



South West Milton Keynes

Revised Framework Travel Plan

Mouchel

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1 Introduction

Background

- 1.1 This Framework Travel Plan (FTP) has been prepared by Pell Frischmann and updated by Mouchel on behalf of the South West Milton Keynes Consortium to accompany an outline planning application for a mixed use sustainable urban extension to the south west of Milton Keynes. A Transport Assessment (TA) has also been prepared to accompany the application and it is the TA that details the Planning Policy Context covering both TAs and Travel Plans.
- 1.2 The outline planning application is submitted for the Proposed Development comprising:
 - up to 1,855 mixed tenure dwellings (C3) on 54.16 Ha of land;
 - an employment area (B1) on 2.07 Ha of land;
 - a neighbourhood centre on 0.67 Ha of land accommodating retail
 - (A1/A2/A3/A4/A5), community (D1/D2) and residential (C3) uses;
 - provision of a primary school on 3.0 Ha of land;
 - provision of a secondary school on 5.2 Ha of land;
 - allotment space on 1.22 Ha of land;
 - ground remodelling;
 - 55.75 Ha of multi-functional green open space including: parkland, sports and recreational facilities with pavilion/changing facilities; play areas, wildlife areas, a range of strategic open spaces including a community orchard and new landscaping;
 - a Sustainable Drainage Scheme including 5.05 Ha of land for surface water attenuation measures;
 - associated infrastructure including new junctions to the A421, Whaddon Road and Buckingham Road, primary streets, residential streets, pedestrian footpaths and cycle routes, foul water pumping stations and statutory undertakers equipment;
 - A Grid Road Reserve of 7.24 Ha;



- Highway improvements on 5.56 Ha;
- public transport infrastructure, car and cycle parking for all uses; and
- undergrounding of 132Kv overhead power lines.
- 1.3 This document looks at the development proposals and Travel Plan needs for the Proposed Development against a background of mode availability and amenity provision.
- 1.4 This Framework Travel Plan have been prepared in line with the Buckinghamshire County Council publication 'Sustainable Travel Plans – Guidelines for Developers', updated in 2012. It is understood that Milton Keynes Council will also be consulted on the Travel Plan but will take its lead from Buckinghamshire County Council.
- 1.5 It is considered that a two-tier approach is appropriate for this size of development, similar to that which has recently been adopted for the large Glebe Farm mixed-use development in Milton Keynes. This suggested approach is as follows:
 - The preparation of this FTP that sets out the overarching strategy for the Proposed Development and provides a framework for the preparation of detailed Travel Plans for residential, commercial/employment and school uses; and
 - Individual detailed Travel Plans relating to the individual uses are to be prepared and submitted within an agreed timescale.
- 1.6 This FTP provides a strategic framework for the promotion of sustainable travel and it sets out a co-ordinated approach to be employed across the Proposed Development. A structure is set out for individual Travel Plans required for each land-use and guidance is provided which includes:
 - Potential initiatives to deliver more sustainable travel choice;
 - Monitoring and review requirements and practices; and
 - Setting of modal shift targets, from private car travel to more sustainable modes.

What is a Travel Plan?

1.7 A Travel Plan is the term for a package of measures tailored to the needs of individual developments and aimed at promoting more sustainable travel choices, such as walking, cycling, bus usage or car sharing, and reducing reliance on the car, L:\106xxx\1067760 South West Milton Keynes\09 Docs\R-Rpt\Mouchel\R003 Revised FTP\R003 r02a Revised FTP.docx
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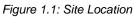


particularly for single occupancy trips. It should be an evolving, working document that will grow and develop in time in accordance with the changing circumstances of the environment in which it works.

Site Location

1.8 The area of land that will accommodate the Proposed Development comprises a green field site, north-west of Newton Longville and immediately west of Far Bletchley and south west of the centre of Milton Keynes. The application site, which covers an area of approximately 144 hectares, is bound to the north by A421 Standing Way, to the east by the existing built up area of Far Bletchley, to the south by the disused railway line and to the west by Whaddon Road. A plan showing the location of the site in relation to the surrounding area is provided in **Figure 1.1** with the Illustrative Master Plan provided as a separate planning application document.





Travel Plan Process

- 1.9 The overall broad objectives of the South West Milton Keynes Travel Planning process are:
 - To minimise the need to travel long distances through carefully designed land-use provision and location;

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- To reduce reliance on the private car with a long-term strategy of mode shift away from single occupancy car use;
- To build upon good urban design principles that maximise the permeability of the development for promoting walking, cycling and public transport use;
- To promote the use of car sharing where appropriate;
- To reduce costly road traffic congestion and further damage to the environment in the context of sustainable development which is consistent with Government policy; and
- To encourage a high level of community involvement in travel behaviour change initiatives.
- 1.10 This FTP aims to inform future occupiers of the Proposed Development about the requirements for their individual Travel Plans and how sustainable travel can be encouraged. In order that travel planning is ingrained within the development process from the outset the FTP that is submitted as part of the outline planning application set out the requirements for future occupiers of the Proposed Development with regard to individual Travel Plans. There will be three phases in the implementation of Travel Plans at the Proposed Development:
 - Phase A preparation of the Framework Travel Plan (this document);
 - Phase B resident, employee and pupil/student travel surveys, analysis and reporting; and
 - Phase C development of detailed, individual Travel Plans and implementation.

Phase A

1.11 This FTP outlines a site-wide strategy for sustainable travel for South West Milton Keynes, it sets out the requirements for a Travel Plan Manager who will take overall responsibility for travel planning at the Proposed Development as well as setting out principles that will be applied in the individual, detailed Travel Plans, which each occupier/developer will be obliged to prepare as part of Reserved Matters planning applications. Occupiers/developers will undertake baseline travel surveys (Part B) and implement a full Travel Plan within a timeframe set out later in this document.



Phase B

- 1.12 House builders/occupiers/schools will be required conduct resident, employee, pupil/student and visitor surveys (depending on type of land use) within an agreed timeframe. This process will be overseen by the Travel Plan Manager (TPM) assisted by the Sustainability Team at Buckinghamshire County Council in conjunction with a Transport Planner (Smarter Choices) from Milton Keynes Council.
- 1.13 The questionnaire format will be discussed and agreed with BCC in conjunction with MKC to ensure that the information obtained provides a thorough understanding of the travel patterns of residents, staff, pupils/students and visitors to the Proposed Development in order that the most appropriate measures can be employed to achieve the required modal shift to sustainable forms of transport. Both Buckinghamshire County Council and Milton Keynes Council use iTRACE monitoring software in order to gain a consistent record of travel behaviour.

Phase C

1.14 House builders/occupiers/schools will be responsible for ensuring that prior to the occupation of any element of the Proposed Development, individual Travel Plans are implemented that adopt the aim, objectives and targets set out in the FTP submitted with the planning application. Each Travel Plan will contain the name and contact details of the Travel Plan Co-ordinator for that Travel Plan.



2 Site Audit

Local and Regional Highway Network

- 2.1 The application site is well connected on a local, sub-regional and regional scale. A421/H8 Standing Way runs in a north easterly direction towards the A5 providing connections to the Bletchley, Emerson Valley and Furzton areas. A roundabout at the junction of H8 Standing Way and V6 Grafton Street allows access to Redmoor Roundabout which interchanges with the A5. To the west of the A5, A421 Standing Way provides access through the Beanhill, Netherfield, Monkston, Kents Hill and Brinklow areas to Junction 13 on the M1 Motorway and also north into Bedford.
- 2.2 To the west, the A421 provides links to Buckingham and the A43. The A421 runs west from Bottle Dump Roundabout in the north-west corner of the application site, and has a number of junctions along its length providing links to minor roads that serve the surrounding villages. The A421 continues west and meets the A413 at a roundabout to the east of Buckingham, some 12.5km west of the site, before continuing around the south of Buckingham, north of the Buckingham Industrial Estate. The A421 continues west from Buckingham, bypassing Tingewick to the south before joining the A43 approximately 4km south of the centre of Brackley.
- 2.3 Whaddon Road runs in a south easterly direction along the western edge of the application site, over the disused railway, into the village of Newton Longville. Within the village, Whaddon Road gives way to Bletchley Road/Drayton Road at a cross road type junction before continuing as Stoke Road. Stoke Road provides access to the A4146 Stoke Hammond bypass to the south of which the A4146 provides a southern bypass to Leighton Buzzard before running into the A505. The A505 joins A5 Watling Street at roundabout junction to the north west of Houghton Regis.

Pedestrian & Cycle Routes

2.4 National Cycle Route 51 runs south-west through the site, along Weasel Lane from Buckingham Road, crossing Whaddon Road before re-joining the road network on a small farm track, east of Lower Salden Farm. Weasel Lane is a restricted byway, with the following public right of way classifications:



- NLO/25 at the north eastern end (between Buckingham Road and footpath NLO/19 – around 250metres) with a metalled surface around 4m in width and with verges both sides;
- NLO/20 between footpath NLO/19 and the parish boundary around 1150m in length generally metalled and with a similar width of around 4m and verges to both sides; and
- MUR/15 between the parish boundary and the track to Lower Salden Farm

 around 550m, with width and surface generally as for NLO/20.
- 2.5 The route is signed posted throughout as National Cycle Route 51, providing connections to Bicester and Oxford to the south-west, and Bedford and Huntingdon to the north-east.
- 2.6 Bridleway WHA/16 runs south from the A421 (approximately 150m west of Bottle Dump Roundabout) to Whaddon Road (Mursley) and beyond Whaddon Road to the west as LHO/19.
- 2.7 Footpath NLO/19 runs from Weasel Lane (250m west of Buckingham Road) south to Whaddon Road, Newton Longville, opposite Westbrook End. It crosses under the currently disused route of the East West rail line via a bridge.
- 2.8 There are two recreational footpath routes in the vicinity of the site:
 - The Midshires Way is a long distance footpath and bridleway that runs from Bledlow in Buckinghamshire, to Stockport in Great Manchester. In this area, it runs along Bridleway WHA/16 from Whaddon Road (Mursley) under the subway at Bottle Dump Roundabout, and north along the western boundary of Tattenhoe Park; and
 - The Milton Keynes Boundary Walk is a circular route around Milton Keynes. It runs through Newton Longville, north along footpath NLO/19 to Weasel Lane, along Weasel Lane, north along Whaddon Road to Bottle Dump Roundabout and north along the western boundary of Tattenhoe Park.
- 2.9 The Milton Keynes cycle network, the Redway system, connects to the site, beginning west of Bottle Dump Roundabout before continuing eastbound, north of A421 Standing Way, reaching Tattenhoe Roundabout where it passes under the Snelshall Street and A421 Standing Way arms of the roundabout via subways. At this point, the Redway



splits in three. A route can be followed north-east alongside the A421 Standing Way towards the City Centre and Central Milton Keynes Railway Station, or to the south east alongside Buckingham Road, and to the north alongside Snelshall Street.

- 2.10 The Redways can be accessed from the site via:
 - Whaddon Road, immediately south of Bottle Dump roundabout;
 - The subway under the A421, east of Steinbeck Crescent; and
 - Buckingham Road, south east of Tattenhoe Roundabout.

Public Transport Provision

- 2.11 The nearest bus stops to the application site that are served by a regular bus service are on Chepstow Drive in Far Bletchley to the east of the site. These existing bus stops on Chepstow Drive are currently on Route 28 operated by Red Rose Travel. On Monday to Saturday an hourly service operates between Central Milton Keynes and Bletchley Bus Station.
- 2.12 The nearest bus stops to the application site that provide a more frequent level of service are around 800 metres walking distance from the site boundary on Whaddon Way. These stops are currently on Route 4 operated by Arriva which provides a 10 minute service during peak weekday hours and a 20 minute service throughout the rest of the day.
- 2.13 An extract from the Milton Keynes Urban Bus Map showing the existing bus routes in the vicinity of the Proposed Development is contained at **Appendix A**.
- 2.14 Bletchley Railway Station is approximately 4km driving distance of the application site to the east via Buckingham Road and therefore is accessible both by cycle and car. The station has 638 parking spaces with 29 for use by the mobility impaired. There is also sheltered parking for 54 cycles.
- 2.15 The station, operated by London Midland, is located on the West Coast Main Line, providing connections to Milton Keynes Central and Birmingham New Street to the north, and Watford and Euston to the south. The station also provides links to local stations, including Leighton Buzzard. Southern Trains operates an hourly service which terminates at South Croydon. **Table 2.1** below provides details of the services from Bletchley Railway Station with the current timetables contained at **Appendix B**.



Service	Frequency					
	Monday-Friday	Saturday	Sunday			
London Midland Bedford - Bletchley Bletchley - London Euston Bletchley – Milton Keynes	Hourly	Hourly	No Service			
Southern Trains Croydon and Clapham Jn. to Watford Jn. and Milton Keynes (connections to Northampton and Birmingham New Street)	Hourly	Hourly	Hourly			

Table 2.1: Services from Bletchley Railway Station

- 2.16 Milton Keynes Central is approximately 7km driving distance from the site via Snelshall Street, Childs Way and Elder Gate and is therefore accessible by both cycle and car. Cyclists can also use the network of Redways to access the station which provides sheltered storage for 900 spaces. Car parking is available at the station although this is more costly than the provision at Bletchley and therefore may be a less attractive option for drivers wishing to access rail journeys.
- 2.17 The train operators serving Milton Keynes Central are London Midland, Southern trains and Virgin Trains. **Table 2.2** below provides details of the services from Milton Keynes Central with the current Virgin Trains timetable also contained at **Appendix B**.

Service	Frequency				
	Monday-Friday	Saturday	Sunday		
London Midland Bletchley – Milton Keynes	Hourly	Hourly	No Service		
Southern Trains Croydon and Clapham Jn. to Watford Jn. and Milton Keynes (connections to Northampton and Birmingham New Street)	Hourly	Hourly	Hourly		
Virgin Trains London & West Midlands - North West & Scotland Milton Keynes - London Euston	Hourly	Hourly	Hourly		

Table 2.2: Services from Milton Keynes Central

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3 Travel Surveys

- 3.1 It is fully understood that a comprehensive travel behaviour survey of residents, employees, pupils/students, visitors and freight/delivery will form the basis of the Travel Plans that are implemented at the Proposed Development. However at the present time this detailed information is not available.
- 3.2 The travel surveys to be completed at the proposed development will be iTrace and TRICS compliant to enable ease of completion and analysis, and so that the development can be captured within the TRICS database.
- 3.3 As it is likely that the Residential Travel Plan will be the first to be implemented at the Proposed Development use has been made of Census data to ascertain the likely baseline modal split for the residential element. The Proposed Development is located in the ward of Newton Longville (Aylesbury Vale). Figure 3.1 below shows the location of the Proposed Development and the boundaries of nearby wards.

