

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
<b>Finance, HR &amp; Governance</b>							
<b>Court Costs Charged to Local Taxation Defaulters</b>							
Council Tax summons	Fees set with permission of the court	N	60.00	60.00	60.00	60.00	0.00%
Council Tax Liability Order	Fees set with permission of the court	N	30.00	30.00	30.00	30.00	0.00%
Non Domestic Rates summons	Fees set with permission of the court	N	75.00	75.00	75.00	75.00	0.00%
Non Domestic Rates Liability Order	Fees set with permission of the court	N	40.00	40.00	40.00	40.00	0.00%
<b>Sale of Agenda and Minutes</b>							
Registration of Electors	Per Confirmation of residence letter	N	25.00	25.00	25.00	25.00	0.00%
Registration of Electors	Sale of Registers (paper copy)	N	955.00	955.00	925.00	925.00	3.24%
Registration of Electors	Sale of Registers(data copy)	N	303.50	303.50	294.50	294.50	3.06%
Registration of Electors	Sale of monthly alterations (data)	N	193.50	193.50	193.50	193.50	0.00%
Registration of Electors	Sale of Overseas voter list (paper)	N	15.00	15.00	15.00	15.00	0.00%
Registration of Electors	Overseas voter list (data)	N	21.50	21.50	21.50	21.50	0.00%
Elections	Sale of marked register	N	384.00	384.00	376.00	376.00	2.13%
Elections	Sale of Marked postal vote list	N	39.00	39.00	37.00	37.00	5.41%
<b>Legal Charges</b>							
Legal Advice Charges – Principal (equiv. to at least 8 yrs relevant post qualification/call)	Per Hour - dependant on type of advice	N	140.00	140.00	140.00	140.00	0.00%
Legal Advice Charges – Senior (equiv. to at least 4 yrs relevant post-qualification/call)	Per Hour - dependant on type of advice	N	140.00	140.00	140.00	140.00	0.00%
Legal Advice Charges – Assistant (other solicitors, barristers, legal executives or fee earners of equivalent experience)	Per Hour - dependant on type of advice	N	140.00	140.00	140.00	140.00	0.00%
Legal Advice Charges – Paralegals or fee earners of equivalent experience	Per Hour - dependant on type of advice	N	140.00	140.00	140.00	140.00	0.00%
Legal Advice Charges – Trainee solicitors (may vary on grade of trainee)	Per Hour - dependant on type of advice	N	140.00	140.00	140.00	140.00	0.00%
Legal service charges – rates for specific services (Property)	Per Hour - dependant upon type of advice or service-	N	140.00	140.00	140.00	140.00	0.00%
Legal Case Bundles	Per Sheet	N	0.20	0.20	0.20	0.20	0.00%
<b>Public Access</b>							
<b>Bury Field Common</b>							
Horse Riding Permit - (Non Commercial)	Per Horse	N	37.00	37.00	36.00	36.00	2.78%
Horse Riding Permit - (Commercial)	Per Horse	N	74.00	74.00	72.00	72.00	2.78%
<b>Sponsorship</b>							
Roundabout - LARGE - A5/M1	Per Roundabout	Y	5,000.00	6,000.00	5,000.00	6,000.00	0.00%
Roundabout - MAIN ROUTES - A509 & A421 & A422	Per Roundabout	Y	3,500.00	4,200.00	3,500.00	4,200.00	0.00%
Roundabout - CITY CENTRE	Per Roundabout	Y	3,000.00	3,600.00	3,000.00	3,600.00	0.00%
Roundabout - GRID ROADS & OUT OF TOWN	Per Roundabout	Y	2,500.00	3,000.00	2,500.00	3,000.00	0.00%
Roundabout - SMALL,/ MINI & SEMI BUILT UP AREAS	Per Roundabout	Y	2,000.00	2,400.00	2,000.00	2,400.00	0.00%
Flag Poles	Per Flagpole	Y	100.00	120.00	100.00	120.00	0.00%
<b>Film Location Charges</b>							
<b>Small Production based on 1-5 crew members</b>							
Application Fee	per application	Y	30.00	36.00	0.00	0.00	n/a
Filming Fee	per day	Y	150.00	180.00	0.00	0.00	n/a
<b>Medium Production based on 6-11 crew members</b>							
Application Fee	per application	Y	60.00	72.00	0.00	0.00	n/a
Filming Fee	per day	Y	180.00	216.00	0.00	0.00	n/a
<b>Large Production based on 12-29</b>							
Application Fee	per application	Y	120.00	144.00	0.00	0.00	n/a
Filming Fee	per day	Y	210.00	252.00	0.00	0.00	n/a
<b>Major Production based on 30+</b>							
Application Fee	per application	Y	150.00	180.00	0.00	0.00	n/a
Filming Fee	per day	Y	500.00	600.00	0.00	0.00	n/a

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<b>Buildings Contracts</b>	12% added to Materials and Contractors per Job	Y	0.10	0.12	0.00	0.00	n/a
<b>Adult Social Care &amp; Health</b>							
<b>Standard Rate Charges</b>							
Meals	Per Meal	N	5.36	5.36	5.33	5.33	0.50%
Laundry	Per Load	N	10.13	10.13	10.07	10.07	0.50%
Learning Disability Travel	Per return journey	N	2.83	2.83	2.83	2.83	0.00%
Blue Badges	Per badge	N	10.00	10.00	2.00	2.00	400.00%
<b>Community Alarm</b>							
Community Alarm - non - VATable	Per Week	N	3.46	3.46	3.46	3.46	0.00%
Community Alarm – VATable	Per Week	Y	3.46	4.15	3.46	4.15	0.00%
Visiting Warden Alarm – non -VATable	Per Week	N	1.67	1.67	1.67	1.67	0.00%
Visiting Warden Alarm –VATable	Per Week	Y	1.67	2.01	1.67	2.01	0.00%
Telecare non-VATable	Per Week	N	3.14	3.14	3.14	3.14	0.00%
Telecare VATable	Per Week	Y	3.14	3.77	3.14	3.77	0.00%
<b>Sheltered Housing</b>							
Category 1	Per Week	N	15.39	15.39	15.31	15.31	0.50%
Category 2	Per Week	N	18.72	18.72	18.63	18.63	0.50%
Category 3	Per Week	N	17.21	17.21	17.12	17.12	0.50%
<b>Housing &amp; Community</b>							
<b>Homelessness</b>							
Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is over 25 yrs. (This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry)	Per Week	N	11.19	11.19	10.97	10.97	2.00%
Emergency Bed & Breakfast Accommodation for families/individuals where the applicant is under 25 yrs. (This charge is to cover services not eligible for housing benefit e.g. Lighting, laundry)	Per Week	N	5.59	5.59	5.48	5.48	2.00%
Emergency Bed & Breakfast Accommodation for families/individuals	Per Night	N	26.05	26.05	26.05	26.05	0.00%
Homebond Payout recharges	Variable Monthly rental charge	N/A	see note	see note	< see note	< see note	N/A
<b>Private Sector Housing</b>							
Statutory Notice Scheme	Governed by Statute	N	211.00	211.00	225.00	225.00	-6.22%
Houses Of Multiple Occupancy	Per Licence	N	300.00	300.00	300.00	300.00	0.00%
Immigration Inspections	Per case	N	110.00	110.00	110.00	110.00	0.00%
<b>Traveller Site</b>							
Willen Road Traveller site rent	Per plot	N	86.34	86.34	84.48	84.48	2.20%
Calverton Traveller site rent	Per plot	N	118.96	118.96	116.40	116.40	2.20%
Electricity cards (Willen Traveller site)	Per card	N	5.00	5.00	5.00	5.00	0.00%
<b>Community Facilities Unit</b>							
<b>Leisure Services Core Prices</b>							
<b>Directly Managed Sports Grounds and Community Centres</b>							
<b>NOTE: One off bookings for sports events NOT relating to our regular bookers must be charged VAT</b>							
<b>WOUGHTON ON THE GREEN</b>							
Football Weekly Cost – Adult/Senior	(34 games)	N	2,030.00	2,030.00	1,977.97	1,977.97	2.63%
Football Fortnightly cost – Adult/Senior	(17 games)	N	1,075.00	1,075.00	1,046.57	1,046.57	2.72%
Football Casual Game	Per Game	Y	88.00	105.60	85.85	103.01	2.51%
Football Weekly Cost – Junior	(34 games)	N	1,575.00	1,575.00	1,533.06	1,533.06	2.74%
Football Fortnightly cost – Junior	(17 games)	N	832.00	832.00	810.83	810.83	2.61%
Football Casual Game – Junior	Per Game	Y	67.00	80.40	65.41	78.50	2.43%
Football – Nursery 7's (Football Activity)	Per Game	N	11.50	11.50	11.27	11.27	2.00%
<b>Astroturf</b>							
Whole Pitch- Daytime	Per Hour	N	78.50	78.50	76.58	76.58	2.50%
Whole Pitch- Evening	Per Hour	N	93.50	93.50	91.12	91.12	2.61%
Half Pitch-Weekday Daytime	Per Hour	N	39.00	39.00	38.30	38.30	1.84%
Half Pitch-Weekday Evening	Per Hour	N	46.50	46.50	45.56	45.56	2.06%
<b>Cricket</b>							
Cricket Weekly Cost – with changing facilities - Daytime	(18 games)	N	1,372.00	1,372.00	1,335.80	1,335.80	2.71%
Cricket Fortnightly Cost – with changing facilities - Daytime	(10 games)	N	765.75	765.75	745.64	745.64	2.70%
Cricket Casual Game – with changing facilities - Weekends	Per Game	Y	84.00	100.80	81.76	98.11	2.74%
Cricket Weekly Cost – with changing facilities - Evening	(18 games)	N	1,154.50	1,154.50	1,124.25	1,124.25	2.69%
Cricket Fortnightly Cost – with changing facilities - Evening	(10 games)	N	565.50	565.50	550.59	550.59	2.71%
Cricket Casual Game – with changing facilities - Evening	Per Game	Y	71.50	85.80	69.74	83.69	2.52%
<b>Baseball Pitch</b>							
Baseball Weekly Cost	(18 games)	N	1,200.00	1,200.00	1,168.07	1,168.07	2.73%
Baseball Weekly Cost	(10 games)	N	729.00	729.00	710.19	710.19	2.65%
Baseball Casual Game	Per Game	Y	68.00	81.60	66.27	79.52	2.62%
<b>Bar</b>							
Bar	Per Hour	Y	26.50	31.80	25.84	31.01	2.54%
Bar (off peak)	Per Hour	Y	16.50	19.80	16.15	19.38	2.18%
Bar Function (Party)	7pm-Midnight	Y	125.00	150.00	162.64	195.17	-23.14%
Meeting Room	Per Hour	N	15.50	15.50	15.22	15.22	1.83%
Tennis Courts	Per Hour	Y	8.33	10.00	6.53	7.83	27.63%
Tennis Courts	Per Hour	Y	6.21	7.45	6.21	7.45	0.00%
<b>WOUGHTON LEISURE CENTRE</b>							
Sports Hall Club Block Booking 1 x 4 courts PEAK	per court	N	12.00	12.00	11.50	11.50	4.35%

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Sports Hall Club Block Booking 1 x 4 courts OFF PEAK	per court	N	11.00	11.00	10.50	10.50	4.76%
Sports Hall Casual 1 x 4 courts PEAK	per court	Y	10.00	12.00	9.58	11.50	4.38%
Sports Hall Casual 1 x 4 courts OFF PEAK or Card Holder PEAK	per court	Y	9.17	11.00	0.00	0.00	0.00%
Card Holder OFF PEAK	per court	Y	8.33	10.00	0.00	0.00	0.00%
Gallery Club	per hour	N	15.50	15.50	13.50	13.50	14.81%
Gallery Casual	per hour	Y	13.33	16.00	13.00	15.60	2.54%
Theatre (Various Usage)	P.O.A	TBA	P.O.A	P.O.A	0.00	0.00	0.00%
Studio Club	per hour	N	22.50	22.50	16.50	16.50	36.36%
Studio Casual	per hour	Y	22.50	27.00	13.83	16.60	62.69%
Monthly Membership (swim/gym/classes/off peak racket sports)	per month	Y	17.92	21.50	16.67	20.00	7.50%
Aerobics Classes (inc aqua)	per class	Y	4.58	5.50	4.17	5.00	9.83%
<b>Swimming Pool</b>							
Schools	per hour	N	68.00	68.00	66.50	66.50	2.26%
Swimming Lessons	per term	N	48.50	48.50	47.50	47.50	2.11%
Casual Swim Adult	session	Y	2.92	3.50	0.00	0.00	N/A
Casual Swim Child	session	Y	1.25	1.50	0.00	0.00	N/A
Casual Swim Senior	session	Y	1.25	1.50	0.00	0.00	N/A
Swimming Party	per booking	Y	87.50	105.00	87.50	105.00	0.00%
Swimming Party with Inflatable	per booking	Y	108.33	130.00	100.00	120.00	8.33%
Bouncy Castle Party	per booking	Y	70.83	85.00	0.00	0.00	N/A
Activity Party/Football	per booking	Y	58.33	70.00	0.00	0.00	N/A
<b>Academy</b>							
Muga Club 1x3	per court	N	23.50	23.50	23.14	23.14	1.55%
Muga Casual 1x3	per court	Y	19.58	23.50	19.28	23.14	1.55%
Astro Turf Club 1x2	per court	N	48.50	48.50	48.44	48.44	0.13%
Astro Turf Casual 1x2	per court	Y	40.42	48.50	40.37	48.44	0.13%
Astro Junior	per court	N	37.00	37.00	0.00	0.00	N/A
<b>WINDMILL HILL GOLF CENTRE</b>							
<b>Membership</b>							
Adult 5 Day	per annum	Y	566.67	680.00	550.00	600.00	3.03%
Adult 7 Day	per annum	Y	613.33	736.00	595.83	650.00	2.94%
Adult Joint	per annum	Y	1,038.33	1,246.00	1,008.33	1,100.00	2.98%
Senior 5 Day	per annum	Y	401.67	482.00	389.58	425.00	3.10%
Senior 7 Day	per annum	Y	448.33	538.00	435.42	475.00	2.97%
Senior Joint	per annum	Y	802.50	963.00	779.17	850.00	2.99%
Family	per annum	Y	638.33	766.00	1,191.67	1,300.00	-46.43%
Junior	per annum	Y	120.00	144.00	114.58	125.00	4.73%
Associate Members - Jnr	per annum	Y	20.00	24.00	0.00	0.00	N/A
Associate Members - Snr	per annum	Y	45.00	54.00	0.00	0.00	N/A
Associate Members - Ad	per annum	Y	60.00	72.00	0.00	0.00	N/A
Flexible Member - Snr	per annum	Y	125.00	150.00	0.00	0.00	N/A
Flexible Member - Ad	per annum	Y	208.33	250.00	0.00	0.00	N/A
Colt Membership - U25's	per annum	Y	304.17	365.00	0.00	0.00	N/A
Junior - U10's Member	per annum	Y	70.83	85.00	0.00	0.00	N/A
999 Membership	per annum	Y	398.33	478.00	0.00	0.00	N/A
Corporate - Bronze	per annum	Y	2,916.67	3,500.00	0.00	0.00	N/A
Corporate - Silver	per annum	Y	5,000.00	6,000.00	0.00	0.00	N/A
Corporate - Gold	per annum	Y	6,666.67	8,000.00	0.00	0.00	N/A
Replacement Membership Card	each	Y	4.17	5.00	4.17	5.00	0.00%
<b>Green Fees</b>							
Adult Week Day	per round	Y	15.83	19.00	15.00	15.00	5.53%
Adult Weekend	per round	Y	20.00	24.00	19.17	20.00	4.33%
Adult W/End after 1300	per round	Y	15.83	19.00	15.00	15.00	5.53%
Adult 9 Holes & Twilight	per round	Y	10.83	13.00	10.00	9.00	8.30%
Senior Weekday	per round	Y	11.67	14.00	11.00	12.00	6.09%
Senior Weekend	per round	Y	14.17	17.00	13.75	15.00	3.05%
Senior W/End after 1100	per round	Y	11.67	14.00	11.00	12.00	6.09%
Senior 9 Holes & Twilight	per round	Y	8.75	10.50	8.33	9.00	5.04%
Junior Week Day	per round	Y	5.00	6.00	4.58	5.00	9.09%
Junior Weekend	per round	Y	6.67	8.00	6.42	7.00	3.95%
Junior 9 Holes & Twilight	per round	Y	5.00	6.00	4.58	5.00	9.09%
Passport to Leisure	per round	Y	9.63	11.55	9.17	10.00	5.00%
<b>Function Hire</b>							
Lounge Bar Hourly Hire	per hour	Y	30.83	37.00	29.17	35.00	7.14%
Lounge Bar Day Hire	per day	Y	435.83	523.00	0.00	0.00	N/A
Function Room Hourly Hire	per hour	Y	39.17	47.00	37.50	45.00	5.50%
Function Room Day Hire	per day	Y	573.33	688.00	0.00	0.00	N/A
<b>Range</b>							
<b>Buckets</b>							
Small	per bucket	Y	1.75	2.10	0.00	0.00	N/A
Medium	per bucket	Y	3.08	3.70	2.92	3.50	5.60%
Large	per bucket	Y	3.96	4.75	0.00	0.00	N/A
Jumbo	per bucket	Y	4.38	5.25	4.17	5.00	5.00%
<b>Buggys</b>							
18 hole adult	-	Y	13.33	16.00	12.50	15.00	6.65
18 hole senior	-	Y	9.17	11.00	8.33	10.00	10.00
9 / twilight adult	-	Y	10.83	13.00	10.00	12.00	8.30
9 / twilight senior	-	Y	7.91	9.50	7.50	9.00	5.50
<b>Library Services - MK Residents</b>							
<b>Hire Fees and Loan Periods - MK residents</b>							
Spoken Word Cassettes - Up to 4 tapes	3 weeks	N	1.50	1.50	1.50	1.50	0.00%
Spoken Word Cassettes - 5+ tapes	3 weeks	N	2.00	2.00	2.00	2.00	0.00%
Spoken Word Cassettes - 12+ tapes	3 weeks	N	2.50	2.50	2.50	2.50	0.00%
Spoken Word CDs - Up to 4 discs	3 weeks	N	2.00	2.00	2.00	2.00	0.00%
Spoken Word CDs - 5+ discs	3 weeks	N	2.50	2.50	2.50	2.50	0.00%
Compact Discs - Single	2 weeks	N	1.80	1.80	1.80	1.80	0.00%
Compact Discs - Double	2 weeks	N	1.80	1.80	1.80	1.80	0.00%
DVDs	1 week	N	2.75	2.75	2.75	2.75	0.00%
DVDs - Boxed Sets	2 weeks	N	5.50	5.50	5.50	5.50	0.00%
DVDs - Children's	1 week	N	1.50	1.50	1.50	1.50	0.00%
Blu Ray	1 week	N	2.75	2.75	2.75	2.75	0.00%

