

**Local Authority School Governor**

 Application Form

**Personal details**

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| Surname  | First name(s)  | Title |
|       |  |       |       |
|  |
| Address |
|        |
|  |
| Postcode  | Telephone (mobile)  |
|       |  |       |
|  |  |
| Telephone (day)  | Telephone (home)  |
|       |  |       |
|  |  |
| Email address (this is essential, as our communications are mainly via email and web links) |
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| Any previous names you have been known by: |
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**Employment**

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| Please give details of your present employment and any previous employment that you feel is relevant to the role of governor, with a brief outline of duties or responsibilities:  |
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**Voluntary work**

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| Please give details of any involvement with voluntary organisations and a brief outline of your duties and responsibilities:  |
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**Qualifications and training**

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| Please give details of any relevant training, with dates and qualifications obtained. Existing governors should list details of all governor training attended: |
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**Links with schools in Milton Keynes**

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| Please give details of any schools which close family members have attended as pupils or staff. We may take this into consideration, as it can sometimes cause a conflict of interest:  |
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**For applicants who have not been a governor before**

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| Why do you want to be a school governor?  |
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**For previous/existing governors only**

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| Please give details of schools at which you have been a governor, with dates:  |
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| Which responsibilities have you had as a governor? Please list committees served on and any individual roles:  |
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| What particular skills and qualities have you been able to bring that have improved the performance of the Governing Board and the school?  |
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| **For applicants being nominated by an elected member (councillor) of Milton Keynes City Council** Please use this space to set out the reasons for nomination

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**Name:**

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| **For all applicants**Please outline how your skills, knowledge and experience would help the work of the Governing Board and the school. We are particularly looking for evidence of how you can:* Understanding, monitoring and evaluating data
* How to challenge and support effectively, holding others to account for performance
* Working as part of a team - influencing, advising and collective decision making
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**Declaration**

In place of a signature, please read the following statements and write ‘yes’ in each of the grey boxes below:

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| --- | --- |
| I certify that the information given on this form is correct and that I am not disqualified for appointment as a school governor for any reason (see annex for details) |       |
| I can attend a minimum of two meetings each term each of two to three hours, set aside ten hours a term to meeting preparation and follow up and undertake regular training amounting to approximately 15 hours annually |       |
| I agree to Milton Keynes City Council or carrying out any appropriate checks to ensure that there is no reason why I shouldn’t have privileged access to children. |       |

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| If successful do you have a preference for an appointment to a particular school or phase? |
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**Privacy Notice**

We collect and use information about you so that we can ensure candidates fulfil the conditions of eligibility for appointment as a school governor/trustee, also for fulfilling Milton Keynes City Council’s statutory responsibility around the governance of maintained schools (Local Authority governors).

[Full details about how we use this data are here.](https://www.milton-keynes.gov.uk/becoming-school-governor)

**Return this application form to: schoolgovernors@milton-keynes.gov.uk**

**Annex**

**Grounds for disqualification from governorship**

The following grounds are prescribed by the School Governance (Constitutions) (England) Regulations 2012. A person is disqualified from holding or continuing to hold office as a governor of a school at any time when he or she:

* Is a registered pupil at the school
* Is under 18 years old
* Fails to attend their meetings for six consecutive months
* Is the subject of:
	+ A bankruptcy restrictions order, or an interim bankruptcy restrictions order
	+ A debt relief restrictions order, or an interim debt relief restrictions order
	+ An undischarged sequestration
* Is disqualified from being a company director and/or a charity trustee
* Is included in the list of those unsuitable to work with children
* Is disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare
* Has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
* Has received a prison sentence of two and a half years or more in the 20 years before becoming a governor
* Has at any time received a prison sentence of five years or more
* Has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor
* Refuses a request by the clerk to make an application to the Disclosure and Barring Service (DBS), previously the Criminal Records Bureau (CRB)