.50	21.50	21.50	0.00%
Elections	Sale of marked register	N	376.00	376.00	270.00	270.00	39.26%
Elections	Sale of Marked postal vote list	N	37.00	37.00	60.00	60.00	-38.33%
Legal Charges							
Legal Advice Charges – Principal (equiv. to at least 8 yrs relevant post qualification/call)	Per Hour - dependant on type of advice	Y	140.00	168.00	195.84	235.01	-28.51%
Legal Advice Charges – Senior (equiv. to at least 4 yrs relevant post-qualification/call)	Per Hour - dependant on type of advice	Y	140.00	168.00	178.04	213.64	-21.36%
Legal Advice Charges – Assistant (other solicitors, barristers, legal executives or fee earners of equivalent experience)	Per Hour - dependant on type of advice	Y	140.00	168.00	160.23	192.28	-12.63%
Legal Advice Charges – Paralegals or fee earners of equivalent experience	Per Hour - dependant on type of advice	Y	140.00	168.00	106.82	128.19	31.06%
Legal Advice Charges – Trainee solicitors (may vary on grade of trainee)	Per Hour - dependant on type of advice	Y	140.00	168.00	124.63	149.55	12.34%
Legal service charges – rates for specific services (Property)	Per Hour - dependant upon type of advice or service-	Y	140.00	168.00	142.43	170.91	-1.71%
Legal Case Bundles	Per Sheet	N	0.20	0.20	0.20	0.20	0.00%
Public Access							
Bury Field Common							
Horse Riding Permit - (Non Commercial)	Per Horse	N	36.00	36.00	36.00	36.00	0.00%
Horse Riding Permit - (Commercial)	Per Horse	N	72.00	72.00	72.00	72.00	0.00%
Sponsorship							
Roundabout - LARGE - A5/M1	Per Roundabout	Y	5,000.00	6,000.00	5,000.00	6,000.00	0.00%
Roundabout - MAIN ROUTES - A509 & A421 & A422	Per Roundabout	Y	3,500.00	4,200.00	3,500.00	4,200.00	0.00%
Roundabout - CITY CENTRE	Per Roundabout	Y	3,000.00	3,600.00	3,000.00	3,600.00	0.00%
Roundabout - GRID ROADS & OUT OF TOWN	Per Roundabout	Y	2,500.00	3,000.00	2,500.00	3,000.00	0.00%
Roundabout - SMALL./ MINI & SEMI BUILT UP AREAS	Per Roundabout	Y	2,000.00	2,400.00	2,000.00	2,400.00	0.00%
Flag Poles	Per Flagpole	Y	100.00	120.00	100.00	120.00	0.00%
Adult Social Care & Health							
Subject to change as ASC charging policy states increase based on current year Dec CPI (released in Jan 14)							
Standard Rate Charges							
Meals	Per Meal	N	5.33	5.33	5.33	5.33	0.00%
Laundry	Per Load	N	10.07	10.07	10.07	10.07	0.00%
Learning Disability Travel	Per return journey	N	2.83	2.83	2.77	2.77	2.00%
Blue Badges	Per badge	N	2.00	2.00	2.00	2.00	0.00%
Community Alarm							
Community Alarm - non - Vatable	Per Week	N	3.46	3.46	3.46	3.46	0.00%
Community Alarm – Vatable	Per Week	Y	3.46	4.15	3.46	4.15	0.00%
Visiting Warden Alarm – non -Vatable	Per Week	N	1.67	1.67	1.67	1.67	0.00%
Visiting Warden Alarm –Vatable	Per Week	Y	1.67	2.01	1.67	2.01	0.00%
Telecare non-Vatable	Per Week	N	3.14	3.14	3.14	3.14	0.00%
Telecare Vatable	Per Week	Y	3.14	3.77	3.14	3.77	0.00%
Sheltered Housing							
Category 1	Per Week	N	15.31	15.31	15.31	15.31	0.00%
Category 2	Per Week	N	18.63	18.63	18.63	18.63	0.00%
Category 3	Per Week	N	17.12	17.12	17.12	17.12	0.00%
Housing & Community Group							

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Homelessness							
Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is over 25 yrs. (This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry)	Per Week	N	10.97	10.97	10.71	10.71	2.41%
Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is under 25 yrs. (This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry)	Per Week	N	5.48	5.48	5.36	5.36	2.32%
Emergency Bed & Breakfast Accommodation for families/individuals	Per Night	N	26.05	26.05	26.05	26.05	0.00%
Homebond Payout recharges	Variable Monthly rental charge	N/A	< see note	< see note	< see note	< see note	0.00%
Private Sector Housing							
Statutory Notice Scheme	Governed by Statute	N	225.00	225.00	225.00	225.00	0.00%
Houses Of Multiple Occupancy	Currently under review	N	885.00	885.00	885.00	885.00	0.00%
Immigration Inspections	Per case	N	110.00	110.00	110.00	110.00	0.00%
Traveller Site							
Willen Road Traveller site rent	Per plot	N	84.48	84.48	82.50	82.50	2.40%
Calverton Traveller site rent		N	116.40	116.40	113.67	113.67	2.40%
Community Facilities Unit							
Leisure Services Core Prices							
Directly Managed Sports Grounds and Community Centres							
NOTE: One off bookings for sports events NOT relating to our regular bookers must be charged							
WOUGHTON ON THE GREEN							
Football Weekly Cost – Adult/Senior	(34 games)	N	1,977.97	1,977.97	1,931.61	1,931.61	2.40%
Football Fortnightly cost – Adult/Senior	(17 games)	N	1,046.57	1,046.57	1,022.04	1,022.04	2.40%
Football Casual Game	Per Game	Y	85.85	103.01	83.83	100.60	2.40%
Football Weekly Cost – Junior	(34 games)	N	1,533.06	1,533.06	1,497.13	1,497.13	2.40%
Football Fortnightly cost – Junior	(17 games)	N	810.83	810.83	791.83	791.83	2.40%
Football Casual Game – Junior	Per Game	Y	65.41	78.50	63.88	76.66	2.40%
Football – Nursery 7's (Football Activity)	Per Game	N	11.27	11.27	11.01	11.01	2.40%
Astroturf							
Whole Pitch- Daytime	Per Hour	N	76.58	76.58	74.79	74.79	2.40%
Whole Pitch- Evening	Per Hour	N	91.12	91.12	88.98	88.98	2.40%
Half Pitch-Weekday Daytime	Per Hour	N	38.30	38.30	37.40	37.40	2.40%
Half Pitch-Weekday Evening	Per Hour	N	45.56	45.56	44.49	44.49	2.40%
Cricket							
Cricket Weekly Cost – with changing facilities - Daytime	(18 games)	N	1,335.80	1,335.80	1,304.49	1,304.49	2.40%
Cricket Fortnightly Cost – with changing facilities - Daytime	(10 games)	N	745.64	745.64	728.16	728.16	2.40%
Cricket Casual Game – with changing facilities - Weekends	Per Game	Y	81.76	98.11	79.84	95.81	2.40%
Cricket Weekly Cost – with changing facilities - Evening	(18 games)	N	1,124.25	1,124.25	1,097.90	1,097.90	2.40%
Cricket Fortnightly Cost – with changing facilities - Evening	(10 games)	N	550.59	550.59	537.69	537.69	2.40%
Cricket Casual Game – with changing facilities - Evening	Per Game	Y	69.74	83.69	68.11	81.73	2.40%
Cricket Weekly Cost – without changing facilities - Daytime and Evening	(18 games)	N	899.93	899.93	878.84	878.84	2.40%
Cricket Fortnightly Cost – without changing facilities - Daytime and Evening	(10 games)	N	464.41	464.41	453.52	453.52	2.40%
Cricket Casual Game – without changing facilities - Daytime and Evening	Per Game	Y	55.22	66.27	53.93	64.71	2.40%
Baseball Pitch							
Baseball Weekly Cost	(18 games)	N	1,168.07	1,168.07	1,140.69	1,140.69	2.40%
Baseball Weekly Cost	(10 games)	N	710.19	710.19	693.54	693.54	2.40%
Baseball Casual Game	Per Game	Y	66.27	79.52	64.71	77.66	2.40%
Bar							
Bar	Per Hour	Y	25.84	31.01	25.24	30.28	2.40%
Bar (off peak)	Per Hour	Y	16.15	19.38	15.77	18.92	2.40%
Bar Function (Party)	7pm-Midnight	Y	162.64	195.17	158.83	190.59	2.40%
Meeting Room	Per Hour	N	15.22	15.22	14.86	14.86	2.40%
Meeting Room (off peak)	Per Hour	N	12.36	12.36	12.07	12.07	2.40%
Tennis Courts	Per Hour	Y	6.53	7.83	6.37	7.65	2.40%
Tennis Courts	Per Hour	Y	6.21	7.45	6.07	7.28	2.40%
Other Leisure Facilities							
Football							
Football Weekly Cost – Adult/Senior	(34 games)	N	N/A	N/A	1,931.43	1,931.43	-100.00%
Football Fortnightly cost – Adult/Senior	(17 games)	N	N/A	N/A	1,022.06	1,022.06	-100.00%
Football Casual Game	Per Game	Y	N/A	N/A	83.84	100.61	-100.00%
Football Weekly Cost – Junior	(34 games)	N	N/A	N/A	1,496.90	1,496.90	-100.00%
Football Fortnightly cost – Junior	(17 games)	N	N/A	N/A	791.83	791.83	-100.00%
Football Casual Game – Junior	Per Game	Y	N/A	N/A	63.88	76.66	-100.00%
Football – Nursery 7's (Football Activity)	Per Game	N	N/A	N/A	11.01	11.01	-100.00%
			N/A	N/A			-100.00%
Rickley Park, Tattenhoe Lane, - Tournaments with facilities	Per Day	Y	N/A	N/A	208.46	250.15	-100.00%
Rickley Park, Tattenhoe Lane, - Tournaments without facilities	Per Day	Y	N/A	N/A	155.65	186.78	-100.00%
Cricket							

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Cricket Weekly Cost – with changing facilities - Daytime	(18 games)	N	N/A	N/A	1,304.49	1,304.49	-100.00%
Cricket Fortnightly Cost – with changing facilities - Daytime	(10 games)	N	N/A	N/A	728.16	728.16	-100.00%
Cricket Casual Game – with changing facilities - Weekends	Per Game	Y	N/A	N/A	79.84	95.81	-100.00%
Cricket Weekly Cost – with changing facilities - Evening	(18 games)	N	N/A	N/A	1,097.90	1,097.90	-100.00%
Cricket Fortnightly Cost – with changing facilities - Evening	(10 games)	N	N/A	N/A	537.69	537.69	-100.00%
Cricket Casual Game – with changing facilities - Evening	Per Game	Y	N/A	N/A	68.11	81.73	-100.00%
Cricket Weekly Cost – without changing facilities - Daytime and Evening	(18 games)	N	N/A	N/A	878.84	878.84	-100.00%
Cricket Fortnightly Cost – without changing facilities - Daytime and Evening	(10 games)	N	N/A	N/A	453.52	453.52	-100.00%
Cricket Casual Game – without changing facilities - Daytime and Evening	Per Game	Y	N/A	N/A	53.93	64.71	-100.00%
Rickleby Park, Browns Wood and Woolstones are transferring out of MKC under the CAT programme during 2013/14. Tattenhoe Lane is now							
WOUGHTON LEISURE CENTRE							
Sports Hall Club 1 x 4 courts	per court	N	11.50	11.50	11.50	11.50	0.00%
Sports Hall Casual 1 x 4 courts	per court	Y	9.58	11.50	9.58	11.50	0.00%
Gallery Club	per hour	N	13.50	13.50	12.85	12.85	5.06%
Gallery Casual	per hour	Y	13.00	15.60	12.85	15.42	1.17%
Dojo Club	per hour	N	20.50	20.50	20.50	20.50	0.00%
Dojo Casual	per hour	Y	17.08	20.50	17.08	20.50	0.00%
Theatre (Various Usage)	P.O.A	TBA	0.00	0.00	0.00	0.00	0.00%
Studio Club	per hour	N	16.50	16.50	16.20	16.20	1.85%
Studio Casual	per hour	Y	13.83	16.60	13.50	16.20	2.44%
Swimming Pool							
Schools	per hour	N	66.50	66.50	65.00	65.00	2.31%
Schools Lifeguard	per hour	Y	8.50	10.20	8.33	10.00	2.04%
Swimming Lessons (Avg)	per term	N	47.50	47.50	45.00	45.00	5.56%
Swimming Classes (aqua etc.)	per session	N	5.25	5.25	5.25	5.25	0.00%
Swimming Party	per booking	Y	87.50	105.00	83.33	100.00	5.00%
Swimming Party with Inflatable	per booking	Y	100.00	120.00	100.00	120.00	0.00%
Academy							
Muga Club 1x3	per court	N	23.14	23.14	22.60	22.60	2.40%
Muga Casual 1x3	per court	Y	19.28	23.14	18.83	22.60	2.40%
Astro Turf Club 1x2	per court	N	48.44	48.44	47.30	47.30	2.40%
Astro Turf Casual 1x2	per court	Y	40.37	48.44	39.42	47.30	2.40%
Windmill Hill Golf Centre							
Membership							
Adult 5 Day	per annum	Y	550.00	660.00	500.00	600.00	10.00%
Adult 7 Day	per annum	Y	595.83	715.00	541.67	650.00	10.00%
Adult Joint	per annum	Y	1,008.33	1,210.00	916.67	1,100.00	10.00%
Senior 5 Day	per annum	Y	389.58	467.50	354.17	425.00	10.00%
Senior 7 Day	per annum	Y	435.42	522.50	395.83	475.00	10.00%
Senior Joint	per annum	Y	779.17	935.00	708.33	850.00	10.00%
Family	per annum	Y	1,191.67	1,430.00	1,083.33	1,300.00	10.00%
Junior	per annum	Y	114.58	137.50	104.17	125.00	10.00%
Player Card	each	Y	25.00	30.00	0.00	0.00	0.00%
Driving Range Card	each	Y	4.17	5.00	0.00	0.00	0.00%
Green Fees							
Adult Week Day	per round	Y	15.00	18.00	12.50	15.00	20.00%
Adult Weekend	per round	Y	19.17	23.00	16.67	20.00	15.02%
Adult W/End after 1300	per round	Y	15.00	18.00	12.50	15.00	20.00%
Twilight	per round	Y	10.00	12.00	7.50	9.00	33.33%
9 Holes	per round	Y	10.00	12.00	7.50	9.00	33.33%
Senior Weekday	per round	Y	11.00	13.20	10.00	12.00	10.00%
Senior Weekend	per round	Y	13.75	16.50	12.50	15.00	10.00%
Senior W/End after 1100	per round	Y	11.00	13.20	10.00	12.00	10.00%
9 Holes	per round	Y	8.33	10.00	7.50	9.00	11.07%
Junior Week Day	per round	Y	4.58	5.50	4.17	5.00	10.00%
Junior Weekend	per round	Y	6.42	7.70	5.83	7.00	10.00%
9 Holes	per round	Y	4.58	5.50	4.17	5.00	10.00%
Passport to Leisure	per round	Y	9.17	11.00	8.33	10.00	10.00%
Library Services - MK Residence							
Hire Fees and Loan Periods - MK residents							
Spoken Word Cassettes - Up to 4 tapes	3 weeks	N	1.50	1.50	1.50	1.50	0.00%
Spoken Word Cassettes – 5+ tapes	3 weeks	N	2.00	2.00	2.00	2.00	0.00%
Spoken Word Cassettes – 12+ tapes	3 weeks	N	2.50	2.50	2.50	2.50	0.00%
Spoken Word CDs - Up to 4 discs	3 weeks	N	2.00	2.00	2.00	2.00	0.00%
Spoken Word CDs – 5+ discs	3 weeks	N	2.50	2.50	2.50	2.50	0.00%
Compact Discs - Single	2 weeks	N	1.80	1.80	1.60	1.60	12.50%
Compact Discs - Double	2 weeks	N	1.80	1.80	1.60	1.60	12.50%
DVDs	1 week	N	2.75	2.75	2.75	2.75	0.00%
DVDs – Boxed Sets	2 weeks	N	5.50	5.50	5.50	5.50	0.00%
DVDs – Children's	1 week	N	1.50	1.50	1.50	1.50	0.00%
Blu Ray	1 week	N	2.75	2.75	2.75	2.75	0.00%
Playaways	3 weeks	N	2.50	2.50	2.50	2.50	0.00%
Reading Group Sets	6 weeks	N	6.00	6.00	6.00	6.00	0.00%
Book drop to residential homes	per visit	N	4.00	4.00	3.00	3.00	33.33%