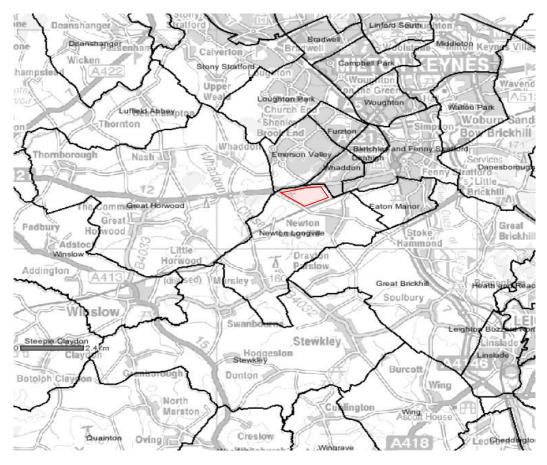


Figure 3.1: Ward Boundaries in the vicinity of the Proposed Development

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- 3.4 The figure shows that the neighbouring wards to Newton Longville are Emerson Valley (Milton Keynes), Whaddon (Milton Keynes), Bletchley and Fenny Stratford (Milton Keynes), Eaton Manor (Milton Keynes), Great Horwood (Aylesbury Vale), Great Brickhill (Aylesbury Vale) and Stewkley (Aylesbury Vale).
- 3.5 Therefore using 2011 Census Data, the 'Method of Travel to Work Resident Population' information (ONS Table QS701EW) has been obtained for these eight wards as is shown in **Table 3.1** below.



	Ward								
Mode of Travel	Newton Longville	Stewkley	Great Brickhill	Great Horwood	Bletchley and Fenny Stratford	Emerson Valley	Whaddon	Eaton Manor	
All Usual Residents Aged 16 to 74	100%	100%	100%	100%	100%	100%	100%	100%	
Work Mainly at or From Home	7%	10%	9%	10%	3%	4%	3%	1%	
Underground, Metro, Light Rail, Tram	0%	0%	0%	0%	0%	0%	0%	0%	
Train	4%	5%	5%	4%	3%	5%	3%	2%	
Bus, Minibus or Coach	1%	1%	1%	0%	4%	3%	4%	6%	
Тахі	0%	0%	0%	0%	1%	1%	1%	1%	
Motorcycle, Scooter or Moped	0%	0%	0%	0%	0%	0%	0%	0%	
Driving a Car or Van	50%	45%	49%	50%	42%	56%	48%	37%	
Passenger in a Car or Van	3%	3%	2%	3%	4%	4%	5%	5%	
Bicycle	0%	1%	0%	0%	2%	2%	1%	1%	
On Foot	3%	5%	3%	3%	6%	3%	3%	5%	
Other Method of Travel to Work	0%	0%	1%	1%	0%	0%	0%	0%	
Not in Employment	31%	29%	29%	28%	34%	21%	32%	40%	

Table 3.1: Mode of Travel to Work Census data (2011)

3.6 The data in **Table 3.1** has been used to calculate the percentage modal split for journeys to work over the eight wards as is shown in **Table 3.2**.



	Ward							
Mode of Travel	Newton Longville	Stewkley	Great Brickhill	Great Horwood	Bletchley and Fenny Stratford	Emerson Valley	Whaddon	Eaton Manor
Underground, Metro, Light Rail, Tram	0	0	0	0	0	0	0	0
Train	6	8	8	7	5	7	5	4
Bus, Minibus or Coach	2	2	2	0	6	4	6	11
Тахі	0	0	0	0	2	1	2	2
Motorcycle, Scooter or Moped	0	0	0	0	0	0	0	0
Driving a Car or Van	82	75	80	82	68	76	74	65
Passenger in a Car or Van	5	5	3	5	6	5	8	9
Bicycle	0	2	0	0	3	3	2	2
On Foot	5	8	5	5	10	4	5	9
Other Method of Travel to Work	0	0	2	2	0	0	0	0

Table 3.2: Percentage Modal Split

- 3.7 While the data above provides an indication of the current modal split trends in the general vicinity of the Proposed Development there is considerable variance between the data for each ward which is not easily explained from this dataset alone.
- 3.8 Therefore in advance of any surveys of residents at the Proposed Development, the data for Newton Longville ward will be used as the baseline modal split for the residential element of the Proposed Development against which initial targets will be set for modal shift:
 - Underground, metro, light rail, tram 0%
 - Train 6%
 - Bus, minibus or coach 2%
 - Taxi 0%

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- Motorcycle, scooter or moped 0%
- Driving a car or van 82%
- Passenger in a car or van 5%
- Bicycle 0%
- On foot 5%
- Other 0%



4 Aims and Objectives

- 4.1 The **AIM** of the Travel Plans that will be implemented, managed and monitored at the Proposed Development is to achieve a modal shift to sustainable transport.
- 4.2 The overall **OBJECTIVE** of the Travel Plans is to reduce the number of car-borne trips to/from the Proposed Development and surrounding area particularly during the highway network peak periods and those which involve single occupancy of the vehicle.
- 4.3 Complementary objectives that will assist in achieving the aim of the Travel Plans are:
 - Reducing the need to travel to and from the Proposed Development which will be achieved by providing a mix of complementary uses on the site;
 - Addressing the access needs of users by supporting walking, cycling and the use of public transport;
 - Encouraging good urban design principles that open up the Proposed Development to walking and cycling;
 - Addressing specific transport problems identified at the Proposed Development;
 - Encouraging access solutions that are not dependent on 'hard' infrastructure measures; and
 - Ensuring that residents, employees, pupils/students and visitors have sufficient information to have an informed choice about their travel options.
- 4.4 Related positive benefits of implementing effective Travel Plans that achieve a reduction in vehicle traffic from the Proposed Development by a modal shift to sustainable transport include:
 - Reduced pressure on highway capacity particularly at peak travel times;
 - Significant health and well-being benefits from walking and cycling;
 - A cut in carbon emissions and their contribution to climate change; and
 - Improved air quality and a reduction in noise pollution.



5 Targets

- 5.1 For Travel Plans to be successful and achieve their aims and meet their objectives, it is necessary that the objectives have a related target. The overall objective of the Travel Plans is to reduce the number of car-borne trips to/from the Proposed Development and surrounding area particularly during the highway network peak periods and those which involve single occupancy of the vehicle.
- 5.2 It is a requirement of Buckinghamshire County Council that all new developments commit to a minimum reduction of 10% in single occupancy journeys within the first five years of occupation. Travel Plan targets must also be SMART (Site specific, Measurable, Achievable, Realistic and Time-specific).
- 5.3 As already stated, it is not possible at the present time to carry out surveys of the travel behaviours of the occupiers of the Proposed Development and therefore local Census data is being used as a starting point. Currently it is expected that the baseline modal split for the residential element of the Proposed Development will be:
 - Underground, metro, light rail, tram 0%
 - Train 6%
 - Bus, minibus or coach 2%
 - Taxi 0%
 - Motorcycle, scooter or moped 0%
 - Driving a car or van 82%
 - Passenger in a car or van 5%
 - Bicycle 0%
 - On foot 5%
 - Other 0%
- 5.4 This modal split is related to peak hour 'generated' traffic in that it does not take account of those working from home or those who are unemployed and may not choose to travel at peak times. While it will be important to obtain accurate survey data as soon as possible following first occupation the above percentages have been used to propose the first targets for modal shift as a result of the implementation of this Residential Travel Plan as it is likely to be the first Travel Plan implemented at the



Proposed Development. **Table 5.1** below shows the baseline modal split and the proposed modal shift in the first five years of occupation.

Mode	Baseline Percentage Split	Percentage Split after 5 Years Occupation
Underground, Metro, Light Rail, Tram	0	0
Train	6	6
Bus, Minibus or Coach	2	4
Taxi	0	0
Motorcycle, Scooter or Moped	0	1
Driving a Car or Van	82	74
Passenger in a Car or Van	5	6
Bicycle	0	3
On Foot	5	6
Other	0	0

Table 5.1: Target Modal Shift in first 5 Years of Occupation (Residential)

5.5 The targets will be agreed with Buckinghamshire County Council and in conjunction with Milton Keynes Council.



6 Ownership

Introduction

- 6.1 The management and implementation of the Framework Travel Plan (FTP) will form an integral part of the development process. The FTP will be delivered through a suite of documents, linked with each phase of development. These documents include:
 - Residential Travel Plan;
 - Workplace Travel Plans; and
 - School Travel Plans
- 6.2 An important aspect of a successful Travel Plan is allocation of sufficient resources to enable it to happen. This can in part be achieved by the recognition from the outset of the roles and responsibilities of those who will be involved. From this will lead the appropriate allocation of time and resources to those charged with managing the process.
- 6.3 The South West Milton Keynes Consortium will appoint a Travel Plan Manager (TPM) who will be responsible for all aspects of travel planning across the whole Proposed Development and for ensuring that Travel Plans are prepared, implemented, managed and monitored in accordance the requirements of Buckinghamshire County Council in conjunction with Milton Keynes Council. Direct responsibility for the implementation of each of the user-specific Travel Plans is defined in Sections 7, 8 and 9 of this FTP.

Travel Plan Manager

- 6.4 The Travel Plan Manager will be appointed prior to first occupation of the Proposed Development and will remain in that role for 12 months after full occupation. It is envisaged that the role of Travel Plan Manager will be needed in a full time capacity until such a time as all the Travel Plans are implemented, and may be reduced to part time once the main elements of the Proposed Development are initially occupied.
- 6.5 The TPM is responsible for initiating joint working with occupiers and other third party interests (e.g. officers from Buckinghamshire County Council and Milton Keynes Council, public transport operators, car club contacts).
- 6.6 The main responsibilities of the TPM are as follows:
 - Being the main point of contact with BCC and MKC;

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- The initial development and promotion of all Travel Plans;
- Chair of the Travel Plans Steering Group;
- Setting up a car share scheme for the Proposed Development in conjunction with national/local schemes;
- Establishing a sustainable transport web-site for the Proposed Development;
- Liaison with public transport operators and cycle retailers to secure discounts on tickets and equipment for occupiers at the Proposed Development;
- Support for individual Travel Plan Co-ordinators in developing the individual Travel Plans;
- Ensuring that monitoring takes place and a co-ordinated reporting system is established for provision of data to BCC and MKC (iTrace);
- Keeping an up-to-date list of occupiers and Travel Plan contacts; and
- Organisation and promotion of sustainable transport events for all at the Proposed Development (Buckinghamshire County Council will provide promotional material / web links for a minimum of 6 campaigns per annum).

Individual Travel Plan Co-ordinators

- 6.7 Each significant occupier will nominate a Travel Plan Co-ordinator (TPC) prior to occupation. The main responsibilities of a TPC will be as follows:
 - Sign up to and support the Framework Travel Plan;
 - To develop and implement their individual Travel Plan with assistance from the TPM;
 - Compile Resident/Visitor Welcome Packs and Employees, Staff and Pupil/Student Induction Packs;
 - Offer and provide personalised journey planning to residents/staff;
 - Assisting the TPM in organising events and campaigns such as Bike
 - Week, Walk to Work Week, Car Share Day and European Mobility Week;
 - Being the first point of contact for all residents/staff/visitors regarding travel matters;



- Research and introduce initiatives for their organisation/area;
- Update noticeboards, websites etc. with travel information; and
- Assisting the TPM in the annual monitoring regime for the Proposed Development.
- 6.8 The South West Milton Keynes Consortium may propose that the TPM also acts as Residential Travel Plan Co-ordinator and subject to sufficient commitment being given to supporting an expanded role, this is considered to be an acceptable approach. Draft role descriptions for the TPM and TPC are included in **Appendix C**.

Travel Plans Steering Group

- 6.9 Prior to the occupation of the development, and therefore prior to the completion of the Travel Plans, a 'pre-Steering Group' meeting will need to be held to allow key stakeholders to influence the content of the Travel Plans. Likely attendees would be BCC, MKC and Highways England as well as the TPM and representatives from the SWMK Consortium of developers.
- 6.10 The TPM will form and chair a Travel Plans Steering Group at the Proposed Development. Other members of the Steering Group will be the Travel Plan Coordinators from the employment / commercial elements of the Proposed Development and those at the schools. Representatives of Buckinghamshire County Council and Milton Keynes Council will also be invited to join the Steering Group as will representatives from other key organisations such as residents groups, car clubs, public transport operators, walking and cycling groups.
- 6.11 The Steering Group will first meet at the time of the initial travel survey and following this will have quarterly meetings.



7 Residential Travel Plan

Introduction

7.1 This section outlines the requirements for the Residential Travel Plan which will be implemented for the residential phases of the Proposed Development. Given the quantum of residential development proposed and the membership of the South West Milton Keynes Consortium it is envisaged that there will be a number of house builders at the Proposed Development. It will however be more efficient if there is one Residential Travel Plan that is adopted by all house builders, with one Residential Travel Plan Co-ordinator jointly appointed by all house builders. This will ensure consistency of information and particularly a consistent approach to management, maintenance and monitoring.

Preparation of the Residential Travel Plan

- 7.2 The Residential Travel Plan (RTP) will be used to promote sustainable travel to residents of the Proposed Development and it will outline initiatives to facilitate more sustainable travel choices, targets and associated deliverables (implementation and monitoring of initiatives) for both the Developers and the Local Authorities.
- 7.3 Identifying and setting objectives and targets for the RTP will give it focus and help measure its success. The main objectives of the Residential Travel Plan will be to:
 - Address residents' needs for access to a full range of facilities for work, education, health, leisure, recreation and shopping;
 - Reduce car traffic generated by the development to significantly lower levels than the baseline;
 - Promote healthy lifestyles and sustainable, vibrant local communities; and
 - Encourage good urban design principles that open up the permeability of the development for walking and cycling.
- 7.4 In order to ascertain if the RTP is being successful in meeting its objectives, it is important that they can be measured. Travel Plan targets most often relate to reducing the proportion of single occupancy car travel.
- 7.5 Realistic modal shift targets are best set once baseline modal split data is available (i.e. from surveys that establish what mode of transport people are currently using). A

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baseline residents' travel survey will be conducted within three months after the occupation of the 50th dwelling at the Proposed Development. Once the baseline travel surveys have been conducted and baseline modal split data is available along with information on what may be required to encourage greater use of sustainable modes, initial targets can be set and the initial RTP completed.

