

Parking Service Policy Document



Carers Permit Parking Scheme

January 2023

Definitions



In this document, except where the context otherwise requires, the following expressions have the meanings respectively assigned to them:-

‘Carer’ means a paid helper who regularly attends the needs of a person requiring support who resides in a property within the current list of residential permit parking places and areas specified in Schedule 1 to this Policy.

‘Registered carer’ means a person who is employed by a registered company or organisation.

‘Care Quality Commission’ is the independent regulator of health and social care in England.

‘Registered Company’ or **‘organisation’** means a company or organisation that has been registered with the Care Quality Commission specified in Schedule 2 to this Policy.

Policy



Milton Keynes City Council has introduced a number of residential permit parking schemes throughout the city. The permit schemes restrict the highway to only allow residents and their visitors to park on the highway within the restricted area or parking place.

It is the Council’s priority to ensure that any resident of Milton Keynes that requires regular active and ongoing care at home can be attended to by a registered carer without any delay as a result of insufficient parking outside or near to the resident’s home.

The Council has made available a Carers Parking Permit which can be used in all residents only permit parking schemes.

With a carers’ permit, the carer can park on a residential street where the signs and road markings say that parking is for Residents Permit Holders. The carer permit is valid where the regulatory signs state ‘Resident Permit Holders Only’ or show the permit symbol for the carers permit (as shown below): -



The permit is only valid when the carer is making a house call to a resident. The parking period must not be any longer than the duration of the house call.

A person who is employed by an officially registered company or organisation employing carers who are required to make house calls as a part of their normal duty may apply for a carers permit. (One permit per carer).

Carers Permits can be applied for on the Council website and are free of charge.

The applicant will need to provide confirmation of employment by any officially registered company or organisation and sign the declaration prior to submitting their application. In the case of carers that are employed by Milton Keynes City Council, the applicant will need to provide the following evidence when applying for a permit:

- Acknowledgement from a member of the Councils Human Resources Department that the applicant is a registered carer for Milton Keynes City Council that carries out regular active and ongoing care for residents in Milton Keynes as part of their employment.

On receipt of an application, the Council will carry out the necessary checks to verify the evidence that has been provided.

The Council will notify the applicant advising if the application has been successful or not.

Permits will be active for a period of 12 months from the date of issue. At the end of the permit period, the permit holder will be responsible for renewing their permit.

Applications for renewal should be made at least 10 days prior to the expiry of the permit to allow time for Milton Keynes City Council to process the application.

If the permit holder ceases to be employed as a carer, they must inform the Council immediately so that the permit can be cancelled.

The Council reserves the right to request further evidence during the application period or at any other time during the 12-months that a permit is active. Failure to provide additional evidence may result in the application being rejected or the active permit being cancelled.

The Council reserves the right to cancel any permit if there is sufficient evidence to suggest that the permit is not being used in accordance with the terms and conditions of the Milton Keynes Carers Parking Permit Scheme.

Under the General Data Protection Regulation Act Milton Keynes City Council has a legal duty to protect any information we collect from you.

For more information about how we use your personal data please visit: -

www.miltonkeynes.gov.uk/highways-and-transport-hub/parking/parking-privacy-notice-for-parkingservices



Terms & Conditions



The Carers permit only allows the permit holder to park in a 'Resident Permit Holders Only' parking place where the regulatory signs state 'Resident Permit Holders Only' or where the regulatory signs show the permit symbol for the carers permit (as shown below): -



The permit does not allow the permit holder to park in any other restricted parking place, yellow lines or any other parking restriction unless the above symbol is displayed on the regulatory signs.

The permit must only be used when the permit holder is providing active and ongoing care to an individual at their place of residence.

The issue of a carers permit does not guarantee the availability of a parking space, nor does it render the council subject to any liability in respect of loss or damage to the vehicle in a parking place or the contents or fittings of the vehicle.

Parking places may be suspended by any person duly authorised by the council or police. A carers permit is not valid in a parking place where signs indicate that it has been suspended.

The permit holder must notify the Council of any change to their employment or if they cease to be a registered carer. The Council may revoke a permit if it is believed that the permit is being misused.

Carer permits should only be used in conjunction with active and ongoing care at the residence of the person in receipt of the care. Milton Keynes City Council reserves the right to require evidence that this requirement is being met should the need arise.

Applicants employed by an external organisation (not Milton Keynes City Council) must include, with their application, a letter from their employer that confirms their employment as a carer. Without such evidence, the application may not be processed or approved.

Please note Carer Permits are for Domiciliary Care **ONLY**, they **DO NOT** cover a vehicle for deliveries or for transporting people to appointments and cannot be used for office work, meetings, administration at the office and surgery location within a residents permit parking scheme.

Carer permits are provided where on-street parking is required in Resident Permit Parking Areas or Places (Permit holders only) in Milton Keynes for the purposes of carrying out care.

