

# Income/ Expenditure - HBOP



Name

Address

Claim reference

Income (weekly/monthly)	Weekly	Monthly
Wages/salary	£	£
Wages/salary (partner)	£	£
Benefits	£	£
Child Benefit	£	£
Tax Credits	£	£
Maintenance	£	£
Pension state/private	£	£
Money from other people – lodgers/working children	£	£
Any other income	£	£
<b>Total household income</b>	<b>£</b>	<b>£</b>

Priority Outgoings (weekly/monthly)	Weekly	Monthly
Mortgage/rent	£	£
Second mortgage/secured loan	£	£
Ground rent/service charges	£	£
Buildings/contents insurance	£	£
Life insurance/endowment	£	£
Council tax	£	£
Gas	£	£
Electricity	£	£
Water	£	£
Food/housekeeping	£	£
Prescriptions/health costs	£	£
Travel to work (including parking)	£	£
Childcare costs	£	£
Other (details)	£	£
<b>Total Priority Outgoings</b>	<b>£</b>	<b>£</b>

Non Priority Outgoings (weekly/monthly)	Weekly	Monthly
<u>Telephone</u>		
Mobile	£	£
Land line	£	£
<u>Entertainment</u>		
TV licence	£	£
TV rental	£	£
Sky/cable TV	£	£
Internet/broadband	£	£
Cigarettes/alcohol	£	£
Gym memberships	£	£
Other (details)	£	£
<b>Total Non Priority Outgoings</b>	<b>£</b>	<b>£</b>

Total income £

Total priority outgoings £

Total non-priority outgoings £

## Income/ Expenditure - HBOP

Priority debts (fill in name of creditors)	Arrears outstanding	Repayment negotiated per (week/month)
Rent arrears	£	£
Mortgage/2nd mortgage arrears	£	£
Council tax arrears	£	£
Gas arrears	£	£
Electricity arrears	£	£
Water rates arrears	£	£
Court Fines	£	£
Maintenance arrears	£	£
Other (details)	£	£
Total	£	£

Total payment made to priority creditors £            per month/week.

Balance available for non-priority creditors is £

Non-priority debts (fill in name of creditor)	Arrears outstanding	Repayment negotiated per (week/month)
Bank loans	£	£
Credit cards	£	£
HP	£	£
Catalogues	£	£
Pay day loans	£	£
Other (details)	£	£
<b>Total</b>	<b>£</b>	<b>£</b>

Please consider reducing my overpayment recovery rate to £..... per week

This is a true record of my financial situation on            (date)

Signed .....

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