

# MK Parking Service

## Terms and Conditions

Emberton Residents Permit Scheme

July 2022



milton keynes council



# TERMS & CONDITIONS

## Emberton Resident Permit Parking Scheme

### Introduction

Milton Keynes Council has introduced a residents permit parking scheme in Emberton through the Traffic Regulation Order entitled **The Council of the Borough of Milton Keynes (Emberton) (Residents Permit Parking Area) Order 2022**. The permit scheme imposes a parking restriction on Hulton Drive, Battle Close and the service road on Olney Road between numbers 37 and 55 (odd numbers only) for **R22** permit holders only.

The permit scheme has been signed in accordance with Traffic Signs Regulations and General Directions 2016 and this (along with the above traffic regulation Order enables Milton Keynes Council to issue a penalty charge notice to any vehicle that has not been issued an **R22** permit.

Issue of a Permit does not guarantee a parking space for a vehicle within the permit area and is not valid for parking where a bay has been suspended or Temporary Traffic Regulation Order (TTRO) has been put in place.

Resident permits are only valid for the vehicle specified on the application form and permit.

The permit scheme is operational at all times of the year.

It is important to read the terms and conditions for the issue of parking permits before applying.

Eligible residents may apply for the following permits:

<u>PERMITS TYPE</u>	<u>PERIOD</u>	<u>CHARGE</u>	<u>ALLOCATION</u>
<b>R22</b> resident permit (Virtual permit)	12 months	£25	one per vehicle
<b>R22</b> resident's visitor permit (Virtual permit)	12 months	£25	one per person.
<b>R22</b> virtual resident's visitor day voucher	24 hours	free	50 per household (for a period of 12 months).
Additional <b>R22</b> virtual resident's visitor day vouchers	24 hours	£1	not limited.

Applications will not be authorised unless the correct proof is supplied.

Applicants are advised to allow 5 working days for any requests to be processed. However, if further investigation is required, it may take longer than this.

- 1) The permit is only available for use by residents and any person/s visiting an eligible property.
- 2) The permit is only valid for use in the permit parking area identified through traffic signs that show the **R22** permit symbol.
- 3) The permits are virtual and are automatically registered to the vehicle on the Council's Parking Systems.
- 4) It is the responsibility of a permit holder to apply for renewal prior expiration.
- 5) It is the responsibility of a season ticket holder to ensure that a valid season ticket is held to avoid incurring a Penalty Charge Notice (PCN).
- 6) If the holder of a permit ceases to reside in a property eligible for a permit, or the permit holder no longer requires the permit, then it is the responsibility of the permit holder to notify Milton Keynes Council immediately.
- 7) The council does not provide any guarantee of exclusive parking for sole use of a permit holder.
- 8) Vehicles and their contents are parked entirely at the owners' risk and the council accepts no liability for any damage to vehicles while parked on the highway within the permit area.
- 9) The council may withdraw any permit if payment made by credit/debit card is subsequently dishonoured. If payment for your permit is dishonoured, we will notify you and you will have an opportunity to pay any outstanding monies owed within 5 days after which the permit will be revoked and terminated.
- 10) The Council may withdraw any permit if it has been fraudulently obtained or is being used in a fraudulent manner.
- 11) **Change of Vehicle** - It is the responsibility of a permit holder to log into your account and change the vehicle details to update your permit. This only applies to the annual permits.
- 12) Permits can only be used by eligible residents and their visitors. This includes any.
- 13) The terms and conditions of use may be amended at any time, with notification of intent advertised online at least 30 days prior to the amendment taking effect.
- 14) Emergency service vehicles and statutory undertakers are exempt from the permit scheme and therefore do not need to apply for a permit to park in the permit area during the prescribed times.

# GENERAL GUIDANCE

## Emberton Resident Permit Parking Scheme

### Eligibility

Any resident over the age of 17 years residing at the following properties may purchase a Resident Permit, Visitor Permit, and permit day vouchers:

ROAD NAME:	PROPERTIES:
Battle Close, Emberton	All residential properties
Hulton Drive, Emberton	All residential properties
Olney Road, Emberton	Properties: 37, 39, 43,45,47,49,51,53, 55, 57, 59, 61, 63, 65, 67, 69, 71, 73, 75 and 77

Each resident will be entitled to:

- One resident permit per vehicle
- One visitor permit per person
- 50 free visitor day vouchers per year, per person provided at least one resident or visitor permit has been purchased
- Additional visitor's day vouchers may also be purchased

A visitor day vouchers shall only be valid for the duration of a single day (24 hours) commencing 00:001.

You will be required to provide evidence of residency, specific to the permit scheme in Emberton.

### Proof of Residency

Applicants are required to provide a copy of your vehicle registration (V5C) registered for the address for which you are applying for a permit and two documents verifying the application address e.g., Driving licence/lease agreement, Formal Tenancy Agreement (accepted on initial application only), Utility Bill, Bank Statement (please note that these must be dated within 3 months).

Proof of residence must be provided before your application can be approved. The Council reserves the right to request further proof of residence if necessary.

## Vehicle Eligibility

A parking permit may be used with the following class of vehicles:

- A passenger vehicle, which carries no more than 12 passengers (this includes motor vehicles, electric vehicles, and hybrids)
- A goods vehicle weighing less than 3.5T gross laden weight

Permits are not valid for trailers. It is prohibited for any street trader vendor's vehicle to be parked or operate from any parking place.

## Where the permit is valid

Resident permit holders are authorised to park where the permit symbol below is displayed on posted signs within Emberton. The permit is not valid in any other parking restriction.

**R22**

The resident permit does not allow you to park on yellow lines, footways, and verges. If you do, you may be at risk of being issued with a Penalty Charge Notice.

It is an offence for a person to knowingly make a false statement for the purposes of obtaining a Emberton Parking Permit. A Permit may be withdrawn if obtained by fraudulent means. The Council will not hesitate to prosecute, and a conviction may result in a substantial penalty.

## Change of Vehicle

If you change your vehicle during the validity of your parking permit, you must log into your account and change the vehicle details to update your permit.

## Renewal

It is your responsibility to renew your permit. Applications for renewals should be made at least 5 days prior to the expiry of your permit to allow the application to be processed.

Apply here: <https://permits.paysmarti.co.uk/acct/miltonkeynes>

## General Data Protection Regulations

Under the General Data Protection Regulation Act Milton Keynes Council has a legal duty to protect any information we collect from you.

For more information about how we use your personal data please visit the Parking pages on our website, [www.milton-keynes.gov.uk](http://www.milton-keynes.gov.uk)