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Playaways	3 weeks	N	2.50	2.50	2.50	2.50	0.00%
Reading Group Sets	6 weeks	N	6.00	6.00	6.00	6.00	0.00%
Book drop to residential homes	per visit	N	4.00	4.00	4.00	4.00	0.00%
<b>Fines</b>							
Adults Books, Magazines, Cassettes, CDs	Each per day, max. £6.25	N	0.25	0.25	0.26	0.26	-3.85%
Children's Books	Each per day, max. £1.25	N	0.05	0.05	0.05	0.05	0.00%
Videos, DVDs & CD-ROMs	Each per day, max. £13.75	N	0.60	0.60	0.60	0.60	0.00%
<b>Photocopying and FAX</b>							
Photocopies	Per A4 sized page	Y	0.17	0.20	0.17	0.20	0.00%
Photocopies	Per A3 sized page	Y	0.25	0.30	0.25	0.30	0.00%
Microforms	per page	Y	0.46	0.55	0.46	0.55	0.00%
Colour Copying	Per A4 sized page	Y	1.00	1.20	1.00	1.20	0.00%
Colour Copying	Per A3 sized page	Y	1.33	1.60	1.33	1.60	0.00%
FAX - Receiving	Per Page	Y	0.64	0.77	0.62	0.74	3.23%
FAX - Sending - UK	Per Page	Y	1.10	1.32	1.08	1.30	1.85%
FAX - Sending - Europe	Per Page	Y	2.12	2.54	2.08	2.50	1.92%
FAX - Sending - rest of world	Per Page	Y	2.56	3.07	2.50	3.00	2.40%
<b>Computers</b>							
Extra Sessions and Non-Members	Per half hour	Y	1.08	1.30	1.08	1.30	0.00%
Printing: Black & White	Per page	Y	0.21	0.25	0.21	0.25	0.00%
Printing: Colour	Per page	Y	0.63	0.76	0.63	0.76	0.00%
Staff assisted scanning	per scan	Y	0.83	1.00	0.83	0.00	0.00%
<b>Reservations</b>							
Items from MK Stock	Per item	N	0.80	0.80	0.80	0.80	0.00%
Items from SELMS partner's stock	Per item	N	3.00	3.00	3.00	3.00	0.00%
Items from Outside SELMS (ILL)	Per item	N	6.00	6.00	6.00	6.00	0.00%
Renewal of ILL	Per item	N	5.00	5.00	5.00	4.15	0.00%
Vocal Scores	Up to 40 copies	N	40.00	40.00	40.00	40.00	0.00%
Vocal Scores	Per additional copy over 40 copies	N	0.30	0.30	0.30	0.30	0.00%
Music/orchestral sets	Per set	N	10.00	10.00	10.00	10.00	0.00%
<b>Other Charges</b>							
Business research (minimum charge)	Per enquiry	Y	5.00	6.00	5.00	6.00	0.00%
Business research (additional search per company)	Per company	Y	0.83	1.00	0.83	1.00	0.00%
Family History Research	Per enquiry	Y	5.00	6.00	5.00	6.00	0.00%
Family History Research (print charge)	Per A4 sheet	Y	0.46	0.55	0.46	0.55	0.00%
Laminating	Per A4 sheet	Y	0.83	1.00	0.83	1.00	0.00%
Laminating	Per A3 sheet	Y	1.25	1.50	1.25	1.50	0.00%
Lost library card replacement	Per card	N	3.00	3.00	3.00	3.00	0.00%
Lost item admin fee	per item	N	0.00	0.00	2.00	2.00	N/A
<b>School Library Service</b>							
Premium SLS Subscription	per pupil	N	13.20	13.20	13.20	13.20	0.00%
Standard SLS Subscription	per pupil	N	8.00	8.00	8.00	8.00	0.00%
Lost Resources for subscribing schools (Books)	Books	N	2.00	2.00	2.00	2.00	0.00%
Lost Resources for non-subscribing schools (Books)	Books	N	4.00	4.00	4.00	4.00	0.00%
<b>Library Services</b>							
<b>Hire Fees and Loan Periods - non MK residents</b>							
Spoken Word Cassettes - Up to 4 tapes	3 weeks	N	1.65	1.65	1.65	1.65	0.00%
Spoken Word Cassettes - 5+ tapes	3 weeks	N	2.20	2.20	2.20	2.20	0.00%
Spoken Word Cassettes - 12+ tapes	3 weeks	N	2.75	2.75	2.75	2.75	0.00%
Spoken Word CDs - Up to 4 discs	3 weeks	N	2.20	2.20	2.20	2.20	0.00%
Spoken Word CDs - 5+ discs	3 weeks	N	2.75	2.75	2.75	2.75	0.00%
Compact Discs - Single	2 weeks	N	2.00	2.00	2.00	2.00	0.00%
Compact Discs - Double	2 weeks	N	2.00	2.00	2.00	2.00	0.00%
DVDs	1 week	N	3.00	3.00	3.00	3.00	0.00%
DVDs - Boxed Sets	2 weeks	N	6.00	6.00	6.00	6.00	0.00%
DVDs - Children's	1 week	N	1.65	1.65	1.65	1.65	0.00%
Blu Ray	1 week	N	3.00	3.00	3.00	3.00	0.00%
Playaways	3 weeks	N	2.75	2.75	2.75	2.75	0.00%
Reading Group Sets	6 weeks	N	6.60	6.60	6.60	6.60	0.00%
Book drop to residential homes	per visit	N	4.40	4.40	4.40	4.40	0.00%
<b>Fines</b>							
Adults Books, Magazines, Cassettes, CDs	Each per day, max. £6.25	N	0.30	0.30	0.30	0.30	0.00%
Children's Books	Each per day, max. £1.25	N	0.06	0.06	0.06	0.06	0.00%
Videos, DVDs & CD-ROMs	Each per day, max. £13.75	N	0.65	0.65	0.65	0.65	0.00%
<b>Computers</b>							
Extra Sessions and Non-Members	Per half hour	Y	1.19	1.43	1.08	1.30	10.19%
<b>Reservations</b>							
Items from MK Stock	Per item	N	0.85	0.85	0.85	0.85	0.00%
Items from SELMS partner's stock	Per item	N	3.00	3.00	3.00	3.00	0.00%
Items from Outside SELMS (ILL)	Per item	N	6.60	6.60	6.60	6.60	0.00%
Renewal of ILL	Per item	N	5.50	5.50	5.50	5.50	100.00%
Vocal Scores	Up to 40 copies	N	44.00	44.00	22.00	22.00	N/A
Vocal Scores	Per additional copy over 40 copies	N	0.35	0.35	0.35	0.35	0.00%
Music/orchestral sets	Per set	N	11.00	11.00	11.00	11.00	0.00%
<b>Other Charges</b>							
Lost library card replacement	Per card	N	3.30	3.30	3.30	3.30	0.00%
Lost item admin fee	per item	N	0.00	0.00	2.20	2.00	N/A
<b>Education, Effectiveness and Participation</b>							

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
<b>Adult Continued Education</b>							
All Day French - Absolute Beginners	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
All Day French - Revive your Rusty O Level/GCSE	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
All Day German - Absolute Beginners	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
All Day Italian - Absolute Beginners	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
All Day Spanish - Absolute Beginners	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Art Skills - Drawing	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Art Skills - Drawing and Painting	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Award in Education and Training	37.5 Hrs	N	280.00	280.00	275.00	275.00	1.82%
Basic Barbering Techniques	10 Hrs	N	90.00	90.00	87.00	87.00	3.45%
Business Basics - Social Network Marketing	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Business Basics - Starting up a Small Business	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Cake Decorating - Advanced	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Cake Decorating - Cup Cakes	6 Hrs	N	50.00	50.00	49.00	49.00	2.04%
Cake Decorating - Improvers	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Cake Decorating - Sugar Flowers	6 hrs	N	42.00	42.00	41.00	41.00	2.44%
Cake Decorating - Sugar Paste	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Cake Decorating Beginners - Royal Icing	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Calligraphy - an Introduction	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Calligraphy for Christmas - Gothic Lettering	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Chinese (Mandarin) - Advanced	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Chinese (Mandarin) - First Steps	7.5 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Chinese (Mandarin) - Moving on to Advanced	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Chinese (Mandarin) - Moving on to Improvers	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Chinese (Mandarin) - Next Steps	22.5 Hrs	N	127.00	127.00	124.00	124.00	2.42%
Cookery - Baking for Beginners	12 Hrs	N	68.00	68.00	66.00	66.00	3.03%
Cookery - Beyond the Basics	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Cookery - Chocolate Gifts	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Cookery - Christmas Gifts	3 hrs	N	21.00	21.00	20.00	20.00	5.00%
Cookery - How to Cook the Basics	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Cookery - Indian Beginners	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Cookery - Indian Improvers	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Creative Computing - Photoshop Elements	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Creative Digital Photography - Beginners	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Creative Digital Photography - Further Techniques	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Creative Digital Photography - Getting to grips with your digital camera	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Creative Digital Photography - Improvers	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Creative Textiles - City & Guilds Level 1 Certificate	30 Hrs	N	360.00	360.00	350.00	350.00	2.86%
Creative Writing - Children's Books & Stories	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Creative Writing - Novel Writing for Beginners	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Creative Writing - Short Stories - an Introduction	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Dance - Ballet - Advanced	11 Hrs	N	62.00	62.00	60.00	60.00	3.33%
Dance - Ballet - Beginners	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Dance - Ballet - Improvers	11 Hrs	N	62.00	62.00	60.00	60.00	3.33%
Dance - Ballroom & Latin American - Absolute Beginners	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Dance - Ballroom & Latin American - Improvers	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Dance - Jazz - Intermediate	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Dance - Tap - Advanced	11 Hrs	N	62.00	62.00	60.00	60.00	3.33%
Dance - Tap - Improvers	11 Hrs	N	62.00	62.00	60.00	60.00	3.33%
Dance - Tap - Improvers	11 Hrs	N	62.00	62.00	60.00	60.00	3.33%
Dance - Tap - Intermediate	10 Hrs	N	57.00	57.00	55.00	55.00	3.64%
Digital Photography and Photoshop Elements - Beginners	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Drawing - Still Life in Coloured Pencil - Summer School	12 Hrs	N	68.00	68.00	66.00	66.00	3.03%
Drawing & Painting - Advanced	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Drawing for All	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Drawing with Pastels - an Introduction	5 Hrs	N	36.00	36.00	35.00	35.00	2.86%
Drawing with Pen & Ink - an Introduction	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Dressmaking - Beginners	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
Emergency First Aid at Work	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
ESOL E1/2	36 Hrs	N	155.00	155.00	150.00	150.00	3.33%
ESOL E3/L1/L2	36 Hrs	N	155.00	155.00	150.00	150.00	3.33%
Excel - an Introduction	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Excel - Formulae and Functions	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Excel - Improvers	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Excel - Macros	3 Hrs	N	21.00	21.00	20.00	20.00	5.00%
Excel - Pivot Tables	3 Hrs	N	21.00	21.00	20.00	20.00	5.00%
Fashion - City & Guilds Level 1 Certificate	60 Hrs	N	360.00	360.00	350.00	350.00	2.86%
Floral Design - Bridal Flowers	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Floral Design - Christmas Table Arrangements	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Floral Design - Spring/Easter	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Floral Design - Wreaths for Christmas	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Food Safety - Level 2 - CIEH	7.5 Hrs	N	66.00	66.00	64.00	64.00	3.13%
French - Advanced	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
French - First Steps	7.5 Hrs	N	42.00	42.00	41.00	41.00	2.44%
French - Intermediate	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
French - Moving on to Improvers	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
French - Moving on to Intermediate	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
French - Next Steps	22.5 Hrs	N	127.00	127.00	124.00	124.00	2.42%
German - Intermediate	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
German - First Steps	7.5 Hrs	N	42.00	42.00	41.00	41.00	2.44%
German - Moving on to Advanced	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
German - Moving on to Improvers	20 Hrs	N	113.00	113.00	110.00	110.00	2.73%
German - Next Steps	22.5 Hrs	N	127.00	127.00	121.00	121.00	4.96%
Getting on at Work - Assertiveness & Confidence Building	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Getting on at Work - Supervising Others & Managing Challenges	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Hairdressing - an Introduction	20 Hrs	N	125.00	125.00	122.00	122.00	2.46%
Hairdressing - an Introduction	20 Hrs	N	125.00	125.00	122.00	122.00	2.46%
Herbal Gifts for Christmas	6 Hrs	N	0.00	0.00	46.00	46.00	N/A
HTML Web Page Creation - an Introduction	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
HTML Web Page Creation - Beyond the Basics	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%
Indian Head Massage	6 Hrs	N	42.00	42.00	41.00	41.00	2.44%



Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
NB: The 100% concession also applies to 16-18yrs for most qualification courses							
Numeracy and English are 100% concession for all learners							
<b>Milton Keynes Community Language Service</b>							
<b>Milton Keynes Council</b>							
Admin Fee	£18.00 per booking	N	18.00	18.00	18.00	18.00	0.00%
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	N	19.70	19.70	19.70	19.70	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	N	17.40	17.40	17.40	17.40	0.00%
Telephone Interpreting	£10.00 based on 15 minutes time segment + £2.70 per cost of call	N	4.50	4.50	4.50	4.50	0.00%
<b>Translations</b>							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	N	33.00	33.00	33.00	33.00	0.00%
Travel Costs	£8.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	N	8.00	8.00	8.00	8.00	0.00%
Mileage	£0.40 per mile	N	0.45	0.45	0.40	0.40	12.50%
<b>Bedford Hospital, Bedford PCT &amp; Bedford Borough Council</b>							
Admin Fee	£18.00 per booking	Y	18.00	21.60	13.00	15.60	38.46%
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	19.70	23.64	19.70	23.64	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	17.40	20.88	17.40	20.88	0.00%
Telephone Interpreting	£10.00 based on 15 minutes time segment + £2.70 per cost of call	Y	4.50	5.40	4.50	5.40	0.00%
<b>Translations</b>							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	33.00	39.60	33.00	39.60	0.00%
Travel Costs	£8.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	8.00	9.60	8.00	9.60	0.00%
Mileage	£0.40 per mile	Y	0.45	0.54	0.40	0.48	12.50%
<b>All other Public Bodies</b>							
Admin Fee	£18.00 per booking	Y	18.00	21.60	13.00	15.60	38.46%
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	19.70	23.64	19.70	23.64	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	17.40	20.88	17.40	20.88	0.00%
Telephone Interpreting	£10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment.	Y	4.50	5.40	4.50	5.40	0.00%
<b>TRANSLATIONS</b>							

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	33.00	39.60	33.00	39.60	0.00%
Travel Costs	£8.00 per hour travel time to venue, where 30 miles or more on a round trip (plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	8.00	9.60	8.00	9.60	0.00%
Mileage	£0.40 per mile	Y	0.45	0.54	0.40	0.48	12.50%
<b>Luton PCT</b>							
Admin Fee	£18.00 per booking	Y	18.00	21.60	16.80	20.16	7.14%
Plus interpreting charges with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	19.70	23.64	19.70	23.64	0.00%
Plus interpreting charges with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	17.40	20.88	17.40	20.88	0.00%
<b>TRANSLATIONS</b>							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	33.00	39.60	33.00	39.60	0.00%
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	8.00	9.60	8.00	9.60	0.00%
<b>Commercial Companies in and outside Milton Keynes</b>							
Admin Fee	£20.00 per hour	Y	20.00	24.00	20.00	24.00	0.00%
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	19.70	23.64	0.00	0.00	N/A
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	17.40	20.88	0.00	0.00	N/A
Telephone Interpreting	£10.00 per call plus £16.00 hourly interpreters fee based on 15 minutes time segment.	Y	4.50	5.40	0.00	0.00	N/A
<b>TRANSLATIONS</b>							
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	33.00	39.60	33.00	39.60	0.00%
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	8.00	9.60	8.00	9.60	0.00%
<b>MK PCT</b>							
Admin Fee	£18.00 per booking	Y	18.00	21.60	13.00	15.60	38.46%
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	19.70	23.64	19.70	23.64	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	17.40	20.88	17.40	20.88	0.00%
<b>TRANSLATIONS</b>							



Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Translation	For one language per first 100 words (£10 per each subsequent 100 words). Multiple languages, multiple documents and specialised layout charges by arrangement.	Y	33.00	39.60	33.00	39.60	0.00%
Travel Costs	Per hour travel time to venue, where applicable (plus £0.40 per mile plus parking if necessary, cost of public transport or taxi - to be agreed in advance)	Y	8.00	9.60	8.00	9.60	0.00%
<b>Charity Organisations</b>							
Admin Fee	£18.00 per hour	Y	18.00	21.60	16.80	20.16	7.14%
Interpreting with a DPSI Interpreter	£19.70 Per hour (min of 1hr)	Y	19.70	23.64	19.70	23.64	0.00%
Interpreting with a non-DPSI Interpreter	£17.40 Per hour (min of 1hr)	Y	17.40	20.88	17.40	20.88	0.00%
Please note: Prices may vary accordingly to a rare language or a self-employed interpreter been used/requested.							
<b>SCHOOL BUYERS' NETWORK formerly called Client Services Support for Schools i.e. 10/11</b>							
Small Schools (under 105 pupils)	Small Schools	N	535.50	535.50	524.22	524.22	2.15%
Primary Schools	Primary Schools	N	1,070.00	1,070.00	1,047.40	1,047.40	2.16%
Secondary Schools	Secondary Schools	N	2,140.00	2,140.00	2,094.81	2,094.81	2.16%
Small Schools (under 105 pupils) Academies	Small Academies	Y	535.50	642.60	524.22	629.06	2.15%
Primary Schools - Academies	Primary Academies	Y	1,070.00	1,284.00	1,047.40	1,256.88	2.16%
Secondary Schools - Academies	Secondary Academies	Y	2,140.00	2,568.00	2,094.81	2,513.77	2.16%
<b>LICENCES FOR SCHOOLS</b>							
CAPITA Core Charge per Setting	-	N	181.00	181.00	177.00	177.00	2.26%
SIMS Pack 1 -Primary & Primary Age Special (NOT available to academies)	-	N	3.43	3.43	3.35	3.35	2.39%
SIMS Pack 1 - Secondary & Secondary Age Special (NOT available to academies)	-	N	4.28	4.28	4.18	4.18	2.39%
SIMS Pack 1 - Administration fee (NOT available to academies)	-	N	145.15	145.15	142.11	142.11	2.14%
Pack 2 Core Charge PPL/ PRS & CLEAPPS (Maintained Schools)	-	N	Variable	Variable	Variable	Variable	0.00%
Pack 2 Core Charge - PPL/ PRS & CLEAPPS ACADEMY	-	Y	Variable	Variable	Variable	Variable	0.00%
Pack 2 Per Primary School Pupil - (CLA & ERA)	-	N	0.00	0.00	1.77	1.77	N/A
Pack 2 Per Secondary School Pupil (11-15) (CLA & ERA)	-	N	0.00	0.00	2.10	2.10	N/A
Pack 2 Per Secondary School Pupil (16-19) (CLA & ERA)	-	N	0.00	0.00	4.63	4.63	N/A
Pack 2 Per Primary ACADEMY Pupil - (CLA & ERA)	-	Y	0.00	0.00	1.77	2.12	N/A
Pack 2 Per Secondary ACADEMY Pupil (11-15) (CLA & ERA)	-	Y	0.00	0.00	2.10	2.52	N/A
Pack 2 Per Secondary ACADEMY Pupil (16-19) (CLA & ERA)	-	Y	0.00	0.00	4.63	5.56	N/A
Pack 3 - CWCL/CWMRL / PVS Admin Fee - Maintained School	-	N	43.00	43.00	42.10	42.10	2.14%
Pack 3 CWCL/CWMRL / PVS Admin Fee Academy School	-	Y	86.00	103.20	84.11	100.93	2.25%
<b>FREE SCHOOL MEALS APPLICATION SERVICE</b>							
MKC Maintained Schools	-	N	408.70	408.70	351.96	351.96	16.12%
Primary Academies	-	Y	550.00	660.00	528.37	634.04	4.09%
Secondary Academies	-	Y	720.00	864.00	703.48	844.18	2.35%
<b>Music Fees</b>							
Kinder Group (Kinder 2/3 or Kinder 4)	Per term	N	30.00	30.00	30.00	30.00	0.00%
Infant Music Centre (consisting of Junior Music Workshop and Play Keyboard or Recorder)	Per term	N	42.00	42.00	40.00	40.00	5.00%
Junior Music Centre (inclusive fee for any combination of weekday and Saturday morning Junior Music Centre ensembles)	Per term	N	49.50	49.50	49.50	47.80	0.00%
Senior Music Centre (inclusive fee for any 2 week day or Saturday morning ensembles)	Per term	N	72.00	72.00	68.60	68.60	4.96%
Evening Groups (If taken separately to Senior Music Centre membership)	-	N	42.00	42.00	42.00	30.00	0.00%
Adult ensemble membership (one activity)	Per term	N	56.50	56.50	55.00	55.00	2.73%
Rock School	-	N	90.00	90.00	88.50	88.50	1.69%
School charge (per hour)	Individual charges made (see below)	N	0.00	0.00	40.00	40.00	N/A
Additional Group	Per term	N	35.00	35.00	0.00	0.00	N/A
Elfin Project	Per term	N	48.00	48.00	0.00	0.00	N/A
How to Teach - EY/KS1 Music Curriculum	From September 2015	N	408.00	408.00	0.00	0.00	N/A
How to Teach - KS2 Music Curriculum	From September 2015	N	530.00	530.00	0.00	0.00	N/A
Whole School CPD twilight session	From September 2015	N	105.00	105.00	0.00	0.00	N/A
Whole School CPD half day	From September 2015	N	210.00	210.00	0.00	0.00	N/A

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Whole School CPD whole day	From September 2015	N	315.00	315.00	0.00	0.00	N/A
Whole Class/Whole school Singing - Term	From September 2015	N	245.00	245.00	0.00	0.00	N/A
Whole Class/Whole school Singing/Singing club - Year	From September 2015	N	717.00	717.00	0.00	0.00	N/A
Primary Festival - KS1	From September 2015	N	105.00	105.00	0.00	0.00	N/A
Primary Festival - KS2	From September 2015	N	125.00	125.00	0.00	0.00	N/A
Foundation, Early Years and KS1 half term projects	From September 2015	N	153.00	153.00	0.00	0.00	N/A
Early Years and KS1 whole term projects	From September 2015	N	315.00	315.00	0.00	0.00	N/A
Lunchtime/After School Clubs - Term	From September 2015	N	245.00	245.00	0.00	0.00	N/A
Lunchtime/After School Clubs - Year	From September 2015	N	717.00	717.00	0.00	0.00	N/A
Lower KS2 Projects - Year	From September 2015	N	933.00	933.00	0.00	0.00	N/A
Lower KS2 Projects - Half term	From September 2015	N	210.00	210.00	0.00	0.00	N/A
Upper KS2 Projects - Half term	From September 2015	N	216.00	216.00	0.00	0.00	N/A
Upper KS2 Projects - whole term	From September 2015	N	429.00	429.00	0.00	0.00	N/A
Music Technology Project - with equipment	From September 2015	N	296.00	296.00	0.00	0.00	N/A
Playing Together 1 - Year	From September 2015	N	933.00	933.00	0.00	0.00	N/A
Playing Together 1 - Year (discounted if PT2)	From September 2015	N	465.00	465.00	0.00	0.00	N/A
Playing Together 1 - Term	From September 2015	N	326.00	326.00	0.00	0.00	N/A
Playing Together 1 - Term (discounted if PT2)	From September 2015	N	210.00	210.00	0.00	0.00	N/A
Playing Together 2 - Year	From September 2015	N	933.00	933.00	0.00	0.00	N/A
Testing fee	From September 2015	N	12.00	12.00	0.00	0.00	N/A
Room Hire per hour	From September 2015	N	12.00	12.00	0.00	0.00	N/A
<b>Instrument Hire</b>							
<b>Tuition provided by MKC:</b>							
MI1 - Instrument Charge (Initial Payment with application)	Per year	N	40.00	40.00	0.00	0.00	N/A
MI1a - Exchange	Per year	N	58.50	58.50	0.00	0.00	N/A
MI1b - Rehire	Per year	N	58.50	58.50	0.00	0.00	N/A
MI2 - Endangered Hire (Initial Payment with application)	Per year	N	40.00	40.00	0.00	0.00	N/A
MI2a - Endangered Exchange	Per year	N	40.50	40.50	0.00	0.00	N/A
MI3 - Elfin/Infant Project	Per year	N	25.00	25.00	0.00	0.00	N/A
MI4 - Concession Hire	Per year	N	8.00	8.00	0.00	0.00	N/A
MI8 - Sheet Music (charges apply from 01/01/2015)	Per year	N	75.00	75.00	0.00	0.00	N/A
MI9 - Endangered Project Hire	Per year	N	25.00	25.00	0.00	0.00	N/A
MI10 - Free hire	Per year	N	0.00	0.00	0.00	0.00	N/A
MI11 - Large Instrument Short Term External Hire - no transport	per term	N	30.00	30.00	0.00	0.00	N/A
MI12 - Small Instrument	Per year	N	45.00	45.00	0.00	0.00	N/A
MI13 - Large Instrument Short Term External Hire - with transport	Per year	N	60.00	60.00	0.00	0.00	N/A
MI14 - Adult hire (Initial Payment with application)	Per year	N	79.00	79.00	0.00	0.00	N/A
MI15 - Accessories (mutes, etc.) (charges apply from 01/01/2015)	Per year	N	12.00	12.00	0.00	0.00	N/A
MI16 - Guitar hire	Per year	N	25.00	25.00	0.00	0.00	N/A
MIS1 - Standard school instrument hire - (Per Instrument per term)	Per year	N	24.99	24.99	0.00	0.00	N/A
MIS2 - Class set - (per term - set against one instrument in set other to be free hire)	per term	N	150.00	150.00	0.00	0.00	N/A
<b>Tuition not provided by MKC:</b>							
MI1 - Instrument Charge (Initial Payment with application)	Per year	Y	40.00	48.00	0.00	0.00	N/A
MI1a - Exchange	Per year	Y	58.50	70.20	0.00	0.00	N/A
MI1b - Rehire	Per year	Y	58.50	70.20	0.00	0.00	N/A
MI2 - Endangered Hire (Initial Payment with application)	Per year	Y	40.00	48.00	0.00	0.00	N/A
MI2a - Endangered Exchange	Per year	Y	40.50	48.60	0.00	0.00	N/A
MI3 - Elfin/Infant Project	Per year	Y	25.00	30.00	0.00	0.00	N/A
MI4 - Concession Hire	Per year	Y	8.00	9.60	0.00	0.00	N/A
MI8 - Sheet Music (charges apply from 01/01/2015)	Per year	Y	75.00	90.00	0.00	0.00	N/A
MI9 - Endangered Project Hire	Per year	Y	25.00	30.00	0.00	0.00	N/A
MI10 - Free hire	Per year	Y	0.00	0.00	0.00	0.00	N/A
MI11 - Large Instrument Short Term External Hire - no transport	per term	Y	30.00	36.00	0.00	0.00	N/A
MI12 - Small Instrument	Per year	Y	45.00	54.00	0.00	0.00	N/A
MI13 - Large Instrument Short Term External Hire - with transport	Per year	Y	60.00	72.00	0.00	0.00	N/A
MI14 - Adult hire (Initial Payment with application)	Per year	Y	79.00	94.80	0.00	0.00	N/A
MI15 - Accessories (mutes, etc.) (charges apply from 01/01/2015)	Per year	Y	12.00	14.40	0.00	0.00	N/A
MI16 - Guitar hire	Per year	Y	25.00	30.00	0.00	0.00	N/A
MIS1 - Standard school instrument hire - (Per Instrument per term)	Per year	Y	24.99	29.99	0.00	0.00	N/A
MIS2 - Class set - (per term - set against one instrument in set other to be free hire)	per term	Y	150.00	180.00	0.00	0.00	N/A
<b>Education Welfare</b>							
School Attendance Fixed Penalty Notices	per notice -Statutory Charge if paid within 42 days	N	60.00	60.00	60.00	60.00	0.00%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
School Attendance Fixed Penalty Notices	per notice -Statutory Charge if paid after 42 days	N	120.00	120.00	120.00	120.00	0.00%
<b>Governor Services</b>							
Governor Support	-	N	1,885.47	1,885.47	1,848.32	1,848.32	2.01%
Governor Support for Academies	-	Y	2,089.16	2,506.99	2,048.00	2,457.60	2.01%
Governor Development package 9-13 governors	-	N	772.99	772.99	757.76	757.76	2.01%
Governor Development package 14 + governors	-	N	977.73	977.73	958.46	958.46	2.01%
Academies Governor Development package 9-13 governors	-	Y	851.33	1,021.60	834.56	1,001.47	2.01%
Academies Governor Development package 14 + governors	-	Y	1,070.70	1,284.84	1,049.60	1,259.52	2.01%
Lay Clerk Service	-	N	851.33	851.33	834.56	834.56	2.01%
Lay Clerk Service for Academies	-	Y	908.79	1,090.55	890.88	1,069.06	2.01%
Lay Clerks Induction	-	N	349.94	349.94	343.04	343.04	2.01%
Lay Clerks Induction for Academies	-	Y	365.60	438.72	358.40	430.08	2.01%
Clerking for hearings: range of prices 1 hour £325; 2 hours £515; 3 hours £660; Half day £1,100; 1 day £1,705	-	N	350-1,781	350-1,781	343-1,746	343-1,746	2.01%
Clerking for hearings for Academies: range of prices 1 hour £355; 2 hours £550; 3 hours £705; Half day £1,175; 1 day £1,820	-	Y	372-1,922	447-2,306	343-1,746	426-2,184	2.01%
Additional meetings	-	N	198.47	198.47	194.56	194.56	2.01%
Additional meetings Academies	-	Y	214.14	256.97	209.92	251.90	2.01%
Additional options committee meetings	-	N	198.47	198.47	194.56	194.56	2.01%
Additional options committee meetings Academies	-	Y	214.14	256.97	209.92	251.90	2.01%
<b>EMA</b>							
Buyback service for schools: consultancy	cost per day	N	460.00	460.00	450.00	450.00	2.22%
Buyback service for schools: consultancy	3 days support	N	1,295.00	1,295.00	1,275.00	1,275.00	1.57%
Buyback service for schools: consultancy	6 days support	N	2,500.00	2,500.00	2,450.00	2,450.00	2.04%
Buyback service for schools: consultancy	9 days support	N	3,575.00	3,575.00	3,500.00	3,500.00	2.14%
Buyback service for schools: consultancy	25 days support	N	9,800.00	9,800.00	9,600.00	9,600.00	2.08%
Buyback service for schools: Support Staff Advisors (SSA)	cost per day	N	330.00	330.00	320.00	320.00	3.13%
Buyback service for schools: Support Staff Advisors (SSA)	3 days support	N	870.00	870.00	850.00	850.00	2.35%
Combined consultancy and SSA	3 days consultancy + 1 day SSA	N	1,560.00	1,560.00	1,530.00	1,530.00	1.96%
Combined consultancy and SSA	3 days consultancy + 3 days SSA	N	2,115.00	2,115.00	2,070.00	2,070.00	2.17%
Combined consultancy and SSA	6 days consultancy + 1 day SSA	N	2,755.00	2,755.00	2,700.00	2,700.00	2.04%
Combined consultancy and SSA	6 days consultancy + 3 days SSA	N	3,300.00	3,300.00	3,240.00	3,240.00	1.85%
<b>Non MK Local Authority schools (including academies):</b>							
Consultancy	cost per day	Y	510.00	612.00	500.00	600.00	2.00%
SSA	cost per day	Y	350.00	420.00	340.00	408.00	2.94%
<b>Academies and schools outside MK:</b>							
Membership of the Multicultural Resource Centre	Annual membership	Y	165.00	198.00	160.00	192.00	3.13%
EMA Co-ordinators network meetings	3 twilight sessions per year per school	Y	165.00	198.00	160.00	192.00	3.13%
Support Staff Network meetings	3 sessions per year per school	Y	165.00	198.00	160.00	192.00	3.13%
Any of the above meetings on a termly basis	-	Y	62.00	74.40	60.00	72.00	3.33%
<b>Integrated Support and Social Care</b>							
<b>Children's Centres Nurseries</b>							
0-2 years per session full time	per session	N	25.41	25.41	24.91	24.91	2.01%
0-2 years per session part time	per session	N	26.86	26.86	26.33	26.33	2.01%
0-2 years per hour	per hour	N	5.37	5.37	5.26	5.26	2.01%
2-3 years per session full time	per session	N	23.29	23.29	22.84	22.84	2.01%
2-3 years per session part time	per session	N	24.70	24.70	24.22	24.22	2.01%
2-3 years per hour	per hour	N	4.94	4.94	4.84	4.84	2.01%
3-4 years per session full time	per session	N	21.16	21.16	20.75	20.75	2.01%
3-4 years per session part time	per session	N	22.53	22.53	22.09	22.09	2.01%
3-4 years per hour	per hour	N	4.50	4.50	4.41	4.41	2.01%
<b>Planning &amp; Transport</b>							
Adopted Local Plan - 2001 to 2011 (Adopted Dec 05)*	-	N	67.00	67.00	65.60	65.60	2.13%
Proposals Maps (full set only)*	-	N	44.66	44.66	43.75	43.75	2.08%
CD Rom version	-	N	16.75	16.75	16.40	16.40	2.13%
<b>MILTON KEYNES LOCAL PLAN DOCUMENTS</b>							
Local Plan Review: Directions Paper	-	N	7.80	7.80	7.65	7.65	1.96%
Local Plan Review: Responses to Issues Papers Report	-	N	7.80	7.80	7.65	7.65	1.96%
Local Plan Review: Infill Study	-	N	7.80	7.80	7.65	7.65	1.96%
Local Plan Deposit Version*	-	N	39.10	39.10	38.30	38.30	2.09%
Local Plan Sustainability Appraisal (First Deposit Stage)	-	N	25.70	25.70	25.15	25.15	2.19%
Local Plan Second Deposit Version*	-	N	42.45	42.45	41.60	41.60	2.04%
Local Plan Second Deposit Version: Sustainability Appraisal*	-	N	24.00	24.00	23.50	23.50	2.13%
MKLPI Inspector's Part 1 Report*	-	N	6.70	6.70	6.55	6.55	2.29%
MKLPI Inspector's Part 2 Report*	-	N	13.95	13.95	13.65	13.65	2.20%
Proposed Modifications	-	N	11.20	11.20	10.95	10.95	2.28%
CD version of Proposed Modifications	-	N	2.20	2.20	2.15	2.15	2.33%
<b>STUDIES AND REPORTS</b>							
Milton Keynes Expansion Study - 1996 Update (Llewelyn-Davies)	-	N	75.95	75.95	74.40	74.40	2.08%
Milton Keynes Expansion Study - Final Report (Llewelyn-Davies)	-	N	31.30	31.30	30.65	30.65	2.12%
** cost to commissioning authorities	-	N	13.95	13.95	13.65	13.65	2.20%
Wildlife Corridors Project Report	-	N	5.60	5.60	5.50	5.50	1.82%
Landscape Character Study	-	N	38.00	38.00	37.20	37.20	2.15%

