

**Local Authority School Governor**

Application Form

**Personal details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Surname | | First name(s) | | Title |
|  |  |  | |  |
|  | | | | |
| Address | | | | |
|  | | | | |
|  | | | | |
| Postcode | | Telephone (mobile) | | |
|  |  |  | | |
|  | |  | | |
| Telephone (day) | | Telephone (home) | | |
|  |  |  | | |
|  | |  | | |
| Email address (this is essential, as our communications are mainly via email and web links) | | | | |
|  | | | | |
|  | |  | | |
| Any previous names you have been known by: | | | | |
|  | | |

**Employment**

|  |
| --- |
| Please give details of your present employment and any previous employment that you feel is relevant to the role of governor, with a brief outline of duties or responsibilities: |
|  |

**Voluntary work**

|  |
| --- |
| Please give details of any involvement with voluntary organisations and a brief outline of your duties and responsibilities: |
|  |

**Qualifications and training**

|  |
| --- |
| Please give details of any relevant training, with dates and qualifications obtained. Existing governors should list details of all governor training attended: |
|  |

**Links with schools in Milton Keynes**

|  |
| --- |
| Please give details of any schools which close family members have attended as pupils or staff. We may take this into consideration, as it can sometimes cause a conflict of interest: |
|  |

**For applicants who have not been a governor before**

|  |
| --- |
| Why do you want to be a school governor? |
|  |

**For previous/existing governors only**

|  |
| --- |
| Please give details of schools at which you have been a governor, with dates: |
|  |

|  |
| --- |
| Which responsibilities have you had as a governor? Please list committees served on and any individual roles: |
|  |

|  |
| --- |
| What particular skills and qualities have you been able to bring that have improved the performance of the Governing Board and the school? |
|  |

|  |  |  |
| --- | --- | --- |
| **For applicants being nominated by an elected member (councillor) of Milton Keynes City Council**  Please use this space to set out the reasons for nomination   |  | | --- | |  |   **Name:**   |  | | --- | |  | |
|  |

|  |
| --- |
| **For all applicants**  Please outline how your skills, knowledge and experience would help the work of the Governing Board and the school. We are particularly looking for evidence of how you can:   * Understanding, monitoring and evaluating data * How to challenge and support effectively, holding others to account for performance * Working as part of a team - influencing, advising and collective decision making |
|  |

|  |
| --- |
|  |

**Declaration**

In place of a signature, please read the following statements and write ‘yes’ in each of the grey boxes below:

|  |  |
| --- | --- |
| I certify that the information given on this form is correct and that I am not disqualified for appointment as a school governor for any reason (see annex for details) |  |
| I can attend a minimum of two meetings each term each of two to three hours, set aside ten hours a term to meeting preparation and follow up and undertake regular training amounting to approximately 15 hours annually |  |
| I agree to Milton Keynes City Council or carrying out any appropriate checks to ensure that there is no reason why I shouldn’t have privileged access to children. |  |

|  |
| --- |
| If successful do you have a preference for an appointment to a particular school or phase? |
|  |
|  |

**Privacy Notice**

We collect and use information about you so that we can ensure candidates fulfil the conditions of eligibility for appointment as a school governor/trustee, also for fulfilling Milton Keynes City Council’s statutory responsibility around the governance of maintained schools (Local Authority governors).

[Full details about how we use this data are here.](https://www.milton-keynes.gov.uk/becoming-school-governor)

**Return this application form to: schoolgovernors@milton-keynes.gov.uk**

**Annex**

**Grounds for disqualification from governorship**

The following grounds are prescribed by the School Governance (Constitutions) (England) Regulations 2012. A person is disqualified from holding or continuing to hold office as a governor of a school at any time when he or she:

* Is a registered pupil at the school
* Is under 18 years old
* Fails to attend their meetings for six consecutive months
* Is the subject of:
  + A bankruptcy restrictions order, or an interim bankruptcy restrictions order
  + A debt relief restrictions order, or an interim debt relief restrictions order
  + An undischarged sequestration
* Is disqualified from being a company director and/or a charity trustee
* Is included in the list of those unsuitable to work with children
* Is disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare
* Has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
* Has received a prison sentence of two and a half years or more in the 20 years before becoming a governor
* Has at any time received a prison sentence of five years or more
* Has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor
* Refuses a request by the clerk to make an application to the Disclosure and Barring Service (DBS), previously the Criminal Records Bureau (CRB)