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Fines							
Adults Books, Magazines, Cassettes, CDs	Each per day, max. £6.25	N	0.26	0.26	0.25	0.25	4.00%
Children's Books	Each per day, max. £1.25	N	0.05	0.05	0.05	0.05	0.00%
Videos, DVDs & CD-ROMs	Each per day, max. £13.75	N	0.60	0.60	0.55	0.55	9.09%
Photocopying and FAX							
Photocopies	Per A4 sized page	Y	0.17	0.20	0.17	0.20	0.00%
Photocopies	Per A3 sized page	Y	0.25	0.30	0.25	0.30	0.00%
Microforms	per page	Y	0.46	0.55	0.46	0.55	0.00%
Colour Copying	Per A4 sized page	Y	1.00	1.20	1.00	1.20	0.00%
Colour Copying	Per A3 sized page	Y	1.33	1.60	1.33	1.60	0.00%
FAX - Receiving	Per Page	Y	0.62	0.75	0.42	0.50	47.62%
FAX - Sending - UK	Per Page	Y	1.08	1.30	1.08	1.30	0.00%
FAX - Sending - Europe	Per Page	Y	2.08	2.50	2.08	2.50	0.00%
FAX - Sending - rest of world	Per Page	Y	2.50	3.00	2.50	3.00	0.00%
Computers							
Extra Sessions and Non-Members	Per half hour	Y	1.08	1.30	1.08	1.30	0.00%
Printing: Black & White	Per page	Y	0.21	0.25	0.21	0.25	0.00%
Printing: Colour	Per page	Y	0.63	0.76	0.63	0.76	0.00%
Staff assisted scanning	per scan	Y	0.83	1.00	0.00	0.00	100.00%
Reservations							
Items from MK Stock	Per item	N	0.80	0.80	0.75	0.75	6.67%
Items from SELMS partner's stock	Per item	N	3.00	3.00	3.00	3.00	0.00%
Items from Outside SELMS (ILL)	Per item	N	6.00	6.00	4.00	4.00	50.00%
Renewal of ILL	Per item	N	5.00	5.00	4.15	4.15	20.48%
Vocal Scores	Up to 40 copies	N	20.00	20.00	20.00	20.00	0.00%
Vocal Scores	Per additional copy over 40 copies	N	0.30	0.30	0.25	0.25	20.00%
Music/orchestral sets	Per set	N	10.00	10.00	10.00	10.00	0.00%
Other Charges							
Business research (minimum charge)	Per enquiry	Y	5.00	6.00	0.00	0.00	100.00%
Business research (additional search per company)	Per company	Y	0.83	1.00	0.00	0.00	100.00%
Family History Research	Per enquiry	Y	5.00	6.00	5.00	6.00	0.00%
Family History Research (print charge)	Per A4 sheet	Y	0.46	0.55	0.46	0.55	0.00%
Laminating	Per A4 sheet	Y	0.83	1.00	0.83	1.00	0.00%
Laminating	Per A3 sheet	Y	1.25	1.50	1.25	1.50	0.00%
Lost library card replacement	Per card	N	3.00	3.00	3.00	3.00	0.00%
Lost item admin fee	per item	N	2.00	2.00	2.00	2.00	0.00%
School Library Service							
Gold SLS Subscription - THIS LEVEL CEASED	13/14 charges - £400 + £13.80 per pupil (Up to 400 pupils)	N	n/a	n/a	0.00	0.00	0.00%
Silver SLS Subscription - THIS LEVEL CEASED	13/14 charges - £300 + £12.80 per pupil (Up to 400 pupils)	N	n/a	n/a	0.00	0.00	0.00%
Bronze SLS Subscription - THIS LEVEL CEASED	13/14 charges - £7.75 per pupil (up to 400 pupils)	N	n/a	n/a	0.00	0.00	0.00%
Premium SLS Subscription	£13.20 per pupil	N	13.20	13.20	0.00	0.00	100.00%
Standard SLS Subscription	£8.00 per pupil	N	8.00	8.00	0.00	0.00	100.00%
Lost Resources for subscribing schools (Books)	Books	N	2.00	2.00	1.15	1.15	73.91%
Lost Resources for non-subscribing schools (Books)	Books	N	4.00	4.00	3.75	3.75	6.67%
Library Services							
Hire Fees and Loan Periods - non MK residents							
Spoken Word Cassettes - Up to 4 tapes	3 weeks	N	1.65	1.65	1.50	1.50	10.00%
Spoken Word Cassettes - 5+ tapes	3 weeks	N	2.20	2.20	2.00	2.00	10.00%
Spoken Word Cassettes - 12+ tapes	3 weeks	N	2.75	2.75	2.50	2.50	10.00%
Spoken Word CDs - Up to 4 discs	3 weeks	N	2.20	2.20	2.00	2.00	10.00%
Spoken Word CDs - 5+ discs	3 weeks	N	2.75	2.75	2.50	2.50	10.00%
Compact Discs - Single	2 weeks	N	2.00	2.00	1.60	1.60	25.00%
Compact Discs - Double	2 weeks	N	2.00	2.00	1.60	1.60	25.00%
DVDs	1 week	N	3.00	3.00	2.75	2.75	9.09%
DVDs - Boxed Sets	2 weeks	N	6.00	6.00	5.50	5.50	9.09%
DVDs - Children's	1 week	N	1.65	1.65	1.50	1.50	10.00%
Blu Ray	1 week	N	3.00	3.00	2.75	2.75	9.09%
Playaways	3 weeks	N	2.75	2.75	2.50	2.50	10.00%
Reading Group Sets	6 weeks	N	6.60	6.60	6.00	6.00	10.00%
Book drop to residential homes	per visit	N	4.40	4.40	3.00	3.00	46.67%
Fines							
Adults Books, Magazines, Cassettes, CDs	Each per day, max. £6.25	N	0.30	0.30	0.25	0.25	20.00%
Children's Books	Each per day, max. £1.25	N	0.06	0.05	0.05	0.05	20.00%
Videos, DVDs & CD-ROMs	Each per day, max. £13.75	N	0.65	0.65	0.55	0.55	18.18%
Computers							
Extra Sessions and Non-Members	Per half hour	Y	1.08	1.30	1.08	1.30	0.00%
Reservations							
Items from MK Stock	Per item	N	0.85	0.85	0.75	0.75	13.33%
Items from SELMS partner's stock	Per item	N	3.00	3.00	3.00	3.00	0.00%
Items from Outside SELMS (ILL)	Per item	N	6.60	6.60	4.00	4.00	65.00%
Renewal of ILL	Per item	N	5.50	5.50	0.00	0.00	100.00%
Vocal Scores	Up to 40 copies	N	22.00	22.00	20.00	20.00	10.00%
Vocal Scores	Per additional copy over 40 copies	N	0.35	0.35	0.25	0.25	40.00%
Music/orchestral sets	Per set	N	11.00	11.00	10.00	10.00	10.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Other Charges							
Lost library card replacement	Per card	N	3.30	3.30	3.00	3.00	10.00%
Lost item admin fee	per item	N	2.20	2.20	2.00	2.00	10.00%
Education, Effectiveness and Participation							
Adult Continued Education							
Actions Speak Louder than Words! - an Introduction to Body Language	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
All Day French - Absolute Beginners	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
All Day French - Revive your Rusty O Level/GCSE	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
All Day German - Absolute Beginners	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
All Day Italian - Absolute Beginners	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
All Day Spanish - Absolute Beginners	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Art Skills 1 -	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Art Skills 2 - Charcoal and Pastels	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Art Skills 2 - Coloured Pencils and Pastels	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Art Skills 3 -	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Award in Preparing to Teach in the Lifelong Learning Sector	37.5 Hrs	N	375.00	375.00	241.00	241.00	55.60%
Basic Barbering Techniques	10 Hrs	N	87.00	87.00	42.00	42.00	107.14%
Beaded Jewellery - an Introduction	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Beaded Jewellery - Beginners	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Bletchley Park - Home of the Code Breakers	5 Hrs	N	0.00	0.00	32.00	32.00	-100.00%
Bollywood Just Jhoom - Beginners	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Bridal Makeup - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Business Basics - design and build your own database in MS Access	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Business Basics - Social Network Marketing	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Business Basics - Starting up a Small Business	6 Hrs	N	41.00	41.00	0.00	0.00	100.00%
Cake Decorating - Advanced	20 Hrs	N	110.00	110.00	105.00	105.00	4.76%
Cake Decorating - Christmas Cake	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Cake Decorating - Cup Cakes	6 Hrs	N	48.00	48.00	47.00	47.00	2.13%
Cake Decorating - Handbag Cake/Carved Cake	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Cake Decorating - Improvers	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Cake Decorating - Sugar Flowers	12 Hrs	N	66.00	66.00	64.00	64.00	3.13%
Cake Decorating - Sugar Paste	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Cake Decorating Beginners - Royal Icing	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Calligraphy - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Calligraphy - Decorated Alphabet - Summer School	18 Hrs	N	99.00	99.00	107.00	107.00	-7.48%
Calligraphy for All	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Calligraphy for Christmas - Gothic Lettering	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Chinese - Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Chinese (Mandarin) - Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Chinese (Mandarin) - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Chinese (Mandarin) - Moving on to Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Chinese (Mandarin) - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Chinese (Mandarin) - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Cookery	20 Hrs	N	75.00	75.00	54.00	54.00	38.89%
Cookery - Baking for Beginners	12 Hrs	N	0.00	0.00	65.00	65.00	-100.00%
Cookery - Baking Improvers	8 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Cookery - Beyond the Basics	10 Hrs	N	55.00	55.00	54.00	54.00	1.85%
Cookery - Chocolate Gifts	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Cookery - Christmas Gifts	5 Hrs	N	34.00	34.00	26.00	26.00	30.77%
Cookery - How to Cook the Basics	10 Hrs	N	55.00	55.00	64.00	64.00	-14.06%
Cookery - Indian Beginners	10 Hrs	N	55.00	55.00	54.00	54.00	1.85%
Cookery - Indian Improvers	10 Hrs	N	55.00	55.00	64.00	64.00	-14.06%
Counselling - an Introduction	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Creative Computing - Photoshop Elements	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Creative Digital Photography - Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Creative Digital Photography - Further Techniques	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Creative Digital Photography - Getting to grips with your digital camera	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Creative Digital Photography - Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Creative Sketchbooks - Summer School	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Creative Textiles - City & Guilds Level 1 Award	30 Hrs	N	0.00	0.00	166.00	166.00	-100.00%
Creative Textiles - Further Techniques	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Creative Writing - Children's Books & Stories	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Creative Writing - Novel Writing for Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Creative Writing - Short Stories - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Dance - Ballet - Advanced	11 Hrs	N	60.00	60.00	59.00	59.00	1.69%
Dance - Ballet - Beginners	10 Hrs	N	55.00	55.00	59.00	59.00	-6.78%
Dance - Ballet - Improvers	11 Hrs	N	60.00	60.00	59.00	59.00	1.69%
Dance - Ballet - Intermediate/Advanced	4 Hrs	N	22.00	22.00	21.00	21.00	4.76%
Dance - Ballroom & Latin American - Absolute Beginners	10 Hrs	N	55.00	55.00	54.00	54.00	1.85%
Dance - Ballroom & Latin American - Improvers	10 Hrs	N	55.00	55.00	54.00	54.00	1.85%
Dance - Bollywood for Beginners	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Dance - Jazz - Intermediate	10 Hrs	N	55.00	55.00	54.00	54.00	1.85%
Dance - Tap - Advanced	11 Hrs	N	60.00	60.00	59.00	59.00	1.69%
Dance - Tap - Beginners	4 Hrs	N	22.00	22.00	21.00	21.00	4.76%
Dance - Tap - Improvers	11 Hrs	N	60.00	60.00	59.00	59.00	1.69%
Dance - Tap - Improvers	11 Hrs	N	60.00	60.00	59.00	59.00	1.69%
Dance - Tap - Intermediate	10 Hrs	N	55.00	55.00	54.00	54.00	1.85%

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Dance - Tap - Intermediate - Advanced	4 Hrs	N	22.00	22.00	21.00	21.00	4.76%
Dance Leadership Level 1	30 Hrs	N	0.00	0.00	167.00	167.00	-100.00%
Decorative Gift Wrapping	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Digital Photography - Intro to Using a Compact Camera	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Digital Photography - Picassa (Free Software Download)	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Digital Photography and Photoshop Elements - Beginners	20 Hrs	N	110.00	110.00	54.00	54.00	103.70%
Drawing - Still Life in Coloured Pencil - Summer School	12 Hrs	N	66.00	66.00	64.00	64.00	3.13%
Drawing & Painting - Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Drawing for All	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Drawing in Pastel, Charcoal and Ink - Summer School	15 Hrs	N	0.00	0.00	86.00	86.00	-100.00%
Drawing Skills	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Drawing with Pastels - an Introduction	5 Hrs	N	35.00	35.00	40.00	40.00	-12.50%
Drawing with Pen & Ink - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Dressmaking - Beginners - Summer School	15 Hrs	N	88.00	88.00	86.00	86.00	2.33%
Dressmaking for All	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Eastern Massage Techniques	8 Hrs	N	0.00	0.00	46.00	46.00	-100.00%
Emergency First Aid at Work	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
ESOL E1/2	36 Hrs	N	150.00	150.00	183.00	183.00	-18.03%
ESOL E3/L1/L2	36 Hrs	N	150.00	150.00	183.00	183.00	-18.03%
Excel - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Excel - Formulae and Functions	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Excel - Improvers	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Excel - Macros	3 Hrs	N	20.00	20.00	19.00	19.00	5.26%
Excel - Pivot Tables	3 Hrs	N	20.00	20.00	19.00	19.00	5.26%
Fabric Printing for Vintage Fashion	6 Hrs	N	48.00	48.00	47.00	47.00	2.13%
Face Painting - an Introduction	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Family History - First Steps	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Family History - Next Steps	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Family History - Problem Solving & Recording	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Family History - Problem Solving & Recording	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Fashion - City & Guilds Level 1 Certificate	60 Hrs	N	320.00	320.00	305.00	305.00	4.92%
Fashion/Party Makeup	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Felt Jewellery for Vintage Fashion	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Film Studies - AS Level	75 Hrs	N	0.00	0.00	335.00	335.00	-100.00%
Floral Design - Bridal Flowers	6 Hrs	N	41.00	41.00	80.00	80.00	-48.75%
Floral Design - Christmas Table Arrangements	5 Hrs	N	35.00	35.00	32.00	32.00	9.38%
Floral Design - City & Guilds Level 1 Award - Traditional	30 Hrs	N	0.00	0.00	167.00	167.00	-100.00%
Floral Design - Contemporary	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Floral Design - Contemporary Table Arrangements	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Floral Design - Spring/Easter	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Floral Design - Wedding Bouquets, Corsages and Buttonholes	12 Hrs	N	0.00	0.00	77.00	77.00	-100.00%
Floral Design - Wreaths for Christmas	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Floral Design for Maximum Impact	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Floristry - an Introduction	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Floristry - Improvers	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Food Safety - Basic - CIEH	7.75 Hrs	N	64.00	64.00	61.00	61.00	4.92%
Food Safety - Level 1 - CIEH	4 Hrs	N	0.00	0.00	38.00	38.00	-100.00%
Food Safety - Level 2 - CIEH	7.5 Hrs	N	64.00	64.00	61.00	61.00	4.92%
French - Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
French - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
French - Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
French - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
French - Moving on to Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
French - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Garden Design - Order in your Border	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Garden Scrimping	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Gardeners' 'World' - Kitchen Gardening	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Gardeners' 'World' - Propagating, Pruning and Potting Up	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Gel Polish Manicure	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
German - Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
German - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
German - Moving on to Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
German - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
German - Next Steps	22.5 Hrs	N	121.00	121.00	120.00	120.00	0.83%
Getting on at Work - Assertiveness & Confidence Building	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Getting on at Work - Supervising Others & Managing Challenges	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Greenwood Garden Furniture	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Guitar - Acoustic - Beginners	15 Hrs	N	0.00	0.00	80.00	80.00	-100.00%
Guitar - Acoustic - Beginners Plus	15 Hrs	N	0.00	0.00	80.00	80.00	-100.00%
Hairdressing - an Introduction	20 Hrs	N	122.00	122.00	107.00	107.00	14.02%
Hairdressing - an Introduction	20 Hrs	N	122.00	122.00	107.00	107.00	14.02%
Herbal Gifts for Christmas	6 Hrs	N	46.00	46.00	40.00	40.00	15.00%
Herbalism - an Introduction	6 Hrs	N	40.00	40.00	40.00	40.00	0.00%
Herbalism - Winter Remedies	4 Hrs	N	32.00	32.00	25.00	25.00	28.00%
Herbalism for Beginners	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Herbalism for Beginners	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
HTML Web Page Creation - an Introduction	6 Hrs	N	41.00	41.00	54.00	54.00	-24.07%
HTML Web Page Creation - Beyond the Basics	6 Hrs	N	41.00	41.00	54.00	54.00	-24.07%
Indian Head Massage	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Interior Design - Beginners & Improvers	30 Hrs	N	0.00	0.00	161.00	161.00	-100.00%
Interior Design - City & Guilds Level 1 Award	30 Hrs	N	0.00	0.00	168.00	168.00	-100.00%
Internet - e-bay - all you need to know about selling	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%