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Local Landscape Designations Study (The Landscape Partnership): two part document	-	N	33.50	33.50	32.80	32.80	2.13%
Urban Capacity Study (Entec)*	-	N	74.00	74.00	72.25	72.25	2.42%
Housing Needs Study 1999 (Opinion Research Services, University of Wales)*	-	N	40.00	40.00	13.15	13.15	204.18%
Housing Needs Study: Update (ORS for MKC/EP)*	-	N	7.80	7.80	7.65	7.65	1.96%
Employment Land Study (Halcrow): Main Report and Appendices (Executive Summary available from Sarah Evans/MKWeb)*	-	N	19.55	19.55	19.15	19.15	2.09%
<b>DEVELOPMENT FRAMEWORKS AND BRIEFS</b>							
Newton Longville Planning Brief	-	N	19.00	19.00	18.60	18.60	2.15%
The Mill and Willows, Stony Stratford, Constraints Brief	-	N	19.00	19.00	18.60	18.60	2.15%
Wavendon Tower Development Brief	-	N	19.00	19.00	18.60	18.60	2.15%
Denbigh School Site Brief ( <i>out of stock, can be printed on request</i> )	-	N	19.00	19.00	18.60	18.60	2.15%
Bletchley Park Area Development Framework*	-	N	19.00	19.00	18.60	18.60	2.15%
NAMPAK Development Brief, Woburn Sands*	-	N	19.00	19.00	18.60	18.60	2.15%
Northern Expansion Area Development Framework SPG ( <i>available on MKWeb; can be printed on request</i> )*	-	N	22.90	22.90	22.45	22.45	2.00%
Oakgrove Millennium Community	-	N	11.75	11.75	11.50	11.50	2.17%
Eastern Expansion Area Development Framework SPG*	-	N	44.70	44.70	43.80	43.80	2.05%
Western Expansion Area Development Framework*	-	N	44.70	44.70	43.80	43.80	2.05%
Stantonbury Park Development Framework	-	N	22.35	22.35	21.90	21.90	2.05%
<b>OTHER SUPPLEMENTARY PLANNING GUIDANCE</b>							
SPG on Planning Obligations for CMK*	-	N	17.85	17.85	17.50	17.50	2.00%
SPG on Planning Obligations for CMK: Statement of Public Consultation	-	N	17.85	17.85	17.50	17.50	2.00%
SPG on Affordable Housing*	-	N	17.85	17.85	17.50	17.50	2.00%
SPG on Development and Flood Risk*	-	N	17.85	17.85	17.50	17.50	2.00%
SPG for Parking Standards*	-	N	17.85	17.85	0.00	0.00	0.00%
SPG on Planning Obligations for Education*	-	N	17.85	17.85	17.50	17.50	2.00%
SPG on Planning Obligations for Leisure and Recreation*	-	N	17.85	17.85	17.50	17.50	2.00%
SPG on Petrol Filling Stations ( <i>printed on request</i> )	-	N	5.60	5.60	5.50	5.50	1.82%
SPD Planning Obligations for Social Infrastructure	-	N	17.85	17.85	17.50	17.50	2.00%
SPD on Sustainable Construction*	-	N	17.85	17.85	17.50	17.50	2.00%
SPD on Urban Development Area Tariff*	-	N	17.85	17.85	17.50	17.50	2.00%
SPG on Outdoor Advertising*	-	N	17.85	17.85	17.50	17.50	2.00%
<b>LOCAL DEVELOPMENT DOCUMENTS</b>							
Statement of Community Involvement	-	N	22.35	22.35	21.90	21.90	2.05%
Annual Monitoring Report	-	N	22.35	22.35	21.90	21.90	2.05%
Pre- Submission Core Strategy	-	N	44.70	44.70	43.80	43.80	2.05%
CDRom	-	N	16.75	16.75	16.40	16.40	2.13%
Submission Core Strategy	-	N	43.50	43.50	42.60	42.60	2.11%
Milton Keynes Core Strategy Adopted July 2013	-	N	45.95	45.95	45.00	45.00	2.11%
<b>MINERALS LOCAL PLAN</b>							
Minerals Local Plan Deposit Version	-	N	24.60	24.60	24.10	24.10	2.07%
Minerals Local Plan Second Deposit Version: CD format	-	N	2.20	2.20	2.20	2.20	0.00%
** set of these three documents available together	-	N	27.90	27.90	27.35	27.35	2.01%
Minerals Local Plan 2001-2011 Adopted	-	N	27.90	27.90	27.35	27.35	2.01%
<b>Local Land Charges Fees</b>							
Standard Local Search Fee	-	N	113.33	113.33	111.00	111.00	2.10%
<b>Official Search of Whole Register</b>							
One parcel of land	-	N	35.75	35.75	35.00	35.00	2.14%
For each additional parcel of land	-	N	1.59	1.59	1.55	1.55	2.58%
<b>Part I Enquiries</b>							
One parcel of land	-	N	78.10	78.10	76.50	76.50	2.09%
Each additional parcel of land	-	N	30.40	30.40	29.75	29.75	2.18%
<b>Part II Enquiries</b>							
Each printed enquiry	-	N	14.30	14.30	14.00	14.00	2.14%
Additional Enquiries on Land Charges	-	N	20.95	20.95	20.50	20.50	2.20%
<b>Personal Search</b>							
Office Copies(each)	-	N	1.59	1.59	1.55	1.55	2.58%
Reprint of search	-	N	17.35	17.35	17.00	17.00	2.06%
Expedition Fee, if completed within 48 hours	-	N	52.85	52.85	51.75	51.75	2.13%
Copy Agreements	-	N	21.95	21.95	21.50	21.50	2.09%
<b>CONSERVATION DOCUMENTS</b>							
Photocopies of Conservation Area Character Statements	per page	N	1.85	1.85	1.82	1.82	1.65%
<b>ARCHAEOLOGY FEES</b>							
Searches (for commercial organisations)	-	Y	58.70	70.44	57.50	69.00	2.09%
<b>PLANNING PRE-APPLICATION ADVICE</b>							
Proposals for Advertisements, Telecommunications or developments which do not attract a fee for a formal planning application	-	N	0.00	0.00	0.00	0.00	0.00%
Proposals for developments by Householders (that is applications for alterations and extensions to dwellings, not the erection of new dwellings)	letter/email response	Y	98.00	117.60	78.33	94.00	25.11%
Proposals for developments by Householders (that is applications for alterations and extensions to dwellings, not the erection of new dwellings)	letter/email response following a meeting with officers to discuss issues	Y	172.00	206.40	137.50	165.00	25.09%
Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size	letter/email response	Y	153.00	183.60	122.50	147.00	24.90%

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Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size	Meeting with officers but no letter	Y	301.00	361.20	240.83	289.00	24.98%
Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size	letter/email response following a meeting with officers to discuss issues	Y	457.00	548.40	365.83	439.00	24.92%
Proposals for (Small) developments of less than 6 dwellings: less than 500sqm of non residential floor space or sites of less than 0.2ha in size	Up to 3 Meetings & 2 letters	Y	633.00	759.60	506.67	608.00	24.93%
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	letter/email response	Y	229.00	274.80	183.00	219.60	25.14%
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	Meeting with officers but no letter	Y	457.00	548.40	365.83	439.00	24.92%
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	letter/email response following a meeting with officers to discuss issues	Y	549.00	658.80	548.33	658.00	0.12%
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	Up to 3 Meetings & 2 letters	Y	1,150.00	1,380.00	920.00	1,104.00	25.00%
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	Up to 5 Meetings & 2 letters	Y	1,533.00	1,839.60	1,225.83	1,471.00	25.06%
Proposals for (Medium) developments of 6-25 (inclusive) dwellings, 500-2000sqm of non residential floor space or sites of between 0.2-1ha (inclusive) in size	Up to 10 Meetings & 4 letters	Y	2,552.00	3,062.40	2,041.67	2,450.00	25.00%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	letter/email response	Y	302.00	362.40	241.67	290.00	24.96%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	Meeting with officers but no letter	Y	611.00	733.20	489.17	587.00	24.91%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	letter/email response following a meeting with officers to discuss issues	Y	914.00	1,096.80	730.83	877.00	25.06%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	Up to 3 Meetings & 2 letters	Y	1,533.00	1,839.60	1,225.83	1,471.00	25.06%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	Up to 5 Meetings & 2 letters	Y	2,798.00	3,357.60	2,238.33	2,686.00	25.00%
Proposals for (Large) developments of more than 25 dwellings, more than 2000sqm of non residential floor space or sites over 1ha in size	Up to 10 Meetings & 4 letters	Y	5,094.00	6,112.80	4,075.00	4,890.00	25.01%
Planning Inquiry Appointment	Per appointment	Y	50.00	60.00	40.00	48.00	25.00%
<b>PLANNING APPLICATIONS</b>							
<b>ALL OUTLINE APPLICATIONS</b>							
Sites up to and including 2.5 hectares	Per 0.1 hectare	N	385.00	385.00	385.00	385.00	0.00%
Sites in excess of 2.5 hectares	First 2.5hectares	N	9,527.00	9,527.00	9,527.00	9,527.00	0.00%
	each 0.1 hectare thereafter up to maximum charge £125,000.	N	115.00	115.00	115.00	115.00	0.00%
<b>HOUSEHOLDER APPLICATIONS</b>							
Alterations/extensions to a single dwelling, including works within boundary	Single Dwelling	N	172.00	172.00	172.00	172.00	0.00%
<b>FULL APPLICATIONS (and First Submissions of Reserved Matters)</b>							
Alterations/extensions to two or more dwellings, including works within boundaries	Two or more dwellings	N	339.00	339.00	339.00	339.00	0.00%
New Dwellings (up to and including 50)	New Dwellings (per dwelling)	N	385.00	385.00	385.00	385.00	0.00%
New Dwellings (for more than 50)	First 50 Dwellings	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
per additional dwelling thereafter up to maximum fee of £250,000.	per additional dwelling thereafter up to maximum fee of £250,000.	N	115.00	115.00	115.00	115.00	0.00%
<b>Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)</b>							
Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq m	N	195.00	195.00	195.00	195.00	0.00%
	More than 40 sq m but no more than 75 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 75 sq m but no more than 3,750 sq m for each 75 sq m or part thereof	N	385.00	385.00	385.00	385.00	0.00%
	More than 3,750 sq m	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2015/16 Value Excl. VAT	2015/16 Value Incl. VAT 20%	2014/15 Value Excl. VAT	2014/15 Value Incl. VAT 20%	Incr/Decr
			£	£	£	£	
	for each additional 75 sq m in excess of 3,750 sq m to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
<b>The erection of buildings (on land used for agriculture for agricultural purposes)</b>							
Gross floor space to be created by the development	Not more than 465 sq m	N	80.00	80.00	80.00	80.00	0.00%
	More than 465 sq m but not more than 540 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 540 sq m but not more than 4,215 sq m for first 540 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 540 sq m but not more than 4,215 sq m for each 75 sq m (or part thereof) in excess of 540 sq m	N	385.00	385.00	385.00	385.00	0.00%
	More than 4,215 sq m	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	More than 4215 sq m for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
<b>Erection of glasshouses (on land used for the purposes of agriculture)</b>							
Gross floor space to be created by the development	Not more than 465 sq m	N	80.00	80.00	80.00	80.00	0.00%
	More than 465 sq m	N	2,150.00	2,150.00	2,150.00	2,150.00	0.00%
<b>Erection/alterations/replacement of plant and machinery</b>							
Site Area	Not more than 5 hectares for each 0.1 hectare or part thereof	N	385.00	385.00	385.00	385.00	0.00%
	More than 5 hectares	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	More than 5 hectares for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000.	N	115.00	115.00	115.00	115.00	0.00%
<b>APPLICATIONS OTHER THAN BUILDING WORKS</b>							
<b>Car Parks, service roads or other accesses</b>							
	For existing uses	N	195.00	195.00	195.00	195.00	0.00%
<b>Waste</b>							
Site Area	Not more than 15 hectares per 0.1 hectare (or part thereof)	N	385.00	385.00	385.00	385.00	0.00%
	More than 15 hectares	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	More than 15 hectares for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	N	115.00	115.00	115.00	115.00	0.00%
<b>Operations connected with exploratory drilling for oil or natural gas</b>							
Site Area	Not more than 7.5 hectares for each 0.1 hectare (or part thereof)	N	385.00	385.00	385.00	385.00	0.00%
	More than 7.5 hectares	N	28,750.00	28,750.00	28,750.00	28,750.00	0.00%
	More than 7.5 hectares for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
<b>Other operations (winning and working of materials)</b>							
Site Area	Not more than 15 hectares per 0.1 hectare (or part thereof)	N	195.00	195.00	195.00	195.00	0.00%
	More than 15 hectares	N	29,112.00	29,112.00	29,112.00	29,112.00	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
	More than 15 hectares for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	N	115.00	115.00	115.00	115.00	0.00%
<b>Other operations (not coming within any of the above categories)</b>	Any site area for each 0.1 hectare (or part thereof) up to a maximum of £1,690	N	195.00	195.00	195.00	195.00	0.00%
<b>LAWFUL DEVELOPMENT CERTIFICATE</b>							
LDC - Existing Use - in breach of a planning condition	-	N	Same as Full	Same as Full	Same as Full	Same as Full	N/A
LDC - Existing Use LDC - lawful not to comply with a particular condition	-	N	195.00	195.00	195.00	195.00	0.00%
LDC - Proposed Use	-	N	Half the normal Planning Fee	Half the normal Planning Fee	Half the normal Planning Fee	Half the normal Planning Fee	N/A
<b>PRIOR APPROVAL</b>							
Agricultural and Forestry buildings & operations or demolition of buildings	-	N	80.00	80.00	80.00	80.00	0.00%
Telecommunications Code Systems Operators	-	N	385.00	385.00	385.00	385.00	0.00%
Prior Approval of Proposed Change of Use to State Funded School	-	N	80.00	80.00	80.00	80.00	0.00%
Prior Approval of Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	-	N	80.00	80.00	80.00	80.00	0.00%
Notification of a Proposed Change of Use to Dwelling(s)	-	N	80.00	80.00	80.00	80.00	0.00%
<b>RESERVED MATTERS</b>							
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then	N	385.00	385.00	385.00	385.00	0.00%
<b>APPROVAL/VARIATION/DISCHARGE OF CONDITION</b>							
Application for removal or variation of a condition following grant of planning permission	-	N	95.00	95.00	95.00	95.00	0.00%
Request for confirmation that one or more planning conditions have been complied with	Per request for Householder	N	28.00	28.00	28.00	28.00	0.00%
	Otherwise per request	N	97.00	97.00	97.00	97.00	0.00%
<b>CHANGE OF USE</b>							
Change of use of a building to use as one or more separate dwelling houses, or other cases	Per Dwelling not more than 50 Dwellings	N	385.00	385.00	385.00	385.00	0.00%
	More than 50 Dwellings	N	19,049.00	19,049.00	19,049.00	19,049.00	0.00%
	For each dwelling in excess of 50 dwellings up to a maximum of £250,000	N	115.00	115.00	115.00	115.00	0.00%
Other changes of use of a building or land	-	N	385.00	385.00	385.00	385.00	0.00%
<b>ADVERTISING</b>							
Relating to the business on the premises	-	N	110.00	110.00	110.00	110.00	0.00%
Advance signs which are not situated on or visible from the site, directing the public to a business	-	N	110.00	110.00	110.00	110.00	0.00%
Other advertisements	-	N	385.00	385.00	385.00	385.00	0.00%
<b>APPLICATION FOR A NEW PLANNING PERMISSION TO REPLACE AN EXTANT PLANNING PERMISSION</b>							
Applications in respect of major development	-	N	575.00	575.00	575.00	575.00	0.00%
Applications in respect of householder developments	-	N	57.00	57.00	57.00	57.00	0.00%
Applications in respect of other developments	-	N	195.00	195.00	195.00	195.00	0.00%
<b>APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF PLANNING PERMISSION</b>							
Applications in respect of householder developments	-	N	28.00	28.00	28.00	28.00	0.00%
Applications in respect of other developments	-	N	195.00	195.00	195.00	195.00	0.00%
<b>PLANNING OBLIGATION FEES</b>							
Monitoring Fee (per clause) new arrangements	Percentage	N	1.60	1.60	1.60	1.60	0.00%
S106 Copying charges (under 100 pages)	Minimum charge of £1,200 per obligation plus 1.6% up to a maximum of £5,000 per obligation. £1,200 per obligation for non-financial obligations	N	33.44	33.44	32.75	32.75	2.10%
S106 Copying charges (over 100 pages)	-	N	55.90	55.90	54.75	54.75	2.10%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
<b>Passenger Transport</b>							
Replacement of lost Junior, Senior and Disabled Smartcards	-	N	10.00	10.00	6.00	6.00	66.67%
Concessionary Fare Senior & Disabled before 0930 (Off-peak free)	-	N	1.05	1.05	0.50	0.50	110.00%
Junior Trippers (10 journeys)	-	N	10.00	10.00	5.00	5.00	100.00%
Junior Cityriders - per week	-	N	8.75	8.75	7.25	7.25	20.69%
Junior Cityriders - per month	-	N	n/a	n/a	25.00	25.00	N/A
Junior Cityriders - 4 week	-	N	27.50	27.50	24.00	24.00	14.58%
Junior Concessionary Fare - Single Journey	-	N	1.05	1.05	0.50	0.50	110.00%
Community Transport Return Fare	-	N	4.80	4.80	3.90	3.90	23.08%
Community Transport Single Fare	-	N	3.00	3.00	2.20	2.20	36.36%
Criminal Records Bureau (CRB) Fee	-	N	70.00	70.00	68.00	68.00	2.94%
<b>Car Parking</b>							
<b>Penalty Charge Notices</b>							
Penalty Charge notice (PCN) (Higher Tier)	-	N	70.00	70.00	70.00	70.00	0.00%
Penalty Charge notice (PCN) (Lower Tier)	-	N	50.00	50.00	50.00	50.00	0.00%
If paid within 14 days (Higher Tier)	-	N	35.00	35.00	35.00	35.00	0.00%
If paid within 14 days (Lower Tier)	-	N	25.00	25.00	25.00	25.00	0.00%
If not paid within 28 days from notice to owner (charge certificate stage) (Higher Tier)	-	N	105.00	105.00	105.00	105.00	0.00%
If not paid within 28 days from notice to owner (charge certificate stage) (Lower Tier)	-	N	75.00	75.00	75.00	75.00	0.00%
<b>Residents Parking Permits (Duplicate permit charge - initial permit free of charge)</b>							
Central Milton Keynes	-	N	5.00	5.00	5.00	5.00	0.00%
Loughton	-	N	5.00	5.00	5.00	5.00	0.00%
Bletchley	-	N	5.00	5.00	5.00	5.00	0.00%
Bradwell Common	-	N	5.00	5.00	5.00	5.00	0.00%
Conniburrow	-	N	5.00	5.00	5.00	5.00	0.00%
Oldbrook	-	N	5.00	5.00	5.00	5.00	0.00%
Middleton	-	N	5.00	5.00	5.00	5.00	0.00%
Woburn Sands	-	N	5.00	5.00	5.00	5.00	0.00%
Newport Pagnell	-	N	5.00	5.00	5.00	5.00	0.00%
Stony Stratford	-	N	5.00	5.00	5.00	5.00	0.00%
Neath Hill	-	N	5.00	5.00	5.00	5.00	0.00%
<b>Car Share Membership fees</b>							
Ordinary member application	Per member	N	30.00	30.00	30.00	30.00	0.00%
Duplicate permit charge	-	N	5.00	5.00	5.00	5.00	0.00%
<b>Pay and Display, Permits &amp; Scratchcards</b>							
CMK Scratchcards - Full Time	Per Book (5 days)	N	12.00	12.00	8.00	8.00	50.00%
CMK Scratchcards - Part Time	Per Book (5 days)	N	6.00	6.00	4.00	4.00	50.00%
CMK Emp Permit per month - Full Time	-	N	45.00	45.00	30.00	30.00	50.00%
CMK Emp Permit per month - Part Time	-	N	45.00	45.00	30.00	30.00	50.00%
Hotel Scratchcards	Per Book (5 days)	N	25.00	25.00	25.00	25.00	0.00%
CMK Pay & Display - std rate tariff	Per Hour	N	0.50	0.50	0.40	0.40	25.00%
CMK Pay & Display - premium rate tariff	Per Hour	N	2.00	2.00	1.40	1.40	42.86%
CMK Long Stay & Railway Station (12 Hours fixed tariff)	-	N	10.00	10.00	8.00	8.00	25.00%
CMK Long Stay Resident Discount	-	N	5.00	5.00	4.00	4.00	25.00%
Theatre Car Park - per hour	-	N	0.15	0.15	0.00	0.00	N/A
CMK - Business Permit - annual cost	Annual	N	540.00	540.00	360.00	360.00	50.00%
CMK - Business Permit - duplicate / copy permit	Annual	N	5.00	5.00	5.00	5.00	0.00%
Green permit - Initial	Annual	N	75.00	75.00	75.00	75.00	0.00%
Green permit - duplicate / copy permit	One off Charge	N	5.00	5.00	5.00	5.00	0.00%
Market traders permit	Per Month	N	18.75	18.75	18.75	18.75	0.00%
Market traders permit - duplicate / copy permit	One off Charge	N	5.00	5.00	5.00	5.00	0.00%
Commuters permit	Per Month	N	93.75	93.75	74.00	74.00	26.69%
Commuters permit - duplicate / copy permit	One off Charge	N	5.00	5.00	5.00	5.00	0.00%
<b>Other Parking</b>							
Bay suspensions	Per day, per bay	N	15.00	15.00	15.00	15.00	0.00%
<b>Officer Time</b>							
Road Safety Audits	Base Charge £2,000 + 5% of Bond amount to a maximum of £6,000.	Y	0.00	0.00	PoA	POA	POA
Provision of Collision Data	-	Y	0.00	0.00	78.00	93.60	N/A
Cycle Facilities - Gearchange	-	Y	0.00	0.00	POA	POA	POA
Cycle Facilities - Station Square	-	Y	0.00	0.00	POA	POA	POA
<b>Permit Fees for Utilities</b>							
<b>Main Roads</b>							
<b>Provisional Advance Authorisation</b>							
All streets, any time and location	Reinstatement category of street 0,1,2	N	105.00	105.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	105.00	105.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	75.00	75.00	N/a	N/a	N/a
<i>Major road works over 10 days and all major works requiring a traffic order regulation</i>							



