



Serpentine Court Steering Group

Tuesday 14th March 2023 at Spotlight

Minutes

Residents: Danielle Slaymaker (Chair), Mercy Zvenyika (Deputy Chair), Joan Forsyth, Sebastian Power (Deputy Chair), Stacey Coleburt, Pauline Wright, Ronke Oludapo, Mohamed Rohim, John Pearce (observer)

Staff/Councillors: Rahul Munday (MKC), Kevin Farrell (Tpas), Zulf Awan (MKC), Samantha Goodwin (Tpas/MKC)

Apologies: Cassy Elliott (Deputy Chair), Robyn Goodwin Jean Wallace, Clive Wallace, Steve Hallett (observer - Chair, Lakes Estate Renewal Forum), Mariee Wymer (observer – Locals of the Lakes Residents Association), Cllr Emily Darlington, Cllr Ed Hume

1. Welcome and introductions

Danielle opened the meeting and welcomed everyone.

2. Minutes of 7th February 2023

Agreed as a true record.

Matters arising – the latest FAQ's have been agreed and will be posted on the MKC website on 15th March.

3. Community Engagement Manager & Officer Report

Information & Policy Tracker: Updated. The only issue outstanding is that of the new Allocations policy. The latest update from Lucy Tucker, Interim Allocations Manager, is that the new policy should be available on the council's website in May.

Residents' Charter: No update from MKCC. Awaiting further action by SCSG.

FAQ's: see Matters Arising.

Resident leaseholders: Will Rysdale is currently looking at what options will be available to leaseholders. These will be presented internally for approval in the very near future at both the landlord's board and then likely a Delegated Decision.

Communications and Community Engagement Plan: see item 6, below.

Local Lettings Policy: nothing to report.



4. **Lakes Estate Renewal Forum**

Steve Hallett will be standing down as the Chair of LERF for a few months while he stands in for the vicar of St Frideswide's, who is taking a sabbatical. LERF will temporarily sit under Locals of the Lakes Residents Association. The next meeting will be held on 4th May.

5. **Project update – Rahul Munday, Development Manager, MKC**

Procurement: There were no major changes since the last procurement update. Work is continuing to develop and cost the detailed plans for the entire construction process. This includes going out to a range of sub-contractors and suppliers for the around 40 packages of work that need to be priced. MKCC is working closely with Graham Group, going through specifications, to ensure that the project will deliver best value for money. Work is also progressing towards signing the main second stage construction contract, for building the new homes.

Project timeline: unchanged: Second Stage lump sum to be submitted in September 2023. MKCC approvals, contract award and start on site are targeted for end of 2023.

Risk Register: no further updates.

6. **Graham communications and community engagement plans**

Ibbie Omedeyi of Graham Group took the meeting through a presentation on how the contractor intends to communicate and engage with the local community before, during, and after the building works.

The presentation covered: the key construction phases; 1) PCSA Phase (approximately 33 weeks); 2) Enabling works (approximately 8 weeks); 3) Main works (approximately 105 weeks); 4) Decant of Serpentine Court (duration to be confirmed); Post-work activities (duration to be confirmed); Graham's role in the allocations and offers process; stakeholder mapping; communication channels.

SCSG welcomed the proposals and made suggestions about communications and stakeholders. Danielle commented that there was a considerable amount for the group to take in and only limited time on the agenda. She thanked Ibbie and asked Kevin to organise an online workshop for SCSG members and observers, so the group could give a considered response. **Action: KF.**

7. **Questions**

Q. Is the Housing Needs Assessment still going ahead in 2023?

A. No, but Samantha is contacting every household with a Secure tenancy to make sure MKCC's records are up to date. An article designed to re-assure tenants about this data collection exercise will be placed in the next e-upd8, and will include a reminder about Kevin's availability to provide independent advice and assurance.



8. **Any other business**

SCSG agreed to cancel the April meeting as the first two Tuesday's fall in the Easter holidays.

Date of next meeting: Tuesday 16th May 6.30pm – 7.30pm – Spotlight