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Internet - Skype	3 Hrs	N	20.00	20.00	19.00	19.00	5.26%
Internet - Starting your Family Tree	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Internet and e-mail - Over 65s	8 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Introduction to Computers - Next Steps	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Italian - Advanced	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Italian - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Italian - Improvers	20 Hrs	N	110.00	110.00	214.00	214.00	-48.60%
Italian - Moving on to Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Italian - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Italian - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Japanese - Moving on to Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Japanese - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Japanese-intermediate	40 Hrs	N	0.00	0.00	214.00	214.00	-100.00%
Japanese - Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Japanese - Moving on to Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Japanese - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Japanese - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Jewellery - an Introduction	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Jewellery & Silversmithing - Beginners - Summer School*	12 Hrs	N	76.00	76.00	73.00	73.00	4.11%
Jewellery & Silversmithing - Beginners*	20 Hrs	N	125.00	125.00	122.00	122.00	2.46%
Jewellery & Silversmithing - City & Guilds Level 1 Award*	30 Hrs	N	0.00	0.00	214.00	214.00	-100.00%
Jewellery & Silversmithing - Precious Metal Clay*	7 Hrs	N	0.00	0.00	71.00	71.00	-100.00%
Jewellery & Silversmithing - Project Based	20 Hrs	N	125.00	125.00	122.00	122.00	2.46%
Kiln Glass - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Kiln Glass - Improvers	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Kiln Glass - Improvers	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Landscape Techniques - Photography	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Landscape Techniques in Watercolour - Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Landscape Techniques in Watercolour - Beginners/Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Landscape Techniques in Watercolour - Intermediate/Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Learn to Speak with Confidence at Presentations, Public Events and Meetings	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Life Drawing	6 Hrs	N	0.00	0.00	53.00	53.00	-100.00%
Life Drawing - Advanced	20 Hrs	N	140.00	140.00	137.00	137.00	2.19%
Lip-reading - Beginners	15 Hrs	N	0.00	0.00	80.00	80.00	-100.00%
Lip-reading - Improvers	15 Hrs	N	0.00	0.00	80.00	80.00	-100.00%
Local history - Saxons in Milton Keynes	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Local History - Normans in Milton Keynes	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Local History - Romans in Milton Keynes	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Local History - Saxons in Milton Keynes	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Local History - Vikings in Milton Keynes	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Machine Embroidery - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Machine Sewing - Absolute Beginners	5 Hrs	N	55.00	55.00	64.00	64.00	-14.06%
Machine Sewing - Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Machine Sewing - Beginners and Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Machine Sewing - Soft Furnishings - Summer School	15 Hrs	N	82.00	82.00	80.00	80.00	2.50%
Machine Sewing Basics	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Machine Sewing for Fetes and Fayres	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Make Do & Mend Weekend - Fabric Printing for Vintage Fashion	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Make Do & Mend Weekend - Machine & Hand Sewing - Dolls' Clothes	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Make Do & Mend Weekend - Recycled Fabric Projects	4 Hrs	N	22.00	22.00	25.00	25.00	-12.00%
Make Do & Mend Weekend - Sculpture from Found Objects	6 Hrs	N	46.00	46.00	47.00	47.00	-2.13%
Make Do & Mend Weekend - Upcycling Ideas	4 Hrs	N	0.00	0.00	30.00	30.00	-100.00%
Manicure/Pedicure	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Manual Bookkeeping - OCR Level 1 Award	36 Hrs	N	211.00	211.00	206.00	206.00	2.43%
Massage - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Massage - Beginners	8 Hrs	N	44.00	44.00	42.00	42.00	4.76%
Massage - Improvers	8 Hrs	N	44.00	44.00	42.00	42.00	4.76%
Maths E3	90 Hrs	N	0.00	0.00	0.00	0.00	0.00%
Maths Entry Level	90 Hrs	N	0.00	0.00	0.00	0.00	0.00%
Maths GCSE Foundation	60 Hrs	N	0.00	0.00	0.00	0.00	0.00%
Maths GCSE Higher	75 Hrs	N	0.00	0.00	0.00	0.00	0.00%
Maths L1/2	90 Hrs	N	0.00	0.00	0.00	0.00	0.00%
Meditation & Visualisation Techniques	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Minute Taking Skills	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Moviemaker - an Introduction	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Multi-language Day	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Music - Keyboards - Beginners Plus	15 Hrs	N	0.00	0.00	80.00	80.00	-100.00%
Music - Keyboards for Beginners	15 Hrs	N	0.00	0.00	80.00	80.00	-100.00%
Music and Drama	20 Hrs	N	55.00	55.00	54.00	54.00	1.85%
Music Technology - Beginners	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Nail Art - an Introduction	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
NLP - Neuro Linguistic Programming - an Introduction	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
NLP - Neuro-Linguistic Programming - Improvers	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Painting - Acrylics for All	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Painting in Acrylics - an Introduction	6 Hrs	N	46.00	46.00	47.00	47.00	-2.13%
Painting in Acrylics - Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Painting in Acrylics - Beginners & Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Painting in Oils - an Introduction	5 Hrs	N	39.00	39.00	47.00	47.00	-17.02%
Painting in Oils - Beginners & Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Photoshop Elements - Improvers	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Polish - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Polish - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Portrait Drawing - an Introduction	6 Hrs	N	51.00	51.00	40.00	40.00	27.50%
Portraits in Oils or Acrylics - Summer School	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Portuguese - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Portuguese - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Pottery - an Introduction	6 Hrs	N	0.00	0.00	47.00	47.00	-100.00%
Pottery - Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Pottery - Beginners - Summer School	12 Hrs	N	0.00	0.00	64.00	64.00	-100.00%
Pottery - Beginners and Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Pottery for All	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
PowerPoint and Presentation Skills	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Practical Herbalism - Autumn/Winter	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Practical Herbalism - Spring/Summer	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Printmaking - an Introduction	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Reflexology	16 Hrs	N	88.00	88.00	85.00	85.00	3.53%
Reiki Practitioners - Level 1	12 Hrs	N	66.00	66.00	77.00	77.00	-14.29%
Reiki Practitioners - Level 2	12 Hrs	N	66.00	66.00	64.00	64.00	3.13%
Russian - Advanced	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Russian - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Russian - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Russian - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
RYA Dayskipper	44 Hrs	N	0.00	0.00	235.00	235.00	-100.00%
RYA Yachtmaster	42 Hrs	N	0.00	0.00	254.00	254.00	-100.00%
Sage - Computerised Accounts - Level 1	24 Hrs	N	134.00	134.00	134.00	134.00	0.00%
Sage - Computerised Accounts - Level 1 - Fast Track	24 Hrs	N	134.00	134.00	134.00	134.00	0.00%
Sage - Computerised Accounts - Level 2	30 Hrs	N	159.00	159.00	162.00	162.00	-1.85%
Sage - Computerised Accounts - Level 2 - Fast Track	30 Hrs	N	159.00	159.00	162.00	162.00	-1.85%
Sage - Computerised Accounts - Level 3 - Fast Track	40 Hrs	N	376.00	376.00	224.00	224.00	67.86%
Science GCSE	75 Hrs	N	375.00	375.00	335.00	335.00	11.94%
Sculpture - an Introduction	6 Hrs	N	48.00	48.00	47.00	47.00	2.13%
Sign Language - First Steps	7.5 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Sign Language - Moving on to Improvers	20 Hrs	N	0.00	0.00	107.00	107.00	-100.00%
Sign Language - Next Steps	22.5 Hrs	N	0.00	0.00	120.00	120.00	-100.00%
Sign Language Level 1	67.5 Hrs	N	371.00	371.00	360.00	360.00	3.06%
Sign Language Level 2	100 Hrs	N	0.00	0.00	535.00	535.00	-100.00%
Silk Painting for Beginners	6 Hrs	N	46.00	46.00	54.00	54.00	-14.81%
Silk Painting for Beginners	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Singing - Find Your Voice	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Skin Care & Makeup for All Ages	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Skype for Beginners	3 Hrs	N	20.00	20.00	25.00	25.00	-20.00%
Spanish - AS	75 Hrs	N	640.00	640.00	346.00	346.00	84.97%
Spanish - First Steps	7.5 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Spanish - GCSE	60 Hrs	N	320.00	320.00	234.00	234.00	36.75%
Spanish - Improvers	20 Hrs	N	110.00	110.00	214.00	214.00	-48.60%
Spanish - Moving on to Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Spanish - Moving on to Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Spanish - Next Steps	22.5 Hrs	N	124.00	124.00	120.00	120.00	3.33%
Stained Glass - Advanced	20 Hrs	N	110.00	110.00	161.00	161.00	-31.68%
Stained Glass - Advanced	20 Hrs	N	110.00	110.00	161.00	161.00	-31.68%
Stained Glass - an Introduction - Copper Foil	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Stained Glass - an Introduction - Leaded Panels	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Stained Glass - Beginners	30 Hrs	N	0.00	0.00	161.00	161.00	-100.00%
Stained Glass - City & Guilds Level 1 Award	30 Hrs	N	0.00	0.00	168.00	168.00	-100.00%
Starting up a Small Business - Finance and Tax affairs	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Starting up a Small Business - What you need to Know	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Sugar Flowers - Beginners	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Support Work in Schools - Level 2 Certificate	75 Hrs	N	375.00	375.00	394.00	394.00	-4.82%
Support Work in Schools - Level 3 Certificate	75 Hrs	N	1,400.00	1,400.00	394.00	394.00	255.33%
Swimming Beginners - Mixed Group	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Swimming Beginners - Women only	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Swimming Beginners Plus - Women only	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Swimming Improvers - Mixed Group	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Swimming Improvers - Women Only	10 Hrs	N	0.00	0.00	54.00	54.00	-100.00%
Understanding Architecture - Georgian Period	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Understanding Architecture - Tudor and Stuart Periods	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Understanding Architecture - Victorian/Edwardian Periods	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Upholstery - Beginners & Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Watercolour Painting - Absolute Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Watercolour Painting - Beginners	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Watercolour Painting - Improvers	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Watercolour Painting - Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Watercolour Painting for All	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Watercolour Workshop	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
Watercolours & Other Media - Intermediate	20 Hrs	N	110.00	110.00	107.00	107.00	2.80%
Weaving with Rush - Summer School	12 Hrs	N	73.00	73.00	71.00	71.00	2.82%
Wirework Sculpture for the Garden	6 Hrs	N	41.00	41.00	40.00	40.00	2.50%
Woodcarving - an Introduction	3 Hrs	N	0.00	0.00	19.00	19.00	-100.00%
Woodcarving - Beginners - Summer School	12 Hrs	N	0.00	0.00	64.00	64.00	-100.00%
Woodturning - Beginners - Summer School*	12 Hrs	N	0.00	0.00	73.00	73.00	-100.00%
Woodturning - an Introduction	6 Hrs	N	0.00	0.00	40.00	40.00	-100.00%
	30 Hrs						

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
* All ACE charges are based on numbers of hours							
**ACE fees for 2014-15 currently show an increase from £5.40 an hour on non-accredited courses to £5.50 an hour. The course length has changed in many instances causing a more							
20% Concession OTHER: over 65yrs, council tax, housing and incapacity benefits, pension guarantee credit, employment and support, disability and carer's allowances, job seeker's							
100% Concession: Registered with the Employment Agency means 'only job ready income related benefits i.e. JSA/ESA (WRAG); unemployed learners on other benefits are also entitled to							
NB: The 100% concession also applies to 16-18yrs for most qualification courses							
Numeracy and English are 100% concession for all learners							
Milton Keynes Community Language Service							
Milton Keynes Council							
Admin Fee £18.00							
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	N	0.00	0.00	0.00	0.00	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	N	0.00	0.00	0.00	0.00	0.00%
Telephone Interpreting	£10.00 based on 15 minutes time segment + £2.70 per cost of call	N	0.00	0.00	0.00	0.00	0.00%
Translations							
£43							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	N	0.00	0.00	0.00	0.00	0.00%
Proof Reading	Per 100 words (then £2.60 per each Subsequent 100 words)	N	0.00	0.00	0.00	0.00	0.00%
Travel Costs	£10.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	N	0.00	0.00	0.00	0.00	0.00%
Mileage	£0.40 per mile	N	0.00	0.00	0.00	0.00	0.00%
Bedford Hospital, Bedford PCT & Bedford Borough Council							
Admin Fee £18.00							
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Telephone Interpreting	£10.00 based on 15 minutes time segment + £2.70 per cost of call	Y	0.00	0.00	0.00	0.00	0.00%
Translations							
£43							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	0.00	0.00	0.00	0.00	0.00%
Proof Reading	Per 100 words (then £2.60 per each Subsequent 100 words)	Y	0.00	0.00	0.00	0.00	0.00%
Travel Costs	£10.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	0.00	0.00	0.00	0.00	0.00%
Mileage	£0.40 per mile	Y	0.00	0.00	0.00	0.00	0.00%
All other Public Bodies							
Admin Fee £23.20							
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Telephone Interpreting	£10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment.	Y	0.00	0.00	0.00	0.00	0.00%
TRANSLATIONS							
£43							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	0.00	0.00	0.00	0.00	0.00%
Proof Reading	Per 100 words (then £2.60 per each Subsequent 100 words)	Y	0.00	0.00	0.00	0.00	0.00%
Travel Costs	£10.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	0.00	0.00	0.00	0.00	0.00%
Mileage	£0.40 per mile	Y	0.00	0.00	0.00	0.00	0.00%
Luton PCT							
Admin Fee £16.80 per booking							
Plus interpreting charges with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Plus interpreting charges with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
TRANSLATIONS							
£43							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	0.00	0.00	0.00	0.00	0.00%
Proof Reading	Per 100 words (then £2.60 per each Subsequent 100 words)	Y	0.00	0.00	0.00	0.00	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	0.00	0.00	0.00	0.00	0.00%
Commercial Companies in and outside Milton Keynes							
	Admin fee £33.40 per hour						
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Telephone Interpreting	£10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment.	Y	0.00	0.00	0.00	0.00	0.00%
TRANSLATIONS							
	£43						
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	0.00	0.00	0.00	0.00	0.00%
Proof Reading	Per 100 words (then £2.60 per each Subsequent 100 words)	Y	0.00	0.00	0.00	0.00	0.00%
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	0.00	0.00	0.00	0.00	0.00%
MK PCT							
	Admin fee £13.00 per booking						
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
TRANSLATIONS							
	£43						
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	0.00	0.00	0.00	0.00	0.00%
Proof Reading	Per 100 words (then £2.60 per each Subsequent 100 words)	Y	0.00	0.00	0.00	0.00	0.00%
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	0.00	0.00	0.00	0.00	0.00%
Charity Organisations							
	Admin fee £16.80 per hour						
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	0.00	0.00	0.00	0.00	0.00%
Please note: Prices may vary accordingly to a rare language or a self-employed interpreter been used/requested.							
BROADBAND							
Secondary Schools - Maintained schools	Base Charge	N	0.00	0.00	4,575.00	4,575.00	-100.00%
Small Schools Less than 100 pupils - Maintained	Base Charge	N	0.00	0.00	2,005.00	2,005.00	-100.00%
Other Schools: Maintained	Base Charge	N	0.00	0.00	2,570.00	2,570.00	-100.00%
Secondary Schools: Maintained	Per 4 pupils	N	0.00	0.00	18.00	18.00	-100.00%
Other Schools - Maintained	Per 8 pupils	N	0.00	0.00	18.00	18.00	-100.00%
Secondary Schools - Academies	Base Charge	Y	0.00	0.00	4,575.00	5,490.00	-100.00%
Small Schools Less than 100 pupils Academies	Base Charge	Y	0.00	0.00	2,005.00	2,406.00	-100.00%
Other Schools: Academies	Base Charge	Y	0.00	0.00	2,570.00	3,084.00	-100.00%
Secondary Schools: Academies	Per 4 pupils	Y	0.00	0.00	18.00	21.60	-100.00%
Other Schools Academies	Per 8 pupils	Y	0.00	0.00	180.00	216.00	-100.00%
**Service to be discontinued from 01/04/2014							
SCHOOL BUYERS' NETWORK formerly called Client Services Support for Schools i.e. 10/11							
	ANNUAL Core Fee dependent on School Size						
Small Schools (under 105 pupils)	Small Schools	N	524.22	524.22	511.94	511.94	2.40%
Primary Schools	Primary Schools	N	1,047.40	1,047.40	1,022.86	1,022.86	2.40%
Secondary Schools	Secondary Schools	N	2,094.81	2,094.81	2,045.72	2,045.72	2.40%
Small Schools (under 105 pupils) Academies	Small Academies	Y	524.22	629.06	511.94	614.33	2.40%
Primary Schools - Academies	Primary Academies	Y	1,047.40	1,256.88	1,022.86	1,227.43	2.40%
Secondary Schools - Academies	Secondary Academies	Y	2,094.81	2,513.77	2,045.72	2,454.86	2.40%
LICENCES FOR SCHOOLS							
	ANNUAL Core Fee dependent on Package Choice made by School						
CAPITA Core Charge per Setting		N	177.00	177.00	172.47	172.47	2.63%
SIMS Pack 1 - Primary & Primary Age Special (NOT available to academies)		N	3.35	3.35	3.27	3.27	2.45%
SIMS Pack 1 - Secondary & Secondary Age Special (NOT available to academies)		N	4.18	4.18	4.08	4.08	2.45%
SIMS Pack 1 - Administration fee (NOT available to academies)		N	142.11	142.11	138.78	138.78	2.40%
Pack 2 Core Charge PPL/ PRS & CLEAPPS (Maintained Schools)		N	Variable	Variable	0.00	0.00	0.00%
Pack 2 Core Charge - PPL/ PRS & CLEAPPS ACADEMY		Y	Variable	Variable	0.00	0.00	0.00%
Pack 2 Per Primary School Pupil - (CLA & ERA)		N	1.77	1.77	1.72	1.72	2.91%

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Pack 2 Per Secondary School Pupil (11-15) (CLA & ERA)		N	2.10	2.10	2.05	2.05	2.44%
Pack 2 Per Secondary School Pupil (16-19) (CLA & ERA)		N	4.63	4.63	4.52	4.52	2.43%
Pack 2 Per Primary ACADEMY Pupil - (CLA & ERA)		Y	1.77	2.12	1.72	2.06	2.91%
Pack 2 Per Secondary ACADEMY Pupil (11-15) (CLA & ERA)		Y	2.10	2.52	2.05	2.46	2.44%
Pack 2 Per Secondary ACADEMY Pupil (16-19) (CLA & ERA)		Y	4.63	5.56	4.52	5.42	2.43%
Pack 3 - CWCL/CWMRL / PVS Admin Fee - Maintained School		N	42.10	42.10	41.12	41.12	2.38%
Pack 3 CWCL/CWMRL / PVS Admin Fee Academy School		Y	84.11	100.93	82.14	98.57	2.40%
FREE SCHOOL MEALS APPLICATION SERVICE							
MKC Maintained Schools		N	351.96	351.96	343.72	343.72	2.40%
Primary Academies		Y	528.37	634.04	516.00	619.20	2.40%
Secondary Academies		Y	703.48	844.18	687.00	824.40	2.40%
Music Fees							
Kinder Group (Kinder 2/3 or Kinder 4)	Per term	N	30.00	30.00	0.00	0.00	100.00%
Infant Music Centre (consisting of Junior Music Workshop and Play Keyboard or Recorder)	Per term	N	40.00	40.00	0.00	0.00	100.00%
Junior Music Centre (inclusive fee for any combination of weekday and Saturday morning Junior Music Centre ensembles)	Per term	N	49.50	49.50	47.80	47.80	3.56%
Senior Music Centre (inclusive fee for any 2 week day or Saturday morning ensembles)	Per term	N	68.60	68.60	58.60	58.60	17.06%
Evening Groups (If taken separately to Senior Music Centre membership)	-	N	42.00	42.00	30.00	30.00	40.00%
Adult ensemble membership (one activity)	Per term	N	55.00	55.00	45.00	45.00	22.22%
Rock School	-	N	88.50	88.50	88.50	88.50	0.00%
School charge (per hour)	-	N	40.00	40.00	39.00	39.00	2.56%
Chamber Group (4-5)	No longer offered	N	0.00	0.00	33.60	33.60	-100.00%
Chamber Group (7-8)	No longer offered	N	0.00	0.00	23.50	23.50	-100.00%
Area Band	No longer offered	N	0.00	0.00	37.00	37.00	-100.00%
Tuition Package (Child) - Individual Tuition	No longer offered	N	0.00	0.00	174.00	174.00	-100.00%
Tuition Package (Adult) - Individual Tuition	No longer offered	N	0.00	0.00	200.00	200.00	-100.00%
Tuition Package - Group of 4 or more (restricted availability)	No longer offered	N	0.00	0.00	47.50	47.50	-100.00%
Tuition Package - Group of 3 (restricted availability)	No longer offered	N	0.00	0.00	61.00	61.00	-100.00%
Tuition Package - Group of 2 (restricted availability)	No longer offered	N	0.00	0.00	90.00	90.00	-100.00%
Tuition Package - Theory/Conducting	No longer offered	N	0.00	0.00	32.00	32.00	-100.00%
Tuition Package - Junior Strings Project	No longer offered	N	0.00	0.00	82.00	82.00	-100.00%
Tuition Package - Kindermusik	No longer offered	N	0.00	0.00	32.00	32.00	-100.00%
Education Welfare							
School Attendance Fixed Penalty Notices	per notice -Statutory Charge if paid within 42 days	N		0.00	60.00	60.00	-100.00%
School Attendance Fixed Penalty Notices	per notice -Statutory Charge if paid after 42 days	N		0.00	120.00	120.00	-100.00%
Governor Services							
Governor Support	-	N	1,848.32	1,848.32	1,805.00	1,805.00	2.40%
Governor Support for Academies	-	Y	2,048.00	2,457.60	2,000.00	2,400.00	2.40%
Governor Development package 9-13 governors		N	757.76	757.76	740.00	740.00	2.40%
Governor Development package 14 + governors		N	958.46	958.46	936.00	936.00	2.40%
Academies Governor Development package 9-13 governors		Y	834.56	1,001.47	815.00	978.00	2.40%
Academies Governor Development package 14 + governors	-	Y	1,049.60	1,259.52	1,025.00	1,230.00	2.40%
Lay Clerk Service	-	N	834.56	834.56	815.00	815.00	2.40%
Lay Clerk Service for Academies		Y	890.88	1,069.06	870.00	1,044.00	2.40%
Lay Clerks Induction	-	N	343.04	343.04	335.00	335.00	2.40%
Lay Clerks Induction for Academies		Y	358.40	430.08	350.00	420.00	2.40%
Clerking for hearings: range of prices 1 hour £325; 2 hours £515; 3 hours £660; Half day £1,100; 1 day £1,705		N	343-1746	343-1746	335-1705	335-1705	2.40%
Clerking for hearings for Academies: range of prices 1 hour £355; 2 hours £550; 3 hours £705; Half day £1,175; 1 day £1,820		Y	365-1864	438-2237	355-1820	426-2184	2.40%
Additional meetings	-	N	194.56	194.56	190.00	190.00	2.40%
Additional meetings Academies		Y	209.92	251.90	205.00	246.00	2.40%
Additional options committee meetings	-	N	194.56	194.56	190.00	190.00	2.40%
Additional options committee meetings Academies		Y	209.92	251.90	205.00	246.00	2.40%
EMASS							
Buyback service for schools: consultancy	cost per day	N	450.00	450.00	440.00	440.00	2.27%
	3 days support	N	1,275.00	1,275.00	1,245.00	1,245.00	2.41%
	6 days support	N	2,450.00	2,450.00	2,390.00	2,390.00	2.51%
	9 days support	N	3,500.00	3,500.00	3,435.00	3,435.00	1.89%
	25 days support	N	9,600.00	9,600.00	9,375.00	9,375.00	2.40%
Buyback service for schools: Support Staff Advisors (SSA)	cost per day	N	320.00	320.00	310.00	310.00	3.23%
	3 days support	N	850.00	850.00	830.00	830.00	2.41%