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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
All streets, any time and location	Reinstatement category of street 0,1,2	N	240.00	240.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	240.00	240.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	150.00	150.00	N/a	N/a	N/a
<i>Major works 4 to 10 days</i>							
All streets, any time and location	Reinstatement category of street 0,1,2	N	130.00	130.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	130.00	130.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	75.00	75.00	N/a	N/a	N/a
<i>Major works up to 3 days</i>							
All streets, any time and location	Reinstatement category of street 0,1,2	N	65.00	65.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	65.00	65.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	45.00	45.00	N/a	N/a	N/a
<i>Standard Activity</i>							
All streets, any time and location	Reinstatement category of street 0,1,2	N	130.00	130.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	130.00	130.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	75.00	75.00	N/a	N/a	N/a
<i>Minor activity</i>							
All streets, any time and location	Reinstatement category of street 0,1,2	N	65.00	65.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	65.00	65.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	45.00	45.00	N/a	N/a	N/a
<i>Immediate activity</i>							
All streets, any time and location	Reinstatement category of street 0,1,2	N	60.00	60.00	N/a	N/a	N/a
Any part within traffic sensitive locations	Reinstatement category of street 3,4	N	60.00	60.00	N/a	N/a	N/a
Wholly within non traffic sensitive times locations	Reinstatement category of street 3,4	N	40.00	40.00	N/a	N/a	N/a
<i>Minor Roads</i>							
<i>Provisional Advance Authorisation</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	75.00	75.00	N/a	N/a	N/a
<i>Major road works over 10 days and all major works requiring a traffic order regulation</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	150.00	150.00	N/a	N/a	N/a
<i>Major works 4 to 10 days</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	75.00	75.00	N/a	N/a	N/a
<i>Major works up to 3 days</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	45.00	45.00	N/a	N/a	N/a
<i>Standard Activity</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	75.00	75.00	N/a	N/a	N/a

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
<i>Minor activity</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	45.00	45.00	N/a	N/a	N/a
<i>Immediate activity</i>							
Street designated as non traffic sensitive, activity at any time and location.	Reinstatement category of street 3,4	N	40.00	40.00	N/a	N/a	N/a
<b>Public Realm</b>							
<b>Trading Standards</b>							
<b>Weighing and Measuring Equipment</b>	Per Officer Hour:	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	65.00	78.00	57.99 & 34.76	67.96 & 40.74	2.40%
<b>Weighing Instruments</b>							
a) Non-EC	Per Officer Hour	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	65.00	78.00	57.99 & 34.76	67.96 & 40.74	2.40%
b) EC Scales following repair	Per Officer Hour	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	65.00	78.00	57.99 & 34.76	67.96 & 40.74	2.40%
<b>Measuring Instruments for Measuring Liquid Fuel or Lubricants</b>							
Single/Multi-outlets (nozzles)	Per Officer Hour	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	65.00	78.00	57.99 & 34.76	67.96 & 40.74	2.40%
<b>Certificate of Errors</b>							
For Supplying a Certificate containing Results of Errors Found on Testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable).	Per Officer Hour	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	65.00	78.00	57.99 & 34.76	67.96 & 40.74	2.40%
<b>All Other Weighing and Measuring Equipment</b>							
Where MKC cannot provide a weights and measures verification or testing service, arrangements can be made for another local Weights and Measures Authority to do so.	Per Officer Hour	*Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988	65.00	78.00	57.99 & 34.76	67.96 & 40.74	2.40%
<b>Poisons Act Registration</b>							
Listing Premises for the Sale of Poisons included in Part 2 of the Poisons List:							
Initial Registration	-	N	33.40	33.40	33.40	33.40	0.00%
Re-registration	-	N	17.60	17.60	17.60	17.60	0.00%
Change in Details of Registration	-	N	9.00	9.00	9.00	9.00	0.00%
<b>Explosives Registration/Licences</b>							
Registration and Renewal of Registration of Premises for the Keeping of Explosives:							
Licence	-	N	0.00	0.00	187.40	187.40	N/A
Licence Renewal	-	N	0.00	0.00	87.40	87.40	N/A
Registration	-	N	0.00	0.00	110.50	110.50	N/A
Registration Renewal	-	N	0.00	0.00	54.70	54.70	N/A
All-year Licence	Per Item	N	0.00	0.00	526.00	526.00	N/A
Licence to store explosives where, a minimum separation distance of greater than 0 metres is prescribed	Duration						
	1 year	N	178.00	178.00	0.00	0.00	N/A