Residential Travel Plan Initiatives

Marketing and Communication Strategy

- 7.6 If the Residential Travel Plan that will be implemented at the Proposed Development is to be effective, all residents should have easy access to a range of information that allows them to make an informed decision on the way they travel. They must also be made fully aware as to why the Residential Travel Plan has been developed and subsequently the range of benefits it can deliver. This is particularly important in respect of residential travel planning where the destinations are much more diverse and therefore the most effective means of influencing travel behaviour is through the proactive promotion and encouragement of existing opportunities.
- 7.7 Marketing and communication has to start prior to any occupation of the site and therefore sales staff will from the outset advise potential residents of the travel arrangements and the access options serving the site. This can be achieved using sales brochures, information at the sales office and on any developer web-site where this is available. A key form of communication within a Residential Travel Plan is personal travel planning as research shows that simply providing individuals with promotional literature and offers is not as effective as engaging with people on an individual basis and encouraging them to actively select the information and incentives they need.
- 7.8 The Residential Travel Plan Co-ordinator will organise a programme of Personal Travel Planning that will adopt the following approach:
 - Households will be offered a home visit by a trained travel advisor;
 - Residents will be offered advice on the range of travel options available for the site;
 - The initial travel to work survey will be carried out (A template of the initial travel questionnaire is included at **Appendix D**); and



- Information and incentives will be compiled into a Travel Welcome Pack which will be delivered to that household shortly after the initial visit.
- 7.9 Information and incentives available for inclusion with the Travel Welcome Pack will include:
 - Relevant cycling/walking maps;
 - Relevant public transport information, including details any preferential ticketing schemes, maps and timetables;
 - Details of the Central Milton Keynes car share permit;
 - Milton Keynes Council website details for information about the electric vehicle charge point network and green car bays;
 - One free personal journey plan per household; and
 - Attendance at a free cycle safety training course.
- 7.10 Households that decide not to participate in the Personal Travel Planning programme will be still provided with a generic Travel Welcome Pack which will contain more general information relating to the development as a whole and the sustainable travel measures/initiatives that are on offer.
- 7.11 In conjunction with the TPM, the RTPC will implement a programme of on-going promotion which might include regular updating of the Proposed Development website, organisation of community travel events such as cycle or walking promotion days, the distribution of a quarterly travel newsletter providing details of the on-going operation of the Residential Travel Plan and updating of any community notice boards.
- 7.12 The RTPC will also devise an effective system of ensuring that existing residents are kept fully up-to-date with regard to any changes in information relating to matters such as public transport services as this may need to be provided more quickly than can be achieved through even regular newsletters.

Walking

7.13 At this stage, the exact internal layout of the site is not fixed and will be subject to reserved matters planning applications. However an Illustrative Master Plan has been prepared and this proposes high quality footways and footpath/cycle ways to ensure good connectivity to facilities and public transport provision within the Proposed

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Development and with Milton Keynes existing Redway system. The Redways will be accessed from the Proposed Development via:

- Whaddon Road, immediately south of Bottle Dump roundabout;
- The subway under the A421, east of Steinbeck Crescent; and
- Buckingham Road, south east of Tattenhoe Roundabout.
- 7.14 The RTPC will provide within the Travel Welcome Pack comprehensive information to all new residents in relation to safe pedestrian and cycle routes.
- 7.15 The TPC will also offer to help residents to identify a 'walking buddy' who lives nearby and will also work with the Police to promote safe walking and awareness particularly for young people. The TPC will promote Walk to Work Week and/or similar walking initiatives.

Cycling

- 7.16 All dwellings will provide for **safe**, **weather-proof cycle storage**. Communal areas of the development (such as the local centre) will also provide well lit, secure, covered cycle parking and storage.
- 7.17 **High quality cycle routes** will be provided as an integral part of the Proposed Development to ensure efficient connectivity with local facilities both within the development and within the wider community. The cycle routes will connect with the Milton Keynes existing Redway system. A copy of various cycle maps are available on Milton Keynes Council's website (<u>http://www.miltonkeynes.gov.uk/streets-transport-and-parking/cycling/advice-and-information/cycleroutes-and-maps</u>). Copies of maps relevant to the Proposed Development will be made available within the Travel Welcome Pack and on the Proposed Development website.
- 7.18 **Cycle Training** will be offered to residents as well as regular **group cycle trips** into the countryside or town encouraged to build up people's confidence in cycling on roads. The RTPC will assist the TPM in promoting **Bike Week** and/or similar cycling initiatives.
- 7.19 The RTPC will work with local cycle shops to negotiate a discount for residents of the development for purchasing bicycles and accessories, possibly in return for advertising on the Proposed Development website.

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7.20 The RTPC will also encourage residents to look into and join any Employer Cycle Purchase Schemes that might be available to them.

Motorcycles

- 7.21 In order to achieve a shift from car use to motorcycle use it is essential that there is training and provision of guidance to those new to motorcycling. In addition, advanced training will be offered to more experienced users. Residents will be offered **motorcycle training** appropriate to their individual needs.
- 7.22 The RTPC will assist the TPM in promoting the annual 'Ride to Work Day' and/or similar cycling initiatives. Riders are asked to use their motorcycle or scooter to commute to work and demonstrate the benefits of commuting on two wheels. The TPM will also promote the 'Get On' initiative (www.geton.co.uk) which also offers free motorcycling taster sessions around the country.

Public Transport

- 7.23 Pell Frischmann has consulted with Arriva with regard to the provision of bus services for the Proposed Development. Arriva has advised that the most feasible option will be to extend the Oxley Park to Brownswood via Kingsmead, Westcroft, Kingston and CMK Route 8.
- 7.24 At the present time Route 8 travels from CMK in a south westerly direction and follows Childs Way and V3 Fulmer Street to Furzton Roundabout, then turns right on to H7 Chaffron Way. At Kingsmead Roundabout the route currently turns to the right towards Oxley Park.
- 7.25 The service into the Proposed Development will be a diversion at Kingsmead Roundabout to the south along Snellshall Street, through Tattenhoe Roundabout and into the Buckingham Road access. Once within the Proposed Development it will follow a circular route, exiting at the Buckingham Road access, through Tattenhoe Roundabout and along Snellshall Street to rejoin its existing route at Kingsmead Roundabout. The route to be followed is shown on the drawing contained at **Appendix E**.
- 7.26 Arriva envisages that there will be three buses per hour to the Proposed Development and three per hour to Oxley Park. The total vehicle requirement for this provision will be six buses of which Arriva considers three will be developer funded; 1.5 as part of the Proposed Development and 1.5 as part of the Oxley Park development.

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- 7.27 Within the Proposed Development the bus route will be provided with new high quality shelters complete with seating and real time passenger information, as per bus intervention Bo12 of LTP (April 2011).
- 7.28 In order to increase the bus mode share above the baseline the RTPC will liaise with Arriva to negotiate discounts on season tickets on their services. If season ticket discounts cannot be negotiated with Arriva by the RTPC then the developer would offer financial incentives to future residents to encourage them to use bus services.
- 7.29 The RTPC will also liaise with Arriva to encourage them to coordinate bus services with train arrivals / departures from the station as the train operator will not be able to amend their timetable.
- 7.30 The RTPC will also promote the journey planning website and 'smart phone' applications for dynamic journey planning, as per bus intervention Bo13 of LTP (April 2011) and integrated ticketing between modes and across operators, as per Bo14 of LTP (April 2011).
- 7.31 Details of **local taxi companies** will be provided within the Travel Welcome Pack and on the Proposed Development website.
- 7.32 The RTPC will liaise regularly with local public transport operators to ensure that information remains valid and up to date, and ensure that website information provided to residents is correct and up-to-date.

Car-Sharing and Car Clubs

- 7.33 Some residents may live near colleagues, or may work in the vicinity of another resident, and could be encouraged to car-share. Car-sharing websites advertising local journeys, such as <u>www.buckscarshare.co.uk</u> and <u>http://www.miltonkeynes.gov.uk/streets-transport-and-parking/parking/parking-permits/carshare/milton-keynes-council-car-share</u> will be promoted and advertised in the Travel Welcome Pack and in the local community facilities.
- 7.34 Milton Keynes has an Electric Car Club in the Wolverton area. This is run by Ecar (<u>www.e-carclub.org</u>) and was facilitated by Milton Keynes Council, Hertz on Demand and Chargemaster. The TPM will investigate the implementation of a similar scheme at the Proposed Development (potentially within the local centre). A car club scheme will be implemented if the investigations show that such a measure would be viable.



- 7.35 Electric vehicle charging points will also be provided in central locations at the proposed development, and within garages as required by BCC/MKC standards.
- 7.36 A Parking Management Strategy for the proposed development will be provided with the Residential Travel Plan to ensure parking around the Site is appropriate. Issues surrounding Traffic Regulation Orders and their enforcement will be included within the Strategy. The Strategy will be reviewed annually and will include any issues arising within the previous year.

Personalised Travel Planning

- 7.37 Personalised Travel Planning will be offered to all new residents of the development. Residents would be able to meet with the TPC or TPM to discuss their own travel requirements, and to investigate alternative methods of travel other than the private car.
- 7.38 Financial incentives would be offered to the residents using the Personalised Travel Planning service. A full list of incentives will be included within the Travel Plans, and could include:
 - Discounted bus tickets;
 - Discounts at local bicycle shops; and
 - Car club discounted 'miles';

Residential Travel Plan Monitoring

- 7.39 Two potential methods of monitoring for the residential element of the Proposed Development are:
 - Residential travel survey; and
 - Fully classified traffic counts at access points (this may be more appropriate for monitoring targets for the Proposed Development as a whole)
- 7.40 The residential travel survey will be used to set a baseline for the residential part of the Proposed Development against which modal shift targets can be set; as well as for comparison with future year data to establish if the RTP is successfully delivering its mode shift target and associated initiatives.
- 7.41 The initial residential travel survey will be conducted within three months following the occupation of the 50th dwelling at the Proposed Development and thereafter on an annual basis until all houses are occupied with a further additional year following L:\106xxx\1067760 South West Milton Keynes\09 Docs\R-Rpt\Mouchel\R003 Revised FTP\R003 r02a Revised FTP.docx



completion. All survey results will be provided to BCC and MKC within an Annual Monitoring Report which will be available within one month of the completion of the surveys.

7.42 Traffic surveys will also be conducted on an annual basis, the first three months from the occupation of the 50th dwelling and continuing until a year after full occupation of the Proposed Development. The results of the traffic surveys will also be summarised within the Annual Monitoring Report.



8 Workplace Travel Plan

Preparation of Workplace Travel Plans

- 8.1 In accordance with Buckinghamshire County Council's 'Sustainable Travel Plans Guidelines for Developers', updated in 2012, Workplace Travel Plans will be prepared for all workplaces that fall above the thresholds set out in Table 1 of that document. For ease of reference a copy of Table 1 and its accompanying text is contained at Appendix F to this FTP.
- 8.2 Qualifying workplaces (i.e. those that fall above the threshold in Table 1) may prepare individual Travel Plans or, with the agreement of the local authority, may group together to prepare a Travel Plan for a particular use or for a multi-occupancy building or area. The main objectives of Workplace Travel Plans will include:
 - Reducing the need to travel by car (to and from employment areas);
 - Reducing the number of vehicles travelling to and from the site (particularly single occupancy car trips);
 - Improving the safety and security of people who travel to the Proposed Development;
 - Promoting healthier living through the increased use of cycling, walking and public transport;
 - Promoting integration between different transport modes;
 - Providing clear information to all employees, customers and visitors regarding sustainable transport; and
 - Improving accessibility for non-car users and the disabled.
- 8.3 These Workplace Travel Plans will promote travel choice for the occupiers and visitors to these elements of the Proposed Development with the aim of increasing the use of sustainable transport. They will contain targets which will relate to specific measures as well as mode shift such as increasing the use of bicycle use through information and infrastructure provision. Targets will be agreed with BCC and MKC prior to the submission of individual Workplace Travel Plans.



Workplace Travel Plan Co-ordinators

- 8.4 Each occupier or group of occupiers that join together for Travel Planning purposes shall nominate a member of staff to be the Travel Plan Co-ordinator (TPC). The TPC should have a direct reporting line to senior management and ideally should be a person with financial responsibility to allow decisions to be made quickly and measures implemented in a timely manner. The TPM will provide support to individual TPCs and will also lead in the co-ordination of Travel Plan initiatives across the Proposed Development as a whole.
- 8.5 The key roles and responsibilities for the TPCs will be to:
 - Attend Travel Plan Steering Group meetings and provide any necessary assistance to the TPM;
 - Develop and implement a Travel Plan specific to their organisation or group of organisations;
 - Ensure that sustainable travel information is disseminated to staff and visitors in appropriate formats;
 - Offer and provide personalised journey planning to all staff;
 - Be the first point of contact for all staff on Travel Plan matters;
 - Promote the Travel Plan to all staff; and
 - Conduct the annual staff and visitor survey and monitor performance of the Travel Plan.

Workplace Travel Plan Initiatives

- 8.6 This section outlines a number of initiatives that could be implemented for both staff and visitors to workplaces within the Proposed Development. This list is by no means exhaustive, but provides a starting point for individual TPCs and occupiers to review and implement if suitable for their particular organisation and staff/visitor requirements.
- 8.7 Walking and cycling infrastructure will be provided throughout the Proposed Development during the construction of the project. Proposed infrastructure includes cycle parking; footpaths and cycleways both within the Proposed Development and linking to the Milton Keynes Redway system and wayfinding signage. Public transport provision will be as described in Section 7. The initiatives outlined in this section are for individual occupiers to apply.



Staff

8.8 Staff travel is easier to influence as the origin and destination of staff is more consistent than those of visitors. Therefore these initiatives look to influence staff travel behaviour in the both short and longer term.

Cycling

- Shower/changing/storage/drying facilities;
- Secure, convenient, undercover storage for bicycles at the workplace, with additional stands to be provided at Bletchley Rail Station if the demand is greater than the 54 cycle stands currently available (rail station cycle parking to be reviewed within the full TP));
- Bicycle User Group there is potential for this to be on a Proposed Development-wide basis organised by the TPM with assistance from all TPCs;
- Bike Buddy scheme to encourage inexperienced/nervous cyclists to gain experience and confidence;
- · Puncture repair kits available free of charge to all staff;
- Tax advantaged/interest-free loans for cycles/equipment; and
- Cycle maps available to all staff.

Motorcycling

- Shower/changing/storage/drying facilities;
- Secure, convenient, undercover storage for motorcycles;
- Beginner and advanced training;
- · Interest-free loans to encourage purchase of small motorcycles; and
- Promotion of 'Ride to Work Day' and 'Get On'.