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Combined consultancy and SSA	3 days consultancy + 1 day SSA	N	1,530.00	1,530.00	1,500.00	1,500.00	2.00%
	3 days consultancy + 3 days SSA	N	2,070.00	2,070.00	2,025.00	2,025.00	2.22%
	6 days consultancy + 1 day SSA	N	2,700.00	2,700.00	2,650.00	2,650.00	1.89%
	6 days consultancy + 3 days SSA	N	3,240.00	3,240.00	3,170.00	3,170.00	2.21%
Non MK Local Authority schools (including academies):							
Consultancy	cost per day	Y	500.00	600.00	485.00	582.00	3.09%
SSA	cost per day	Y	340.00	408.00	335.00	402.00	1.49%
Academies and schools outside MK:							
Membership of the Multicultural Resource Centre	Annual membership	Y	160.00	192.00	155.00	186.00	3.23%
EMA Co-ordinators network meetings	3 twilight sessions per year per school	Y	160.00	192.00	155.00	186.00	3.23%
Support Staff Network meetings	3 sessions per year per school	Y	160.00	192.00	155.00	186.00	3.23%
Any of the above meetings on a termly basis		Y	60.00	72.00	55.00	66.00	9.09%
Integrated Support and Social Care							
Children's Centres Nurseries							
0-2 years per session full time	per session	N	24.91	24.91	24.33	24.33	2.40%
0-2 years per session part time	per session	N	26.33	26.33	25.71	25.71	2.40%
0-2 years per hour	per hour	N	5.26	5.26	5.14	5.14	2.40%
2-3 years per session full time	per session	N	22.84	22.84	22.30	22.30	2.40%
2-3 years per session part time	per session	N	24.22	24.22	23.65	23.65	2.40%
2-3 years per hour	per hour	N	4.84	4.84	4.73	4.73	2.40%
3-4 years per session full time	per session	N	20.75	20.75	20.26	20.26	2.40%
3-4 years per session part time	per session	N	22.09	22.09	21.57	21.57	2.40%
3-4 years per hour	per hour	N	4.41	4.41	4.31	4.31	2.40%
Planning & Transport							
* Adopted Local Plan - 2001 to 2011 (Adopted Dec 05)*	-	N	65.60	65.60	64.15	64.15	2.26%
* Proposals Maps (full set only)*	-	N	43.75	43.75	42.76	42.76	2.32%
CD Rom version	-	N	16.40	16.40	16.04	16.04	2.24%
MILTON KEYNES LOCAL PLAN DOCUMENTS							
Local Plan Review: Directions Paper	-	N	7.65	7.65	7.48	7.48	2.27%
Local Plan Review: Responses to Issues Papers Report	-	N	7.65	7.65	7.48	7.48	2.27%
Local Plan Review: Infill Study	-	N	7.65	7.65	7.48	7.48	2.27%
* Local Plan Deposit Version*	-	N	38.30	38.30	37.42	37.42	2.35%
Local Plan Sustainability Appraisal (First Deposit Stage)	-	N	25.15	25.15	24.59	24.59	2.28%
* Local Plan Second Deposit Version*	-	N	41.60	41.60	40.63	40.63	2.39%
* Local Plan Second Deposit Version: Sustainability Appraisal*	-	N	23.50	23.50	22.99	22.99	2.22%
* MKLPI Inspector's Part 1 Report*	-	N	6.55	6.55	6.41	6.41	2.18%
* MKLPI Inspector's Part 2 Report*	-	N	13.65	13.65	13.36	13.36	2.17%
Proposed Modifications	-	N	10.95	10.95	10.69	10.69	2.43%
CD version of Proposed Modifications	-	N	2.15	2.15	2.14	2.14	0.47%
STUDIES AND REPORTS							
Milton Keynes Expansion Study - 1996 Update (Llewelyn-Davies)	-	N	74.40	74.40	72.70	72.70	2.34%
Milton Keynes Expansion Study - Final Report (Llewelyn-Davies)	-	N	30.65	30.65	29.94	29.94	2.37%
** cost to commissioning authorities		N	13.65	13.65	13.36	13.36	2.17%
Wildlife Corridors Project Report	-	N	5.50	5.50	5.35	5.35	2.80%
Landscape Character Study	-	N	37.20	37.20	36.35	36.35	2.34%
Local Landscape Designations Study (The Landscape Partnership): two part document	-	N	32.80	32.80	32.07	32.07	2.28%
* Urban Capacity Study (Entec)*	-	N	72.25	72.25	70.56	70.56	2.40%
* Housing Needs Study 1999 (Opinion Research Services, University of Wales)*	-	N	13.15	13.15	12.83	12.83	2.49%
* Housing Needs Study: Update (ORS for MKC/EP)*	-	N	7.65	7.65	7.48	7.48	2.27%
* Employment Land Study (Halcrow): Main Report and Appendices (Executive Summary available from Sarah Evans/MKWeb)*	-	N	19.15	19.15	18.71	18.71	2.35%
DEVELOPMENT FRAMEWORKS AND BRIEFS							
Newton Longville Planning Brief	-	N	18.60	18.60	18.18	18.18	2.31%
The Mill and Willows, Stony Stratford, Constraints Brief	-	N	18.60	18.60	18.18	18.18	2.31%
Wavendon Tower Development Brief	-	N	18.60	18.60	18.18	18.18	2.31%
Denbigh School Site Brief (out of stock, can be printed on request)	-	N	18.60	18.60	18.18	18.18	2.31%
* Bletchley Park Area Development Framework*	-	N	18.60	18.60	18.18	18.18	2.31%
* NAMPAK Development Brief, Woburn Sands*	-	N	18.60	18.60	18.18	18.18	2.31%
* Northern Expansion Area Development Framework SPG (available on MKWeb; can be printed on request)*	-	N	22.45	22.45	21.92	21.92	2.42%
Oakgrove Millennium Community	-	N	11.50	11.50	11.23	11.23	2.40%
* Eastern Expansion Area Development Framework SPG*	-	N	43.80	43.80	42.76	42.76	2.43%
* Western Expansion Area Development Framework*	-	N	43.80	43.80	42.76	42.76	2.43%
Stantonbury Park Development Framework	-	N	21.90	21.90	21.38	21.38	2.43%

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OTHER SUPPLEMENTARY PLANNING GUIDANCE								
* SPG on Planning Obligations for CMK*	-	N	17.50	17.50	17.11	17.11	2.28%	
SPG on Planning Obligations for CMK: Statement of Public Consultation	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPG on Affordable Housing*	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPG on Development and Flood Risk*	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPG for Parking Standards*	-	N	0.00	0.00	0.00	0.00	0.00%	
* SPG on Planning Obligations for Education*	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPG on Planning Obligations for Leisure and Recreation*	-	N	17.50	17.50	17.11	17.11	2.28%	
SPG on Petrol Filling Stations (<i>printed on request</i>)	-	N	5.50	5.50	5.35	5.35	2.80%	
SPD Planning Obligations for Social Infrastructure	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPD on Sustainable Construction*	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPD on Urban Development Area Tariff*	-	N	17.50	17.50	17.11	17.11	2.28%	
* SPG on Outdoor Advertising*	-	N	17.50	17.50	17.11	17.11	2.28%	
LOCAL DEVELOPMENT DOCUMENTS								
Statement of Community Involvement	-	N	21.90	21.90	21.38	21.38	2.43%	
Annual Monitoring Report	-	N	21.90	21.90	21.38	21.38	2.43%	
Pre- Submission Core Strategy	-	N	43.80	43.80	42.76	42.76	2.43%	
CDRom	-	N	16.40	16.40	16.04	16.04	2.24%	
Submission Core Strategy	-	N	42.60	42.60	41.60	41.60	2.40%	
Milton Keynes Core Strategy Adopted July 2013	-	N	45.00	45.00	0.00	0.00	100.00%	
MINERALS LOCAL PLAN								
Minerals Local Plan Deposit Version	-	N	24.10	24.10	23.52	23.52	2.47%	
* Minerals Local Plan Second Deposit Version: CD format	-	N	2.20	2.20	2.14	2.14	2.80%	
** set of these three documents available together	-	N	27.35	27.35	26.73	26.73	2.32%	
* Minerals Local Plan 2001-2011 Adopted	-	N	27.35	27.35	26.73	26.73	2.32%	
Local Land Charges Fees								
Standard Local Search Fee	-	N	111.00	111.00	108.00	108.00	2.78%	
Official Search of Whole Register								
One parcel of land	-	N	35.00	35.00	34.00	34.00	2.94%	
For each additional parcel of land	-	N	1.55	1.55	1.50	1.50	3.33%	
Part I Enquiries								
One parcel of land	-	N	76.50	76.50	74.50	74.50	2.68%	
Each additional parcel of land	-	N	29.75	29.75	29.00	29.00	2.59%	
Part II Enquiries								
Each printed enquiry	-	N	14.00	14.00	13.50	13.50	3.70%	
Additional Enquiries on Land Charges	-	N	20.50	20.50	20.00	20.00	2.50%	
Personal Search								
Office Copies(each	-	N	1.55	1.55	1.50	1.50	3.33%	
Reprint of search	-	N	17.00	17.00	16.50	16.50	3.03%	
Expedition Fee, if completed within 48 hours	-	N	51.75	51.75	51.50	51.50	0.49%	
Copy Agreements	-	N	21.50	21.50	21.00	21.00	2.38%	
CONSERVATION DOCUMENTS								
Conservation Area Character Statement for Emberton, Lavendon, Ravenstone, Newton Blossomville, Stoke Goldington, Clifton Reynes	-	N	N/A	N/A	N/A	N/A	N/A	
Set of all Conservation Area Maps	-	N	N/A	N/A	N/A	N/A	N/A	
Photocopies of Conservation Area Character Statements	per page	N	1.82	1.82	1.77	1.77	2.82%	
ARCHAEOLOGY FEES								
Searches (for commercial organisations)	-	Y	57.50	69.00	50.00	60.00	15.00%	
OTHER DOCUMENTS								
PLANNING PRE-APPLICATION ADVICE								
Proposals for Advertisements, Telecommunications or developments which do not attract a fee for a formal planning application	-	-	0.00	0.00	0.00	0.00	0.00%	
Proposals for developments by Householders (that is applications for alterations and extensions to dwellings, not the erection of new dwellings)	letter/email response	Y	78.33	94.00	76.67	92.00	2.17%	
	letter/email response following a meeting with officers to discuss issues	Y	137.50	165.00	134.17	161.00	2.48%	
Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size	letter/email response	Y	122.50	147.00	120.00	144.00	2.08%	
	Meeting with officers but no letter	Y	240.83	289.00	235.00	282.00	2.48%	
	letter/email response following a meeting with officers to discuss issues	Y	365.83	439.00	356.67	428.00	2.57%	
	Up to 3 Meetings & 2 letters	Y	506.67	608.00	495.00	594.00	2.36%	
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	letter/email response	Y	183.00	219.60	178.33	214.00	2.62%	
	Meeting with officers but no letter	Y	365.83	439.00	356.67	428.00	2.57%	
	letter/email response following a meeting with officers to discuss issues	Y	548.33	658.00	535.00	642.00	2.49%	
	Up to 3 Meetings & 2 letters	Y	920.00	1,104.00	897.50	1,077.00	2.51%	

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	Up to 5 Meetings & 2 letters	Y	1,225.83	1,471.00	1,196.67	1,436.00	2.44%
	Up to 10 Meetings & 4 letters	Y	2,041.67	2,450.00	1,993.33	2,392.00	2.43%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	letter/email response	Y	241.67	290.00	235.83	283.00	2.48%
	Meeting with officers but no letter	Y	489.17	587.00	477.50	573.00	2.44%
	letter/email response following a meeting with officers to discuss issues	Y	730.83	877.00	713.33	856.00	2.45%
	Up to 3 Meetings & 2 letters	Y	1,225.83	1,471.00	1,196.67	1,436.00	2.44%
	Up to 5 Meetings & 2 letters	Y	2,238.33	2,686.00	2,185.00	2,622.00	2.44%
	Up to 10 Meetings & 4 letters	Y	4,075.00	4,890.00	3,979.17	4,775.00	2.41%
Planning Inquiry Appointment	Per appointment	Y	40.00	48.00	0.00	0.00	100.00%
PLANNING APPLICATIONS							
ALL OUTLINE APPLICATIONS							
Sites up to and including 2.5 hectares	Per 0.1 hectare	N	385.00	385.00	385.00	385.00	0.00%
Sites in excess of 2.5 hectares	First 2.5hectares	N	9,527.00	9,527.00	9,527.00	9,527.00	0.00%
	each 0.1 hectare thereafter up to maximum charge £125,000.	N	115.00	115.00	115.00	115.00	0.00%
HOUSEHOLDER APPLICATIONS							
Alterations/extensions to a single dwelling, including works within boundary	Single Dwelling	N	172.00	172.00	172.00	172.00	0.00%
FULL APPLICATIONS (and First Submissions of Reserved Matters)							
Alterations/extensions to two or more dwellings, including works within boundaries	Two or more dwellings	N	339.00	339.00	339.00	339.00	0.00%
New Dwellings (up to and including 50)	New Dwellings (per dwelling)	N	385.00	385.00	385.00	385.00	0.00%
New Dwellings (for more than 50)	First 50 Dwellings	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	per additional dwelling thereafter up to maximum fee of £250,000.	N	115.00	115.00	115.00	115.00	0.00%
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)							
Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq m	N	195.00	195.00	195.00	195.00	0.00%
	More than 40 sq m but no more than 75 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 75 sq m but no more than 3,750 sq m for each 75 sq m or part thereof	N	385.00	385.00	385.00	385.00	0.00%
	More than 3,750 sq m	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	for each additional 75 sq m in excess of 3,750 sq m to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
The erection of buildings (on land used for agriculture for agricultural purposes)							
Gross floor space to be created by the development	Not more than 465 sq m	N	80.00	80.00	80.00	80.00	0.00%
	More than 465 sq m but not more than 540 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 540 sq m but not more than 4,215 sq m for first 540 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 540 sq m but not more than 4,215 sq m for each 75 sq m (or part thereof) in excess of 540 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 4,215 sq m	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	More than 4215 sq m for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
Erection of glasshouses (on land used for the purposes of agriculture)							
Gross floor space to be created by the development	Not more than 465 sq m	N	80.00	80.00	80.00	80.00	0.00%
	More than 465 sq m	N	2,150.00	2,150.00	2,150.00	2,150.00	0.00%
Erection/alterations/replacement of plant and machinery							
Site Area	Not more than 5 hectares for each 0.1 hectare or part thereof	N	385.00	385.00	385.00	385.00	0.00%
	More than 5 hectares	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	More than 5 hectares for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000.	N	115.00	115.00	115.00	115.00	0.00%
APPLICATIONS OTHER THAN BUILDING WORKS							
Car Parks, service roads or other accesses	For existing uses	N	195.00	195.00	195.00	195.00	0.00%
Waste							
Site Area	Not more than 15 hectares per 0.1 hectare (or part thereof)	N	385.00	385.00	385.00	385.00	0.00%
	More than 15 hectares	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	More than 15 hectares for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	N	115.00	115.00	115.00	115.00	0.00%
Operations connected with exploratory drilling for oil or natural gas							

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Site Area	Not more than 7.5 hectares for each 0.1 hectare (or part thereof)	N	385.00	385.00	385.00	385.00	0.00%
	More than 7.5 hectares	N	28,750.00	28,750.00	28,750.00	28,750.00	0.00%
	More than 7.5 hectares for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
Other operations (winning and working of materials)							
Site Area	Not more than 15 hectares per 0.1 hectare (or part thereof)	N	195.00	195.00	195.00	195.00	0.00%
	More than 15 hectares	N	29,112.00	29,112.00	29,112.00	29,112.00	0.00%
	More than 15 hectares for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	N	115.00	115.00	115.00	115.00	0.00%
Other operations (not coming within any of the above categories)							
	Any site area for each 0.1 hectare (or part thereof) up to a maximum of £1,690	N	195.00	195.00	195.00	195.00	0.00%
LAWFUL DEVELOPMENT CERTIFICATE							
LDC - Existing Use - in breach of a planning condition		N	Same as Full	Same as Full	Same as Full	Same as Full	N/A
LDC - Existing Use LDC - lawful not to comply with a particular condition		N	195.00	195.00	195.00	195.00	0.00%
LDC - Proposed Use		N	Half the normal Planning Fee	Half the normal Planning Fee	Half the normal Planning Fee	Half the normal Planning Fee	N/A
PRIOR APPROVAL							
Agricultural and Forestry buildings & operations or demolition of buildings		N	80.00	80.00	80.00	80.00	0.00%
Telecommunications Code Systems Operators		N	385.00	385.00	385.00	385.00	0.00%
Prior Approval of Proposed Change of Use to State Funded School		N	80.00	80.00	80.00	80.00	0.00%
Prior Approval of Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure		N	80.00	80.00	80.00	80.00	0.00%
Notification of a Proposed Change of Use to Dwelling(s)		N	80.00	80.00	80.00	80.00	0.00%
RESERVED MATTERS							
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then	N	385.00	385.00	385.00	385.00	0.00%
APPROVAL/VARIATION/DISCHARGE OF CONDITION							
Application for removal or variation of a condition following grant of planning permission		N	95.00	95.00	95.00	95.00	0.00%
Request for confirmation that one or more planning conditions have been complied with	Per request for Householder	N	28.00	28.00	28.00	28.00	0.00%
	Otherwise per request	N	97.00	97.00	97.00	97.00	0.00%
CHANGE OF USE							
Change of use of a building to use as one or more separate dwelling houses, or other cases	Per Dwelling not more than 50 Dwellings	N	385.00	385.00	385.00	385.00	0.00%
	More than 50 Dwellings	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	For each dwelling in excess of 50 dwellings up to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
Other changes of use of a building or land		N	385.00	385.00	385.00	385.00	0.00%
ADVERTISING							
Relating to the business on the premises		N	110.00	110.00	110.00	110.00	0.00%
Advance signs which are not situated on or visible from the site, directing the public to a business		N	110.00	110.00	110.00	110.00	0.00%
Other advertisements		N	385.00	385.00	385.00	385.00	0.00%
APPLICATION FOR A NEW PLANNING PERMISSION TO REPLACE AN EXTANT PLANNING PERMISSION							
Applications in respect of major development		N	575.00	575.00	575.00	575.00	0.00%
Applications in respect of householder developments		N	57.00	57.00	57.00	57.00	0.00%
Applications in respect of other developments		N	195.00	195.00	195.00	195.00	0.00%
APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF PLANNING PERMISSION							
Applications in respect of householder developments		N	28.00	28.00	28.00	28.00	0.00%
Applications in respect of other developments		N	195.00	195.00	195.00	195.00	0.00%
PLANNING OBLIGATION FEES							
Monitoring Fee (per clause) existing arrangements	per obligation on existing arrangements	N	0.00	0.00	1,100.00	1,100.00	-100.00%
Monitoring Fee (per clause) new arrangements	top slice basis per obligation for new arrangements	N	1.6%	1.6%	0.00	0.00	0.00%
S106 Copying charges (under 100 pages)	-	N	32.75	32.75	32.00	32.00	2.34%
S106 Copying charges (over 100 pages)	-	N	54.75	54.75	53.50	53.50	2.34%