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
	2 years	N	234.00	234.00	0.00	0.00	N/A
	3 years	N	292.00	292.00	0.00	0.00	N/A
	4 years	N	360.00	360.00	0.00	0.00	N/A
	5 years	N	407.00	407.00	0.00	0.00	N/A
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed	Duration						
	1 year	N	83.00	83.00	0.00	0.00	N/A
	2 years	N	141.00	141.00	0.00	0.00	N/A
	3 years	N	198.00	198.00	0.00	0.00	N/A
	4 years	N	256.00	256.00	0.00	0.00	N/A
	5 years	N	313.00	313.00	0.00	0.00	N/A
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	Duration						
	1 year	N	105.00	105.00	0.00	0.00	N/A
	2 years	N	136.00	136.00	0.00	0.00	N/A
	3 years	N	166.00	166.00	0.00	0.00	N/A
	4 years	N	198.00	198.00	0.00	0.00	N/A
	5 years	N	229.00	229.00	0.00	0.00	N/A
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	Duration						
	1 year	N	52.00	52.00	0.00	0.00	N/A
	2 years	N	83.00	83.00	0.00	0.00	N/A
	3 years	N	115.00	115.00	0.00	0.00	N/A
	4 years	N	146.00	146.00	0.00	0.00	N/A
	5 years	N	178.00	178.00	0.00	0.00	N/A
Varying name of licensee, or site address, transfer or replacement licence	-	N	35.00	35.00	0.00	0.00	N/A
<b>Other Work</b>							
Fees for any work not listed above and for which a charge is payable (these fees may be subject to the addition of Analyst's fees and VAT).*	Per Officer Hour	Y	65.00	78.00	59.60	71.52	9.06%
Initial BOSS registration fee	Includes first hour of advice	Y	100.00	120.00	76.80	92.16	30.21%
Animal Boarding Establishment Licence (plus cost of vet inspection)	Small Operations	N	93.00	93.00	90.80	90.80	2.42%
Animal Boarding Establishment Licence (plus cost of vet inspection)	Medium Operations	N	118.00	118.00	115.50	115.50	2.16%
Animal Boarding Establishment Licence (plus cost of vet inspection)	Large Operations	N	143.00	143.00	140.00	140.00	2.14%
Breeding of Dogs (plus cost of veterinary inspection)	-	N	138.00	138.00	135.00	135.00	2.22%
Dangerous Wild Animal (plus cost of vet inspection)	-	N	273.00	273.00	267.50	267.50	2.06%
Pet Shop (plus cost of vet inspection)	-	N	273.00	273.00	267.50	267.50	2.06%
Riding Establishment (plus cost of vet inspection)	-	N	273.00	273.00	267.50	267.50	2.06%
Zoo Licence (plus cost of vet inspection)	-	N	372.00	372.00	364.80	364.80	1.97%
<b>Environmental Health - Burials and Cremation</b>							
<b>Cemeteries</b>							
Child under 16 years	-	N	131.50	131.50	131.50	131.50	0.00%
Adult standard burial fee (maximum depth 7 ft) (MK resident)	-	N	782.00	782.00	765.00	765.00	2.22%
Adult standard burial fee (maximum depth 7 ft) (non resident)	-	N	1,564.00	1,564.00	1,530.00	1,530.00	2.22%
Adult burial fee (MK resident) (maximum depth 9 ft)	-	N	876.00	876.00	858.00	858.00	2.10%
Adult burial fee (non-resident) (maximum depth 9 ft)	-	N	1,752.00	1,752.00	1,716.00	1,716.00	2.10%
Adult reopen grave after first burial (MK & non-resident)	-	N	782.00	782.00	765.00	765.00	2.22%
Burial chamber (double depth) including EROB 30 years Selbourne Avenue only	-	N	5,105.00	5,105.00	5,000.00	5,000.00	2.10%
Burial of Cremated Remains in all plots (Graves and urn plots)	-	N	264.00	264.00	258.00	258.00	2.33%
2 set of ashes buried in same plot on same day	-	N	416.00	416.00	407.02	407.02	2.21%
Burial of Children's Cremated Remains	-	N	131.50	131.50	131.50	131.50	0.00%
Burial of Body Parts	-	N	264.00	264.00	258.00	258.00	2.33%
Supplementary Fee for Saturday adult burial NOT including burial fee (By request)	-	N	410.00	410.00	400.00	400.00	2.50%
Supplementary Fee for Sunday/Bank Holiday adult burial NOT including burial fee (By request)	-	N	710.00	710.00	695.00	695.00	2.16%
Sat service fee for child burial service including burial fee	-	N	263.00	263.00	263.00	263.00	0.00%
Sun/Bank Holiday service fee for child burial service including burial fee	-	N	384.00	384.00	384.00	384.00	0.00%
<b>Exclusive Right of Burial for 30 years</b>							
Childs Grave (up to 16 years)	-	N	85.00	85.00	85.00	85.00	0.00%
Adult Grave - standard depth (7ft)	-	N	710.00	710.00	695.00	695.00	2.16%
Adult Grave - exceeding standard depth (9ft)	-	N	853.00	853.00	835.00	835.00	2.16%
Urn Plot for 2 cremated remains	-	N	429.00	429.00	420.00	420.00	2.14%
Urn Plot for 4 cremated remains	-	N	510.50	510.50	500.00	500.00	2.10%
Reservation of Urn and Graves to be subject to a 5 year renewable fee	-	N	255.00	255.00	250.00	250.00	2.00%
5 year top up extension to reinstate Exclusive right to 30 years - adults grave and urns (voluntary)	-	N	118.00	118.00	115.00	115.00	2.61%
5 year top up extension to reinstate Exclusive right to 30 years child's plot graves and urns(voluntary)	-	N	15.00	15.00	15.00	15.00	0.00%
<b>Monuments, Gravestones, Tablets and Monumental Inscriptions</b>							
Right to erect Headstone (max height 1.3m) or cross & make inscription thereon	-	N	215.00	215.00	209.00	209.00	2.87%
Right to erect a tablet & make inscription thereon	-	N	108.00	108.00	105.00	105.00	2.86%
Right to erect bronze plaque	-	N	108.00	108.00	105.00	105.00	2.86%
Right to make Inscriptions on a monument etc. after the first	-	Y	72.00	86.40	70.00	84.00	2.86%
Right to erect any other monument not described above	-	N	320.00	320.00	313.00	313.00	2.24%
Right to erect a Memorial (inc kerbs) on a child's grave	-	N	121.00	121.00	121.00	121.00	0.00%
Burial chamber cladding and headstone	-	N	320.00	320.00	313.00	313.00	2.24%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Removal of unauthorised memorial	-	N	410.00	410.00	400.00	400.00	2.50%
Right to erect Kerbs/Covers around 2 adult grave plots	-	N	640.00	640.00	626.00	626.00	2.24%
<b>Other Fees</b>							
Transfer of any Grant of Exclusive Burial	-	N	84.00	84.00	82.00	82.00	2.44%
Amendments to Deeds at the request of the Registered Grave Owner (administration fee)	-	Y	25.50	30.60	25.00	30.00	2.00%
Duplicate EROB Grant per copy	-	Y	25.50	30.60	25.00	30.00	2.00%
Turfing/Seeding a Grave Space	-	N	80.00	80.00	78.00	78.00	2.56%
Grave Maintenance – Clipping, cutting and weeding	-	N	158.00	158.00	154.00	154.00	2.60%
Grave Maintenance – Plus planting twice a year	-	N	200.00	200.00	187.00	187.00	6.95%
Search of Registers for burial booking	-	N	86.00	86.00	84.00	84.00	2.38%
Family history charge level 1	-	Y	25.50	30.60	25.00	30.00	2.00%
Family history charge level 2	-	Y	35.75	42.90	35.00	42.00	2.14%
Family history charge level 3	-	Y	56.10	67.32	55.00	66.00	2.00%
Certified Copy of Entry of Register (burial & cremation)	-	N	97.00	97.00	95.00	95.00	2.10%
Supplementary Primary Location charge for Graves all cemeteries	-	N	710.00	710.00	695.00	695.00	2.16%
Burial in Common Grave	-	N	590.00	590.00	578.00	578.00	2.08%
Exhumation	-	TBA	0.00	0.00	PoA	PoA	PoA
Wooden lining provided to graves	-	N	306.30	306.30	300.00	300.00	2.10%
Use of chapel to provide Burial Memorial service per 45 min Mon-Fri	-	Y	460.00	552.00	450.00	540.00	2.22%
Cancellation of burial booking within 2 days of service	-	N	192.00	192.00	188.00	188.00	2.13%
Additional administration fee for surrendered plots	-	N	46.00	46.00	45.00	45.00	2.22%
<b>Crematorium</b>							
<b>[1] Fees include Cremation, Disposal of ashes, Deposit (1 month), Use of Chapel (30 min) and Sound System.</b>							
Cremation of Body Parts (Medical Referee charge to be added)	-	N	87.00	87.00	85.00	85.00	2.35%
Cremation of Foetus (Medical Referee charge not required)	-	N	37.00	37.00	37.00	37.00	0.00%
Cremation of Stillborn child to 1 year old child (inc twins) (Medical Referee charge to be added)	-	N	37.00	37.00	37.00	37.00	0.00%
Cremation of 1 year old child to 16 years old (Medical Referee charge to be added)	-	N	76.80	76.80	76.80	76.80	0.00%
Person over 16 years old (adult fee)	-	N	592.00	592.00	580.00	580.00	2.07%
Certificate of Medical Referee	-	N	23.50	23.50	23.00	23.00	2.17%
Environmental Charge	-	N	86.00	86.00	84.50	84.50	1.78%
Double cremation fee (adult) - joint service and cremation	-	N	1,032.00	1,032.00	1,010.00	1,010.00	2.18%
Supplementary charge for same day cremation of last two service times (subject to staff availability)	-	N	154.00	154.00	150.00	150.00	2.67%
Supplementary Fee for Adult Cremation on a Saturday (by request)	-	N	410.00	410.00	400.00	400.00	2.50%
Supplementary Fee for Adult Cremation on a Sunday/Bank Holiday (by request)	-	N	710.00	710.00	695.00	695.00	2.16%
Sat cremation service fee for child	-	N	263.00	263.00	263.00	263.00	0.00%
Sun/Bank Holiday cremation service fee for child	-	N	384.00	384.00	384.00	384.00	0.00%
<b>Other Fees</b>							
Use of chapel to provide Memorial service per 45 min Mon-Fri	-	Y	460.00	552.00	450.00	540.00	2.22%
Additional extension to Service time request per 45 min Mon-Fri	-	N	410.00	410.00	400.00	400.00	2.50%
Temporary Deposit after first month	Per Month	N	61.00	61.00	60.00	60.00	1.67%
Temporary containers for ashes	-	N	35.75	35.75	35.00	35.00	2.14%
Large scattering tube	-	Y	25.50	30.60	25.00	30.00	2.00%
Medium scattering tube	-	Y	20.42	24.50	20.00	24.00	2.10%
Small scattering tube	-	Y	15.30	18.36	15.00	18.00	2.00%
Urns and Caskets - various sizes	-	N	0.00	0.00	PoA	PoA	N/A
Packing and despatch of ashes	Dependant on size	N	0.00	0.00	PoA	PoA	N/A
Witness scattering of cremated remains inc. from other crematorium Mon-Fri (by appointment)	-	N	100.00	100.00	98.00	98.00	2.04%
Witness scattering of cremated remains Sat/Sun/Bank Holiday (by request & appointment)	-	N	155.00	155.00	150.00	150.00	3.33%
Witness scattering of child's cremated remains inc. from away (by appointment)	-	N	25.00	25.00	25.00	25.00	0.00%
Witness scattering of child's cremated remains Sat/Sun & BH inc. From away (by appointment)	-	N	40.00	40.00	40.00	40.00	0.00%
Extract from Cremations Register	-	N	86.00	86.00	84.50	84.50	1.78%
Copy of cremation certificate - per copy	-	N	25.50	25.50	25.00	25.00	2.00%
Use of Organ Willow chapel only (per service)	-	Y	36.00	43.20	27.00	32.40	33.33%
Cancellation of Service within 3 days of date booked	-	N	192.00	192.00	188.00	188.00	2.13%
Webcasting Service (5 days notice prior to service)	-	Y	54.00	64.80	42.50	51.00	27.06%
CD Recording of Service	-	Y	54.00	64.80	42.50	51.00	27.06%
DVD of service (Oak chapel only)	-	Y	54.00	64.80	42.50	51.00	27.06%
DVD of Visual Tribute only (Oak chapel only)	-	Y	30.00	36.00	20.50	24.60	46.34%
Photographic images on the Visual Tribute Screens administration fee (£10.00) + £1.35 per photo used (Oak chapel only)	-	Y	PoA	PoA	PoA	PoA	PoA
Video clips on the Visual Tribute Screens administration fee (£10.00) + £3.50 per minute of video used (Oak chapel only)	-	Y	PoA	PoA	PoA	PoA	PoA
Incorporation of Visual Tribute onto DVD recording of service (DVD of service charged separately)	-	Y	14.40	17.28	10.25	12.30	40.49%
Additional CD,DVD after the first (10 ore more price on request)	-	Y	20.40	24.48	16.00	19.20	27.50%
Connection to chapel music/sound system (Oak chapel only)	-	Y	35.40	42.48	27.00	32.40	31.11%
<b>Crematorium Memorials</b>							
Renewal of Kerb Plaque for 5 year period	-	Y	90.00	108.00	87.50	105.00	2.86%
Wall Plaque for first 5 year period	-	Y	210.00	252.00	206.00	247.20	1.94%
Renewal of Wall Plaque for 5 year period	-	Y	90.00	108.00	87.50	105.00	2.86%
Memorial Tree Seat per section (max-6 Sections) for a 5 year period	-	Y	330.00	396.00	324.00	388.80	1.85%
Memorial Seat and Plaque for first 10 years	-	Y	1,020.00	1,224.00	997.50	1,197.00	2.26%
Additional Plaque on Seat	-	Y	180.00	216.00	177.00	212.40	1.69%
Renewal of Memorial Seat for 5 year period	-	Y	262.00	314.40	257.00	308.40	1.95%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Dedication of Tree with Plaque for first 5 year period	-	Y	568.00	681.60	555.50	666.60	2.25%
Additional Plaque for Tree for first 5 year period	-	Y	180.00	216.00	177.00	212.40	1.69%
Renewal of Tree for 5 year period	-	Y	262.00	314.40	257.00	308.40	1.95%
Dedication of Rose Bush with Plaque for first 5 year period	-	Y	275.00	330.00	267.50	321.00	2.80%
Additional Plaque for Rose Bush	-	Y	180.00	216.00	177.00	212.40	1.69%
Renewal of Rose Bush for 5 year period	-	Y	262.00	314.40	257.00	308.40	1.95%
Woodland Memorial with Plaque	-	Y	180.00	216.00	177.00	212.40	1.69%
Kerb Plaque with Vase	-	Y	262.00	314.40	257.00	308.40	1.95%
Additional Motif (optional) for Kerb / Woodland Memorial Plaque	-	Y	37.00	44.40	36.00	43.20	2.78%
Additional Oval Photo Motif (optional) for Kerb / Woodland Memorial Plaque	-	Y	126.00	151.20	123.50	148.20	2.02%
Columbarium fee	now providing with direct debit system	Y	510.00	612.00	500.00	600.00	2.00%
Childs columbarium	now providing with direct debit system	Y	300.00	360.00	300.00	360.00	0.00%
Artificial turf on adult grave	now providing with direct debit system	Y	82.00	98.40	80.00	96.00	2.50%
Artificial turf on child grave	now providing with direct debit system	Y	40.00	48.00	40.00	48.00	0.00%
Vault Sanctum 2 - 20 year lease	now providing with direct debit system	Y	920.00	1,104.00	900.00	1,080.00	2.22%
<b>Book of Remembrance</b>							
2 Lines	-	Y	49.50	59.40	48.50	58.20	2.06%
5 Lines	-	Y	87.50	105.00	85.50	102.60	2.34%
8 Lines	-	Y	153.00	183.60	150.00	180.00	2.00%
Temporary Insert	-	Y	28.73	34.48	28.14	33.77	2.10%
<b>Miniature Book of Remembrance</b>							
2 Lines	-	Y	87.50	105.00	85.50	102.60	2.34%
5 Lines	-	Y	100.00	120.00	97.50	117.00	2.56%
8 Lines	-	Y	108.00	129.60	106.00	127.20	1.89%
<b>Memorial Cards</b>							
2 Lines White	-	Y	24.50	29.40	24.00	28.80	2.10%
5 Lines White Memorial Cards	-	Y	38.00	45.60	37.00	44.40	2.70%
8 Lines White Memorial Cards	-	Y	52.00	62.40	51.00	61.20	1.96%
Flowers painted in Book of Remembrance	-	Y	70.00	84.00	68.50	82.20	2.19%
Emblems/Badges into Book 5/8 line only	-	Y	94.00	112.80	92.00	110.40	2.17%
<b>Miscellaneous Charges</b>							
Photocopying	Per A3 page	Y	1.20	1.44	0.32	0.38	275.00%
	Per A4 page	Y	0.60	0.72	0.21	0.25	185.71%
Administration charge for works in default	Per Property	Y	35.00	42.00	33.70	40.44	3.86%
Confirmation of Receipt of Accident Notification (for solicitors)	Per Item	Y	100.00	120.00	84.21	101.05	18.75%
Statement of Facts (for solicitors)	Per Hour	Y	100.00	120.00	82.60	99.12	21.07%
Non-Statutory Work undertaken for clients e.g. voluntary surrender of food	Per Hour	Y	75.00	90.00	84.20	101.04	-10.93%
Food Safety Export Certificates	-	Y	65.00	78.00	57.90	69.48	12.26%
<b>Environmental Protection</b>							
Request for Environmental Information Research (up to 56 day response) – Commercial	Per Hour	Y	170.00	204.00	160.00	192.00	6.25%
Request for Environmental Information Research (up to 56 day response) – Domestic	Per Hour	Y	85.00	102.00	80.00	96.00	6.25%
Request for Environmental Information Research (7 day response) - all	Per Hour	Y	340.00	408.00	320.00	384.00	6.25%
Water Sampling - Private Supplies	Per Sample	N	PoA	PoA	PoA	PoA	PoA
<b>LAPC<sup>[1]</sup> and LAPPC<sup>[2]</sup> Mobile Plant charges</b>							
<b>Number of authorisations - Application fees</b>							
1 or 2 authorisations held by the operator	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
3 to 7 authorisations held by the operator	-	N	943.00	943.00	943.00	943.00	0.00%
8 and over authorisations held by the operator	-	N	477.00	477.00	477.00	477.00	0.00%
<b>Low Risk - Number of authorisations - Subsistence Fees</b>							
1 or 2 authorisations held by operator	-	N	618.00	618.00	618.00	618.00	0.00%
3 to 7 authorisations held by the operator	-	N	368.00	368.00	368.00	368.00	0.00%
8 and over authorisations held by the operator	-	N	189.00	189.00	189.00	189.00	0.00%
<b>Medium Risk - Number of authorisations - Subsistence Fees</b>							
1 or 2 authorisations held by operator	-	N	989.00	989.00	989.00	989.00	0.00%
3 to 7 authorisations held by the operator	-	N	590.00	590.00	590.00	590.00	0.00%
8 and over authorisations held by the operator	-	N	302.00	302.00	302.00	302.00	0.00%
<b>High Risk - Number of authorisations - Subsistence Fees</b>							
1 or 2 authorisations held by operator	-	N	1,484.00	1,484.00	1,484.00	1,484.00	0.00%
3 to 7 authorisations held by the operator	-	N	884.00	884.00	884.00	884.00	0.00%
8 and over authorisations held by the operator	-	N	453.00	453.00	453.00	453.00	0.00%
<b>Local Authority Pollution Prevention and Control (LAPPC) Fees &amp; Charges</b>							
<b>Application Fee:</b>							
Standard Process	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
Additional fee for operating without a permit	-	N	1,137.00	1,137.00	1,137.00	1,137.00	0.00%
Reduced fee activities (except VRs)	-	N	148.00	148.00	148.00	148.00	0.00%
PVR 1 & II combined	-	N	246.00	246.00	246.00	246.00	0.00%
Vehicle refinishers (VRs)	-	N	346.00	346.00	346.00	346.00	0.00%
Reduced fee activities: Additional fee for operating without a permit	-	N	68.00	68.00	68.00	68.00	0.00%
Mobile Screening and Crushing plant	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
- for third to seventh applications	-	N	943.00	943.00	943.00	943.00	0.00%
- for eighth and subsequent applications	-	N	477.00	477.00	477.00	477.00	0.00%
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amount	-	N	297.00	297.00	297.00	297.00	0.00%
<b>Annual Subsistence Charge:</b>							
Standard process: Low risk (1)	-	N	739.00	739.00	739.00	739.00	0.00%
Standard process: Medium risk (2)	-	N	1,111.00	1,111.00	1,111.00	1,111.00	0.00%
Standard process: High risk (3)	-	N	1,672.00	1,672.00	1,672.00	1,672.00	0.00%
(1) Low risk: Amount to be added where permit is for combined Part B and waste installation	-	N	99.00	99.00	99.00	99.00	0.00%
(2) Medium risk: Amount to be added where permit is for combined Part B and waste installation	-	N	149.00	149.00	149.00	149.00	0.00%
(3) High risk: Amount to be added where permit is for combined Part B and waste installation	-	N	198.00	198.00	198.00	198.00	0.00%
Reduced fee activities (Inc Odourising Natural gas): Low Risk	-	N	76.00	76.00	76.00	76.00	0.00%
Reduced fee activities (Inc Odourising Natural gas): Medium Risk	-	N	151.00	151.00	151.00	151.00	0.00%
Reduced fee activities (Inc Odourising Natural gas): High Risk	-	N	227.00	227.00	227.00	227.00	0.00%
PVR I & II combined: Low risk	-	N	108.00	108.00	108.00	108.00	0.00%
PVR I & II combined: Medium risk	-	N	216.00	216.00	216.00	216.00	0.00%
PVR I & II combined: High risk	-	N	326.00	326.00	326.00	326.00	0.00%
Vehicle refinishers: Low risk	-	N	218.00	218.00	218.00	218.00	0.00%
Vehicle refinishers: Medium risk	-	N	349.00	349.00	349.00	349.00	0.00%
Vehicle refinishers: High risk	-	N	524.00	524.00	524.00	524.00	0.00%
Mobile Screening and Crushing Plant: Low risk	-	N	618.00	618.00	618.00	618.00	0.00%
- for third to seventh applications	-	N	368.00	368.00	368.00	368.00	0.00%
- for eighth and subsequent applications	-	N	189.00	189.00	189.00	189.00	0.00%
Mobile Screening and Crushing Plant: Medium risk	-	N	989.00	989.00	989.00	989.00	0.00%
- for third to seventh applications	-	N	590.00	590.00	590.00	590.00	0.00%
- for eighth and subsequent applications	-	N	302.00	302.00	302.00	302.00	0.00%
Mobile Screening and Crushing Plant: High risk	-	N	1,484.00	1,484.00	1,484.00	1,484.00	0.00%
- for third to seventh applications	-	N	884.00	884.00	884.00	884.00	0.00%
- for eighth and subsequent applications	-	N	453.00	453.00	453.00	453.00	0.00%
Where a Part B installation is subject to reporting under the E-PRTR Regulation this amount must be added to the above amounts	-	N	99.00	99.00	99.00	99.00	0.00%
Late payment fee	-	N	50.00	50.00	50.00	50.00	0.00%
<b>Transfer and Surrender</b>							
Standard Process Transfer	-	N	162.00	162.00	162.00	162.00	0.00%
Standard Process Partial Transfer	-	N	476.00	476.00	476.00	476.00	0.00%
New operator at a low risk reduced fee activity	-	N	75.00	75.00	75.00	75.00	0.00%
Reduced fee activities: Partial transfer	-	N	45.00	45.00	45.00	45.00	0.00%
<b>Temporary transfer for mobiles:</b>							
First transfer	-	N	51.00	51.00	51.00	51.00	0.00%
Repeat transfer	-	N	10.00	10.00	10.00	10.00	0.00%
Repeat following enforcement or warning	-	N	51.00	51.00	51.00	51.00	0.00%
<b>Substantial Changes s10 and s11:</b>							
Standard process	-	N	1,005.00	1,005.00	1,005.00	1,005.00	0.00%
Standard process where the substantial change results in a new PPC activity	-	N	1,579.00	1,579.00	1,579.00	1,579.00	0.00%
Reduced fee activities**	-	N	98.00	98.00	98.00	98.00	0.00%
<b>Subsistence charges</b> can be paid in four equal quarterly instalments on 1 April, July, October & January. This incurs a further £36 administration charge.	-	N	36.00	36.00	36.00	36.00	0.00%
<b>LA-IPPC Fees and Charges</b>							
Application	-	N	3,218.00	3,218.00	3,218.00	3,218.00	0.00%
Additional fee for operating without a permit	-	N	1,137.00	1,137.00	1,137.00	1,137.00	0.00%
Annual Subsistence: Low risk	-	N	1,384.00	1,384.00	1,384.00	1,384.00	0.00%
Annual Subsistence: Medium risk	-	N	1,541.00	1,541.00	1,541.00	1,541.00	0.00%
Annual Subsistence: High risk	-	N	2,233.00	2,233.00	2,233.00	2,233.00	0.00%
Late payment fee	-	N	50.00	50.00	50.00	50.00	0.00%
Additional fee for paying by four equal quarterly instalments	-	N	36.00	36.00	36.00	36.00	0.00%
Substantial Variation	-	N	1,309.00	1,309.00	1,309.00	1,309.00	0.00%
Transfer	-	N	225.00	225.00	225.00	225.00	0.00%
Partial Transfer	-	N	668.00	668.00	668.00	668.00	0.00%
Surrender	-	N	668.00	668.00	668.00	668.00	0.00%
Sex Establishment Licence -Initial Payment	-	N	4,369.00	4,369.00	4,369.00	4,369.00	0.00%
Sex Establishment Licence - Annual	-	N	2,632.00	2,632.00	2,632.00	2,632.00	0.00%
- Transfer	-	N	1,336.00	1,336.00	1,336.00	1,336.00	0.00%
Skin Piercing Registration:	-	N	176.00	176.00	172.00	172.00	2.33%
- Acupuncture	-	N	176.00	176.00	172.00	172.00	2.33%
Tattooing, Ear Piercing & Electrolysis, Body Piercing and skin pigmentation by the use of a needle (per activity)	-	N	176.00	176.00	172.00	172.00	2.33%
- Premises	-	N	176.00	176.00	172.00	172.00	2.33%
Variation of above (as applicable)	-	N	76.00	76.00	74.00	74.00	2.70%
Admin Fee for additional documents etc.	per 15 minutes	N	21.54	21.54	21.10	21.10	2.09%
Scrap Metal Dealers Licence	-	N	405.00	405.00	405.00	405.00	0.00%
- Additional Sites	-	N	120.00	120.00	120.00	120.00	0.00%
Scrap Metal Collectors Licence	-	N	350.00	350.00	350.00	350.00	0.00%
- Minor Variation to Licence	-	N	20.00	20.00	20.00	20.00	0.00%
- Major Variation to Licence	-	N	205.00	205.00	205.00	205.00	0.00%
<b>Street Trading Consents</b>							
Annual Single Street – 1 hr in 24hrs	-	N	100.00	100.00	100.00	100.00	0.00%
Variation – each additional hour	-	N	100.00	100.00	100.00	100.00	0.00%
<b>Building Control</b>							
<b>Copy of Building Regulation Decision Notice or Completion Certificate:</b>							