<u>Walking</u>

- Walking maps;
- Walk Buddy scheme to encourage walking participation;
- Promotion of 'Walk to Work Week', 'Walking for Health' and other
- initiatives; and
- Umbrellas available for loan.

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Public Transport

- Personalised journey planning;
- Public transport information;
- Available real time journey information; and
- Interest fee loans for season tickets.

Car-sharing

- Allocation of priority car parking spaces for staff who car-share;
- Free ride home for all car-sharers if lift falls through or an emergency occurs; and
- Information made available on existing lift sharing websites and any scheme set up at the Proposed Development by the TPM.

Visitors

8.9 Visitors to the retail and employment areas will have different travel patterns and frequency to permanent staff. Marketing therefore plays a larger part in influencing visitors by providing more information on the sustainable travel options available.

Workplace Travel Plan Monitoring

- 8.10 Annual staff and visitor surveys will be carried out following the occupation of units. An initial baseline travel survey is to be carried out within three months of occupation or prior to occupation if the company is relocating to the Proposed Development. Annual surveys will be carried out on the anniversary of the baseline survey until such a time as the Proposed Development is fully occupied.
- 8.11 The results of the surveys will be provided to BCC and MKC in an annual monitoring report which will be submitted within one month of the end of the survey. The results will also be used to update Workplace Travel Plans, review initiatives, and update the Action Plans. A sample staff travel to work survey questionnaire is provided at **Appendix G**.



9 School Travel Plans

Introduction

9.1 This section provides guidance for the preparation of School Travel Plans (STP) which will be the responsibility of the schools at the Proposed Development to deliver. If a plan is to be successful it must be supported by the whole school community i.e. parents, teachers/staff, pupils/students, governors and the local community. A School Travel Plan Co-ordinator (STPC) will be appointed at each school to champion the Travel Plan and its initiatives, organise monitoring and liaise with both the TPM and the Local Authorities.

Preparation of School Travel Plans

9.2 Both the Primary School and the Secondary School will be required to implement School Travel Plans to ensure that pupils/students and their parents/carers are fully aware of the sustainable travel initiatives and facilities available as well as all staff. The School Travel Plans will contain targets for modal split which will be equally applicable to staff as to pupils/students.

Baseline Survey

9.3 The preparation of School Travel Plans will involve the conducting of baseline travel surveys to understand the travel behaviour of staff and pupils/students. The surveys will be completed within one month of the school being occupied. Following the survey, mode-shift targets will be set and school-specific initiatives implemented to encourage more sustainable travel.

Travel Plan Initiatives

- 9.4 There will be initiatives that are more appropriate to the Primary School than the Secondary School but one of the main aims for each Travel Plan is to encourage walking and cycling from within the Proposed Development and nearby. School trips by car form a large proportion of morning peak period travel, lesser so in the evening peak period and it is important that this is reduced as far as possible.
- 9.5 Specific initiatives that will assist in this include:
 - Implementation of an awareness strategy detailing information on safe, healthy, sustainable travel to school (there is information available online to assist the School Travel Plan Co-ordinators in developing their STPs



http://www.buckscc.gov.uk/education/schools/schooltransport/schooltravel-plans/);

- Sustainable travel events organised in conjunction with the TPM;
- Cycle proficiency training for staff/pupils/students;
- Development of a Walking Bus (more appropriate for the Primary School);
- Sustrans 'Safer Routes to Schools' project includes infrastructure, education and information provision; and
- Cycle/Scooter parking for pupils/students and cycle storage for staff.
- 9.6 The suggested initiatives for staff to be implemented as part of Workplace Travel Plans are also equally applicable to staff at the schools on the Proposed Development.

Monitoring of School Travel Plans

- 9.7 A programme will be included within the School Travel Plans outlining in detail the methods and frequency of monitoring. Monitoring will include annual travel surveys enabling comparison of travel choices to identify any increases in sustainable travel. The monitoring programme and length of monitoring period will be agreed with the local authority.
- 9.8 The School Travel Plan will set out that annual travel surveys are to be conducted of all staff, students and visitors at the school at the beginning of each autumn school term. This will ensure that travel behaviour, particularly of the new intake of students, is obtained early in the school year so that sustainable travel behaviour can be encouraged before travel by private car becomes entrenched. The travel survey results will provide information to the Travel Plan Coordinator so that they know which initiatives / incentives to concentrate on to influence travel behaviour change during the remainder of the school year.
- 9.9 Information about travelling sustainably and the initiatives / incentives on offer will be provided to staff and students during assemblies, as required.
- 9.10 Annual monitoring reports detailing the results of the travel surveys shall be submitted by the STPC to Buckinghamshire County Council and Milton Keynes Council. The TPM will also require a copy in order that the progress of Travel Planning for the overall development can be monitored.

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10 Monitoring and Review

- 10.1 One of the primary issues relating to the creation of a Framework Travel Plan at this point in the life of a development proposal is that it is difficult to predict the actual likely modal split and to propose targets for modal shift. Some policies and incentives will prove more successful than others hence the need for ongoing monitoring and review.
- 10.2 It is essential that all Travel Plans at the Proposed Development are closely monitored and reviewed regularly throughout the early stages of occupation and at subsequent intervals to ensure that the plans are still relevant and up-to-date as well as including all related views and opinions. This monitoring and review process will be the responsibility of the individual Travel Plan Co-ordinators under the guidance of the TPM and this document sets out a structure for guiding this process and setting out what is required.
- 10.3 In order to ensure regular monitoring an Annual Monitoring Report incorporating an Action Plan will be prepared by the TPCs for agreement with the Sustainability Team at Buckinghamshire County Council in consultation with a Transport Planner (Smarter Choices) from Milton Keynes Council. This document will include details of existing travel patterns, future measures to encourage modal shift and monitoring of performance against the previous plans targets.
- 10.4 The first step for the TPCs will be to implement the initial measures set out in this Framework Travel Plan such as issuing a Travel Welcome Pack for residents and carrying out the initial travel surveys. Following this, it will then be necessary to determine whether the suggestions that have also been set out in this document are appropriate for inclusion within the ongoing Travel Plans and, if not, consider what alternative or additional measures could be undertaken.
- 10.5 After the initial travel surveys have been undertaken, the survey data will be shared with Buckinghamshire County Council and Milton Keynes Council. The initial targets for modal shift as set within this document will be reviewed, revised as necessary and agreed with Buckinghamshire County Council in consultation with Milton Keynes Council. At the same time the initial measures will be reviewed to gauge their appropriateness for inclusion within the on-going Travel Plans. The agreed targets will be reviewed at the time of the first travel survey, which will take place on an on-going



basis as part of the Personal Travel Planning programme with the first results being reported to BCC and MKC 12 months after first occupation of the residential element of the Proposed Development.

- 10.6 A travel survey will be conducted annually until full occupation of the Proposed Development with a further additional year following full occupation. The results from these surveys will help ascertain whether new measures have been effective and to determine revised baseline statistics and modal split so that subsequent realistic targets can be determined as part of the Annual Action Plan for each subsequent year. The TPCs will endeavour to ensure that the survey response rate is as high as possible and the use of a prize draw is one way of encouraging a higher response rate. The TPCs shall aim for a 50% minimum survey response rate.
- 10.7 The results from travel survey questionnaire, which asks respondents what improvements they feels are necessary or would encourage them to change mode, will assist in highlighting any issues or shortfalls with existing infrastructure provision and measures/incentives that are in place. The TPC will work closely with the site occupants, developer and council staff to address the issues that are raised. Where reasonable, the developer would consider funding minor improvements to the development/local infrastructure or incentives that would have positive impact on improving travel by sustainable modes.
- 10.8 The travel to work surveys (both for the RTP and WTPs) will be augmented with traffic data collection in order that vehicular trip generation can be monitored.
- 10.9 Following the submission and agreement of the TPs, a Monitoring Report will be prepared annually by the TPCs, which will contain the proposed Action Plan for the following twelve months. This Annual Monitoring Report will contain the results of the annual travel to work survey, with an assessment of whether the targets are being met. If the targets have been achieved, the AAP will contain actions aimed at maintaining the target modal shift. If the targets have not been met, additional measures will funded by the developer following them being discussed and agreed with BCC and MKC and included within the Annual Monitoring Report. Until the results from the annual travel survey questionnaires are known it is not possible to state what additional measures/improvements are required but it could be that there is missing link of footway/ cycle lane or increased cycle parking is required or improved lighting to



improve safety during the hours of darkness, etc. The TPCs shall not omit or change the agreed targets without prior consultation and agreement from BCC and MKC.

10.10 **Table 10.1, Table 10.2 and Table 10.3** sets out a draft Action Plans for each of the main land use types on the proposed development. The final Action Plans included within the Travel Plans will encompass all measures and initiatives within that Travel Plan.

Time		Action
Prior to first occupation	RTPC is to ga	int a Residential Travel Plan Co-ordinator (RTPC). The role of the ather the necessary documents for the promotion of sustainable travel. The o act as liaison officer between residents and the TPM and ultimately BCC in conjunction with MKC.
	Personal Travel Planning	RTPC to implement a programme of Personal Travel Planning to all interested residents at which time the initial travel survey is to be carried out.
	Public Transport	RTPC to provide a Travel Welcome Pack to new residents with information on Public Transport, including any relevant initiatives. This information should also be on the Proposed Development website.
	Walking	The benefits of walking to work should be promoted within the Travel Welcome Pack. This information should also be on the Proposed Development website.
	Cycling	RTPC to circulate information to residents on available facilities for cyclists.
	Car Share	RTPC to promote existing car share schemes on the Proposed Development website.
	Car Club	TPM to investigate the implementation of an Electric Car Club at the Proposed Development.
	Travel Surveys	Travel survey to be issued in the Travel Welcome Pack to any residents not taking up Personal Travel Planning to determine their current and intended travel arrangements.
Within 3 months of 50 th residential occupation	Finalise Travel Survey Collection and Analysis	Initial travel survey responses to be collected and analysed to generate the baseline modal split for residents. Information to be provided to the BCC and MKC by input on to iTrace.
At the time of the baseline survey		est meeting of the Travel Plans Steering Group to discuss initial survey results, e set from the first annual travel survey and any alterations to or additional measures required.
Annually until a year after	Follow up	travel surveys to assess performance of Residential Travel Plan and the introduction of any new targets.
full occupation		Monitoring Report detailing travel survey results, Action Plan including any measures to be included (to be approved by BCC in conjunction with MKC).
Ongoing		vill continue with the promotion of sustainable travel from the site and also tinue to report the progress to BCC and MKC at agreed intervals.

Table 10.1: Draft Action Plan for Residential Travel Plan



Time		Action
Prior to first occupation	WTPC is to g	int a Workplace Travel Plan Co-ordinator (WTPC). The role of the ather the necessary documents for the promotion of sustainable travel. The act as liaison officer between businesses and the TPM and ultimately BCC in conjunction with MKC.
	Personal Travel Planning	WTPC to implement a programme of Personal Travel Planning to all interested businesses and employees at the time the initial travel survey is to be carried out.
	Public Transport	WTPC to provide a Travel Welcome Pack to new employees with information on public transport, including any relevant initiatives. This information should also be on the Proposed Development website.
	Walking	The benefits of walking to work should be promoted within the Travel Welcome Pack. This information should also be on the Proposed Development website.
	Cycling	WTPC to circulate information to businesses and employees on available facilities for cyclists.
	Car Share	WTPC to promote existing car share schemes on the Proposed Development website.
	Car Club	TPM to investigate the implementation of an Electric Car Club at the Proposed Development.
	Travel Surveys	Travel survey to be issued in the Travel Welcome Pack to any employees not taking up Personal Travel Planning to determine their current and intended travel arrangements.
Within 3 months of 50 th residential occupation	Finalise Travel Survey Collection and Analysis	Initial travel survey responses to be collected and analysed to generate the baseline modal split for Employees on the Site. Information to be provided to BCC and MKC by input on to iTrace.
At the time of the baseline survey		est meeting of the Travel Plans Steering Group to discuss initial survey results, e set from the first annual travel survey and any alterations to or additional measures required.
Annually until a year after	Follow up t	ravel surveys to assess performance of Workplace Travel Plans and the introduction of any new targets.
full occupation		Monitoring Report detailing travel survey results, Action Plan including any measures to be included (to be approved by BCC in conjunction with MKC).
Ongoing		will continue with the promotion of sustainable travel from the site and also tinue to report the progress to BCC and MKC at agreed intervals.

Table 10.2: Draft Action Plan for Workplace Travel Plan



Time		Action
Prior to first occupation	STPC is to ga	point a School Travel Plan Co-ordinator (STPC). The role of the ather the necessary documents for the promotion of sustainable travel. The act as liaison officer between residents and the TPM and ultimately BCC in conjunction with MKC.
	Personal Travel Planning	STPC to implement a programme of Personal Travel Planning to all interested staff at which time the initial travel survey is to be carried out.
	Public Transport	STPC to provide a Travel Welcome Pack to new pupils and staff with information on Public Transport, including any relevant initiatives. This information should also be on the Proposed Development website.
	Walking	The benefits of walking to work/school should be promoted within the Travel Welcome Pack. This information should also be on the Proposed Development website.
	Cycling	STPC to circulate information to staff/pupils on available facilities for cyclists.
	Car Share	STPC to promote existing car share schemes on the Proposed Development website.
	Car Club	TPM to investigate the implementation of an Electric Car Club at the Proposed Development.
	Travel Surveys	Travel survey to be issued in the Travel Welcome Pack to any staff not taking up Personal Travel Planning to determine their current and intended travel arrangements.
Within 3 months of 50 th residential occupation	Finalise Travel Survey Collection and Analysis	Initial travel survey responses to be collected and analysed to generate the baseline modal split for staff and pupils. Information to be provided to the BCC and MKC by input on to iTrace.
At the time of the baseline survey		st meeting of the Travel Plans Steering Group to discuss initial survey results, e set from the first annual travel survey and any alterations to or additional measures required.
Annually until a year after	Follow up travel	surveys to assess performance of the School Travel Plan and the introduction of any new targets.
full occupation		Monitoring Report detailing travel survey results, Action Plan including any measures to be included (to be approved by BCC in conjunction with MKC).
Ongoing		vill continue with the promotion of sustainable travel from the site and also tinue to report the progress to BCC and MKC at agreed intervals.