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Passenger Transport							
Replacement of lost Junior, Senior and Disabled Smartcards	-	N	6.00	6.00	5.50	5.50	9.09%
Concessionary Fare Senior & Disabled before 0930 (Off-peak free)	-	N	0.50	0.50	0.50	0.50	0.00%
Junior Trippers (10 journeys)	-	N	5.00	5.00	4.50	4.50	11.11%
Junior Cityriders - per week	-	N	7.25	7.25	6.50	6.50	11.54%
Junior Cityriders - per month	-	N	25.00	25.00	22.50	22.50	11.11%
Junior Cityriders - 4 week	-	N	24.00	24.00	21.50	21.50	11.63%
Junior Concessionary Fare - Single Journey	-	N	0.50	0.50	0.45	0.45	11.11%
Community Transport Membership Fee	-	N	0.00	0.00	0.00	0.00	0.00%
Community Transport Return Fare	-	N	3.90	3.90	3.00	3.00	30.00%
Community Transport Single Fare	-	N	2.20	2.20	1.70	1.70	29.41%
Criminal Records Bureau (CRB) Fee	-	N	68.00	68.00	66.00	66.00	3.03%
Car Parking							
Penalty Charge Notices							
Penalty Charge notice (PCN) (Higher Tier)	-	N	70.00	70.00	70.00	70.00	0.00%
Penalty Charge notice (PCN) (Lower Tier)	-	N	50.00	50.00	50.00	50.00	0.00%
If paid within 14 days (Higher Tier)	-	N	35.00	35.00	35.00	35.00	0.00%
If paid within 14 days (Lower Tier)	-	N	25.00	25.00	25.00	25.00	0.00%
If not paid within 28 days from notice to owner (charge certificate stage) (Higher Tier)	-	N	105.00	105.00	105.00	105.00	0.00%
If not paid within 28 days from notice to owner (charge certificate stage) (Lower Tier)	-	N	75.00	75.00	75.00	75.00	0.00%
Residents Parking Permits (Duplicate permit charge - initial permit free of charge)							
Central Milton Keynes	-	N	5.00	5.00	5.00	5.00	0.00%
Loughton	-	N	5.00	5.00	5.00	5.00	0.00%
Bletchley	-	N	5.00	5.00	5.00	5.00	0.00%
Bradwell Common	-	N	5.00	5.00	5.00	5.00	0.00%
Conniburrow	-	N	5.00	5.00	5.00	5.00	0.00%
Oldbrook	-	N	5.00	5.00	5.00	5.00	0.00%
Middleton	-	N	5.00	5.00	5.00	5.00	0.00%
Woburn Sands	-	N	5.00	5.00	5.00	5.00	0.00%
Newport Pagnell	-	N	5.00	5.00	5.00	5.00	0.00%
Stony Stratford	-	N	5.00	5.00	5.00	5.00	0.00%
Neath Hill	-	N	5.00	5.00	5.00	5.00	0.00%
CARSHARE Membership Fees							
Ordinary member application	Per member	N	30.00	30.00	30.00	30.00	0.00%
Duplicate permit charge	-	N	5.00	5.00	5.00	5.00	0.00%
Pay and Display, Permits & Stratchcards							
CMK Scratchcards - Full Time	Per Book (5 days)	N	8.00	8.00	8.00	8.00	0.00%
CMK Scratchcards - Part Time	Per Book (5 days)	N	4.00	4.00	4.00	4.00	0.00%
Hotel Scratchcards	Per Book (5 days)	N	25.00	25.00	25.00	25.00	0.00%
CMK Pay & Display - std rate tariff	Per Hour	N	0.40	0.40	0.40	0.40	0.00%
CMK Pay & Display - premium rate tariff	Per Hour	N	1.40	1.40	1.40	1.40	0.00%
CMK Long Stay & Railway Station (12 Hours fixed tariff)	-	N	8.00	8.00	8.00	8.00	0.00%
CMK Long Stay Resident Discount	-	N	4.00	4.00	4.00	4.00	0.00%
Theatre Car Park	-	Y	0.00	0.00	0.00	0.00	0.00%
CMK - Business Permit - annual cost	Annual	N	360.00	360.00	360.00	360.00	0.00%
CMK - Business Permit - duplicate / copy permit	Annual	N	5.00	5.00	5.00	5.00	0.00%
Green permit - Initial	Annual	N	75.00	75.00	75.00	75.00	0.00%
Green permit - duplicate / copy permit	One off Charge	N	5.00	5.00	5.00	5.00	0.00%
Market traders permit	Per Month	N	18.75	18.75	18.75	18.75	0.00%
Market traders permit - duplicate / copy permit	One off Charge	N	5.00	5.00	5.00	5.00	0.00%
Commuters permit	Per Month	N	74.00	74.00	74.00	74.00	0.00%
Commuters permit - duplicate / copy permit	One off Charge	N	5.00	5.00	5.00	5.00	0.00%
Off Street Car Parking							
Off-Street Parking (per hour)	-	Y	0.00	0.00	0.00	0.00	0.00%
Off-Street Parking (per day)	-	Y	0.00	0.00	0.00	0.00	0.00%
Other Parking							
Bay suspensions	Per day, per bay	N	15.00	15.00	15.00	15.00	0.00%
Officer Time							
Road Safety Audits	Base Charge £2,000 + 5% of Bond amount to a maximum of £6,000.	Y	PoA	PoA	PoA	POA	0.00%
Provision of Collision Data	-	Y	78.00	93.60	76.00	91.20	2.63%
Cycle Facilities - Gearchange	-	Y	PoA	PoA	PoA	POA	0.00%
Cycle Facilities - Station Square	-	Y	PoA	PoA	PoA	POA	0.00%
Public Realm							
Trading Standards							

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Weighing and Measuring Equipment	Per Officer Hour: The charges for examining, adjusting, testing, certifying, stamping, authorising or reporting of weighing or measuring equipment should be individually calculated at the standard hourly rate of £57.99 per weights and measures inspector hour and £34.76 per technical officer hour and to include a charge for travelling time. If specialist equipment is required, an additional fee may be charged according to the circumstances.	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	57.99 & 34.76	69.59 & 41.71	56.63 & 33.95	67.96 & 40.74	2.40%
Weighing Instruments							
a) Non-EC	Per Officer Hour	see above	57.99 & 34.76	69.59 & 41.71	56.63 & 33.95	67.96 & 40.74	2.40%
b) EC Scales following repair	Per Officer Hour	see above	57.99 & 34.76	69.59 & 41.71	56.63 & 33.95	67.96 & 40.74	2.40%
Measuring Instruments for Measuring Liquid Fuel or Lubricants							
Single/Multi-outlets (nozzles)	Per Officer Hour	see above	57.99 & 34.76	69.59 & 41.71	56.63 & 33.95	67.96 & 40.74	2.40%
Certificate of Errors							
For Supplying a Certificate containing Results of Errors Found on Testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable).	Per Officer Hour	see above	57.99 & 34.76	69.59 & 41.71	56.63 & 33.95	67.96 & 40.74	2.40%
All Other Weighing and Measuring Equipment							
Where MKC cannot provide a weights and measures verification or testing service, arrangements can be made for another local Weights and Measures Authority to do so.	Per Officer Hour	see above	57.99 & 34.76	69.59 & 41.71	56.63 & 33.95	67.96 & 40.74	2.40%
Poisons Act Registration							
Listing Premises for the Sale of Poisons included in Part 2 of the Poisons List:							
Initial Registration	-	N	33.40	33.40	32.60	32.60	2.45%
Re-registration	-	N	17.60	17.60	17.20	17.20	2.33%
Change in Details of Registration	-	N	9.00	9.00	8.79	8.79	2.39%
Explosives Registration/Licences							
Registration and Renewal of Registration of Premises for the Keeping of Explosives:							
Licence	-	N	187.40	187.40	183.00	183.00	2.40%
Licence Renewal	-	N	87.40	87.40	85.32	85.32	2.44%
Registration	-	N	110.50	110.50	107.95	107.95	2.36%
Registration Renewal	-	N	54.70	54.70	53.45	53.45	2.34%
All-year Licence	Per Item	N	526.00	526.00	514.00	514.00	2.33%
Other Work							
Fees for any work not listed above and for which a charge is payable (these fees may be subject to the addition of Analyst's fees and VAT).*	Per Officer Hour	Y	59.60	71.52	58.22	69.86	2.37%
Initial BOSS registration fee	Includes first hour of advice	Y	76.80	92.16	75.00	90.00	2.40%
Animal Boarding Establishment Licence (plus cost of vet inspection)	Small Operations	N	90.80	90.80	88.65	88.65	2.43%
Animal Boarding Establishment Licence (plus cost of vet inspection)	Medium Operations	N	115.50	115.50	112.80	112.80	2.39%
Animal Boarding Establishment Licence (plus cost of vet inspection)	Large Operations	N	140.00	140.00	136.55	136.55	2.53%
Breeding of Dogs (plus cost of veterinary inspection)	-	N	135.00	135.00	131.80	131.80	2.43%
Dangerous Wild Animal (plus cost of vet inspection)	-	N	267.50	267.50	261.20	261.20	2.41%
Pet Shop (plus cost of vet inspection)	-	N	267.50	267.50	261.20	261.20	2.41%
Riding Establishment (plus cost of vet inspection)	-	N	267.50	267.50	261.20	261.20	2.41%
Zoo Licence (plus cost of vet inspection)	-	N	364.80	364.80	356.20	356.20	2.41%
Guidance							
i. These fees are based on a chargeable rate of £56.63 for a weights and measures inspector and £33.95 for a technical officer where							
ii. For any work not covered by this guidance, or which varies significantly or is carried out in exceptional circumstances, An appropriate charge may							
iii. When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed							
iv. A fee in the case of cancellation or curtailment of the work to be carried out is chargeable. This will be £56.63 or based on the officer time on							
v. Visits carried out partly or entirely outside of normal office hours may incur a surcharge of 50% on the standard hourly rate per Officer per hour.							
vi. VAT: Fees will be subject to VAT. It must be remembered that the VAT is not chargeable on any work completed under the Measuring Instruments (EEC Requirements) Regulations 1988.							
Please note fees charged for weights and measures equipment testing have been restructured in line with LGR recommendations.							
Environmental Health - Burials and Cremation							
Cemeteries							
Child under 16 years	-	N	131.50	131.50	128.00	128.00	2.73%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Adult standard burial fee (maximum depth 7 ft) (MK resident)	-	N	765.00	765.00	746.50	746.50	2.48%
Adult standard burial fee (maximum depth 7 ft) (non resident)	-	N	1,530.00	1,530.00	1,493.00	1,493.00	2.48%
Adult burial fee (MK resident) (maximum depth 9 ft)	-	N	858.00	858.00	837.00	837.00	2.51%
Adult burial fee (non-resident) (maximum depth 9 ft)	-	N	1,716.00	1,716.00	1,674.00	1,674.00	2.51%
Adult reopen grave after first burial (MK & non-resident)	-	N	765.00	765.00	746.50	746.50	2.48%
Burial chamber (double depth) including EROB 30 years Selbourne Avenue only	-	N	5,000.00	5,000.00	0.00	0.00	100.00%
Burial of Cremated Remains in all plots (Graves and urn plots)	-	N	258.00	258.00	251.00	251.00	2.79%
2 set of ashes buried in same plot on same day	-	N	407.02	407.02	0.00	0.00	100.00%
Burial of Children's Cremated Remains	-	N	131.50	131.50	128.00	128.00	2.73%
Burial of Body Parts	-	N	258.00	258.00	251.00	251.00	2.79%
Supplementary Fee for Saturday adult burial NOT including burial fee (By request)	-	N	400.00	400.00	389.00	389.00	2.83%
Supplementary Fee for Sunday/Bank Holiday adult burial NOT including burial fee (By request)	-	N	695.00	695.00	678.50	678.50	2.43%
Sat service fee for child burial service including burial fee	-	N	263.00	263.00	0.00	0.00	100.00%
Sun/Bank Holiday service fee for child burial service including burial fee	-	N	384.00	384.00	0.00	0.00	100.00%
Exclusive Right of Burial for 30 years							
Childs Grave (up to 16 years)	-	N	85.00	85.00	85.00	85.00	0.00%
Adult Grave - standard depth (7ft)	-	N	695.00	695.00	678.00	678.00	2.51%
Adult Grave - exceeding standard depth (9ft)	-	N	835.00	835.00	814.50	814.50	2.52%
Urn Plot for 2 cremated remains	-	N	420.00	420.00	407.50	407.50	3.07%
Urn Plot for 4 cremated remains	-	N	500.00	500.00	0.00	0.00	100.00%
Reservation of Urn and Graves to be subject to a 5 year renewable fee	-	N	250.00	250.00	236.50	236.50	5.71%
5 year top up extension to reinstate Exclusive right to 30 years - adults grave and urns (voluntary)	-	N	115.00	115.00	0.00	0.00	100.00%
5 year top up extension to reinstate Exclusive right to 30 years child's plot graves and urns(voluntary)	-	N	15.00	15.00	0.00	0.00	100.00%
Monuments, Gravestones, Tablets and Monumental Inscriptions							
Right to erect Headstone (max height 1.3m) or cross & make inscription thereon	-	N	209.00	209.00	204.00	204.00	2.45%
Right to erect a tablet & make inscription thereon	-	N	105.00	105.00	102.00	102.00	2.94%
Right to erect bronze plaque	-	N	105.00	105.00	102.00	102.00	2.94%
Right to make Inscriptions on a monument etc. after the first	-	Y	70.00	84.00	68.00	81.60	2.94%
Right to erect any other monument not described above	-	N	313.00	313.00	305.50	305.50	2.45%
Right to erect a Memorial (inc kerbs) on a child's grave	-	N	121.00	121.00	118.00	118.00	2.54%
Burial chamber cladding and headstone	-	N	313.00	313.00	0.00	0.00	100.00%
Removal of unauthorised memorial	-	N	400.00	400.00	0.00	0.00	100.00%
Right to erect Kerbs/Covers around 2 adult grave plots	-	N	626.00	626.00	0.00	0.00	100.00%
Other Fees							
Transfer of any Grant of Exclusive Burial	-	N	82.00	82.00	79.50	79.50	3.14%
Amendments to Deeds at the request of the Registered Grave Owner (administration fee)	-	Y	25.00	30.00	0.00	0.00	100.00%
Duplicate EROB Grant per copy	-	Y	25.00	30.00	0.00	0.00	100.00%
Turfing/Seeding a Grave Space	-	N	78.00	78.00	77.00	77.00	1.30%
Grave Maintenance – Clipping, cutting and weeding	-	N	154.00	154.00	154.00	154.00	0.00%
Grave Maintenance – Plus planting twice a year	-	N	187.00	187.00	187.00	187.00	0.00%
Search of Registers for burial booking	-	N	84.00	84.00	82.50	82.50	1.82%
Family history charge level 1	-	Y	25.00	30.00	0.00	0.00	100.00%
Family history charge level 2	-	Y	35.00	42.00	0.00	0.00	100.00%
Family history charge level 3	-	Y	55.00	66.00	0.00	0.00	100.00%
Certified Copy of Entry of Register (burial & cremation)	-	N	95.00	95.00	93.00	93.00	2.15%
Supplementary Primary Location charge for Graves all cemeteries	-	N	695.00	695.00	678.50	678.50	2.43%
Burial in Common Grave	-	N	578.00	578.00	565.50	565.50	2.21%
Exhumation	-	TBA	PoA	PoA	PoA	PoA	0.00%
Wooden lining provided to graves	-	N	300.00	300.00	257.00	257.00	16.73%
Use of chapel to provide Burial Memorial service per 45 min Mon-	-	Y	450.00	540.00	0.00	0.00	100.00%
Cancellation of burial booking within 2 days of service	-	N	188.00	188.00	0.00	0.00	100.00%
Additional administration fee for surrendered plots	-	N	45.00	45.00	0.00	0.00	100.00%
Crematorium							
[1] Fees include Cremation, Disposal of ashes, Deposit (1 month), Use of Chapel (30 min)							
Cremation of Body Parts (Medical Referee charge to be added)	-	N	85.00	85.00	82.50	82.50	3.03%
Cremation of Foetus (Medical Referee charge not required)	-	N	37.00	37.00	36.00	36.00	2.78%
Cremation of Stillborn child to 1 year old child (inc twins) (Medical Referee charge to be added)	-	N	37.00	37.00	36.00	36.00	2.78%
Cremation of 1 year old child to 16 years old (Medical Referee charge to be added)	-	N	68.50	68.50	67.00	67.00	2.24%
Person over 16 years old (adult fee)	-	N	580.00	580.00	565.50	565.50	2.56%
Certificate of Medical Referee	-	N	23.00	23.00	22.00	22.00	4.55%
Environmental Charge	-	N	84.50	84.50	82.50	82.50	2.42%
Double cremation fee (adult) - joint service and cremation	-	N	1,010.00	1,010.00	0.00	0.00	100.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Supplementary charge for same day cremation of last two service times (subject to staff availability)	-	N	150.00	150.00	0.00	0.00	0.00%
Supplementary Fee for Adult Cremation on a Saturday (by request)	-	N	400.00	400.00	389.00	389.00	2.83%
Supplementary Fee for Adult Cremation on a Sunday/Bank Holiday (by request)	-	N	695.00	695.00	678.50	678.50	2.43%
Sat cremation service fee for child	-	N	263.00	263.00	0.00	0.00	100.00%
Sun/Bank Holiday cremation service fee for child	-	N	384.00	384.00	0.00	0.00	100.00%
Other Fees							
Use of chapel to provide Memorial service per 45 min Mon-Fri	-	Y	450.00	540.00	0.00	0.00	100.00%
Additional extension to Service time request per 45 min Mon-Fri	-	N	450.00	450.00	0.00	0.00	100.00%
Temporary Deposit after first month	Per Month	N	60.00	60.00	58.50	58.50	2.56%
Temporary containers for ashes	-	N	35.00	35.00	35.00	35.00	0.00%
Large scattering tube	-	Y	25.00	30.00	0.00	0.00	100.00%
Medium scattering tube	-	Y	20.00	24.00	0.00	0.00	100.00%
Small scattering tube	-	Y	15.00	18.00	0.00	0.00	100.00%
Urns and Caskets - various sizes	-	N	PoA	PoA	PoA	PoA	0.00%
Packing and despatch of ashes	Dependant on size	N	PoA	PoA	PoA	PoA	0.00%
Witness scattering of cremated remains inc. from other crematorium Mon-Fri (by appointment)	-	N	98.00	98.00	98.00	98.00	0.00%
Witness scattering of cremated remains Sat/Sun/Bank Holiday (by request & appointment)	-	N	150.00	150.00	144.00	144.00	4.17%
Witness scattering of child's cremated remains inc. from away (by appointment)	-	N	25.00	25.00	0.00	0.00	100.00%
Witness scattering of child's cremated remains Sat/Sun & BH inc. From away (by appointment)	-	N	40.00	40.00	0.00	0.00	100.00%
Extract from Cremations Register	-	N	84.50	84.50	84.50	84.50	0.00%
Copy of cremation certificate - per copy	-	N	25.00	25.00	0.00	0.00	100.00%
Use of Organ Willow chapel only (per service)	-	Y	27.00	32.40	26.00	31.20	3.85%
Cancellation of Service within 3 days of date booked	-	N	188.00	188.00	188.00	188.00	0.00%
Webcasting Service (5 days notice prior to service)	-	Y	42.50	51.00	41.50	49.80	2.41%
CD Recording of Service	-	Y	42.50	51.00	41.50	49.80	2.41%
DVD of service (Oak chapel only)	-	Y	42.50	51.00	41.50	49.80	2.41%
DVD of Visual Tribute only (Oak chapel only)	-	Y	20.50	24.60	0.00	0.00	100.00%
Photographic images on the Visual Tribute Screens administration fee (£9.00) + £1.25 per photo used (Oak chapel only)	-	Y	PoA	PoA	PoA	PoA	0.00%
Video clips on the Visual Tribute Screens administration fee (£9.00) + £3.25 per minute of video used (Oak chapel only)	-	Y	PoA	PoA	PoA	PoA	0.00%
Incorporation of Visual Tribute onto DVD recording of service (DVD of service charged separately)	-	Y	10.25	12.30	50.00	60.00	-79.50%
Additional CD,DVD after the first (10 ore more price on request)	-	Y	16.00	19.20	15.50	18.60	3.23%
Connection to chapel music/sound system (Oak chapel only)	-	Y	27.00	32.40	26.00	31.20	3.85%
Crematorium Memorials							
Renewal of Kerb Plaque for 5 year period	-	Y	87.50	105.00	87.50	105.00	0.00%
Wall Plaque for first 5 year period	-	Y	206.00	247.20	206.00	247.20	0.00%
Renewal of Wall Plaque for 5 year period	-	Y	87.50	105.00	87.50	105.00	0.00%
Memorial Tree Seat per section (max-6 Sections) for a 5 year period	-	Y	324.00	388.80	324.00	388.80	0.00%
Memorial Seat and Plaque for first 10 years	-	Y	997.50	1,197.00	997.50	1,197.00	0.00%
Additional Plaque on Seat	-	Y	177.00	212.40	177.00	212.40	0.00%
Renewal of Memorial Seat for 5 year period	-	Y	257.00	308.40	257.00	308.40	0.00%
Dedication of Tree with Plaque for first 5 year period	-	Y	555.50	666.60	555.50	666.60	0.00%
Additional Plaque for Tree for first 5 year period	-	Y	177.00	212.40	177.00	212.40	0.00%
Renewal of Tree for 5 year period	-	Y	257.00	308.40	257.00	308.40	0.00%
Dedication of Rose Bush with Plaque for first 5 year period	-	Y	267.50	321.00	267.50	321.00	0.00%
Additional Plaque for Rose Bush	-	Y	177.00	212.40	177.00	212.40	0.00%
Renewal of Rose Bush for 5 year period	-	Y	257.00	308.40	257.00	308.40	0.00%
Woodland Memorial with Plaque	-	Y	177.00	212.40	177.00	212.40	0.00%
Kerb Plaque with Vase	-	Y	257.00	308.40	257.00	308.40	0.00%
Additional Motif (optional) for Kerb / Woodland Memorial Plaque	-	Y	36.00	43.20	36.00	43.20	0.00%
Additional Oval Photo Motif (optional) for Kerb / Woodland Memorial Plaque	-	Y	123.50	148.20	123.50	148.20	0.00%
Columbarium fee	-	Y	500.00	600.00	0.00	0.00	100.00%
Childs columbarium	-	Y	300.00	360.00	0.00	0.00	100.00%
Artificial turf on adult grave	-	Y	80.00	96.00	0.00	0.00	100.00%
Artificial turf on child grave	-	Y	40.00	48.00	0.00	0.00	100.00%
Vault Sanctum 2 - 20 year lease	-	Y	900.00	1,080.00	0.00	0.00	100.00%
<i>HMRC were due to issue a Business Brief covering supplies of memorials in local authority cemeteries and crematoria in December 2013 with an anticipated implementation date of 1 April 2014. However, the Brief is still awaited and so the VAT liabilities above could change.</i>							
Book of Remembrance							
2 Lines	-	Y	48.50	58.20	48.50	58.20	0.00%
5 Lines	-	Y	85.50	102.60	85.50	102.60	0.00%

