**Serpentine Court Steering Group**

Tuesday 6 March 2018  
Minutes

Residents: Nicola Cox, Cassy Eliott (Deputy Chair), Joan Forsyth, Robyn Goodwin, Stella Hoskin, Sharon Jordan (Deputy Chair), Laura Nash, Ronke Oludapo, Chel Parker, Danielle Slaymaker (Chair), Sandra Mavunga, Pauline Wright

Anne Bircham (YourMK), Kevin Farrell (TPAS), Cllr Mohammed Khan

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| 1. | **Welcome, introductions and ground rules**  Danielle opened the meeting with a welcome and introductions. Councillor Khan introduced himself to the meeting.  Danielle confirmed that the SCSG membership review process had been completed and 14 residents had appointed. There are six places remaining places available on the group. |  |
| 2. | **Project Update**  Anne reported that the engagement levels to date were at 66%.This was being achieved currently through joint working with MK Council Housing Officer and Daisy Chain Family Centre.  Engagement with students at Sir Herbert Leon: Anne is to arrange a session with HTA and the Engineering students between now and the end of the Summer term. She will also be organising a student forum of Serpentine Court pupils.  Anne continues to attend Water Hall Primary School Drop-ins which are called ‘Ducklings’ sessions. She will be attending the next session on Thursday 8 March and hopes to meet new people.  Anne continues to hold surgeries at Spotlight every Wednesday and Thursday from 10.00am – 2.00pm. Kathryn Eames, Head of Regeneration is based there on a Tuesday.  The latest project timeline was shared with the Steering Group and Anne ran through the key events. HTA are currently visiting the shop owners to understand their positions and needs. The Easter Update event is set for 27 March at The Warren.  YMK is still aiming for a ballot in the summer. Some people from other countries can vote in local elections but not national elections. The shop owners will not have a vote.  Stakeholder Group meeting: YourMK holds a quarterly meeting with local stakeholders including the schools, GP surgeries, police and youth group leaders. This meeting has shared updates on regeneration and local engagement as well as ideas on joint working. To reduce the amount of over-lapping with a Self-Care Group that is already in existence – it was agreed for YMK to join this group and have 20 -minute agenda spot. |  |
| 3. | **Waste Management sub group**  Robyn informed the meetings that she had received an email from Kathryn Eames after the presentation made by the sub group to Kathryn and Lizzie Brown (YMK).  Kathryn had met with the heads of Housing and Serco and run through the sub groups presentation. The Heads will be sending the Waste Management sub group a set of proposals to tackle the issues before the next SCSG meeting. |  |
| 4. | **Briefing on council committees and councillors**  Kevin explained that Tpas took the view that it was important for the SCSG to understand the main MK Council committees and sub committees that affect the regeneration of Serpentine Court, and how to influence the decision-making process. He led the meeting through a presentation on the who’s who of Milton Keynes Council and the Town Council based on freely available website information.  Danielle clarified that ward and parish councillors are welcome to attend SCSG meetings but according to the terms of reference they cannot become members of the group. |  |
| 5. | **Electoral Registration**  It was agreed that, as the number of tenants that are not registered on the electoral register is relatively small (47), the SCSG would work with YMK to encourage registration at events such as the Easter Update.  Various ideas were suggested for promoting registration (a leaflet with a step-by-step guide, a video, Facebook) and it was acknowledged that some tenants may be nervous about registering for fear of being traced by debt collection agencies. The SCSG was informed by Kevin and Cllr Khan that when registering citizens can opt out of having their details on the public register. The SCSG agreed that this fact needs to be advertised.  The SCSG will keep the matter under review and will keep open the option to for a sub-group if it that would help.  Cllr Khan confirmed that online registration is straightforward and only takes a short time to complete. |  |
| 6. | **Easter Update event**  Chel, Robyn, Cassy, Sharon, Sandra, Danielle agreed to carry out various roles at the event including meeting & greeting, electoral registration enrolment and working with HTA to explain the boards and take comments.  Anne, Kevin and Danielle will be distributing a leaflet to every household over the next 2 weeks.  Milton Keynes Play Association will be providing a Crafty Corner for children who attend the 11-2pm session. It was decided that the idea of an Easter bonnet competition could prove costly for larger families. Instead there will be a colouring activity. The children’s work will be displayed and every child will leave with an Easter egg.  It was agreed that there will be a place provided for local businesses to leave their cards.  The event is primarily for Serpentine Court tenants but outside visitors are welcome. HTA and YMK will devise a way of ensuring that they know who is making comments and where they come from. |  |
| 7. | **Selection of Project Board representative**  Danielle was elected as the representative by a unanimous vote and will attend the next meeting on 15.03.18 with Kevin. |  |
| 8. | **Tpas report**  Kevin reported that there had been no telephone or email enquires since the last SCSG meeting. He continues to hold surgeries every Wednesday morning from 10.00am – 2.00pm. No one has come to see him specifically but Anne introduces visitors to him. He also attends the monthly Project Board meeting and provides support to the SCSG leadership team and the Waste Management sub-group. |  |
| 9. | **Any other business**  Sports and activities – Park Run - Anne is talking to the Leisure Centre, Sir Herbert Leon Academy, Bletchley and Fenny Stratford Town Council and Community Action developing an opportunity for Park Run to take place in the area. Permission is required from the Trust who own the land .Funding is being arranged between YourMK, BFSTC and Community Action. Anne has submitted a report to Kathryn Eames for funding. Hope to start in the summer. |  |
| 10. | Date and times of future meetings   * 3rd April - SCSG 7.00-8.30pm (coffee 6.30pm onwards)   at Spotlight |  |