Table 10.3: Draft Action Plan for School Travel Plan



11 Budget

- 11.1 The South West Milton Keynes Consortium will provide a budget for the length of the Travel Plan Manager's post (2016-2025). The budget will fund the actual cost of the Travel Plan Manager and is also necessary to implement the initiatives and incentives within the Framework Travel Plan that have been discussed agreed with BCC and MKC. These will include establishing and maintaining a sustainable travel information webpage, involvement in sustainable travel activities such as bike week, overview of regular monitoring and traffic counts including a survey prize draw, liaison with all TPCs at the Proposed Development and chairing the Travel Plans Steering Group.
- 11.2 The budget will be flexible to reflect the changing requirements of the Framework Travel Plan over the agreed time span. The budget will include for the potential requirement for additional measures to be implemented or existing measures to be amended, as deemed reasonable. This budget does not include the contribution to the improvements to public transport that are described in Section 7.2. However, the developer will discuss with Arriva the level of contribution that they require to extend and operate Route 8 within the development and following this the developer will make an offer of contribution that they consider is reasonable.
- 11.3 If the agreed targets within the Travel Plan are not being met then the TPC will review the travel plan survey questionnaire responses to determine if there are any shortfalls or issues that need to be addressed. The TPC will also organise meetings with residents, employees, staff and students to determine what measures / incentives are required. Following these the TPC will meet with the developer, BCC and MKC to agree what measures / initiatives should be implemented and the developer will provide additional funding for those schemes that are considered reasonable and will have a positive impact to increase travel by sustainable modes. The agreed measures / initiatives will then be implemented as soon as is practicable.
- 11.4 The South West Milton Keynes Consortium will also provide fees to BCC for the ongoing support of the Framework Travel Plan. These fees are £1,000.00 per annum (One thousand pounds) for a period of 5 years after first occupation (of the residential element of the Proposed Development).



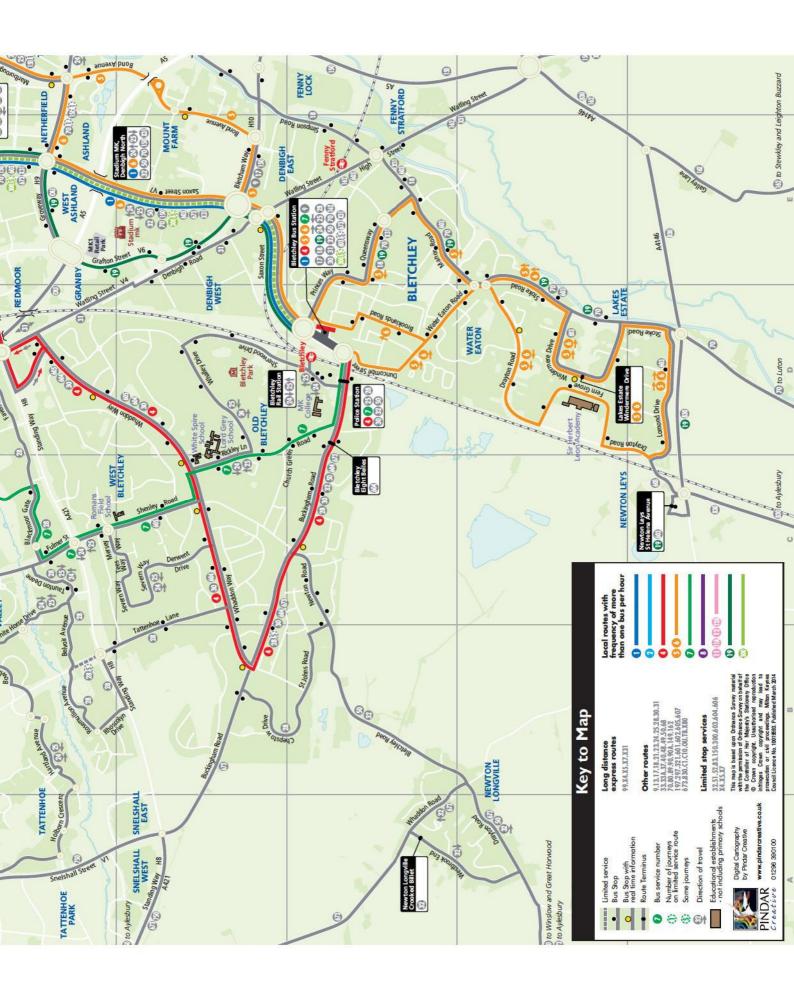
11.5 It is assumed that funding for the Residential Travel Plan and the Workplace Travel Plans including the appointment of the TPCs and BCC support of these plans will be secured through agreement of the full details of those Travel Plans as part of Reserved Matters planning approvals. It is understood that the Section 106 Agreement for the Proposed Development will contain details of travel planning commitments.



Appendices



Appendix A - Bus Routes in the Milton Keynes Area





Appendix B - Rail Timetables

General information

Holiday periods

We will be running amended timetables over the May and August bank holidays. Details will be available in online journey planners and information displayed at our stations.

Bring your bike Bikes (except tandems) are welcome on board our trains but please be extra careful when it's busy. On weekdays, only folding bikes are allowed on trains arriving at London Euston between 0700–1000, and departing between 1600–1900.

Getting assistance at the station Call us on 0800 092 4260 if you need some help getting on or off the trains and we'll make the necessary arrangements. Please give at least 24 hours notice if possible. Rail User Groups If you'd like to be more involved with the development of rail services, why not join your local rail user group.

Bedford to Bletchley Rail Users Association Richard Crane, Chairman web: bbrua.org.uk email:

chairman@bbrua.org.uk tel: 01234 351 771

Transport Focus web:

Off-Peak travel

transportfocus.org.uk advice@transportfocus.org.uk 0300 123 2350 email: tel: Freepost (RTEH-XAGE-BYKZ), post: Transport Focus, PO Box 5594, Southend-on-Sea, SS1 9PZ

Certain Off-Peak tickets are not valid on trains leaving London between 1649-1900 Mondays to Fridays. Please check before you travel.

Community Rail Partnership The Community Rail Partnership brings together the local community, businesses, local government and the railway to secure the long term future of the Marston Vale line. For more information about how you can get involved please contact the Community Rail Partnership Officer.

Marston Vale Community Rail Partnership Stephen Sleight, Marston Vale Community Rail Partnership Officer marstonvalecommunityrail.org.uk stephens@bedsrcc.org.uk web: email: 01234 832 645 tel: facebook: facebook.com/marstonvalecrp twitter: @marstonvalecrp

London Travelwatch

londontravelwatch.org.uk info@londontravelwatch.org.uk web: email: tel: 0203 176 2999 London TravelWatch post: 169 Union Street, London, SE1 OLL



Like most rail companies we operate a penalty fares system on our services, anyone without a viable ticket will be liable to pay the penalty fare. Find out more at londonmidland.com/penaltyfares

PLUSBUS through ticketing available

Notes & symbols

- EM operated by East Midlands Trains
- this train is formed of 1 carriage limited seating and bicycle space on this train this train is formed of 2 carriages. 1 2
 - London Midland services on this route have Standard class only

Special events and maintenance work Changes to our planned timetable can occur at short notice. Online journey planners generally provide the most up-to-date information. Please check before you travel.

Bletchley - Bedford

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Aspley Guise	0545		656		45	0837		1019		1119			1215
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Millbrook	0556		707		56	0848		1030		1130			1226
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Enjoy afternoon tea in the original Ladies Waiting Room, explore the Victorian Booking Office, browse in the Gift Shop & collect information on other attractions along the Marston Vale Line.

Free entry!

Tea Room open daily 9:00 – 4:00 (last orders 3:30) except Mondays & Bank Holidays. Booking recommended – call 01525 287120. Heritage Centre open Tuesdays to Saturdays 10:00 – 4:00 until 10th December (10:30 – 3:00 from 1st November)

> Visit marstonvalecommunityrail.org.uk or call 01234 832645 for full details.

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Enjoy afternoon tea in the original Ladies Waiting Room, explore the Victorian Booking Office, browse in the Gift Shop & collect information on other attractions along the Marston Vale Line.

Free entry!

Tea Room open daily 9:00 – 4:00 (last orders 3:30) except Mondays & Bank Holidays. Booking recommended – call 01525 287120. Heritage Centre open Tuesdays to Saturdays 10:00 – 4:00 until 10th December (10:30 – 3:00 from 1st November)

Visit marstonvalecommunityrail.org.uk or call 01234 832645 for full details.

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and Kettering	0505				0656				0756				0856				1026				1126				1226	
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and Bedford	0542	0631			0717	0731				0831			0917	0934			1047	1055				1155			1247	125
a⇒ Bedford St Johns		0634				0734				0834				0937				1058				1158				125
Kempston Hardwick		0641				0741				0841				0944				1105				1205				130
		0644				0745				0844				0947				1108				1208				130
Stewartby																										
Millbrook		0648				0748				0848				0951				1112				1212				131
Lidlington		0651				0752				0851				0954				1115				1215				131
Ridgmont		0656				0756				0856				0959				1120				1220				132
Aspley Guise		0659				0800				0859				1002				1123				1223				132
Woburn Sands		0702				0803				0902				1005				1126				1226				132
Bow Brickhill		0706				0808				0906				1009				1130				1230				133
Fenny Stratford		0709				0811				0909				1012				1133				1233				13
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Kempston Hardwick				1405				1505				1605				1650				1750				1833		
Stewartby				1408				1508				1608				1654				1754				1836		
Millbrook				1412				1512				1612				1657				1757				1840		
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Lidlington				1420				1520				1620				1705				1805				1848		
Ridgmont																										
Aspley Guise				1423				1523				1623				1709				1809				1851		
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Bow Brickhill				1430				1530				1630				1716				1816				1858		
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no Sunday Service on this route

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General Information

This timetable shows services between East Croydon and Milton Keynes Central from 15 May to 10 December 2016. Information correct at time of printing (March 2016). Southern accepts no liability for inaccuracy in the information contained in this timetable.

Bicycle policy Restrictions apply in the peak hours for carrying non-folding bikes. Details at thameslinkrailway.com/cyclepolicy

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Online: traveline.org.uk British Transport Police Phone: 0800 40 50 40 Online: btp.police.uk

Other websites London public transport information, tfl.gov.uk Through tickets for train and bus, plusbus.info Information on taxis serving rail stations, traintaxi.co.uk National Cycle Network information, sustrans.org.uk

Independent passenger groups Transport Focus, transportfocus.org.uk London TravelWatch, Iondontravelwatch.org.uk West Sussex Rail Users, www.wsrua.org.uk Petabkar Lisa Communication www.wsrua.org.uk Brighton Line Commuters, brightonlinecommuters.co.uk

- Notes & Symbols Bold Direct train
- Light 100 10 O
- Direct train Connecting train Recommended connecting time First Class accommodation available London Underground interchange Croydon Tramlink interchange

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SN ≁ Service operated by Southern Airport interchange

- Arrival Time Change at Watford Junction Change at Clapham Junction
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- Change at Clapham Junction Departure Time Change at Clapham Junction & East Croydon Change at Mition Keynes Central Change at Clapham Junction & Gatwick Airport Change at Kast Croydon Change at Mition Keynes Central & Watford Junction Change at Watford Junction. 25 June to 10 September connection departs 2238 e f
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- Change at Watford Junction & Milton Keynes Central Change at East Croydon & Clapham Junction Change at Gatwick Airport & Clapham Junction Change at Watford Junction & Milton Keynes Central. Connection arrives 0138 Tuesday to Friday mornings
- To Purley (arr 1841). Also calls at South Croydon (1838), Purley Oaks (1838) From Coulsdon Town (dep 0730). Also calls at Reedham (0733), Purley (0740), Purley Oaks (0743), South Croydon (0747). From South Croydon (dep 0805) А в