The current list of Resident Permit Parking Areas or Places can be found in **Schedule 1** to this document.



A “Care Organisation” as referred to in the application form is defined as a statutory, commercial or charitable organisation or authority that carries out domiciliary care.

The current list of registered care companies and organisations known to Milton Keynes City Council can be found in **Schedule 2** to this Policy.

The permit will be issued as a virtual permit through an electronic record and no paper receipts will be issued.

Permits are valid for 12 months from the date of issue and can be renewed by application to Milton Keynes City Council to only be used in the Borough of Milton Keynes. The Council will send an automated email reminder.

It is the responsibility of the permit holder to renew their permit.

A permit will not be valid for use in a residents permit parking area/place once it has expired. If the permit has not been renewed, then the vehicle in relation to the permit may be issued a penalty charge notice if the permit holder continues to park in the residents permit parking area/place.

Vehicles must be parked in accordance with the parking restrictions at all times.

Misuse of a permit, forging or possessing a forged permit, or making a false statement for the issue of a permit may result in the permit being cancelled immediately and no further permits issued to the specified vehicle registration mark or number. Milton Keynes City Council reserves the right to take any further action it considers appropriate.

Obtaining a permit or possessing a permit through false or fraudulent information will invalidate the permit. Only permits issued by Milton Keynes City Council or its agent are valid and any duplicate or any alternatives will not be considered.

Milton Keynes City Council is required by law to share personal data to help the detection of fraud. Consequently, this authority is under a duty to protect the public funds it administers, and to this end may use the information you provide through your application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see our Fair Processing Notice.

All permits remain the property of Milton Keynes City Council, who retain the right to withdraw it when not used in accordance with these terms and conditions. The Council reserves the right to change the terms and conditions. The terms and conditions advertised on the website will be the current valid terms and conditions for use of carer permits.



Schedule 1



Current List of residential permit parking places and areas, where a valid carers permit can be used (January 2023):

Permit Scheme	Permit Symbol
Central Milton Keynes (Various Roads)	R1
Petersfield Green, Central Milton Keynes	R1A
Bradwell Common (Various Roads)	R2
Oldbrook (Various Roads)	R4
Turnmill Avenue, Springfield	R5
Loughton (Various Roads)	R11
Stony Stratford (Various Roads)	R12
Bletchley (Various Roads)	R13
Fenny Stratford (Various Roads)	R14
Durrans Court, Fenny Stratford	R15
Central Bletchley (Various Roads)	R16
Brooklands Road, Central Bletchley	R17
Tavistock Street, Bletchley	R18
Leon Avenue, Bletchley	R19
Stuart Close, Bletchley	R20
Mill Street & North Square, Newport Pagnell	R21
Hulton Drive, Emberton	R22
Corfe Crescent, Bletchley	R23
Woodall Close, Middleton (Part A)	R24
Woodall Close, Middleton (Part B)	R25
Coopers Mews & Vinters Mews, Neath Hill	R26
Tanfield Lane, Broughton	R27
Church End, Wavendon	R28
Adelphi Street, Campbell Park	R29
Cumbria Close, West Bletchley	R30
Rowlands Close, Bletchley	R32
The Canons & Leary Crescent, Newport Pagnell	R33
Campbell Park (Various Roads)	R34
Orchard Rise, Olney	R35
Caldecotte (Various Roads)	R36
Downing Close & Girton Way, West Bletchley	RP1

Schedule 2



Current List of registered companies and organisations providing care for residents of Milton Keynes (January 2023) eligible to be considered for a Carer's Permit:

Company Name	Company Name
Abbots Care Ltd	Mayfair Homecare Ltd
ACS	Mears Care
Assure Care Ltd	My Homecare
Assured Care Services (MK) Ltd	Neptune Home Care
Authentic Care	Oasis Care
Bedfordshire Supported Housing Ltd	Olney Care Services Ltd
Blessing Care Ltd	Peach Care Services
Care Forum MK Ltd	Paratus Partners Ltd
Carers Trust - Tuvida	Rosebud Homecare Limited
Cera Care Operations (Formerly Mears)	Sarmey Healthcare Limited
Chiltern Healthcare	Shari Hari - Heritage Healthcare Limited
Clarity	Superior Home Care Services
Chiltern Healthcare	Verity Group
Crystalize Care Services	Walnuts Care
Elevate Care Ltd	Westminster
Emiran Healthcare	
ENA - live in homecare	
Excelcare24 Limited	
Expectation Care Limited	
Fairview Resources Ltd	
FEB Supported Living	
Firstcare GB Limited	
Gemini Exclusive Care	
Hands in Harmony Home Care Services Limited	
Hanslope Care Ltd	
Intrust Care	
Joycele Services	
KS Care Ltd	