

# Welcome to Supported Employment MK

Supported Employment MK (previously Equality Works) is the specialist support team working within Community Learning MK, Milton Keynes Council, enabling adults with extra support needs to gain successful employment.



## Supported Employment Milton Keynes at a glance...

- Started in 2001.
- Consistently delivering above the Supported Employment national average in Milton Keynes.
- Employment in all sectors.
- Specialist staff with over 100 years of combined experience.
- Now part of Community Learning MK.
- Includes training in Café Civic.

## What We Do

Personalised vocational profiling that supports people to determine their own skills, abilities and preferences.

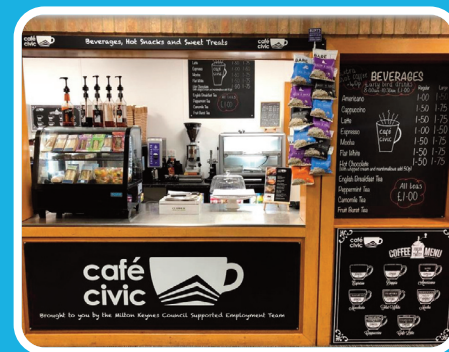
1:1 support at job search and application stage.

Interview preparation including mock interview simulations.

Arrange work trials to practice work skills and trial industry areas.

Travel training to ensure you can get to and from work.

Your Job Coach will support you for the first few months while you learn the skills you need and feel confident in your new role.



## What Other Support Do We Offer?

- Support with Job Centre Plus.
- We can liaise with benefit agencies if needed.
- Support at annual reviews.
- A range of work related training courses.

## What We Don't or Can't Do

- We are not a Day Service Provider.
- We cannot guarantee which day your job will be.
- After we have completed the job coaching process, we cannot support you in the workplace permanently.
- We are here to support you to look for work. We cannot support other issues but we can signpost you to other services for support.



## Our Process

Once a referral has been made...

|                           |   |
|---------------------------|---|
| Initial Assessment        | One to one meeting to discuss personal details, likes and dislikes and job aspirations.                             |
| Training Needs Assessment | Mini work related tasks to see skill levels and training needs including vocational profiling.                      |
| Application Stage         | One to one support with applying for jobs, preparing for work, work experience opportunities and developing skills. |
| Employment Gained         | We will monitor progress with you and your employer, to establish ongoing support needs.                            |
| Independent Employment    | We will fade our support once you are trained and offer further support if needed in the future.                    |



### Meet the Team

|   |              |
|---|--------------|
| <b>Lee</b> - Senior Employment Development Worker       | 07771 665309 |
| <b>Catherine</b> - Senior Employment Development Worker | 07876 423279 |
| <b>Becky</b> - Employment Development Worker            | 07765 276052 |
| <b>Annette</b> - Employment Development Worker          | 07887 050416 |
| <b>Emma</b> - Employment Development Worker             | 07385 025391 |
| <b>Francesca</b> - Employment Development Worker        | 07834 145759 |
| <b>Nick</b> - Employment Development Worker             | 07903 559570 |
| <b>Sam</b> - Employment Development Worker              | 07385 469618 |

#### Further information:

E: [supportedemployment@milton-keynes.gov.uk](mailto:supportedemployment@milton-keynes.gov.uk)

**Milton Keynes City Council**  
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**Milton Keynes**  
City Council  
M19260



# Welcome to Supported Employment MK

October 2022

[www.milton-keynes.gov.uk/clmk](http://www.milton-keynes.gov.uk/clmk)

 Education & Skills  
Funding Agency

 **matrix**  
quality standard for information  
which and guidance services  
approved by the Qualmark Accreditation Board

 **Ofsted**  
Good  
Provider

 **Milton Keynes**  
City Council