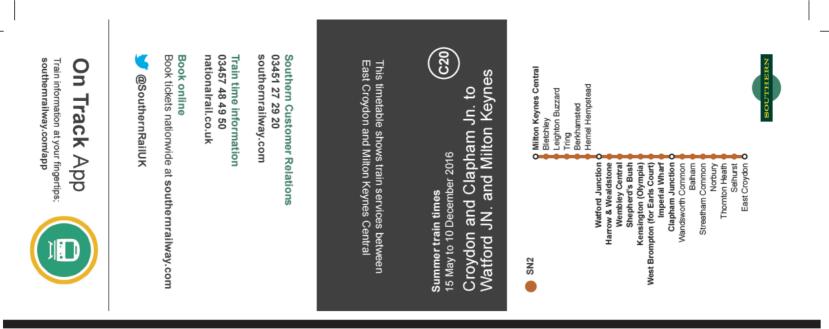
Operator	SN	CN	SN	SN	SN	SN	SN	SN	SN	CN	CN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	CM	CN	CM	CM	CM	CN.	SN
Facilities	51	SN	0	0	314	314	0	314	51	SN D	SN	n	5N 1	n	n	511	314	314	n	314	51	SN N	SN	SN	SN	SN	SN N	n
Notes																				А							LL LL	
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Northampton	d 04 49						07 38f				09 50b				13 50b				15 50b			17 50b					·	22 05b
Milton Keynes Central	d 05 05						08 13			09 13		11 13	12 13			15 13			16 13		17 13				21 13		22 11	23 01b
Bletchley	d 05 09						08 17			09 17		11 17		13 17		15 17			16 17		17 17				21 17			
Leighton Buzzard			b 06 47b				08 24			09 24	10 24	11 24	12 24	13 24		15 24			16 24		17 24	18 24	19 27	20 24	21 24			
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Berkhamsted	d 05 34						08 39		08 53b	09 39	10 39	11 39	12 39	13 39	14 39	15 39			16 39		17 39	18 39	19 41	20 39	21 39	21 46b		22 46b
Hemel Hempstead	d 05 39	b 06 33	b 07 10t	07 30			08 43		08 57b	09 43	10 43	11 43	12 43	13 43	14 43	15 43			16 43		17 43	18 43	19 45	20 43	21 43	21 51b	22 43	22 51b
Watford Junction	d 05 54	06 53	07 25	07 38			08 52		09 15	09 52	10 52	11 52	12 52	13 52	14 52	15 52			16 52		17 52	18 51	19 54	20 51	21 51	22 27	22 53	23 36
Harrow & Wealdstone	🕀 d 06 00	07 00	07 32	07 45			08 59		09 22	09 59	10 59	11 59	12 59	13 59	14 59	15 59			16 59		17 59	18 59	20 02	20 59	21 59	22 33	23 00	23 42
Wembley Central	🕁 d 06 05	07 05	07 37	07 50			09 04		09 27	10 04	11 04	12 04	13 04	14 04	15 04	16 04			17 04		18 04	19 05	20 06	21 04		1	1	
Shepherd's Bush	🕀 d 06 19	07 19	07 56	08 04	08 34	09 07	09 19	09 33	09 44	10 19	11 19	12 19	13 19	14 19	15 19	16 19			17 19	17 47	18 19	19 18	20 21	21 20	22 20	22 49	23 21	00 05
Kensington (Olympia)	\varTheta d 06 22	07 22	07 58	08 07	08 36	09 09	09 22	09 35	09 47	10 22	11 22	12 22	13 22	14 22	15 22	16 22	16 34	17 04	17 22	17 49	18 22	19 20	20 23	21 22	22 22	22 51	23 23	00 07
West Brompton	\varTheta d 06 25	07 25	08 01	08 10	08 39	09 12	09 25	09 37	09 50	10 25	11 25	12 25	13 25	14 25	15 25	16 25	16 36	17 06	17 25	17 52	18 25	19 23	20 25	21 24	22 24	22 54	23 26	00 10
Imperial Wharf	d 06 27	07 27	08 04	08 13	08 42	09 15	09 27	09 40	09 52	10 27	11 27	12 27	13 27	14 27	15 27	16 27	16 39	17 09	17 27	17 55	18 27	19 25	20 28	21 27	22 27	22 56	23 28	00 13
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Wandsworth Common	a 06 47				08 54c	09 30c	09 38	09 54c	: 10 15c	10 37	11 38	12 37	13 37	14 37	15 37	16 37	16 540	17 230	c 17 37	18 06	18 37	19 38						c 00 27c
Balham	🕂 a 06 49					09 290		09 560	: 10 17c	10 40	11 40	12 40	13 40	14 40	15 40	16 40	16 56	17 260	c 17 40	18 08	18 40	19 40						00 30c
Streatham Common	a 07 00				09 01c	09 420	09 45	10 01c		10 45	11 45	12 45	13 45	14 45	15 45	16 45	17 000	17 310	c 17 45	18 15	18 44	19 44			22 48c			00 34c
Norbury	a 07 02				00 000	09 44c	00 40	10 03c	: 10 24c	10 49	11 49	12 49	13 49	14 49	15 49	16 49	17 030	17 340	c 17 48	18 18	18 47	19 47			22 50c			00 36c
Thornton Heath	a 07 05					: 09 47c		10 06c	: 10 27c	10 53	11 53	12 53	13 53	14 53	15 53	16 53	17 060	17 370	c 17 51	18 21	18 50	19 50			22 53c			00 39c
Selhurst	a 07 08					09 500			: 10 30c		11 57	12 57	13 57	14 57	15 57	16 57		c 17 41c		18 24					22 56c			
East Croydon			c 08 28c			09 360		10 02c			12 01	13 01	14 01	15 01	16 01	17 01	17 020		18 01	18 32	19 03							00 46c
Gatwick Airport	-+ a 07 16																											: 01 27e
Brighton	10 a 07 50	e 08 38	с	09 26g	09 54g	10 17c	;	10 46c	: 11 16c	11 48c	12 46c	13 460	14 46c	15 46c	16 46c	17 51e	17 560	c 18 39g	g 19 03h	19 21g	19 39c	20 45e	21 45e	22 460	23 46c	00 03c	00 53c	c 02 25c

Saturdays

Operator		SN																			
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Birmingham New Street	112 d			06 30b	07 30b	08 30b	09 30b	10 30b	11 30b	12 30b	13 30b	14 30b	15 30b	16 30b	17 30b		18 30b	19 10b	20 10	21 10	21 30b
Northampton	d		05 15b	06 05b	07 35b	08 50b	09 50b	10 50b	11 50b	12 50b	13 50b	14 50b	15 50b	16 50b	17 50b	18 05b	18 50b	19 316	20 325	21 20	22 05b
Milton Keynes Central	d	04 35b	05 31b	07 13	08 13	09 13	10 13	11 13	12 13	13 13	14 13	15 13	16 13	17 13	18 13	18 22b	19 14	20 07b	21 056	22 11b	22 26k
Bletchley	d	04 40b	05 36b	07 17	08 17	09 17	10 17	11 17	12 17	13 17	14 17	15 17	16 17	17 17	18 17	18 27b	19 18	19 52b	20 55b	21 398	22 26b
Leighton Buzzard	d	04 47b	05 43b	07 24	08 24	09 24	10 24	11 24	12 24	13 24	14 24	15 24	16 24	17 24	18 24	18 33b	19 25	19 59b	20 56b	21 46	22 32b
Tring	d	04 59b	05 55b	07 34	08 34	09 34	10 34	11 34	12 34	13 34	14 34	15 34	16 34	17 34	18 34	18 56b	19 34	20 10b	21 085	21 58	22 44b
Berkhamsted	d	05 04b	06 00b	07 39	08 39	09 39	10 39	11 39	12 39	13 39	14 39	15 39	16 39	17 39	18 39	19 01b	19 39	20 15b	21 175	22 03	22 49b
Hemel Hempstead	d	05 08b	06 05b	07 43	08 43	09 43	10 43	11 43	12 43	13 43	14 43	15 43	16 43	17 43	18 43	19 05b	19 43	20 19b	21 15b	22 08	22 53b
Watford Junction	d	05 52	06 55	07 52	08 52	09 52	10 52	11 52	12 52	13 52	14 52	15 52	16 52	17 52	18 51	19 31	19 51	20 43	21 44	22 48	23 25
Harrow & Wealdstone		05 58	07 01	07 59	08 59	09 59	10 59	11 59	12 59	13 59	14 59	15 59	16 59	17 59	18 59	19 37	20 01	20 49	21 50	22 55	23 31
Wembley Central	⊖d		07 06	08 04	09 04	10 04	11 04	12 04	13 04	14 04	15 04	16 04	17 04	18 04	19 03	19 42					
Shepherd's Bush			07 21	08 19	09 19	10 19	11 19	12 19	13 19	14 19	15 19	16 19	17 19	18 19	19 19	19 58	20 19	21 09	22 10	23 14	23 51
Kensington (Olympia)		06 23	07 24	08 22	09 22	10 22	11 22	12 22		14 22	15 22	16 22	17 22	18 22	19 21	20 01	20 22	21 11	22 12	23 16	23 53
West Brompton		06 26	07 27			10 25	11 25	12 25			15 25	16 25	17 25		19 24	20 03	20 25	21 14	22 14	23 19	23 55
Imperial Wharf			07 29	08 27	09 27	10 27	11 27	12 27		14 27	15 27	16 27	17 27	18 27	19 26	20 06	20 27	21 16	22 17	23 21	23 58
Clapham Junction		06 33	07 34	08 32	09 32	10 32	11 32	12 32		14 32	15 32	16 32	17 32	18 32	19 31	20 10	20 32	21 21	22 21	23 26	00 02
Wandsworth Common		06 37	07 38	08 37	09 37	10 37	11 37	12 37		14 37	15 37	16 38	17 38		19 37	20 24c					: 00 18c
Balham		06 40	07 41		09 40	10 40	11 40	12 40		14 40	15 40	16 40	17 40		19 39	20 26c			22 320		00 21c
Streatham Common		06 44	07 46	0040	09 46	10 46	11 46				15 46	16 47	17 47		19 47		20 46		22 420		00 34c
Norbury			07 49		09 49		11 49			14 49	15 49	16 51	17 51	18 51	19 51	20 33c		21 44o			00 36c
Thornton Heath			07 52	08 52	09 52	10 52	11 52			14 52	15 52	16 54			19 54	20 36c			22 470		00 39c
Selhurst			07 57	08 57	09 57	10 57	11 57	12 57		14 57	15 57	16 57	17 57	18 57	19 57	20 39c			22 50c		00 42c
East Croydon				09 01	10 01	11 01	12 01					17 01	18 01		20 01	20 32c					: 00 27c
Gatwick Airport					10 08c																: 00 45c
Brighton	ue a	07 54e	08 46c	09 46c	10 46c	11 46c	12 46c	13 46c	14 46c	15 46c	16 46c	17 46c	18 46c	19 46c	20 44e	21 18c	21 48c	22 210	23 180	00 500	: 01 17c

Sundays

Operator		SN																
Facilities		0	0	0	0	0	0	D	0	0	0	D	0	0	0	0	0	0
Notes																		
Birmingham New Street	12 d				08 30b	09 30b	10 30b		12 30b	13 30b	14 30b	15 30b	16 30b	17 30b	18 30b	19 30b	20 30b	21 30b
Northampton	d			07 53b	08 53b	10 09b	11 08b	11 50b	12 50b	13 50b	14 50b	15 50b	16 50b	17 50b	18 50b	19 50b	20 50b	21 55b
Milton Keynes Central	d			08 09b	09 39b	10 39b	11 39b	12 12b	13 12b	14 12b	15 12b	16 12b	17 12b	18 12b	19 12b	20 12b	21 28b	22 37b
Bletchley	d			08 14b	09 14b	10 31b	11 29b	12 17b	13 17b	14 17b	15 17b	16 17b	17 17b	18 17b	19 17b	20 17b	21 20b	22 16b
Leighton Buzzard	d			08 21b	09 21b	10 37b	11 36b	12 23b	13 23b	14 23b	15 23b	16 23b	17 23b	18 23b	19 23b	20 23b	21 26b	22 22b
Tring	d			08 35b	09 35b	10 49b	11 49b	12 35b	13 35b	14 35b	15 35b	16 35b	17 35b	18 35b	19 35b	20 37b	21 40b	22 36b
Berkhamsted	d			08 40b	09 39b	10 53b	11 54b	12 39b	13 39b	14 39b	15 39b	16 39b	17 39b	18 39b	19 39b	20 42b	21 44b	22 41b
Hemel Hempstead	d			08 45b	09 43b	10 58b	11 59b	12 44b	13 44b	14 44b	15 44b	16 44b	17 44b	18 44b	19 44b	20 46b	21 49b	22 45b
Watford Junction	d			09 17	10 17	11 22	12 22	13 22	14 22	15 22	16 22	17 22	18 22	19 22	20 22	21 17	22 17	23 17
Harrow & Wealdstone	⊖d			09 23	10 23	11 28	12 29	13 28	14 28	15 28	16 28	17 28	18 28	19 28	20 28	21 23	22 23	23 23
Wembley Central	θd																	
Shepherd's Bush		07 47	08 51	09 45	10 45	11 47	12 47	13 47	14 47	15 47	16 47	17 48	18 47	19 48	20 47	21 44	22 45	23 45
Kensington (Olympia)		07 49	08 53	09 47	10 47	11 49	12 50	13 49	14 49	15 49	16 49	17 50	18 49	19 50	20 49	21 47	22 47	23 47
West Brompton		07 51	08 56	09 50	10 50	11 52	12 52	13 52	14 52	15 52	16 52	17 53	18 52	19 52	20 52	21 49	22 50	23 50
Imperial Wharf		07 54	08 59	09 53	10 53	11 54	12 55	13 54	14 54	15 54	16 55	17 55	18 54	19 55	20 55	21 52	22 52	23 52
Clapham Junction		07 58	09 03	09 58	10 58	11 59	12 59	13 59	14 59	15 59	16 59	18 00	18 59	19 59	20 59	22 00	22 57	23 57
Wandsworth Common			09 21c								17 21c							00 06c
Balham			09 19c				13 19c				17 19c							00 08c
Streatham Common	-		09 23c															00 34c
Norbury																		00 36c
Thornton Heath			09 29c															
Selhurst			09 31c															
East Croydon			09 17c				13 17c				17 17c						23 21c	
Gatwick Airport																		00 48h
Brighton	10 a	09 48e	10 03c	11 03c	12 03c	13 03c	14 03c	15 03c	16 03c	17 03c	18 03c	19 03c	20 03c	21 03c	22 03c	23 16e	00 16e	02 25c



Mondays to Fridays

Operator		SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN
Facilities		D	D	1	1	1	D			D				D	D	D	1	1	n	n	1			D	1	1	D	D	1
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Brighton	10 d			03 50c	;	05 230	: 06 14c	06 57q	1		07 220	1 07 32H	n 08 00c	08 15r	09 32q	10 32q	11 32q	12 32q	13 32q	14 32q	15 32q	15 350	15 58q	16 32q	17 28c	18 28c	19 28c	20 28	c 21 28
Gatwick Airport	-+-d	04 040	2	05 05c	;	06 01c	: 06 52c	07 38q		07 41c	08 010	08 160	08 430	08 57 0	10 07c	11 07c	12 07c	13 07c	14 07c	15 07c	16 07c	16 10q	16 38c	17 07c	17 56c	18 57c	19 560	20 58	c 21 58
East Croydon	aña d	04 310	5	05 32c	05 50c	06 160	: 07 16c	08 00c	07 50	08 08	08 310	08 40	08 58c	09 10	10 10	11 10	12 10	13 10	14 10	15 10	16 10	16 35c	16 53c	17 10	18 11	19 12	20 14c	21 14	lc 22 14d
Selhurst	d			05 350	05 54c	06 130	: 07 02c	07 51c	07 54	08 13	08 220	08 43	08 52c	09 13	10 13	11 13	12 13	13 13	14 13	15 13	16 13	16 21c	16 51c	17 17	18 15	19 15	20 04c	21 10)c 22 10d
Thornton Heath	d			05 28c	05 56c	06 080	: 07 04c	07 53c	07 56	08 16	08 240	08 46	08 54c	09 16	10 16	11 16	12 16	13 16	14 16	15 16	16 16	16 23c	16 53c	17 20	18 17	19 18	20 060	21 12	c 22 12
Norbury	d				05 59c					08 20	00210	08 50		09 19	10.10	11 19	12 19	13 19			16 19		16 56c		18 20				ic 22 15
Streatham Common	d				06 01c							08 53											16 59c						'c 22 17o
Balham	⊖d		05 25	05 42c	06 05c					08 28		08 58		09 28		11 28	12 28				16 28		17 03c		18 29				°c 22 210
Wandsworth Common	d						: 07 27c					09 00			10 30									17 32					c 22 290
Clapham Junction	10 d	05 03	05 30		06 20	00.00	07 39	00 14	08 19	08 39	08 50	09 05	09 24	09 39		11 39	12 39	13 39		15 39	16 39	16 49	17 20	17 39	18 39				22 39
Imperial Wharf	d			06 00			07 44	00.10	08 24	08 44					10 44								17 24						22 44
West Brompton	⊖d		00.41	06 03	06 27		01.41	08 22	08 27	08 47	08 57	09 12	09 31	09 47		11 47	12 47	10.41		15 47	16 47	16 56		17 47	18 47		20 47	21 47	
Kensington (Olympia)		05 14			06 30	00.40	07 50	00 20	08 31	08 50	09 01			09 50		11 50						16 59a	17 30		18 50		20 50		
Shepherd's Bush	⊖d	05 17	05 47	06 10				08 29a			09 03a	a 09 18a	09 37a			11 53	12 53				16 53		17 32a		18 53			21 53	22 53
Wembley Central	⊖ a	05.00			06 47					09 08											17 09					20 09		00.40	
Harrow & Wealdstone		05 33		06 29	0.0 57					09 13										16 14				18 14		20 14			5 23 24
Watford Junction	a		06 14				08 20			09 20				10 20 10 28	11 21 11 29	12 21 12 29	13 21 13 29	14 21 14 29		16 21 16 29	17 21			18 21 18 29		20 21 20 29	21 20 21 28		23 32
Hemel Hempstead Berkhamsted	a		06 22				08 28			09 28						12 29					17 29			18 29	19 29 19 33	20 29			b 23 48t
Berkhamsted Tring			06 33			07 31	08 32		09.230	09 32				10 32		12 33	13 33	14 33			17 33			18 33	19 33		21 32		b 23 530 b 00 23b
Leighton Buzzard					07 35b		08 39		00.285	09 39				10 35		12 35	13 35			16 35				18 47	19 39		21 59		b 00 230
Bletchley	a				07 300 07 42b		08 55			09 55				10 47	11 54	12 47	13 47	14 47			17 54			18 54	19 47		21 50		b 00 08
Milton Keynes Central	a				07 48b		09 01			03 03 03				11 02	12 00	13 00	14 00	15 00			18 00			19 00	20 00		22 05		ib 00 22
Northampton	a	06 568			07 400					0 10 45f				11 40f	12 40f					17 48f				19 23f					b 00 221
Birmingham New Street	i De la	00 000	07 45b		101		09 45b			10 45b					14. 101	10 101	14 45b												b 01 41t