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
To professionals for commercial purposes or owners/buyers within 1 day	-	Y	105.83	127.00	103.00	123.60	2.75%
To professionals for commercial purposes or owners/buyers within 3-5 days approximately	-	Y	55.00	66.00	53.33	64.00	3.13%
<b>First issue of Completion Certificates (requested by home owner or their representative only)</b>							
In respect of applications submitted before June 1992	-	Y	55.00	66.00	53.33	64.00	3.13%
In respect of applications submitted from June 1992	-	Y	0.00	0.00	0.00	0.00	0.00%
<b>Enquiry and Examination of Building Regulation Records:</b>							
To professionals for commercial purposes	-	Y	125.00	150.00	121.67	146.00	2.74%
To residential owners/occupiers for private purposes	-	Y	30.00	36.00	29.17	35.00	2.85%
<b>Responses to Professional Letters for Commercial Purposes Exemption Certificate</b>							
	-	Y	125.00	150.00	121.67	146.00	2.74%
	-	Y	23.33	28.00	22.50	27.00	3.69%
<b>Historical Property searches for Building Regulations information</b>							
Response within 3-5 days approximately	-	Y	104.17	125.00	101.98	122.37	2.10%
Response within 48 hours	-	Y	208.33	250.00	203.95	244.74	2.10%
<b>Sustainability</b>							
provision of DEC certificate	-	Y	100.00	120.00	100.00	120.00	0.00%
<b>Petroleum Licensing</b>							
Replacement Licence	-	Y	48.00	57.60	48.00	57.60	0.00%
<b>Licence to keep Petroleum Spirit of a quantity:</b>							
Not exceeding 2,500 litres	Per Annum	N	42.00	42.00	42.00	42.00	0.00%
Exceeding 2,500 litres but not exceeding 50,000 litres	Per Annum	N	58.00	58.00	58.00	58.00	0.00%
Exceeding 50,000 litres	Per Annum	N	120.00	120.00	120.00	120.00	0.00%
Transfer of Licence	-	N	0.00	0.00	8.00	8.00	N/A
<b>Taxi Licensing</b>							
<b>Licences - Hackney Carriages</b>							
Hackney Carriage Drivers Licence - initial	3 years	N	184.00	184.00	189.00	189.00	-2.65%
Hackney Carriage Drivers Licence - renewal	3 years	N	92.00	92.00	97.00	97.00	-5.15%
Private Hire Operators Licence	Annual Fee - Process & fees subject to review	N	272.00	272.00	272.00	272.00	0.00%
Private Hire Operators Licence (all vehicles adapted to carry wheelchairs)	Per Annum	N	136.00	136.00	136.00	136.00	0.00%
Private Hire Drivers Licence - initial	3 years	N	136.00	136.00	141.00	141.00	-3.55%
Private Hire Drivers Licence - renewal	3 years	N	92.00	92.00	97.00	97.00	-5.15%
Combined Drivers Licence - initial	3 years	N	184.00	184.00	189.00	189.00	-2.65%
Combined Drivers Licence - renewal	3 years	N	111.00	111.00	116.00	116.00	-4.31%
Private Hire Vehicle (inclusive of MOGO[2] Plate)	-	N	154.00	154.00	154.00	154.00	0.00%
Plate Exempt	-	N	140.00	140.00	140.00	140.00	0.00%
Hackney Carriage Vehicle (inclusive of 2 x MOGO plates)	-	N	172.00	172.00	172.00	172.00	0.00%
Induction	Process & fees subject to review	N	354.00	354.00	354.00	354.00	0.00%
Knowledge Test fee	Process & fees subject to review	N	119.00	119.00	121.00	121.00	-1.65%
Test to Lift Police prohibition	-	N	66.00	66.00	66.00	66.00	0.00%
<b>Transfer of Licence Plate:</b>							
New Vehicle	-	N	43.00	43.00	43.00	43.00	0.00%
Over 3 years old and London style H/C over 5 years	-	N	92.00	92.00	92.00	92.00	0.00%
Under 3 years old and London style H/C under 5 years	-	N	43.00	43.00	43.00	43.00	0.00%
Transfer of Ownership	-	N	43.00	43.00	43.00	43.00	0.00%
Replacement Vehicle - Licence and window disc	-	N	34.00	34.00	34.00	34.00	0.00%
Criminal Records Bureau Charge -	Raised to reflect charge made by other Depts.	N	64.00	64.00	64.00	64.00	0.00%
Replacement of Plate	-	N	26.00	26.00	26.00	26.00	0.00%
Replacement of Bracket	-	N	20.00	20.00	15.00	15.00	33.33%
Replacement of Drivers Badge	-	N	20.00	20.00	30.00	30.00	-33.33%
Replacement Drivers Licence	-	N	10.00	10.00	31.00	31.00	-67.74%
Plate Magnet Set	-	N	30.00	30.00	25.00	25.00	20.00%
VIP Bracket	-	N	20.00	20.00	15.00	15.00	33.33%
Vehicle Retest Fee (after 7 days)	-	N	20.00	20.00	90.00	90.00	-77.78%
Non-attendance at Synergy for vehicle test	-	N	40.00	40.00	40.00	40.00	0.00%
Returned cheque fee	-	N	36.00	36.00	45.00	45.00	-20.00%
Meter Check	-	N	30.00	30.00	25.00	25.00	20.00%
VIP Plate	-	N	15.00	15.00	14.00	14.00	7.14%
Insurance/Hire - Transfer driver (Each way - £43 - £86)	-	N	43.00	43.00	43.00	43.00	0.00%
First Aid Kit	-	N	12.25	12.25	12.00	12.00	2.08%
<b>Other Fees</b>							
<b>Personal Licence</b>							
Application for Personal Licence	-	N	37.00	37.00	37.00	37.00	0.00%
Application for Copy of Personal Licence on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
Notification of Change of Name or Address (holder of personal licence)	-	N	10.50	10.50	10.50	10.50	0.00%
<b>Premises Licence</b>							
Application for Copy of Premise Licence or Summary on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
Notification of Change of Name or Address (holder of premises licence)	-	N	10.50	10.50	10.50	10.50	0.00%
Application to Vary Specified Individual as Premises Supervisor	-	N	23.00	23.00	23.00	23.00	0.00%
Application to Transfer Premises Licence	-	N	23.00	23.00	23.00	23.00	0.00%
Interim Authority Notice	-	N	23.00	23.00	23.00	23.00	0.00%
Application for Making of Provisional Statement	-	N	315.00	315.00	315.00	315.00	0.00%
<b>Club Premises Certificate</b>							
Application for Copy of Club Premise Certificate or Summary on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Notification of Change of Name or Alteration of Club Rules	-	N	10.50	10.50	10.50	10.50	0.00%
Change of Relevant Registered Address of Club	-	N	10.50	10.50	10.50	10.50	0.00%
<b>TEN</b>							
Temporary Event Notice	-	N	21.00	21.00	21.00	21.00	0.00%
Application for Copy of Notice on theft, loss etc.	-	N	10.50	10.50	10.50	10.50	0.00%
<b>Other</b>							
Notice of Interest in Premises	-	N	21.00	21.00	21.00	21.00	0.00%
<b>Gambling Premises Licences</b>							
<b>Bingo Club</b>							
Application	-	N	3,500.00	3,500.00	3,500.00	3,500.00	0.00%
Annual Fee	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Variation	-	N	1,750.00	1,750.00	1,750.00	1,750.00	0.00%
Transfer	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Reinstatement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Provisional Statement	-	N	3,500.00	3,500.00	3,500.00	3,500.00	0.00%
Licence Application following Provisional Statement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
<b>Adult Gaming Centre</b>							
Application	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Annual Fee	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Variation	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Transfer	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Reinstatement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Provisional Statement	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Licence Application following Provisional Statement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
<b>Track Betting</b>							
Application	-	N	2,500.00	2,500.00	2,500.00	2,500.00	0.00%
Annual Fee	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Variation	-	N	1,250.00	1,250.00	1,250.00	1,250.00	0.00%
Transfer	-	N	950.00	950.00	950.00	950.00	0.00%
Reinstatement	-	N	950.00	950.00	950.00	950.00	0.00%
Provisional Statement	-	N	2,500.00	2,500.00	2,500.00	2,500.00	0.00%
Licence Application following Provisional Statement	-	N	950.00	950.00	950.00	950.00	0.00%
<b>Family Entertainment Centre</b>							
Application	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Annual Fee	-	N	750.00	750.00	750.00	750.00	0.00%
Variation	-	N	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
Transfer	-	N	950.00	950.00	950.00	950.00	0.00%
Reinstatement	-	N	950.00	950.00	950.00	950.00	0.00%
Provisional Statement	-	N	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Licence Application following Provisional Statement	-	N	950.00	950.00	950.00	950.00	0.00%
<b>Betting Premises</b>							
Application	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Annual Fee	-	N	250.00	250.00	250.00	250.00	0.00%
Variation	-	N	550.00	550.00	550.00	550.00	0.00%
Transfer	-	N	450.00	450.00	450.00	450.00	0.00%
Reinstatement	-	N	450.00	450.00	450.00	450.00	0.00%
Provisional Statement	-	N	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
Licence Application following Provisional Statement	-	N	450.00	450.00	450.00	450.00	0.00%
<b>Large Casino</b>							
Application	-	N	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
Annual Fee	-	N	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
Variation	-	N	5,000.00	5,000.00	5,000.00	5,000.00	0.00%
Transfer	-	N	2,150.00	2,150.00	2,150.00	2,150.00	0.00%
Reinstatement	-	N	2,150.00	2,150.00	2,150.00	2,150.00	0.00%
Provisional Statement	-	N	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
Licence Application following Provisional Statement	-	N	5,000.00	5,000.00	5,000.00	5,000.00	0.00%
<b>Gambling Permits</b>							
<b>Prize Gaming Permit</b>							
Application	-	N	300.00	300.00	300.00	300.00	0.00%
Renewal	-	N	300.00	300.00	300.00	300.00	0.00%
Name Change	-	N	25.00	25.00	25.00	25.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
<b>Licensed Premises Gaming Machine Permit</b>							
Application	-	N	150.00	150.00	150.00	150.00	0.00%
Name Change	-	N	25.00	25.00	25.00	25.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Annual Fee	-	N	50.00	50.00	50.00	50.00	0.00%
Variation	-	N	100.00	100.00	100.00	100.00	0.00%
Transfer	-	N	25.00	25.00	25.00	25.00	0.00%
<b>Notification of Gaming Machine in Licensed Premises</b>							
Application	-	N	50.00	50.00	50.00	50.00	0.00%
<b>Club Machine Permit</b>							
Application - non existing	-	N	200.00	200.00	200.00	200.00	0.00%
Application - existing operator	-	N	100.00	100.00	100.00	100.00	0.00%
Renewal (fast track)	-	N	100.00	100.00	100.00	100.00	0.00%
Renewal (non fast track)	-	N	200.00	200.00	200.00	200.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Annual Fee	-	N	50.00	50.00	50.00	50.00	0.00%
Variation	-	N	100.00	100.00	100.00	100.00	0.00%
<b>Club Gaming Permit</b>							
Application (non existing operator)	-	N	200.00	200.00	200.00	200.00	0.00%
Application existing operator	-	N	100.00	100.00	100.00	100.00	0.00%
Renewal (non fast track)	-	N	200.00	200.00	200.00	200.00	0.00%
Renewal (fast track)	-	N	100.00	100.00	100.00	100.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
Annual Fee	-	N	50.00	50.00	50.00	50.00	0.00%
Variation	-	N	100.00	100.00	100.00	100.00	0.00%
<b>Family Entertainment Centre Gaming Machine Permit</b>							
Application	-	N	300.00	300.00	300.00	300.00	0.00%



Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Renewal	-	N	300.00	300.00	300.00	300.00	0.00%
Name Change	-	N	25.00	25.00	25.00	25.00	0.00%
Copy Permit	-	N	15.00	15.00	15.00	15.00	0.00%
<b>Coroner</b>							
Paper Copies of disclosed documentation	10 Pages or Less	N	5.00	5.00	5.00	5.00	0.00%
	Over 10 pages per page	N	0.50	0.50	0.50	0.50	0.00%
Electronic copy of recording of an inquest	per document	N	6.00	6.00	5.00	5.00	20.00%
<b>Registrar</b>							
First Birth, Death or Marriage Certificate at time of Registration	-	N	4.00	4.00	4.00	4.00	0.00%
Standard Certificates issued from current Register after Registration	-	N	7.00	7.00	7.00	7.00	0.00%
Standard Certificates issued from archived Registers (plus admin fee)	-	N	10.00	10.00	10.00	10.00	0.00%
First Free Short Birth Certificate at time of registration	-	N	0.00	0.00	0.00	0.00	0.00%
Subsequent Short Birth Certificate from current register at time of Registration	-	N	4.00	4.00	4.00	4.00	0.00%
Short Birth Certificate from Current Register after Registration	-	N	7.00	7.00	7.00	7.00	0.00%
Short Birth Certificate from Archived Register (plus admin fee)	-	N	10.00	10.00	10.00	10.00	0.00%
Notice to enter marriage or civil partnership from 1 January 2001	Per Person	N	35.00	35.00	35.00	35.00	0.00%
Marriage or civil partnership at Register Office	Offered on Fixed Days	N	46.00	46.00	46.00	46.00	0.00%
Marriage in Decommissioned Ceremony Room	Mon - Thurs	N	150.00	150.00	120.00	120.00	25.00%
	Fri/Sat	N	200.00	200.00	180.00	180.00	11.11%
	Sunday, Bank Holiday, Special days or Out of hours	N	300.00	300.00	250.00	250.00	20.00%
Marriage or civil partnership at Licensed Venue	Mon-Thurs	N	390.00	390.00	320.00	320.00	21.88%
	Fri/Sat	N	475.00	475.00	370.00	370.00	28.38%
	Sunday, Bank Holiday, Special days or Out of hours	N	550.00	550.00	530.00	530.00	3.77%
Licensing of Venue for Marriage or civil partnership (2 rooms) (3 year licence)	-	N	1,500.00	1,500.00	1,250.00	1,250.00	20.00%
Each Additional Room	-	N	250.00	250.00	0.00	0.00	N/A
Naming or Renewal of Vows in Decommissioned Ceremony Room	Mon-Thurs	Y	100.00	120.00	100.00	120.00	0.00%
	Fri/Sat	Y	150.00	180.00	150.00	180.00	0.00%
	Sunday, Bank Holiday, Special days or Out of hours	Y	208.33	250.00	208.33	250.00	0.00%
Naming or Renewal of Vows at Licensed Venue	Mon- Thurs	Y	250.00	300.00	250.00	300.00	0.00%
	Fri/Sat	Y	291.67	350.00	291.67	350.00	0.00%
	Sunday, Bank Holiday, Special days or Out of hours	Y	333.33	400.00	333.33	400.00	0.00%
<b>*Nationality Checking Service</b>							
Single Adult	Per Adult	Y	62.50	75.00	62.50	75.00	0.00%
Additional Children on Parents Application	Per Child	Y	31.67	38.00	30.83	37.00	2.72%
Children Under 18 years (applying separately from Parents)	Per Child	Y	43.33	52.00	41.67	50.00	3.98%
NCS application form appointment (to be confirmed)	Per form/application	Y	29.17-58.33	35-70	N/A	N/A	N/A
Settlement checking service	Per applicant	Y	79.17	95.00	75.00	90.00	5.56%
Settlement Checking Service per dependent	Per Minor	Y	14.17	17.00	12.50	15.00	13.36%
<b>Citizenship</b>							
Group Ceremony (Home Office payment)	Per adult	N	80.00	80.00	80.00	80.00	0.00%
Private ceremony (specified weekdays)	Per family	N	115.00	115.00	110.00	110.00	4.55%
Private ceremony (specified weekends)	Per family	N	200.00	200.00	0.00	0.00	N/A
<b>Other</b>							
Priority fee for copy certificates (by 2pm next day)	Per type of certificate order	N	15.00	15.00	15.00	15.00	0.00%
Priority fee for copy certificates (same day if before 2pm)	Per type of certificate order (only when resource available)	N	30.00	30.00	0.00	0.00	N/A
Administration fee (inc any standard UK postage required) online and in person	Per Certificate	N	1.00	1.00	1.00	1.00	0.00%
Administration fee (inc any standard International postage required) online and in person	Per Certificate	N	2.50	2.50	N/A	N/A	N/A
Ceremony planning meeting at Registration Office	Per ceremony/appointment	N	40.00	40.00	40.00	40.00	0.00%
Ceremony planning meeting at Registration Office - Renewal / Naming	Per ceremony/appointment	Y	33.33	40.00	33.33	40.00	0.00%
Priority appointment fee (in addition to service) - statutory services	Per change	N	40.00	40.00	40.00	40.00	0.00%
Priority appointment fee (in addition to service) - non-statutory	Per change	Y	33.33	40.00	33.33	40.00	0.00%
Non refundable booking fee for ceremonies - statutory services	Per ceremony/appointment	N	50.00	50.00	49.00	49.00	2.04%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Non refundable booking fee for ceremonies - non-statutory	Per ceremony/appointment	Y	41.67	50.00	40.83	49.00	2.06%
Change fee for appointments and ceremonies - statutory services	Per ceremony/appointment	N	25.00	25.00	25.00	25.00	0.00%
Change fee for appointments and ceremonies - non-statutory	Per ceremony/appointment	Y	20.83	25.00	20.83	25.00	0.00%
Passport form certification (PD2)	Per couple	N	10.00	10.00	N/A	N/A	N/A
Civil Partnership conversion fee (full - paperwork and signing)	Per couple	N	45.00	45.00	N/A	N/A	0.00
Civil Partnership conversion fee (part - paperwork only)	Per couple	N	27.00	27.00	N/A	N/A	0.00
<b>Highways</b>							
Skip Licence (First 21 days)	Highways Act 1980	N	155.00	155.00	21.00	21.00	638.10%
Skip Licence (Extension to original licence of 21 days)	Highways Act 1980	N	125.00	125.00	15.00	15.00	733.33%
S139 Skip Licence retrospective Permit fee (First 21 days)	Highways Act 1980	N	230.00	230.00	125.00	125.00	84.00%
S139 Removal of disposal of non - permitted skip (plus all 3rd party costs)	Highways Act 1980	N	230.00	230.00	150.00	150.00	53.33%
Scaffold Licence - Simple	Highways Act 1980	N	230.00	230.00	207.00	207.00	11.11%
Scaffold Licence - Complex	Highways Act 1980	N	500.00	500.00	415.00	415.00	20.48%
Crane Licence - application (First 21 days)	Highways Act 1980	N	500.00	500.00	N/A	N/A	N/A
Crane Licence - extension per week	Highways Act 1980	N	125.00	125.00	N/A	N/A	N/A
Crane Licence - technical approval when required	Highways Act 1980	N	950.00	950.00	N/A	N/A	N/A
Planting Licence	Highways Act 1980	N	70.00	70.00	65.00	65.00	7.69%
Vehicle Crossing – Application fee Residential (plus construction costs)	Highways Act 1980	N	175.00	175.00	105.00	105.00	66.67%
Vehicle Crossing – Application fee Industrial (plus construction costs)	Highways Act 1980	N	750.00	750.00	526.00	526.00	42.59%
Vehicle Crossing – non permitted (plus reinstatement costs)	Highways Act 1980	Y	300.00	360.00	0.00	0.00	N/A
S171 Materials deposited on the highway (non permitted)	Highways Act 1980	N	100.00	100.00	52.50	52.50	90.48%
S171 Materials deposited on the highway (additional per week)	Highways Act 1980	N	50.00	50.00	0.00	0.00	N/A
Tables & Chairs outside eating establishments - CMK	Highways Act 1980	N	400.00	400.00	200.00	200.00	100.00%
Tables & Chairs outside eating establishments - rest of Borough	Highways Act 1980	N	200.00	200.00	200.00	200.00	0.00%
Tables and Chairs outside eating establishments - non permitted	Highways Act 1980	N	800.00	800.00	0.00	0.00	N/A
Advertising on the public highway - application	Highways Act 1980	N	155.00	155.00	0.00	0.00	N/A
Advertising on the public highway - non permitted	Highways Act 1980	N	250.00	250.00	0.00	0.00	N/A
Advertising on the public highway - per month	Highways Act 1980	N	75.00	75.00	0.00	0.00	N/A
Licence to display goods for resale on public highway	Highways Act 1980	N	150.00	150.00	0.00	0.00	N/A
Trading on the Public Highway	Highways Act 1980	N	150.00	150.00	0.00	0.00	N/A
Section 50 New licence for private services in the highway	Highways Act 1980	N	700.00	700.00	650.00	650.00	7.69%
Section 50 Additional inspection fee for in excess of 200m length	Highways Act 1980	N	1,500.00	1,500.00	125.00	125.00	1100.00%
<b>Disabled bay markings</b>							
Disabled bay markings	TSRGD	Y	160.00	192.00	0.00	0.00	0.00%
H' markings	TSRGD	Y	160.00	192.00	0.00	0.00	0.00%
Traffic Management Officer Time (Engineer per hour)	Cost for service	Y	60.00	72.00	PoA	POA	POA
Traffic Management Officer Time (Manager per hour)	Cost for service	Y	80.00	96.00	PoA	POA	POA
Traffic Management approval fee	Traffic Management Act 2004	N	400.00	400.00	N/A	N/A	0.00%
Traffic management approval fee - staged approach	Traffic Management Act 2004	N	1,200.00	1,200.00	N/A	N/A	0.00%
Inspection and Admin Costs unauthorised activities on public highway per hour	Highways Act 1980	N	90.00	90.00	N/A	N/A	0.00%
Permit fees and charges to be added	Awaiting Statutory instrument	N	N/A	N/A	N/A	N/A	0.00%
<b>3rd party Recharges</b>							
Incident damage Call out - plus costs	2 hours	Y	300.00	360.00	N/A	N/A	0.00%
Incident damage Call out per hour over 2	-	Y	80.00	96.00	N/A	N/A	0.00%
Damage assessment fee routine only (special engineering difficulty priced at cost)	-	Y	1,200.00	1,440.00	N/A	N/A	0.00%
<b>Special Events</b>							
Mandatory highway duty officer attendance - per hour	-	Y	80.00	96.00	N/A	N/A	0.00%
<b>Winter Services</b>							
Supply and delivery 0.5tonne rock salt	-	Y	250.00	300.00	N/A	N/A	0.00%
Winter preparation	POA	Y	POA	POA	N/A	N/A	0.00%
Filling 3rd party grit bins	-	Y	350.00	420.00	N/A	N/A	0.00%
<b>S38 Charges to Developers</b>							
Section 38 Charges to Developers	10% of Bond Fee	N	0.00	0.00	POA	POA	POA
Section 38 Charges to Developers (additional flat rate fee)	-	N	2,500.00	2,500.00	1,550.00	1,550.00	61.29%
Provision of Temporary Traffic Order	-	N	2,500.00	2,500.00	2,105.00	2,105.00	18.76%
Temporary traffic light licence (Inc single inspection)	-	N	230.00	230.00	N/A	N/A	0.00%
Temporary traffic light licence additional inspections - each	-	N	65.00	65.00	N/A	N/A	0.00%
<b>S278 Charges to Developers</b>							
Approval/Supervision schemes up to £15m	10% of Scheme Value	N	0.00	0.00	POA	POA	0.00
Approval/Supervision schemes over £15m	8% of Scheme Value	N	0.00	0.00	POA	POA	0.00
Approval/Supervision schemes below £25,000	Flat Rate	N	3,000.00	3,000.00	2,000.00	2,000.00	50.00%
<b>Design Fees</b>							
Street lighting design fee schemes up to 10 columns	-	Y	1,500.00	1,800.00	N/A	N/A	0.00%
Street lighting design fee schemes (10-50) columns	-	Y	3,000.00	3,600.00	N/A	N/A	0.00%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
<b>Technical Approval</b>							
Street lighting approval fee schemes up to 10 columns	-	N	750.00	750.00	N/A	N/A	0.00%
Street lighting approval fee schemes (10-50) columns	-	N	1,500.00	1,500.00	N/A	N/A	0.00%
Structural approvals - Cat 0	-	N	750.00	750.00	N/A	N/A	0.00%
Structural approvals - AIP Cat 1 - 3	-	N	3,000.00	3,000.00	N/A	N/A	0.00%
Traffic signal approvals	-	N	750.00	750.00	N/A	N/A	0.00%
<b>Emberton Park</b>							
<b>Entrance To Park</b>							
Vehicle Entrance:							
April - October	Per day	Y	3.33	4.00	3.33	4.00	0.00%
November - March	Per day	Y	2.10	2.52	2.10	2.50	0.00%
<b>Vehicle Access Pass (unlimited use)</b>							
April - March	-	Y	0.00	0.00	42.50	51.00	N/A
May - March	-	Y	0.00	0.00	38.33	46.00	N/A
June - March	-	Y	0.00	0.00	33.33	40.00	N/A
July - March	-	Y	0.00	0.00	29.17	35.00	N/A
August - March	-	Y	0.00	0.00	24.17	29.00	N/A
September - March	-	Y	0.00	0.00	19.17	23.00	N/A
October - March	-	Y	0.00	0.00	15.00	18.00	N/A
<b>Fishing</b>							
Adult:							
Day Ticket	-	Y	7.67	9.20	7.50	9.00	2.27%
Week Ticket (7 days)	-	Y	31.67	38.00	31.25	37.50	1.34%
Season Ticket (April - March)	-	Y	42.50	51.00	41.67	50.00	2.00%
Season Ticket (May - March)	-	Y	39.17	47.00	38.33	46.00	2.18%
Season Ticket (June - March)	-	Y	35.00	42.00	34.17	41.00	2.44%
Season Ticket (July - March)	-	Y	33.33	40.00	32.50	39.00	2.55%
Season Ticket (August - March)	-	Y	30.00	36.00	29.17	35.00	2.86%
Season Ticket (Sept - March)	-	Y	28.33	34.00	27.50	33.00	3.02%
Junior (12-16 years) & OAP (60 years+):							
Day Ticket (24 hours)	-	Y	4.17	5.00	4.00	4.80	4.25%
Week Ticket (7 days)	-	Y	14.17	17.00	13.75	16.50	3.05%
Season Ticket (April - March)	-	Y	28.33	34.00	27.83	33.40	1.78%
Season Ticket (May - March)	-	Y	24.58	29.50	24.00	28.80	2.42%
Season Ticket (June - March)	-	Y	22.08	26.50	21.58	25.90	2.30%
Season Ticket (July - March)	-	Y	19.17	23.00	18.83	22.60	1.79%
Season Ticket (August - March)	-	Y	16.25	19.50	15.83	19.00	2.63%
Season Ticket (September - March)	-	Y	12.92	15.50	12.50	15.00	3.36%
Concessions (MKC 'Passport to Leisure' pass holders):							
Adult day Ticket (24 hours)	-	Y	1.67	2.00	1.67	2.00	0.00%
Junior/OAP day Ticket (24 hours)	-	Y	0.83	1.00	0.83	1.00	0.00%
<b>Camping</b>							
Touring Field (allocated pitches, toilet/shower block in field):							
Per night	Per Night	Y	18.75	22.50	18.33	22.00	2.29%
With Hook-up	Per Night	Y	21.67	26.00	21.25	25.50	1.98%
Per week	Per Week	Y	112.50	135.00	110.00	132.00	2.27%
With Hook-up	Per Week	Y	130.00	156.00	127.50	153.00	1.96%
Surcharge for parties of over four (subject to booking system compatibility)	Per person per night	Y	5.00	6.00	5.00	6.00	0.00%
Rally Field (open field, short walk to toilets/no showers):							
Per night	Per Night	Y	15.42	18.50	15.00	18.00	2.80%
Per week	Per Week	Y	91.67	110.00	90.00	108.00	1.86%
Rally Field - Groups (min 10 units):							
Per night	Per Night	Y	8.75	10.50	8.50	10.20	2.94%
Per week	Per Week	Y	51.67	62.00	50.58	60.70	2.15%
Extra vehicle during stay	Per Vehicle	Y	2.50	3.00	2.50	3.00	0.00%
Marquee	Per Night	Y	102.08	122.50	100.00	120.00	2.08%
Children's pup tents on parents pitch in all fields	Per Night	Y	4.08	4.90	4.00	4.80	2.00%
Children's pup tents on parents pitch in all fields	Per Week	Y	10.21	12.25	10.00	12.00	2.10%
Off Peak Charges:							
<i>1st September - 30th October £2.00 reduction per night. Not including group bookings in the Rally Fields.</i>							
Static Caravan Annual Ground Rent:							
Annual Rent 1x Payment	-	Y	945.00	1,134.00	925.50	1,110.60	2.11%
Annual Rent 2x Payments (2 x £500.00)	-	Y	1,000.00	1,200.00	977.00	1,172.40	2.35%
<b>Caravan Storage</b>							
6x months	-	Y	170.83	205.00	166.67	200.00	2.50%
12x months	-	Y	254.17	305.00	250.00	300.00	1.67%
<b>Waste Management</b>							
Bulky Waste Collections (up to 5 collections)	up to 5 Items	N	20.00	20.00	15.00	15.00	33.33%
Special Collections - domestic waste	On specific day, per collection	N	10.00	10.00	30.00	30.00	-66.67%
Chargeable "special" collections? - for DIY waste, garden waste and "industrial waste"	Per Half Hour, or thereafter part thereof	N	50.00	50.00	45.00	45.00	11.11%
Allotment green waste collection service (NEW)	Per bin for a weekly green waste collection	N	50.00	50.00	NEW	NEW	NEW
<b>Officer Time</b>							
Chargeable work carried out not defined elsewhere.	Per Hour, or part thereof	Y	85.00	102.00	84.04	100.85	1.14%

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			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
<b>Landscape &amp; Countryside</b>							
High Hedges	-	N	515.00	515.00	505.34	505.34	1.91%
Public Path Orders	-	N	2,100.00	2,100.00	1,250.00	1,250.00	68.00%
Rights of Way Searches	-	N	110.00	110.00	100.00	100.00	10.00%
Section 31 (6) notification	-	N	350.00	350.00	100.00	100.00	250.00%
<b>Corporate Core</b>							
<b>Street naming and numbering</b>							
<b>New Development or Conversion/Change of Use Scheme</b>							
Per Case	-	N	161.00	161.00	158.00	158.00	1.90%
Per House	-	N	11.00	11.00	11.00	11.00	0.00%
Per Flat	-	N	21.00	21.00	21.00	21.00	0.00%
Per Retail Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Industrial Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Office Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Building name (as part of a new development)	-	N	107.00	107.00	105.00	105.00	1.90%
Per Street name	-	N	161.00	161.00	158.00	158.00	1.90%
<b>Renaming a commercial/Industrial/retail building</b>							
Per Building Rename	-	N	107.00	107.00	105.00	105.00	1.90%
Per House	-	N	11.00	11.00	11.00	11.00	0.00%
Per Flat	-	N	21.00	21.00	21.00	21.00	0.00%
Per Retail Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Industrial Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Office Unit	-	N	21.00	21.00	21.00	21.00	0.00%
<b>Development Re-plan</b>							
Per Case	-	N	323.00	323.00	316.00	316.00	2.22%
Per House	-	N	11.00	11.00	11.00	11.00	0.00%
Per Flat	-	N	21.00	21.00	21.00	21.00	0.00%
Per Retail Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Industrial Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Office Unit	-	N	21.00	21.00	21.00	21.00	0.00%
Per Building name (as part of a new redevelopment)	-	N	107.00	107.00	105.00	105.00	1.90%
Per Street name	-	N	161.00	161.00	158.00	158.00	1.90%
<b>Other Services</b>							
Certificate of naming / numbering	-	N	33.00	33.00	32.00	32.00	3.13%
Investigations on behalf of a Solicitor, conveyances or individual occupiers or owners	-	N	107.00	107.00	105.00	105.00	1.90%
Supplying street naming and number plans - each	-	N	27.00	27.00	26.00	26.00	3.85%
<b>General Photocopy charges (per sheet)</b>	<b>A4 B&amp;W - 30p</b>						
	<b>A3 B&amp;W - 50p</b>						
	<b>A4 Colour - 50p</b>						
	<b>A3 Colour - 70p</b>						
* It is extremely rare that streets need to be renamed or numbered see section 6.8 of the Councils Street Naming and Numbering Policy.							
PLEASE NOTE: HRA Fees & Charges detail list per below to be approved at Dec Cabinet/Jan Council							
Note: Most Commercial/ Leasehold/ Shared ownership charges are (round step) increased every 3-5 yrs.							
<b>Housing &amp; Community - HRA</b>							
Average Tenant Dwelling Rent (all stock types)	Per Week (50 Week)	N	89.64	89.64	87.71	87.71	2.20%
Average Shared Ownership full equivalent Dwelling Rent (follows prior years Tenant increase)	Per Week (50 Week)	N	83.48	83.48	80.66	80.66	3.50%
Hostel Rent per night (Per Household)	Per Household	N	25.00	25.00	25.00	25.00	0.00%
Garage Rents - non-VATable	Per Week	N	11.79	11.79	11.54	11.54	2.20%
Garage Rents - VATable	Per Week	Y	11.79	14.15	11.54	13.85	2.20%
Carport Rents - non-VATable	Per Week	N	2.33	2.33	2.28	2.28	2.20%
Carport Rents - VATable	Per Week	Y	2.33	2.80	2.28	2.74	2.20%
Mellish Court Concierge Charge - Tenants	Per Week	N	6.78	6.78	6.63	6.63	2.20%
Communal Flat Cleaning charge - Tenants	Per Week	N	0.97	0.97	0.95	0.95	2.20%
Communal Heating charge - Tenants	Per Week	N	9.91	9.91	9.70	9.70	2.20%
Communal Electricity charge - Tenants	Per Week	N	2.99	2.99	2.93	2.93	2.20%
Communal Gas charge - Tenants	Per Week	N	0.81	0.81	0.80	0.80	2.20%
Communal Water charge - Tenants	Per Week	N	4.43	4.43	4.34	4.34	2.20%
Digital TV Ariel installation recharge - Sheltered schemes	Per Week	N	0.91	0.91	0.91	0.91	0.00%
Digital TV Ariel installation recharge - Tenants	Per Week	N	1.00	1.00	1.00	1.00	0.00%
Digital TV Ariel maintenance charge	Per Week	N	0.10	0.10	0.10	0.10	0.00%
Security Key Purchase	Per Key	N	10.00	10.00	10.00	10.00	0.00%
Fees for tenant references - for mortgages	per case	N	25.00	25.00	25.00	25.00	0.00%
Commercial Rents	Annual charge per letting	TBA	Variable charge	Variable charge	Variable charge	Variable charge	0.00%
Rechargeable repairs	Actual cost	TBA	Variable charge	Variable charge	Variable charge	Variable charge	0.00%
Leaseholder service charges	Actual annual cost	TBA	Variable charge	Variable charge	Variable charge	Variable charge	0.00%
Leaseholder major works	Actual cost	TBA	Variable charge	Variable charge	Variable charge	Variable charge	0.00%
Land Purchase Enquiries - Pre-Assessment Application	Per Application	N	75.00	75.00	75.00	75.00	0.00%
Land Purchase Enquiries - Full Land Purchase Application	Per Application	N	300.00	300.00	300.00	300.00	0.00%
Vehicular Access Admin Charge	Per Application	N	100.00	100.00	100.00	100.00	0.00%
Vehicular Access Licence	Per Annum	N	250.00	250.00	250.00	250.00	0.00%
Leasehold & Shared Ownership Retrospective Consent to Alterations	Per Enquiry	N	80.00	80.00	80.00	80.00	0.00%
Ex Council property - Covenant Consent	Per Application	N	30.00	30.00	0.00	0.00	N/A
Ex Council property - Retrospective Covenant Consent	Per Application	N	200.00	200.00	80.00	80.00	150.00%
Ex Council property - Fast Track Retrospective Consent	Per Application	N	250.00	250.00	N/A	N/A	0.00%
Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 5 days	Per Enquiry	N	100.00	100.00	100.00	100.00	0.00%

Activity/Item	Basis	Vatable Enter Y or N	2015/16	2015/16	2014/15	2014/15	Incr/Decr
			Value Excl. VAT £	Value Incl. VAT 20% £	Value Excl. VAT £	Value Incl. VAT 20% £	
Leasehold Solicitor's Enquiries (re-mortgage or resale) - response within 10 days	Per Enquiry	N	75.00	75.00	75.00	75.00	0.00%
Leasehold Subletting Fee	Per Sublet	N	10.00	10.00	10.00	10.00	0.00%
Leasehold Extension/ Shared Ownership Leasehold Extension - Admin Fee	Per Application	N	100.00	100.00	100.00	100.00	0.00%
Leasehold Extension/ Shared Ownership Leasehold Extension - Valuation Fee	Per Application	N	500.00	500.00	500.00	500.00	0.00%
Shared Ownership Enquiries (re-mortgage only) - response within 5 days	Per Enquiry	N	100.00	100.00	100.00	100.00	0.00%
Shared Ownership Enquiries (re-mortgage only) - response within 10 days	Per Enquiry	N	75.00	75.00	75.00	75.00	0.00%
Shared Ownership Assignment Fees	Per Assignment	N	100.00	100.00	100.00	100.00	0.00%
Shared Ownership Staircasing Valuation	Per Valuation (variable depending on lease £5-£30)	N	5.00	5.00	5.00	5.00	0.00%
Notice of Transfer	Per Notice	N	40.00	40.00	40.00	40.00	0.00%
Notice of Charge / Mortgage	Per Notice	N	40.00	40.00	40.00	40.00	0.00%
Letter/Deed of Postponement	Per Notice	N	40.00	40.00	40.00	40.00	0.00%
Deed of Variation/Rectification	Per Notice	N	265.00	265.00	265.00	265.00	0.00%
TV licence charges for Sheltered Housing Schemes	Annual charge	N	7.50	7.50	7.50	7.50	0.00%



































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