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8 Lines	-	Y	150.00	180.00	150.00	180.00	0.00%
Temporary Insert	-	Y	28.14	33.77	28.14	33.77	0.00%
Miniature Book of Remembrance							
2 Lines	-	Y	85.50	102.60	85.50	102.60	0.00%
5 Lines	-	Y	97.50	117.00	97.50	117.00	0.00%
8 Lines	-	Y	106.00	127.20	106.00	127.20	0.00%
Memorial Cards							
2 Lines White	-	Y	24.00	28.80	24.00	28.80	0.00%
5 Lines White Memorial Cards	-	Y	37.00	44.40	37.00	44.40	0.00%
8 Lines White Memorial Cards	-	Y	51.00	61.20	51.00	61.20	0.00%
Flowers painted in Book of Remembrance	-	Y	68.50	82.20	68.50	82.20	0.00%
Emblems/Badges into Book 5/8 line only	-	Y	92.00	110.40	92.00	110.40	0.00%
Miscellaneous Charges							
Photocopying	Per A3 page	Y	0.32	0.38	0.31	0.37	3.23%
	Per A4 page	Y	0.21	0.25	0.21	0.25	0.00%
Administration charge for works in default	Per Property	Y	33.70	40.44	32.90	39.48	2.43%
Confirmation of Receipt of Accident Notification (for solicitors)	Per Item	Y	84.21	101.05	82.24	98.69	2.40%
Statement of Facts (for solicitors)	Per Hour	Y	82.60	99.12	80.70	96.84	2.35%
Non-Statutory Work undertaken for clients e.g. voluntary surrender of food	Per Hour	Y	84.20	101.04	82.24	98.69	2.38%
Food Safety Export Certificates	-	Y	57.90	69.48	56.54	67.85	2.41%
Environmental Protection							
Request for Environmental Information Research (up to 56 day response) – Commercial	Per Hour	Y	160.00	192.00	150.00	180.00	6.67%
Request for Environmental Information Research (up to 56 day response) – Domestic	Per Hour	Y	80.00	96.00	75.00	90.00	6.67%
Request for Environmental Information Research (7 day response) - all	Per Hour	Y	320.00	384.00	300.00	360.00	6.67%
Water Sampling - Private Supplies	Per Sample	N	PoA	PoA	PoA	PoA	0.00%
LAPC^[1] and LAPPC^[2] Mobile Plant charges							
Number of authorisations - Application fees							
1 or 2 authorisations held by the operator	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
3 to 7 authorisations held by the operator	-	N	943.00	943.00	943.00	943.00	0.00%
8 and over authorisations held by the operator	-	N	477.00	477.00	477.00	477.00	0.00%
Low Risk - Number of authorisations - Subsistence Fees							
1 or 2 authorisations held by operator	-	N	618.00	618.00	618.00	618.00	0.00%
3 to 7 authorisations held by the operator	-	N	368.00	368.00	368.00	368.00	0.00%
8 and over authorisations held by the operator	-	N	189.00	189.00	189.00	189.00	0.00%
Medium Risk - Number of authorisations - Subsistence Fees							
1 or 2 authorisations held by operator	-	N	989.00	989.00	989.00	989.00	0.00%
3 to 7 authorisations held by the operator	-	N	590.00	590.00	590.00	590.00	0.00%
8 and over authorisations held by the operator	-	N	302.00	302.00	302.00	302.00	0.00%
High Risk - Number of authorisations - Subsistence Fees							
1 or 2 authorisations held by operator	-	N	1,484.00	1,484.00	1,484.00	1,484.00	0.00%
3 to 7 authorisations held by the operator	-	N	884.00	884.00	884.00	884.00	0.00%
8 and over authorisations held by the operator	-	N	453.00	453.00	453.00	453.00	0.00%
Local Authority Pollution Prevention and Control (LAPPC) Fees & Charges							
Application Fee:							
Standard Process	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
Additional fee for operating without a permit	-	N	1,137.00	1,137.00	1,137.00	1,137.00	0.00%
Reduced fee activities (except VRs)	-	N	148.00	148.00	148.00	148.00	0.00%
PVR 1 & II combined	-	N	246.00	246.00	246.00	246.00	0.00%
Vehicle refinishers (VRs)	-	N	346.00	346.00	346.00	346.00	0.00%
Reduced fee activities: Additional fee for operating without a permit	-	N	68.00	68.00	68.00	68.00	0.00%
Mobile Screening and Crushing plant	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
- for third to seventh applications	-	N	943.00	943.00	943.00	943.00	0.00%
- for eighth and subsequent applications	-	N	477.00	477.00	477.00	477.00	0.00%
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amount	-	N	297.00	297.00	297.00	297.00	0.00%
Annual Subsistence Charge:							
Standard process: Low risk (1)	-	N	739.00	739.00	739.00	739.00	0.00%
Standard process: Medium risk (2)	-	N	1,111.00	1,111.00	1,111.00	1,111.00	0.00%
Standard process: High risk (3)	-	N	1,672.00	1,672.00	1,672.00	1,672.00	0.00%

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(1) Low risk: Amount to be added where permit is for combined Part B and waste installation	-	N	99.00	99.00	99.00	99.00	0.00%
(2) Medium risk: Amount to be added where permit is for combined Part B and waste installation	-	N	149.00	149.00	149.00	149.00	0.00%
(3) High risk: Amount to be added where permit is for combined Part B and waste installation	-	N	198.00	198.00	198.00	198.00	0.00%
Reduced fee activities (Inc Odourising Natural gas): Low Risk	-	N	76.00	76.00	76.00	76.00	0.00%
Reduced fee activities (Inc Odourising Natural gas): Medium Risk	-	N	151.00	151.00	151.00	151.00	0.00%
Reduced fee activities (Inc Odourising Natural gas): High Risk	-	N	227.00	227.00	227.00	227.00	0.00%
PVR I & II combined: Low risk	-	N	108.00	108.00	108.00	108.00	0.00%
PVR I & II combined: Medium risk	-	N	216.00	216.00	216.00	216.00	0.00%
PVR I & II combined: High risk	-	N	326.00	326.00	326.00	326.00	0.00%
Vehicle refinishers: Low risk	-	N	218.00	218.00	218.00	218.00	0.00%
Vehicle refinishers: Medium risk	-	N	349.00	349.00	349.00	349.00	0.00%
Vehicle refinishers: High risk	-	N	524.00	524.00	524.00	524.00	0.00%
Mobile Screening and Crushing Plant: Low risk	-	N	618.00	618.00	618.00	618.00	0.00%
- for third to seventh applications	-	N	368.00	368.00	368.00	368.00	0.00%
- for eighth and subsequent applications	-	N	189.00	189.00	189.00	189.00	0.00%
Mobile Screening and Crushing Plant: Medium risk	-	N	989.00	989.00	989.00	989.00	0.00%
- for third to seventh applications	-	N	590.00	590.00	590.00	590.00	0.00%
- for eighth and subsequent applications	-	N	302.00	302.00	302.00	302.00	0.00%
Mobile Screening and Crushing Plant: High risk	-	N	1,484.00	1,484.00	1,484.00	1,484.00	0.00%
- for third to seventh applications	-	N	884.00	884.00	884.00	884.00	0.00%
- for eighth and subsequent applications	-	N	453.00	453.00	453.00	453.00	0.00%
Where a Part B installation is subject to reporting under the E-PRTR Regulation this amount must be added to the above amounts	-	N	99.00	99.00	99.00	99.00	0.00%
Late payment fee	-	N	50.00	50.00	50.00	50.00	0.00%
	-						
Transfer and Surrender	-						
Standard Process Transfer	-	N	162.00	162.00	162.00	162.00	0.00%
Standard Process Partial Transfer	-	N	476.00	476.00	476.00	476.00	0.00%
New operator at a low risk reduced fee activity	-	N	75.00	75.00	75.00	75.00	0.00%
Reduced fee activities: Partial transfer	-	N	45.00	45.00	45.00	45.00	0.00%
Temporary transfer for mobiles:							
First transfer	-	N	51.00	51.00	51.00	51.00	0.00%
Repeat transfer	-	N	10.00	10.00	10.00	10.00	0.00%
Repeat following enforcement or warning	-	N	51.00	51.00	51.00	51.00	0.00%
Substantial Changes s10 and s11:							
Standard process	-	N	1,005.00	1,005.00	1,005.00	1,005.00	0.00%
Standard process where the substantial change results in a new PPC activity	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
Reduced fee activities**	-	N	98.00	98.00	98.00	98.00	0.00%
Subsistence charges can be paid in four equal quarterly instalments on 1 April, July, October & January. This incurs a further £36 administration charge.	-	N	36.00	36.00	36.00	36.00	0.00%
LA-IPPC Fees and Charges							
Application	-	N	3,218.00	3,218.00	3,218.00	3,218.00	0.00%
Additional fee for operating without a permit	-	N	1,137.00	1,137.00	1,137.00	1,137.00	0.00%
Annual Subsistence: Low risk	-	N	1,384.00	1,384.00	1,384.00	1,384.00	0.00%
Annual Subsistence: Medium risk	-	N	1,541.00	1,541.00	1,541.00	1,541.00	0.00%
Annual Subsistence: High risk	-	N	2,233.00	2,233.00	2,233.00	2,233.00	0.00%
Late payment fee	-	N	50.00	50.00	50.00	50.00	0.00%
Additional fee for paying by four equal quarterly instalments	-	N	36.00	36.00	36.00	36.00	0.00%
Substantial Variation	-	N	1,309.00	1,309.00	1,309.00	1,309.00	0.00%
Transfer	-	N	225.00	225.00	225.00	225.00	0.00%
Partial Transfer	-	N	668.00	668.00	668.00	668.00	0.00%
Surrender	-	N	668.00	668.00	668.00	668.00	0.00%
Licences – Health							
Sex Establishment Licence -Initial Payment	-	N	4,369.00	4,369.00	4,369.00	4,369.00	0.00%
Sex Establishment Licence - Annual	-	N	2,632.00	2,632.00	2,632.00	2,632.00	0.00%
- Transfer	-	N	1,336.00	1,336.00	1,336.00	1,336.00	0.00%
Skin Piercing Registration:	-	N	172.00	172.00	168.00	168.00	2.38%
- Acupuncture	-	N	172.00	172.00	168.00	168.00	2.38%
Tattooing, Ear Piercing & Electrolysis, Body Piercing and skin pigmentation by the use of a needle (per activity)	-	N	172.00	172.00	168.00	168.00	2.38%
- Premises	-	N	172.00	172.00	168.00	168.00	2.38%
Variation of above (as applicable)	-	N	74.00	74.00	72.00	72.00	2.78%
Admin Fee for additional documents etc.	per 15 minutes	N	21.10	21.10	20.60	20.60	2.43%
Scrap Metal Dealers Licence	-	N	405.00	405.00	0.00	0.00	100.00%
- Additional Sites	-	N	120.00	120.00	0.00	0.00	100.00%
Scrap Metal Collectors Licence	-	N	350.00	350.00	0.00	0.00	100.00%
- Minor Variation to Licence	-	N	20.00	20.00	0.00	0.00	100.00%
- Major Variation to Licence	-	N	205.00	205.00	0.00	0.00	100.00%
Street Trading Consents							
Annual Single Street – 1 hr in 24hrs	-	N	100.00	100.00	252.00	252.00	-60.32%
Variation – each additional hour	-	N	100.00	100.00	252.00	252.00	-60.32%

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Building Control							
Copy of Building Regulation Decision Notice:							
Replacement Decision Notice	-	Y	53.33	64.00	51.50	61.80	3.55%
Replacement Completion Certificate	-	Y	53.33	64.00	51.50	61.80	3.55%
Enquiry and Examination of Building Regulation Records:							
To professionals for commercial purposes	-	Y	121.67	146.00	118.50	142.20	2.68%
To residential owners/occupiers for private purposes	-	Y	29.17	35.00	28.50	34.20	2.35%
Responses to Professional Letters for Commercial Purposes	-	Y	121.67	146.00	118.50	142.20	2.68%
Exemption Certificate	-	Y	22.50	27.00	21.50	25.80	4.65%
Sustainability							
provision of DEC certificate	-	Y	100.00	120.00	98.00	117.60	2.04%
Petroleum Licensing							
Replacement Licence		Y	48.00	57.60	46.80	56.16	2.56%
<i>Licence to keep Petroleum Spirit of a quantity:</i>							
Not exceeding 2,500 litres	Per Annum	N	42.00	42.00	42.00	42.00	0.00%
Exceeding 2,500 litres but not exceeding 50,000 litres	Per Annum	N	58.00	58.00	58.00	58.00	0.00%
Exceeding 50,000 litres	Per Annum	N	120.00	120.00	120.00	120.00	0.00%
Transfer of Licence	-	N	8.00	8.00	8.00	8.00	0.00%
Taxi Licensing							
Licences - Hackney Carriages							
Hackney Carriage Drivers Licence - initial	3 years	N	189.00	189.00	189.00	189.00	0.00%
Hackney Carriage Drivers Licence - renewal	3 years	N	97.00	97.00	97.00	97.00	0.00%
Private Hire Operators Licence	Annual Fee - Process & fees subject to review	N	272.00	272.00	272.00	272.00	0.00%
Private Hire Operators Licence (all vehicles adapted to carry wheelchairs)	Per Annum	N	136.00	136.00	136.00	136.00	0.00%
Private Hire Drivers Licence - initial	3 years	N	141.00	141.00	141.00	141.00	0.00%
Private Hire Drivers Licence - renewal	3 years	N	97.00	97.00	97.00	97.00	0.00%
Combined Drivers Licence - initial	3 years	N	189.00	189.00	189.00	189.00	0.00%
Combined Drivers Licence - renewal	3 years	N	116.00	116.00	116.00	116.00	0.00%
Private Hire Vehicle (inclusive of MOGO[2] Plate)	-	N	154.00	154.00	154.00	154.00	0.00%
Plate Exempt	-	N	140.00	140.00	140.00	140.00	0.00%
Hackney Carriage Vehicle (inclusive of 2 x MOGO plates)	-	N	172.00	172.00	172.00	172.00	0.00%
Induction	Process & fees subject to review	N	354.00	354.00	354.00	354.00	0.00%
Knowledge Test fee	Process & fees subject to review	N	121.00	121.00	121.00	121.00	0.00%
Test to Lift Police prohibition	-	N	66.00	66.00	66.00	66.00	0.00%
Transfer of Licence Plate:							
New Vehicle	-	N	43.00	43.00	43.00	43.00	0.00%
Over 3 years old and London style H/C over 5 years	-	N	92.00	92.00	92.00	92.00	0.00%
Under 3 years old and London style H/C under 5 years	-	N	43.00	43.00	43.00	43.00	0.00%
Transfer of Ownership	-	N	43.00	43.00	43.00	43.00	0.00%
Replacement Vehicle - Licence and window disc	-	N	34.00	34.00	34.00	34.00	0.00%
Criminal Records Bureau Charge -	Raised to reflect charge made by other Depts.	N	64.00	64.00	64.00	64.00	0.00%
Replacement of Plate	-	N	26.00	26.00	26.00	26.00	0.00%
Replacement of Bracket	-	N	15.00	15.00	15.00	15.00	0.00%
Replacement of Drivers Badge	-	N	30.00	30.00	30.00	30.00	0.00%
Replacement Drivers Licence	-	N	31.00	31.00	31.00	31.00	0.00%
Plate Magnet Set	-	N	25.00	25.00	25.00	25.00	0.00%
VIP Bracket	-	N	15.00	15.00	15.00	15.00	0.00%
Vehicle Retest Fee (after 7 days)	-	N	90.00	90.00	90.00	90.00	0.00%
Non-attendance at Synergy for vehicle test	-	N	40.00	40.00	40.00	40.00	0.00%
Returned cheque fee	-	N	45.00	45.00	45.00	45.00	0.00%
Meter Check	-	N	25.00	25.00	25.00	25.00	0.00%
VIP Plate	-	N	14.00	14.00	14.00	14.00	0.00%
Insurance/Hire - Transfer driver (Each way - £43 - £86)	-	N	43.00	43.00	43.00	43.00	0.00%
First Aid Kit	-	N	12.00	12.00	12.00	12.00	0.00%
Other Fees							
Personal Licence							
Application for Personal Licence	-	N	37.00	37.00	37.00	37.00	0.00%
Application for Copy of Personal Licence on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
Notification of Change of Name or Address (holder of personal licence)	-	N	10.50	10.50	10.50	10.50	0.00%
Premises Licence							
Application for Copy of Premise Licence or Summary on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
Notification of Change of Name or Address (holder of premises licence)	-	N	10.50	10.50	10.50	10.50	0.00%
Application to Vary Specified Individual as Premises Supervisor	-	N	23.00	23.00	23.00	23.00	0.00%
Application to Transfer Premises Licence	-	N	23.00	23.00	23.00	23.00	0.00%
Interim Authority Notice	-	N	23.00	23.00	23.00	23.00	0.00%
Application for Making of Provisional Statement	-	N	315.00	315.00	315.00	315.00	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Club Premises Certificate							
Application for Copy of Club Premise Certificate or Summary on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
Notification of Change of Name or Alteration of Club Rules	-	N	10.50	10.50	10.50	10.50	0.00%
Change of Relevant Registered Address of Club	-	N	10.50	10.50	10.50	10.50	0.00%
TEN							
Temporary Event Notice	-	N	21.00	21.00	21.00	21.00	0.00%
Application for Copy of Notice on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
Other							
Supply of Copies of Information Contained in Register	Info now supplied free on line	N	0.00	0.00	PoA	PoA	0.00%
Notice of Interest in Premises	-	N	21.00	21.00	21.00	21.00	0.00%
Gambling Premises Licences							
Bingo Club							
Application	-	N	3,500.00	3,500.00	3,500.00	3,500.00	0.00%
Annual Fee	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Variation	-	N	1,750.00	1,750.00	1,750.00	1,750.00	0.00%
Transfer	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Reinstatement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Provisional Statement	-	N	3,500.00	3,500.00	3,500.00	3,500.00	0.00%
Licence Application following Provisional Statement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Adult Gaming Centre							
Application	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Annual Fee	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Variation	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Transfer	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Reinstatement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Provisional Statement	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Licence Application following Provisional Statement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Track Betting							
Application	-	N	2,500.00	2,500.00	2,500.00	2,500.00	0.00%
Annual Fee	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Variation	-	N	1,250.00	1,250.00	1,250.00	1,250.00	0.00%
Transfer	-	N	950.00	950.00	950.00	950.00	0.00%
Reinstatement	-	N	950.00	950.00	950.00	950.00	0.00%
Provisional Statement	-	N	2,500.00	2,500.00	2,500.00	2,500.00	0.00%
Licence Application following Provisional Statement	-	N	950.00	950.00	950.00	950.00	0.00%
Family Entertainment Centre							
Application	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Annual Fee	-	N	750.00	750.00	750.00	750.00	0.00%
Variation	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Transfer	-	N	950.00	950.00	950.00	950.00	0.00%
Reinstatement	-	N	950.00	950.00	950.00	950.00	0.00%
Provisional Statement	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Licence Application following Provisional Statement	-	N	950.00	950.00	950.00	950.00	0.00%
Betting Premises							
Application	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Annual Fee	-	N	250.00	250.00	250.00	250.00	0.00%
Variation	-	N	550.00	550.00	550.00	550.00	0.00%
Transfer	-	N	450.00	450.00	450.00	450.00	0.00%
Reinstatement	-	N	450.00	450.00	450.00	450.00	0.00%
Provisional Statement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Licence Application following Provisional Statement	-	N	450.00	450.00	450.00	450.00	0.00%
Large Casino							
Application	-	N	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
Annual Fee	-	N	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
Variation	-	N	5,000.00	5,000.00	5,000.00	5,000.00	0.00%
Transfer	-	N	2,150.00	2,150.00	2,150.00	2,150.00	0.00%
Reinstatement	-	N	2,150.00	2,150.00	2,150.00	2,150.00	0.00%
Provisional Statement	-	N	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
Licence Application following Provisional Statement	-	N	5,000.00	5,000.00	5,000.00	5,000.00	0.00%
Gambling Permits							
Prize Gaming Permit							
Application	-	N	300.00	300.00	300.00	300.00	0.00%
Renewal	-	N	300.00	300.00	300.00	300.00	0.00%
Name Change	-	N	25.00	25.00	25.00	25.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Licensed Premises Gaming Machine Permit							
Application	-	N	150.00	150.00	150.00	150.00	0.00%
Name Change	-	N	25.00	25.00	25.00	25.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Annual Fee	-	N	50.00	50.00	50.00	50.00	0.00%
Variation	-	N	100.00	100.00	100.00	100.00	0.00%
Transfer	-	N	25.00	25.00	25.00	25.00	0.00%
Notification of Gaming Machine in Licensed Premises							
Application	-	N	50.00	50.00	50.00	50.00	0.00%
Club Machine Permit							
Application -non existing	-	N	200.00	200.00	200.00	200.00	0.00%
Application - existing operator	-	N	100.00	100.00	100.00	100.00	0.00%