Saturdays

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Brighton	10 d																				21 28c
Gatwick Airport		04 05c							10 07c	11 07c	12 07c	13 07c			16 07c		18 07c	18 56c			21 56c
East Croydon	in d	04 30c		05 29c		07 10	08 10	09 10	10 10	11 10	12 10	13 10	14 10	15 10	16 10	17 10	18 10	19 10	20 11c		22 15c
Selhurst	d				06 13	07 13	08 13	09 13	10 13	11 13	12 13	13 13	14 13	15 13	16 13	17 13	18 13	19 13	20 03c	21 21c	22 10c
Thornton Heath	d				06 16	07 16	08 16	09 16	10 16	11 16	12 16	13 16	14 16	15 16	16 16	17 16	18 16	19 16	20 05c	21 23c	22 12c
Norbury	d				06 19	07 19	08 19	09 19	10 19	11 19	12 19	13 19	14 19	15 19	16 19	17 19	18 19	19 19	20 08c	21 26c	22 15c
Streatham Common	d				06 21	07 21	08 21	09 21	10 21	11 21	12 21	13 21	14 21	15 21	16 21	17 21	18 21	19 21	20 10c	21 28c	22 18c
Balham	⊖d		05 33		06 28	07 28	08 28	09 28	10 28	11 28	12 28	13 28	14 28	15 28	16 28	17 28	18 28	19 28	20 14c	21 39c	22 25c
Wandsworth Common	d		- 1		06 30	07 30	08 30	09 30	10 30	11 30	12 30	13 30	14 30	15 30	16 30	17 30	18 30	19 30	20 16c	21 41c	22 27c
Clapham Junction	i o d	05 08	05 38	06 09	06 36	07 39	08 39	09 39	10 39	11 39	12 39	13 39	14 39	15 39	16 39	17 39	18 39	19 38	20 25	21 50	22 41
Imperial Wharf	d	05 12	05 42	06 13	06 41	07 44	08 44	09 44	10 44	11 44	12 44	13 44	14 44	15 44	16 44	17 44	18 46	19 42	20 29	21 55	22 45
West Brompton	⊖d	05 15	05 45	06 16	06 44	07 47	08 47	09 47	10 47	11 47	12 47	13 47	14 47	15 47	16 47	17 47	18 49	19 45	20 32	21 58	22 48
Kensington (Olympia)	⊖ d	05 19	05 49	06 20	06 47	07 50	08 50	09 50	10 50	11 50	12 50	13 50	14 50	15 50	16 50	17 50	18 52	19 48	20 36	22 01	22 51
Shepherd's Bush	⊖ d	05 22	05 52	06 23	06 50	07 53	08 53	09.53	10 53	11 53	12 53	13 53	14 53	15 53	16 53	17 53	18 54	19 50	20 39	22 04	22 53
Wembley Central	⊖ a		06 07	06 38	07 09	08.09	09.09	10.09	11 09	12 09	13.09	14 09	15 09	16.09	17 09	18 09	19 09				
Harrow & Wealdstone		05 40	06 12	06 43	07 14	08 14	09 14	10 14	11 14	12 14	13 14	14 14	15 14	16 14	17 14	18 14	19 14	20 08	21.02	22 23	23 12
Watford Junction	~ ~		06 19	06 50	07 21	08 21	09 21	10 21	11 21	12 21	13 21	14 21	15 21	16 21	17 21	18 21	19 21	20 15	21 09	22 30	23 19
Hemel Hempstead		06 03b		00.00	07 29	08 29	09 29	10 29	11 29	12 29	13 29	14 29	15 29	16 29	17 29	18 29	19 40b			22 57b	
Berkhamsted		06 08b			07 33	08 33	09 33	10.33	11 33	12 33	13 33	14 33	15 33	16.33	17 33	18 33					23 39b
		06 13b			07 33	08 39	0939	10 33	11 33	12 33	13 33	14 33	15 33	16 33	17 33	18 39		21 196			23 39D 23 44b
Tring					07 47			10 00													
Leighton Buzzard		06 25b				08 47	09 47	10 47	11 47	12 47	13 47	14 47	15 47	16 47	17 47	18 47					23 56b
Bletchley		06 30b			07 54	08 54	09 54	10 54	11 54	12 54	13 54	14 54	15 54	16 54	17 54	18 54					00 02b
Milton Keynes Central	-	06 37b			08 00	09 00	10 00	11 00	12 00	13 00	14 00	15 00	16 00	17 00	18 00	19 00					00 11b
Northampton		06 53b			08 26f	09 44f	10 45f	11 40f	12 40f	13 40f	14 40f	15 40f	16 41f	17 41f	18 41f	19 44f					00 28b
Birmingham New Street	12 a		07 45b		08 45b	09 45b	10 45b	11 45b	12 45b	13 45b	14 45b	15 45b	16 45b	17 45b	18 45b	19 45b	20 45b	22 04b	22 45b		

Sundays

Operator		SN															
Facilities		0	1	1	1	1	0	0	1	0	1	0	1	1	0	0	1
Notes																	
Brighton	J d	06 13c		07 47c	09 10c	10 10c	11 10c	12 10c	13 10c	14 10c	15 10c	16 10c	17 10c	18 10c	19 10c	20 10c	21 04c
Gatwick Airport -	۴d	06 48c	06 52c	08 30c	09 41c	10 41c	11 23c	12 23c	13 23c	14 23c	15 23c	16 23c	17 23c	18 23c	19 23c	20 41c	21 41c
East Croydon #	d	07 06c	07 25c	08 59c	09 50c	10 50c	11 46c	12 46c	13 46c	14 46c	15 46c	16 46c	17 46c	18 46c	19 46c	21 01c	22 01c
Selhurst	d	06 44c	07 41c	08 46c	09 54c	10 54c	11 41c	12 41c	13 41c	14 41c	15 41c	16 41c	17 41c	18 41c	19 41c	20 54c	21 54c
Thornton Heath	d	06 46c	07 43c	08 48c	09 43c	10 43c	11 43c	12 43c	13 43c	14 43c	15 43c	16 43c	17 43c	18 43c	19 43c	20 43c	21 43c
Norbury	d	06 49c	07 46c	08 51c	09 46c	10 46c	11 46c	12 46c	13 46c	14 46c	15 46c	16 46c	17 46c	18 46c	19 46c	20 46c	21 46c
Streatham Common	d	06 51c	07 49c	08 53c	09 49c	10 49c	11 49c	12 49c	13 49c	14 49c	15 49c	16 49c	17 49c	18 49c	19 49c	20 49c	21 49c
Balham 🗧) d	06 56c	07 53c	09 01c	10 01c	11 01c	11 53c	12 53c	13 53c	14 53c	15 53c	16 53c	17 53c	18 53c	19 53c	21 01c	22 01c
Wandsworth Common	d	06 58c	07 46c	09 03c	10 03c	11 03c	11 45c	12 45c	13 45c	14 45c	15 45c	16 45c	17 45c	18 45c	19 45c	21 03c	22 03c
Clapham Junction] d	07 24	08 15	09 15	10 15	11 15	12 05	13 05	14 05	15 05	16 05	17 05	18 05	19 05	20 05	21 15	22 15
Imperial Wharf	d	07 28	08 19	09 19	10 19	11 19	12 09	13 09	14 09	15 09	16 09	17 09	18 09	19 09	20 09	21 19	22 19
West Brompton	⊁ d	07 31	08 22	09 22	10 22	11 22	12 12	13 12	14 12	15 12	16 12	17 12	18 12	19 12	20 12	21 22	22 22
Kensington (Olympia)) d	07 34	08 26	09 26	10 26	11 26	12 16	13 16	14 16	15 16	16 16	17 16	18 16	19 16	20 16	21 25	22 26
		07 36a	08 29	09 29	10 29	11 29	12 19	13 19	14 19	15 19	16 19	17 19	18 19	19 19	20 19	21 28	22 29
) a																
Harrow & Wealdstone 🗧 🗧) a		08 47	09 45	10 47	11 47	12 35	13 35	14 35	15 35	16 35	17 35	18 35	19 35	20 35	21 46	22 49
Watford Junction	а		08 55	09 57	10 55	11 54	12 42	13 42	14 42	15 42	16 42	17 42	18 42	19 42	20 42	21 53	22 56
Hemel Hempstead	а		09 21b	10 17b	11 21b	12 21b	12 57b	13 57b	14 57b	15 57b	16 57b	17 57b	18 57b	19 57b	20 57b	22 26b	23 27b
Berkhamsted	а		09 25b	10 21b	11 26b	12 26b	13 02b	14 02b	15 02b	16 02b	17 02b	18 02b	19 02b	20 02b	21 01b	22 30b	23 32b
Tring	а		09 29b	10 36b	11 31b	12 31b	13 29b	14 29b	15 29b	16 29b	17 29b	18 29b	19 29b	20 29b	21 39b	22 35b	23 37b
Leighton Buzzard	a		09 41b	10 35b	11 43b	12 43b	13 15b	14 15b	15 15b	16 15b	17 15b	18 15b	19 15b	20 15b	21 15b	22 47b	23 49b
Bletchley	а		09 47b	10 41b	11 49b	12 49b	13 21b	14 21b	15 21b	16 21b	17 21b	18 21b	19 21b	20 21b	21 21b	22 53b	23 56b
Milton Keynes Central	а		09 37b	10 37b	11 37b	12 28b	13 27b	14 27b	15 27b	16 27b	17 27b	18 27b	19 27b	20 27b	21 28b	22 43b	00 05b
Northampton	а		10 14b	11 06b	12 15b	13 15b	13 44b	14 44b	15 44b	16 44b	17 44b	18 44b	19 44b	20 44b	21 46b	23 19b	00 23b
Birmingham New Street 🛛 🚺	a		10 47b	11 47b	12 47b	13 25b	14 45b	15 45b	16 45b	17 45b	18 45b	19 45b	20 45b	21 45b	22 39b	23 56b	01 22b





Appendix C – Draft Role Descriptions for TPM and TPC

TPM Role Description

ROLE	: Travel Plan Manager
Outline of Role	: The Travel Plan Manager will be primarily responsible for the coordination, implementation and management of a number of Travel Plans associated with whole development site, on behalf of the developer/overall management company.
Principal Duties	Principal duties would include:
	 Setting up monitoring systems to ensure the satisfactory implementation of the approved detailed Travel Plans by the TPCs; Co-ordinating the monitoring and where appropriate, modifying any of the travel and parking activities; Liaising with the local planning and highway authorities, travel operators, local residents and other key stakeholders; Liaising with TPCs to ensure consistency of approach regarding the Travel Plans; Consolidating the TPC's regular progress reports to demonstrate the effectiveness of the approved Travel Plans; Preparation of an co-ordinated annual Travel Report for submission to the local planning and highway authorities to satisfactorily discharge planning conditions and Section 106 planning obligations that specifically refer to transport and travel requirements; Advising TPCs on the updating and modifying of the Travel Plans as the developments evolve.
Qualifications	Fully computer literate; Excellent communication skills; Have a professional background in travel
	planning/transport or a related discipline.

Key Competencies	 Generating ideas; innovate to create new travel initiatives;
	 Flexibility; in assessing methods and ability to perform daily duties and comply with deadlines;
	 Team working; encourage and use the contribution of the team and develop added value solutions;
	 Developing self and others; take initiative and encourage development of others through mentoring as appropriate;
	 Building Relationships; develop long term, sustainable relationships with statutory authorities and local residents;
	 Communicating and Presenting; provide clear, precise, well structured reports and presentations as required in support of the corporate aims and objectives;
	 Building Confidence; Demonstrate confidence in own ability; make timely decisions; inspire others to succeed;
	 Delivering Results; Implement detailed Travel Plans to effect a sustainable change in travel culture.

TPC Role Description

ROLE	: Travel Plan Coordinator
Outline of Role	: The Travel Plan Coordinator will be primarily responsible for the coordination, implementation and management of Travel Plans associated with the residential development on behalf of the developer/the management company.
Principal Duties	Principal duties would include:
	 Setting up monitoring systems to satisfactorily implement the approved detailed Travel Plan;
	 Monitoring and where appropriate, modifying any of the travel and parking activities;
	 Liaising with the TPM, local planning and highway authorities, travel operators, local residents and other key stakeholders;
	 Arranging and directing seminars and presentations on travel matters to enable residents to keep abreast of specific changes to travel initiatives;
	 Liaising with directors and senior members of staff;
	• Coordinating the collection of travel and parking data; monitoring the same and analysing/reporting on the achieved outcomes, judged against agreed travel mode targets in the detailed Travel Plans;
	 Preparing regular monthly progress reports to demonstrate the effectiveness of the approved Travel Plans;
	 Formulating and recommending new travel initiatives to ensure SMART travel mode objectives;
	 Preparation of an annual Travel Report for submission to the local planning and highway authorities to satisfactorily discharge planning conditions and Section 106 planning obligations that specifically refer to transport and travel requirements;
	 Updating and modifying the Travel Plans as the developments evolve.

