

Agenda

Name of meeting: Meeting 7 Service Charge Working Group
Date: Wednesday 2nd August 2023
Time: IT Checks 18:15 -18:25
 Meeting 18:30-20:30 approx.
Venue: Teams online

Tasks to do before the meeting.

Please read	draft minutes 12 July 2023.pdf
Actions for Group members only before the next meeting.	<ul style="list-style-type: none"> Email any comments on previous minutes by 26.07.23. Email any queries you would like addressed by Amanda Griffiths regarding Caretaking and Cleaning Service by 26.07.23.
Email address	rentservicechargereview@milton-keynes.gov.uk

REF	ACTION	RESP
1	Welcome and Apologies	AH
2	Approval of minutes	AH
2.1	Updates on actions from previous minutes	
3	Main Activity	
3.1	<ul style="list-style-type: none"> Service Charge – Letter to tenants and leaseholder progress. 	AH
3.2	<ul style="list-style-type: none"> Caretaking and Cleaning Services – Dialogue with Group Head of Adult Services Amanda Griffiths 	AG/ALL
4	Any other Business	ALL
Date of Next Meeting: TBC		