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Renewal (fast track)	-	N	100.00	100.00	100.00	100.00	0.00%
Renewal (non fast track)	-	N	200.00	200.00	200.00	200.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Annual Fee	-	N	50.00	50.00	50.00	50.00	0.00%
Variation	-	N	100.00	100.00	100.00	100.00	0.00%
Club Gaming Permit							
Application (non existing operator)	-	N	200.00	200.00	200.00	200.00	0.00%
Application existing operator	-	N	100.00	100.00	100.00	100.00	0.00%
Renewal (non fast track)	-	N	200.00	200.00	200.00	200.00	0.00%
Renewal (fast track)	-	N	100.00	100.00	100.00	100.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Annual Fee	-	N	50.00	50.00	50.00	50.00	0.00%
Variation	-	N	100.00	100.00	100.00	100.00	0.00%
Family Entertainment Centre Gaming Machine Permit							
Application	-	N	300.00	300.00	300.00	300.00	0.00%
Renewal	-	N	300.00	300.00	300.00	300.00	0.00%
Name Change	-	N	25.00	25.00	25.00	25.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Coroner							
Paper Copies of disclosed documentation	10 Pages or Less	N	5.00	5.00	0.00	0.00	0.00%
	Over 10 pages per page	N	0.50	0.50	0.00	0.00	0.00%
Electronic copy of recording of an inquest	per document	N	5.00	5.00	0.00	0.00	0.00%
Registrar							
First Birth, Death or Marriage Certificate at time of Registration		N	4.00	4.00	4.00	4.00	0.00%
Standard Certificates issued from current Register after Registration		N	7.00	7.00	7.00	7.00	0.00%
Standard Certificates issued from archived Registers		N	10.00	10.00	10.00	10.00	0.00%
First Free Short Birth Certificate at time of registration		N	0.00	0.00	0.00	0.00	0.00%
Subsequent Short Birth Certificate from current register at time of Registration		N	4.00	4.00	4.00	4.00	0.00%
Short Birth Certificate from Current Register after Registration		N	7.00	7.00	7.00	7.00	0.00%
Short Birth Certificate from Archived Register		N	10.00	10.00	10.00	10.00	0.00%
Notice to enter marriage or civil partnership from 1 January 2001	Per Person	N	35.00	35.00	35.00	35.00	0.00%
Marriage or civil partnership at Register Office	Offered on Fixed Days	N	45.00	45.00	45.00	45.00	0.00%
Marriage in Decommissioned Ceremony Room	Mon - Thurs	N	120.00	120.00	105.00	105.00	14.29%
	Fri & Sat	N	180.00	180.00	155.00	155.00	16.13%
	Sunday, Bank Holiday, Special days or Out of hours	N	250.00	250.00	0.00	0.00	100.00%
Marriage or civil partnership at Licensed Venue	Mon-Thurs	N	320.00	320.00	310.00	310.00	3.23%
	Fri	N	370.00	370.00	0.00	0.00	100.00%
	Saturday	N	450.00	450.00	445.00	445.00	1.12%
	Sunday, Bank Holiday, Special days or Out of hours	N	530.00	530.00	515.00	515.00	2.91%
Licensing of Venue for Marriage or civil partnership (1 room) (3 year licence)		N	1,250.00	1,250.00	1,210.00	1,210.00	3.31%
Each Additional Room	No charges for additional rooms	N	0.00	0.00	0.00	0.00	0.00%
Naming or Renewal of Vows in Decommissioned Ceremony Room	Mon-Thurs	Y	100.00	120.00	125.00	150.00	-20.00%
	Fri & Sat	Y	150.00	180.00	125.00	150.00	20.00%
	Sunday, Bank Holiday, Special days or Out of hours	Y	208.33	250.00	187.50	225.00	11.11%
Naming or Renewal of Vows at Licensed Venue	Mon- Thurs	Y	250.00	300.00	250.00	300.00	0.00%
	Fri-Sat	Y	291.67	350.00	341.67	410.00	-14.63%
	Sunday, Bank Holiday, Special days or Out of hours	Y	333.33	400.00	341.67	410.00	-2.44%
*Nationality Checking Service							
Single Adult	Per Adult	Y	62.50	75.00	60.00	72.00	4.17%
Additional Children on Parents Application	Per Child	Y	30.83	37.00	30.83	37.00	0.00%
Children Under 18 years (applying separately from Parents)	Per Child	Y	41.67	50.00	41.67	50.00	0.00%
Settlement checking service	Per applicant	Y	75.00	90.00	0.00	0.00	100.00%
Settlement Checking Service per dependent	Per Minor	Y	12.50	15.00	0.00	0.00	100.00%
Citizenship							
Group Ceremony (Home Office payment)	Per adult	N	80.00	80.00	80.00	80.00	0.00%
Private ceremony	Per adult	N	110.00	110.00	100.00	100.00	10.00%
Other							
Priority fee for copy certificates	Per type of certificate order	N	15.00	15.00	0.00	0.00	0.00%
Post and packaging on copy certificates - online	Per Order	N	1.00	1.00	0.60	0.60	66.67%
Post and packaging on copy certificates - in person	Per Order	Y	0.83	1.00	0.50	0.60	66.00%
Ceremony planning meeting at Registration Office	Per ceremony/appointment	N	40.00	40.00	0.00	0.00	100.00%
Ceremony planning meeting at Registration Office - Renewal / Naming	Per ceremony/appointment	Y	33.33	40.00	0.00	0.00	100.00%
Priority appointment fee - statutory services	Per change	N	40.00	40.00	0.00	0.00	100.00%
Priority appointment fee - non-statutory	Per change	Y	33.33	40.00	0.00	0.00	100.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Non refundable booking fee for ceremonies - statutory services	Per ceremony/appointment	N	49.00	49.00	0.00	0.00	100.00%
Non refundable booking fee for ceremonies - non-statutory	Per ceremony/appointment	Y	40.83	49.00	0.00	0.00	100.00%
Change fee for appointments and ceremonies - statutory services	Per ceremony/appointment	N	25.00	25.00	0.00	0.00	100.00%
Change fee for appointments and ceremonies - non-statutory	Per ceremony/appointment	Y	20.83	25.00	0.00	0.00	100.00%
Highways							
Skip Licence (First 2 weeks)	-	N	21.00	21.00	20.56	20.56	2.14%
Skip Licence (Extension to original licence of 2 weeks)	-	N	15.00	15.00	41.12	41.12	-63.52%
S139 Skip Licence retrospective Permit fee (first 2 weeks)	-	N	125.00	125.00	0.00	0.00	100.00%
S139 Removal of disposal of non - permitted skip (excluding Court costs which are extra)	-	N	150.00	150.00	0.00	0.00	100.00%
Scaffold Licence - Simple	-	N	207.00	207.00	205.60	205.60	0.68%
Scaffold Licence - Complex	-	N	415.00	415.00	411.20	411.20	0.92%
Planting Licence	-	N	65.00	65.00	61.68	61.68	5.38%
Vehicle Crossing – Residential	-	N	105.00	105.00	102.80	102.80	2.14%
Vehicle Crossing – Industrial	-	N	526.00	526.00	514.00	514.00	2.33%
S171 Materials deposited on the highway	-	N	52.50	52.50	51.40	51.40	2.14%
Tables & Chairs outside eating establishments - CMK	-	N	200.00	200.00	154.20	154.20	29.70%
Tables & Chairs outside eating establishments - rest of Borough	-	N	200.00	200.00	61.68	61.68	224.25%
Section 50 New licence for private services in the highway	-	N	650.00	650.00	0.00	0.00	100.00%
Section 50 Additional inspection fee for in excess of 200m length	-	N	125.00	125.00	0.00	0.00	100.00%
Traffic Management Officer Time	-	Y	PoA	PoA	PoA	POA	0.00%
S38 Charges to Developers							
Section 38 Charges to Developers	10% of Bond Fee	N	POA	POA	POA	POA	0.00%
Section 38 Charges to Developers (additional flat rate fee)	-	N	1,550.00	1,550.00	1,500.00	1,500.00	3.33%
Provision of Temporary Traffic Order	-	N	2,105.00	2,105.00	2,056.00	2,056.00	2.38%
S278 Charges to Developers							
Approval/Supervision schemes up to £15m	10% of Scheme Value	N	POA	POA	POA	POA	0.00%
Approval/Supervision schemes over £15m	12.5% of Scheme Value	N	POA	POA	POA	POA	0.00%
Approval/Supervision schemes below £25,000	Flat Rate	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Emberton Park							
Entrance To Park							
Vehicle Entrance:							
April - October	Per day	Y	3.33	4.00	3.50	4.20	-4.86%
November - March	Per day	Y	2.00	2.40	2.00	2.40	0.00%
Vehicle Access Pass (unlimited use)							
April - March	-	Y	43.00	51.60	43.00	51.60	0.00%
May - March	-	Y	39.00	46.80	39.00	46.80	0.00%
June - March	-	Y	33.50	40.20	33.50	40.20	0.00%
July - March	-	Y	29.50	35.40	29.50	35.40	0.00%
August - March	-	Y	24.00	28.80	24.00	28.80	0.00%
September - March	-	Y	19.50	23.40	19.50	23.40	0.00%
October - March	-	Y	15.00	18.00	15.00	18.00	0.00%
Fishing							
Adult:							
Day Ticket	-	Y	7.50	9.00	7.50	9.00	0.00%
Week Ticket (7 days)	-	Y	24.00	28.80	24.00	28.80	0.00%
Season Ticket (April - March)	-	Y	42.00	50.40	42.00	50.40	0.00%
Season Ticket (May - March)	-	Y	38.50	46.20	38.50	46.20	0.00%
Season Ticket (June - March)	-	Y	34.50	41.40	34.50	41.40	0.00%
Season Ticket (July - March)	-	Y	32.50	39.00	32.50	39.00	0.00%
Season Ticket (August - March)	-	Y	29.50	35.40	29.50	35.40	0.00%
Season Ticket (Sept - March)	-	Y	27.50	33.00	27.50	33.00	0.00%
Junior (12-16 years) & OAP (60 years+):							
Day Ticket (24 hours)	-	Y	4.50	5.40	4.50	5.40	0.00%
Week Ticket (7 days)	-	Y	14.00	16.80	14.00	16.80	0.00%
Season Ticket (April - March)	-	Y	28.00	33.60	28.00	33.60	0.00%
Season Ticket (May - March)	-	Y	24.00	28.80	24.00	28.80	0.00%
Season Ticket (June - March)	-	Y	22.00	26.40	22.00	26.40	0.00%
Season Ticket (July - March)	-	Y	19.00	22.80	19.00	22.80	0.00%
Season Ticket (August - March)	-	Y	16.00	19.20	16.00	19.20	0.00%
Season Ticket (September - March)	-	Y	12.50	15.00	12.50	15.00	0.00%
Concessions (MKC 'Passport to Leisure' pass holders):							
Adult day Ticket (24 hours)	-	Y	0.92	1.10	0.92	1.10	0.00%
Junior/OAP day Ticket (24 hours)	-	Y	0.42	0.50	0.42	0.50	0.00%
Camping							
Touring Field (allocated pitches, toilet/shower block in field):							
Per night	Per Night	Y	18.33	22.00	18.33	22.00	0.00%
With Hook-up	Per Night	Y	20.83	25.00	21.25	25.50	-1.98%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Per week	Per Week	Y	110.00	132.00	110.00	132.00	0.00%
With Hook-up	Per Week	Y	125.00	150.00	127.92	153.50	-2.28%
Surcharge for parties of over four (subject to booking system compatibility)	Per person per night	Y	5.00	6.00	4.17	5.00	19.90%
Rally Field (open field, short walk to toilets/no showers):							
Per night	Per Night	Y	15.00	18.00	15.00	18.00	0.00%
Per week	Per Week	Y	90.00	108.00	90.00	108.00	0.00%
Rally Field - Groups (min 10 units):							
Per night	Per Night	Y	8.50	10.20	8.50	10.20	0.00%
Per week	Per Week	Y	51.00	61.20	51.00	61.20	0.00%
Extra vehicle during stay	Per Vehicle	Y	2.50	3.00	0.00	0.00	100.00%
Marquee	Per Night	Y	100.00	120.00	0.00	0.00	100.00%
Children's pup tents on parents pitch in all fields	Per Night	Y	1.67	2.00	4.00	4.80	-58.25%
Children's pup tents on parents pitch in all fields	Per Week	Y	10.00	12.00	23.00	27.60	-56.52%
Off Peak Charges:							
1st September - 30th October £2.00 reduction per night. Not including group bookings in the Rally Fields.							
Static Caravan Annual Ground Rent:							
Annual Rent 1x Payment		Y	925.50	1,110.60	925.50	1,110.60	0.00%
Annual Rent 2x Payments (2 x £500.00)		Y	977.00	1,172.40	977.00	1,172.40	0.00%
Caravan Storage							
6x months		Y	166.67	200.00	159.50	191.40	4.50%
12x months		Y	250.00	300.00	240.00	288.00	4.17%
Waste Management							
Refuse Collection							
Refuse Sacks	Per Sack	Y	0.05	0.06	0.05	0.06	0.00%
Bulky Waste Collections (up to 5 collections)	up to 5 Items	N	15.00	15.00	10.00	10.00	50.00%
Special Collections - domestic waste	On specific day, per collection	N	30.00	30.00	10.80	10.80	177.78%
Chargeable "special" collections? - for DIY waste, garden waste and "industrial waste" (inc. DIY bag)	Per Hour, or thereafter part thereof	N	45.00	45.00	43.20	43.20	4.17%
Officer Time							
Chargeable work carried out not defined elsewhere.	Per Hour, or part thereof	Y	84.04	100.85	82.07	98.48	2.40%
Landscape & Countryside							
High Hedges	-	N	505.34	505.34	493.50	493.50	2.40%
Public Path Orders	-	N	1,250.00	1,250.00	1,028.00	1,028.00	21.60%
Rights of Way Searches		N	100.00	100.00	0.00	0.00	100.00%
Corporate Core							
Street naming and numbering							
New Development or Conversion/Change of Use Scheme							
Per Case	-	N	158.00	158.00	154.20	154.20	2.46%
Per House	-	N	11.00	11.00	10.28	10.28	7.00%
Per Flat	-	N	21.00	21.00	20.56	20.56	2.14%
Per Retail Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Industrial Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Office Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Building name (as part of a new development)	-	N	105.00	105.00	102.80	102.80	2.14%
Per Street name	-	N	158.00	158.00	154.20	154.20	2.46%
Renaming a commercial/Industrial/retail building							
Per Building Rename	-	N	105.00	105.00	102.80	102.80	2.14%
Per House	-	N	11.00	11.00	10.28	10.28	7.00%
Per Flat	-	N	21.00	21.00	20.56	20.56	2.14%
Per Retail Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Industrial Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Office Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Development Re-plan							
Per Case	-	N	316.00	316.00	308.40	308.40	2.46%
Per House	-	N	11.00	11.00	10.28	10.28	7.00%
Per Flat	-	N	21.00	21.00	20.56	20.56	2.14%
Per Retail Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Industrial Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Office Unit	-	N	21.00	21.00	20.56	20.56	2.14%
Per Building name (as part of a new redevelopment)	-	N	105.00	105.00	102.80	102.80	2.14%
Per Street name	-	N	158.00	158.00	154.20	154.20	2.46%
Other Services							
Certificate of naming / numbering	-	N	32.00	32.00	30.84	30.84	3.76%
Investigations on behalf of a Solicitor, conveyances or individual occupiers or owners	-	N	105.00	105.00	102.80	102.80	2.14%
Supplying street naming and number plans - each	-	N	26.00	26.00	25.70	25.70	1.17%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
General Photocopy charges (per sheet)	A4 B&W - 30p						
	A3 B&W - 50p						
	A4 Colour - 50p						
	A3 Colour - 70p						
It is extremely rare that streets need to be renamed or numbered see section 6.8 of the Councils Street Naming and Numbering Policy. Under the							
Public Health							
Health Promotion Publications (excludes P&P)							
101 Ways to Show You Love Somebody (without having sex)	Poster (A3)	N	0.55	0.55	0.55	0.55	0.00%
101 Ways to Show You Love Somebody (without having sex)	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
101 Ways to Show You Love Somebody (without having sex)	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
101 Ways to Show You Love Somebody (without having sex)	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
A Change 4 the Better Your lifestyle pocket guide	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
A Change 4 the Better Your lifestyle pocket guide	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
A Change 4 the Better Your lifestyle pock guide	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
A Good Night's Sleep? Babies and toddlers sleep guide	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
A Good Night's Sleep? Babies and toddlers sleep guide	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
A Good Night's Sleep? Babies and toddlers sleep guide	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Accidents to the Under 5s Keep Babies and young children safe	Poster (A3)	N	0.55	0.55	0.55	0.55	0.00%
Accidents to the Under 5s Keep Babies and young children safe	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Accidents to the Under 5s Keep Babies and young children safe	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Accidents to the Under 5s Keep Babies and young children safe	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Alcohol & You Know the facts,	Poster	N	0.55	0.55	0.55	0.55	0.00%
Alcohol & You Count the units	Poster	N	0.55	0.55	0.55	0.55	0.00%
Alcohol & You Know the facts, count the units	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Alcohol & You Know the facts, count the units	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Alcohol & You Know the facts, count the units	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Be Active your way, every day! It's never too late to start!	Poster	N	0.55	0.55	0.55	0.55	0.00%
Be Active your way, every day! It's never too late to start!	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Be Active your way, every day! It's never too late to start!	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Be Active your way, every day! It's never too late to start!	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Breast Awareness Know what to look for	Poster	N	0.55	0.55	0.55	0.55	0.00%
Breast Awareness Know what to look for	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Breast Awareness Know what to look for	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Breast Awareness Know what to look for	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Breakfast... What's for What is a healthy breakfast?	Poster	N	0.55	0.55	0.55	0.55	0.00%
Breakfast... What's for What is a healthy breakfast?	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Breakfast... What's for What is a healthy breakfast?	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Breakfast... What's for What is a healthy breakfast?	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Childhood Illnesses Your guide	Leaflet (1-100)	N	0.22	0.22	0.22	0.22	0.00%
Childhood Illnesses Your guide	Leaflet (101-3000)	N	0.20	0.20	0.20	0.20	0.00%
Childhood Illnesses Your guide	Leaflet (3001+)	N	0.19	0.19	0.19	0.19	0.00%
Chlamydia - Do you know what you've downloaded?	Poster	N	0.55	0.55	0.55	0.55	0.00%
Chlamydia - Do you know what you've downloaded?	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Chlamydia - Do you know what you've downloaded?	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Chlamydia - Do you know what you've downloaded?	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Depression, you're not alone Anyone can suffer from depression	Poster	N	0.55	0.55	0.55	0.55	0.00%
Depression, you're not alone Anyone can suffer from depression	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Depression, you're not alone Anyone can suffer from depression	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Depression, you're not alone Anyone can suffer from depression	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%