Qualifications	Fully computer literate;
Qualifications	Fully computer interate,
	Excellent communication skills;
	Have a professional background in travel
	planning/transport or a related discipline.
Key Competencies	 Generating ideas; innovate to create new travel initiatives;
	 Flexibility; in assessing methods and ability to perform daily duties and comply with deadlines;
	 Team working; encourage and use the contribution of the team and develop added value solutions;
	 Developing self and others; take initiative and encourage development of others through mentoring as appropriate;
	 Building Relationships; develop long term, sustainable relationships with statutory authorities and local residents;
	 Communicating and Presenting; provide clear, precise, well structured reports and presentations as required in support of the corporate aims and objectives;
	 Building Confidence; Demonstrate confidence in own ability; make timely decisions; inspire others to succeed;
	 Delivering Results; Implement detailed Travel Plans to effect a sustainable change in travel culture.



Appendix D – Resident Travel Behaviour Questionnaire

RESIDENTIAL TRAVEL BEHAVIOUR QUESTIONNAIRE

The following questionnaire has been prepared in order to establish travel patterns to and from the South West Milton Keynes residential development for both work and education trips. The survey should be completed separately by all household members aged 18 and over.

The survey also seeks to capture information on travel patterns related to primary and secondary education. Only one questionnaire per household should be completed in relation to these journeys.

Your assistance in completing this form will help us understand existing travel patterns and improve people's journey to and from work. Your completed survey form will be entered into a prize draw (details of the prize to be determined by the Travel Plan Co-ordinator but to be something that encourages sustainable travel).

1)	Name:	
2)	Address:	
3)	Gender: M / F	
4)	Do you have a disability that affects your travel arrangements	? Yes / No
5)	Age of participant (tick appropriate box)	
	Under 25	
	25 – 34	
	35 – 44	
	45 – 54	
	55 or over	
6)	Do you work or attend a place of Further Education: Y/N	
7)	Address of Workplace / Place of Further Education:	
8)	How do you currently travel or intend to travel to work/study?	
	Drive alone	
	Share a car with another employee / family member / friend	
	Dropped off / picked up by car	
	By bus	

By train	
Cycle	
Motorcycle	
Walk	
Тахі	
Other (please state)	

.....

9) Which of the following (if any) do you/will you occasionally use instead of your usual form of transport?

Drive alone Share a car with another employee / family member / friend Dropped off / picked up by car By bus By train Cycle Motorcycle

- 10) How far is your journey to work/ study in miles (approximate distance)?

.....

11) How many minutes does your journey to work / study usually take you?

.....

12) What time do you usually arrive at work / study?

Walk Taxi

None

.....

13) What time do you usually leave work / study?

.....

14) Do you have children attending primary / secondary education? $\,$ Y / N $\,$

15) How many children in your household attend primary / secondary education:

.....

16) State for each of your children, which school they attend and how they get there:

Child 1:	
Child 2:	
Child 3:	
Child 4:	
Child 5:	

17) Which of the following measures (if any) would improve your journey or encourage you to travel to work by more 'sustainable' methods? Please tick any options that apply.

CYCLING

Discount or loans for bike and accessories Bicycle Users Group Covered secure cycle parking Lift home in an emergency Safer and better lit cycle routes Other, please state



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PUBLIC TRANSPORT

Discounted ticket purchase Loan for purchasing season ticket More direct bus / train facilities More frequent bus / train services Lift home in an emergency or illness Other, please state

CAR SHARING

Preferential parking for car sharers Improved information on the availability of car sharers Small financial incentive for sharers

Lift home if let down by driver
Other, please state

WALKING

Safer and better lit pedestrian routes Personal alarms provided for walkers Lift home in an emergency or illness Other, please state

If you would like to make any further comments or suggestions about any aspect of the Travel Survey, please use the space below.

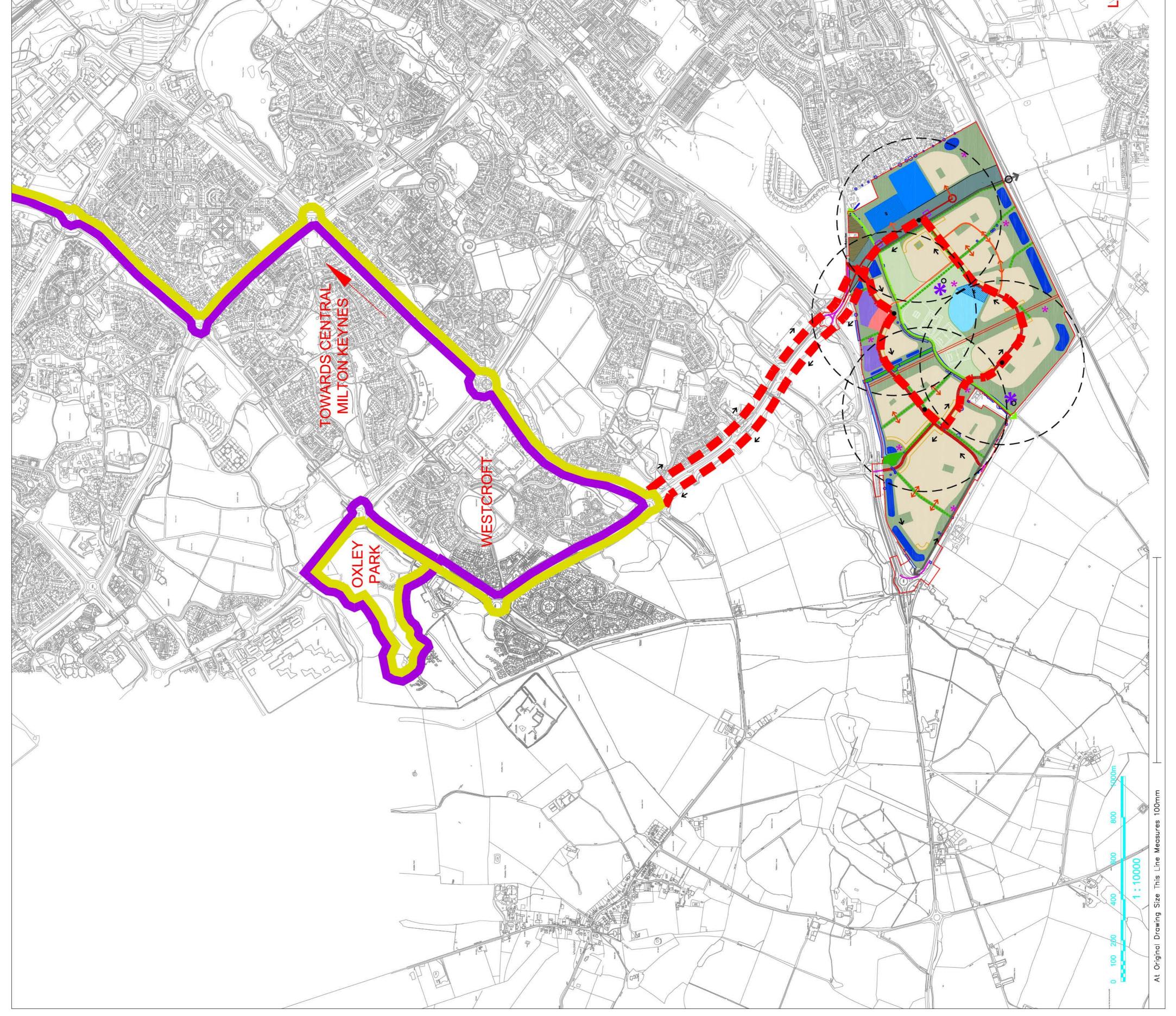
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Appendix E - Proposed Bus Route

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Appendix F - Table 1 of 'Sustainable Travel Plans – Guidelines for Developers'

Threshold

Although the requirement to produce a Travel Plan specifically to gain planning permission is influenced by the size of the proposed development, an effective Travel Plan should be considered for all workplaces for the benefit of the business and staff as detailed above.

Threshold figures are provided in Table I below.

In cases of extensions to existing sites a Travel Plan will be required if the extension increases the total size of the site to above the threshold figure. The thresholds are consistent with the DfT guidance for the production of Transport Assessments as published in 2007. This guidance can be found at <u>http://www.dft.gov.uk/pgr/regional/transportassessments/guidanceonta</u>. A Travel Plan should reflect the travel outcomes estimated in the Transport Assessment for the development.

Land Use	Use/description of development	Threshold above which a Travel Plan is required (Gross Floor Area, unless
		otherwise stated)
AI Food retail	Retail sale of food goods to the public – food superstores, supermarkets, convenience food stores	800 sq. m
AI Non-food retail	Retail sale of non-food goods to the public; but includes sandwich bars – sandwiches or other cold food purchased and consumed off the premises, internet cafes.	1500 sq. m
A2 Financial and professional services	Financial services – banks, building societies and bureaux de change, professional services (other than health or medical services) estate agents and employment agencies, other services – betting shops, principally where services are provided to visiting members of the public.	2500 sq. m
A3 Restaurants and cafes	Restaurants and cafes – use for the sale of food for consumption on the premises, excludes internet cafes (now A1).	2500 sq. m
A4 Drinking establishments	Use as a public house, wine-bar or other drinking establishment.	600 sq. m
A5 Hot food takeaway	Use for the sale of hot for consumption on or off the premises.	500 sq. m
BI Business	Offices other than in use within Class A2 (financial and professional services) Research and development – laboratories, studios Light industry	2500 sq. m
B2 General industrial	General industry (other than classified as in B1), The former 'special industrial' use classes, B3 – B7, are now all encompassed in the B2 use class.	4000 sq. m
B8 Storage or distribution	Storage or distribution centres –wholesale warehouses, distribution centres and repositories.	5000 sq. m
CI Hotels	Hotels, boarding houses and guest houses, development falls within this class if 'no significant element of care' is provided,	100 bedrooms
C2 Residential institutions – hospitals,	Used for the provision of the residential accommodation and care to people in need of care	50 beds

nursing homes		
C2 Residential	Boarding schools and training centres.	150 students
institutions –		
residential		
education		
C2 Residential	Homeless shelters, accommodation for people with	400 residents
institutions –	learning difficulties and people on probation.	
institutional		
hostels		
C3 Dwelling	Dwellings for individuals, families or not more than six	80 units
houses	people living together as a single household. Not more	
	than six people living together includes – students or	
	young people sharing a dwelling and small group,	
	homes for disabled people living together in the	
	community.	
DI Schools,	Educational establishments for young people and adults	All developments
Colleges and		
Universities		
DI Other Non-	Medical and health services – clinics and health centres,	1000 sq. m
residential	crèches, day nurseries, day centres and consulting	
institutions	rooms (not attached to the consultant's or doctor's	
	house), museums, public libraries, art galleries,	
	exhibition halls, training centres, places of worship,	
	religious instruction and church halls.	
D2 Assembly	Cinemas, dance and concert halls, sports halls,	1500 sq. m
and leisure	swimming bath, skating rinks, gymnasiums, bingo halls	
	and casinos. Other indoor or outdoor sports and	
	leisure uses not involving motorised vehicles or	
	firearms.	
Others	For example: stadium, retail warehouse clubs,	Pre-application
	amusement arcades, launderettes, petrol filling stations,	discussion required to
	taxi businesses, car/vehicle hire businesses and the	determine if a Travel
	selling and display of motor vehicles, nightclubs,	Plan is required
	theatres, hostels, builders' yards, garden centres, Post	
	Offices, travel and ticket agencies, hairdressers, funeral	
	directors, hire shops, dry cleaners.	

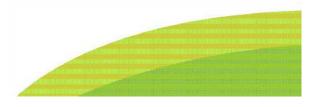
Table I

These thresholds should be seen as guidance only as in some cases Travel Plans may also be requested for developments that have not reached the threshold. Travel Plans may be required for developments where significant amounts of travel will be generated in an area of or near to an area with a particular environmental problem or congestion. These could be for example:

- Air Quality Management Areas
- protected habitats
- areas covered by local initiatives or targets as set out in the Local Development or Transport Plan such as for promoting cycling or public transport

All Travel Plans, requested for sites meeting the thresholds or for other reasons will be subject to the same fees.

The production of an approved Travel Plan will not automatically ensure that a proposed development will be permitted if it is not acceptable to the planning authorities.





Appendix G - Staff Travel to Work Survey Questionnaire

STAFF TRAVEL TO WORK QUESTIONNAIRE

The following survey has been prepared in order to establish staff travel patterns to and from your place of work.

Your assistance in completing this form will help us understand existing travel patterns and improve people's journey to work.

- 1) Name:
- 2) Gender of participant: Male / Female
- 3) Where does/will your journey to work normally start (post code)?
 -
- 4) Do you have a disability that affects your travel arrangements? Yes / No
- 5) Age of participant (tick appropriate box)
 - Under 25 25 – 34 35-44 45 – 54 55 or over

6) How do you currently travel or intend to travel to work?

Drive alone Share a car with another employee / family member / friend

Dropped off / picked up by car

By bus

By train

Cycle

Motorcycle

Walk

Taxi

Other (please state)

.....

7) Which of the following (if any) do you/will you occasionally use instead of your usual form of transport to work?

Drive alone
Share a car with another employee / family member / friend
Dropped off / picked up by car
By bus
By train
Cycle
Motorcycle
Walk
Taxi
None

8) How far is your journey to work in miles (approximate distance)?

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- 9) How many minutes does your journey to work usually take you?
- 10) What time do you usually arrive at work?

.....

11) What time do you usually leave work?

.....

12) Which of the following measures (if any) would improve your journey or encourage you to travel to work by more 'sustainable' methods? Please tick any options that apply.

.....

CYCLING

Other, please state

Discount or loans for bike and accessories Bicycle Users Group Covered secure cycle parking Lift home in an emergency Safer and better lit cycle routes

PUBLIC TRANSPORT

Discounted ticket purchase Loan for purchasing season ticket More direct bus / train facilities More frequent bus / train services Lift home in an emergency or illness Other, please state

CAR SHARING

Preferential parking for car sharers Improved information on the availability of car sharers Small financial incentive for sharers Lift home if let down by driver Other, please state

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WALKING

Safer and better lit pedestrian routes Personal alarms provided for walkers Lift home in an emergency or illness Other, please state

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If you would like to make any further comments or suggestions about any aspect of the Travel Survey, please use the space below.

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