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Eat lots of fruit and vegetables every day Fruit and vegetables are good for my health	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Eat lots of fruit and vegetables every day Fruit and vegetables are good for my health	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Eat lots of fruit and vegetables every day Fruit and vegetables are good for my health	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Eat your way to 5 a day What is a portion of fruit and vegetables?	Poster	N	0.55	0.55	0.55	0.55	0.00%
Eat your way to 5 a day What is a portion of fruit and vegetables?	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Eat your way to 5 a day What is a portion of fruit and vegetables?	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Eat your way to 5 a day What is a portion of fruit and vegetables?	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Eyes are important How to look after them	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Eyes are important How to look after them	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Eyes are important How to look after them	Leaflet (3001+)	N	0.14	0.00	0.14	0.14	0.00%
Feel Good, Keep Moving Mobility advice & chair-based exercises for the older adult	Poster	N	0.55	0.55	0.55	0.55	0.00%
Feel Good, Keep Moving Mobility advice & chair-based exercises for the older adult	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Feel Good, Keep Moving Mobility advice & chair-based exercises for the older adult	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Feel Good, Keep Moving Mobility advice & chair-based exercises for the older adult	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Feeling unwell? Adult Minor Illnesses guide	Leaflet (1-100)	N	0.22	0.22	0.22	0.22	0.00%
Feeling unwell? Adult Minor Illnesses guide	Leaflet (101-3000)	N	0.20	0.20	0.20	0.20	0.00%
Feeling unwell? Adult Minor Illnesses guide	Leaflet (3001+)	N	0.19	0.19	0.19	0.19	0.00%
Fussy Eating How can I help my child?	Leaflet (1-100)	N	0.20	0.20	0.20	0.20	0.00%
Fussy Eating How can I help my child?	Leaflet (101-3000)	N	0.18	0.18	0.18	0.18	0.00%
Fussy Eating How can I help my child?	Leaflet (3001+)	N	0.17	0.17	0.17	0.17	0.00%
Get Moving It's easier than you think!	Poster	N	0.55	0.55	0.55	0.55	0.00%
Get Moving It's easier than you think!	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Get Moving It's easier than you think!	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Get Moving It's easier than you think!	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Head Lice Happy to be on any head	Poster	N	0.55	0.55	0.55	0.55	0.00%
Head Lice Happy to be on any head	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Head Lice Happy to be on any head	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Head Lice Happy to be on any head	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Healthy Eating How to get the balance right	Poster	N	0.55	0.55	0.55	0.55	0.00%
Healthy Eating How to get the balance right	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Healthy Eating How to get the balance right	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Healthy Eating How to get the balance right	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Healthy Men (covering twelve health topics)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Healthy Men (covering twelve health topics)	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Healthy Men (covering twelve health topics)	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Healthy Men (covering twelve health topics)	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Healthy Women (covering thirteen health topics)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Healthy Women (covering thirteen health topics)	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Healthy Women (covering thirteen health topics)	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Healthy Women (covering thirteen health topics)	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Healthy Teeth for your baby Aged 0 to 2 years	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Healthy Teeth for your baby Aged 0 to 2 years	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Healthy Teeth for your baby Aged 0 to 2 years	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Healthy Teeth for your young child Aged 3 to 5 years	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Healthy Teeth for your young child Aged 3 to 5 years	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%

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Healthy Teeth for your young child Aged 3 to 5 years	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Healthy Teeth for your child Aged 5 to 12 years	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Healthy Teeth for your child Aged 5 to 12 years	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Healthy Teeth for your child Aged 5 to 12 years	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
HIV/AIDS Fact Card Know the facts!	Poster	N	0.55	0.55	0.55	0.55	0.00%
HIV/AIDS Fact Card Know the facts!	Leaflet (1-100)	N	0.16	0.16	0.16	0.16	0.00%
HIV/AIDS Fact Card Know the facts!	Leaflet (101-3000)	N	0.14	0.14	0.14	0.14	0.00%
HIV/AIDS Fact Card Know the facts!	Leaflet (3001+)	N	0.13	0.13	0.13	0.13	0.00%
How close can you get? Dental Health guide for adults	Poster	N	0.55	0.55	0.55	0.55	0.00%
How close can you get? Dental Health guide for adults	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
How close can you get? Dental Health guide for adults	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
How close can you get? Dental Health guide for adults	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
I'm Hungry A guide for healthy snacks	Poster	N	0.55	0.55	0.55	0.55	0.00%
I'm Hungry A guide for healthy snacks	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
I'm Hungry A guide for healthy snacks	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
I'm Hungry A guide for healthy snacks	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
In the dark about LARC? Long acting reversible contraception	Poster	N	0.55	0.55	0.55	0.55	0.00%
In the dark about LARC? Long acting reversible contraception	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
In the dark about LARC? Long acting reversible contraception	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
In the dark about LARC? Long acting reversible contraception	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Keep ahead of the game A guide to testicular examination	Poster	N	0.55	0.55	0.55	0.55	0.00%
Keep ahead of the game A guide to testicular examination	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Keep ahead of the game A guide to testicular examination	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Keep ahead of the game A guide to testicular examination	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Managing your weight! It's a question of balance	Poster	N	0.55	0.55	0.55	0.55	0.00%
Managing your weight! It's a question of balance	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Managing your weight! It's a question of balance	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Managing your weight! It's a question of balance	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Now I am 2, What can I do? Child development guide	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Now I am 2, What can I do? Child development guide	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Now I am 2, What can I do? Child development guide	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Poisonous Plants How safe does your garden grow?	Poster	N	0.55	0.55	0.55	0.55	0.00%
Poisonous Plants How safe does your garden grow?	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Poisonous Plants How safe does your garden grow?	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Poisonous Plants How safe does your garden grow?	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Positive steps for your Mental Health Look on the bright side	Poster	N	0.55	0.55	0.55	0.55	0.00%
Positive steps for your Mental Health Look on the bright side	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Positive steps for your Mental Health Look on the bright side	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Positive steps for your Mental Health Look on the bright side	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Postnatal Depression You're not alone	Poster	N	0.55	0.55	0.55	0.55	0.00%
Postnatal Depression You're not alone	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Postnatal Depression You're not alone	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Postnatal Depression You're not alone	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Potty Training Dry days ahead	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%

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Potty Training Dry days ahead	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Potty Training Dry days ahead	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Pregnancy and Healthy Eating What to eat and foods to avoid	Leaflet (1-100)	N	0.19	0.19	0.19	0.19	0.00%
Pregnancy and Healthy Eating What to eat and foods to avoid	Leaflet (101-3000)	N	0.17	0.17	0.17	0.17	0.00%
Pregnancy and Healthy Eating What to eat and foods to avoid	Leaflet (3001+)	N	0.16	0.00	0.16	0.16	0.00%
Puberty...Boys Your guide to growing up	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Puberty...Boys Your guide to growing up	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Puberty...Boys Your guide to growing up	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Puberty...Girls Your guide to growing up	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Puberty...Girls Your guide to growing up	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Puberty...Girls Your guide to growing up	Leaflet (3001+)	N	0.14	0.00	0.14	0.14	0.00%
Say YES to condoms No excuses!	Poster	N	0.55	0.55	0.55	0.55	0.00%
Say YES to condoms No excuses!	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Say YES to condoms No excuses!	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Say YES to condoms No excuses!	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Smoke-free in a secure setting Guide to being smoke-free	Leaflet (1-100)	N	0.20	0.20	0.20	0.20	0.00%
Smoke-free in a secure setting Guide to being smoke-free	Leaflet (101-3000)	N	0.18	0.18	0.18	0.18	0.00%
Smoke-free in a secure setting Guide to being smoke-free	Leaflet (3001+)	N	0.17	0.17	0.17	0.17	0.00%
Smoking - Young People's Pocket-guide to being smoke free	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Smoking - Young People's Pocket-guide to being smoke free	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Smoking - Young People's Pocket-guide to being smoke free	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Some of your bits Your guide to personal hygiene	Poster	N	0.55	0.55	0.55	0.55	0.00%
Some of your bits Your guide to personal hygiene	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Some of your bits Your guide to personal hygiene	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Some of your bits Your guide to personal hygiene	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Stress - Is your life a balancing act?	Poster	N	0.55	0.55	0.55	0.55	0.00%
Stress - Is your life a balancing act?	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Stress - Is your life a balancing act?	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Stress - Is your life a balancing act?	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Stress - What everyone should know	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Stress - What everyone should know	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Stress - What everyone should know	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Sun Facts The burning issues	Poster	N	0.55	0.55	0.55	0.55	0.00%
Sun Facts The burning issues	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Sun Facts The burning issues	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Sun Facts The burning issues	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Syphilis is back! Get tested	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Syphilis is back! Get tested	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Syphilis is back! Get tested	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Talk to Me Child development	Poster	N	0.55	0.55	0.55	0.55	0.00%
Talk to Me Child development	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Talk to Me Child development	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Talk to Me Child development	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Teenage depression You're not alone	Poster	N	0.55	0.55	0.55	0.55	0.00%
Teenage depression You're not alone	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Teenage depression You're not alone	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Teenage depression You're not alone	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Teenagers - your choice of contraception	Poster	N	0.55	0.55	0.55	0.55	0.00%
Teenagers - your choice of contraception	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Teenagers - your choice of contraception	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Teenagers - your choice of contraception	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Teenagers! When the going gets tough...try talking	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Teenagers! When the going gets tough...try talking	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Teenagers! When the going gets tough...try talking	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Think Back! Guide to taking care of your back	Leaflet (1-100)	N	0.18	0.18	0.18	0.18	0.00%
Think Back! Guide to taking care of your back	Leaflet (101-3000)	N	0.16	0.16	0.16	0.16	0.00%
Think Back! Guide to taking care of your back	Leaflet (3001+)	N	0.15	0.15	0.15	0.15	0.00%
Up & About Kids on the move	Poster	N	0.55	0.55	0.55	0.55	0.00%
Up & About Kids on the move	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Up & About Kids on the move	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Up & About Kids on the move	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Vegetarian Vitality are you missing out?	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Vegetarian Vitality are you missing out?	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Vegetarian Vitality are you missing out?	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Wash your hands Why? When? How? A children's guide	Poster (A4)	N	0.25	0.25	0.25	0.25	0.00%
Wash your hands Why? When? How? A children's guide	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Wash your hands Why? When? How? A children's guide	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Wash your hands Why? When? How? A children's guide	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Water Coming soon from a tap near you	Poster	N	0.55	0.55	0.55	0.55	0.00%
Water Coming soon from a tap near you	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Water Coming soon from a tap near you	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Water Coming soon from a tap near you	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Wet:Soap:Wash: Stop germs spreading: Wash your hands!	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
Wet:Soap:Wash: Stop germs spreading: Wash your hands!	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
Wet:Soap:Wash: Stop germs spreading: Wash your hands!	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
What's in your lunch box? Pack a healthier lunch	Poster	N	0.55	0.55	0.55	0.55	0.00%
What's in your lunch box? Pack a healthier lunch	Leaflet (1-100)	N	0.17	0.17	0.17	0.17	0.00%
What's in your lunch box? Pack a healthier lunch	Leaflet (101-3000)	N	0.15	0.15	0.15	0.15	0.00%
What's in your lunch box? Pack a healthier lunch	Leaflet (3001+)	N	0.14	0.14	0.14	0.14	0.00%
Be SunSmart (To reduce your risk of skin cancer)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Bowel cancer (Don't let time run out!)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Diabetes (Are you at risk?)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Diabetes (What to look for)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Get a Life (Physical Activity - Teenagers)	Poster	N	0.55	0.55	0.55	0.55	0.00%
How Safe is your Child from a serious fall?	Poster	N	0.55	0.55	0.55	0.55	0.00%
Imagine (Positive mental health)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Kids on the Go! (Physical Activity - children)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Preventing Skin Cancer (Know your skin type and colour)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Prostate (Men do you have problems with your waterworks?)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Salt (How much is too much?)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Smoking (What's in a cigarette?)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Smoking (What it does to your body)	Poster	N	0.55	0.55	0.55	0.55	0.00%
Staying Steady (How to improve strength and balance)	Poster	N	0.55	0.55	0.55	0.55	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2014/15 Value Excl. VAT £	2014/15 Value Incl. VAT 20% £	2013/14 Value Excl. VAT £	2013/14 Value Incl. VAT 20% £	Incr/Decr
Why weight matters (Being overweight can put your health at risk)	Poster	N	0.55	0.55	0.55	0.55	0.00%
PLEASE NOTE: HRA Fees & Charges detail list per below to be approved at Dec Cabinet/Jan Council							
Housing & Community - HRA							
Land Purchase Enquiries	per Land purchase application (no charge for preliminary enquiries)	N	300.00	300.00	300.00	300.00	0.00%
Vehicular Access Licence	Admin charge	N	100.00	100.00	100.00	100.00	0.00%
Leasehold Subletting Fee	Per Sublet	N	10.00	10.00	10.00	10.00	0.00%
Leasehold Retrospective Consent to Alterations	Per Enquiry	N	80.00	80.00	80.00	80.00	0.00%
Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 5 days	Per Enquiry	N	100.00	100.00	100.00	100.00	0.00%
Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 10 days	Per Enquiry	N	75.00	75.00	75.00	75.00	0.00%
Shared Ownership Retrospective Consent to Alterations	Per Enquiry	N	80.00	80.00	80.00	80.00	0.00%
Shared Ownership Enquiries (re-mortgage only) - response within 5 days	Per Enquiry	N	100.00	100.00	100.00	100.00	0.00%
Shared Ownership Enquiries (re-mortgage only) - response within 10 days	Per Enquiry	N	75.00	75.00	75.00	75.00	0.00%
Shared Ownership Assignment Fees	Per Assignment	N	100.00	100.00	100.00	100.00	0.00%
Shared Ownership Stair casing Valuation	Per Valuation (variable depending on lease £5-£30)	N	5.00	5.00	5.00	5.00	0.00%
Notice of Transfer	Per Notice	N	40.00	40.00	40.00	40.00	0.00%
Notice of Charge / Mortgage	Per Notice	N	40.00	40.00	40.00	40.00	0.00%
Letter/Deed of Postponement	Per Notice	N	40.00	40.00	40.00	40.00	0.00%
Deed of Variation/Rectification	Per Notice	N	265.00	265.00	265.00	265.00	0.00%
Average Tenant rent (all stock types)	Per Week (50 Week)	N	87.70	87.70	84.73	84.73	3.50%
Average Shared ownership full equivalent rent (follows prior years Tenant increase)	Per Week (50 Week)	N	80.67	80.67	77.56	77.56	4.00%
Garage Rents - non-VATable	Per Week	N	11.54	11.54	11.15	11.15	3.50%
Garage Rents - VATable	Per Week	Y	11.54	13.85	11.15	13.38	3.50%
Carport Rents - non-VATable	Per Week	N	2.28	2.28	2.20	2.20	3.50%
Carport Rents - VATable	Per Week	Y	2.28	2.74	2.20	2.65	3.50%
Hostel Rent per night (Per Household)	Per Household	N	25.00	25.00	25.00	25.00	0.00%
Mellish Court Concierge Charge - Tenants	Per Week	N	6.63	6.63	6.41	6.41	3.50%
Communal Flat Cleaning charge - Tenants	Per Week	N	0.95	0.95	0.92	0.92	3.50%
Communal Heating charge - Tenants	Per Week	N	9.70	9.70	9.37	9.37	3.50%
Communal Electricity charge - Tenants	Per Week	N	2.93	2.93	2.83	2.83	3.50%
Communal Gas charge - Tenants	Per Week	N	0.80	0.80	0.77	0.77	3.50%
Communal Water charge - Tenants	Per Week	N	4.34	4.34	4.19	4.19	3.50%
Security Key Purchase	Per Key	N	10.00	10.00	10.00	10.00	0.00%
Digital TV Ariel installation recharge - Sheltered schemes	Per Week	N	0.91	0.91	0.91	0.91	0.00%
Digital TV Ariel installation recharge - Tenants	Per Week	N	1.00	1.00	1.00	1.00	0.00%
Digital TV Ariel maintenance charge	Per Week	N	0.10	0.10	0.10	0.10	0.00%
Fees for tenant references - for mortgages	per case	N	25.00	25.00	25.00	25.00	0.00%