**Planned Programme of Education for primary aged children and Key Stage 3 young people (Year 1 – Year 9)**

**Proposal by parent/carer to educate their child other than at school**

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**The Education Act 1996 imposes a duty on parents/carers to ensure that their child receives an efficient and full-time education suitable to the age, ability and aptitude of the child. For most children this means that they attend school but for various reasons, a number of parents decide to undertake the responsibility of educating their children outside a school system.**

**Name of child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name and date of birth of siblings: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of parent(s)/guardian(s)/carer(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Daytime telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School last attended (if any): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Leaving date of last school attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date commenced home education: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chosen ethnicity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Languages spoken and/or languages heard at home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE COMPLETE ALL SECTIONS**

**SECTION 1 Home education reasons and goals**

**1 a) What are your reasons for home educating your child?**

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| --- |
|  |

**1 b)** **What are the short-term goals and ambitions for your child?**

|  |
| --- |
|  |

**1 c) What are the long-term goals and ambitions for your child?**

|  |
| --- |
|  |

**SECTION 2 Curriculum and qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**2 Are you teaching your child the current national curriculum? Please tick**

**2 a) If yes, please tick all the curriculum subjects your child is studying and note where you believe your child is working within the expectations for their age:**

|  |  |  |
| --- | --- | --- |
| **Key Stage 1 – 3 subjects**  | **Tick** | **Is your child working within age related expectations?** |
| **Below**  | **At** | **Above** |
| **Reading, including systematic phonics** |  |  |  |  |
| **Writing** |  |  |  |  |
| **Maths** |  |  |  |  |
| **Science** |  |  |  |  |
| **Art & design** |  |  |  |  |
| **Computing** |  |  |  |  |
| **Design & technology** |  |  |  |  |
| **History** |  |  |  |  |
| **Geography** |  |  |  |  |
| **Languages** |  |  |  |  |
| **Music** |  |  |  |  |
| **P.E** |  |  |  |  |

**2 b) If no, how are you providing your child with a broad and balanced curriculum? Please describe the curriculum that your child is following, for example, the International Primary Curriculum, a curriculum of your country of origin or your own design**

|  |
| --- |
|  |

**2 c) Is your child learning any of the following subjects? If yes, please tick the subject(s) and qualification your child is working towards**

|  |  |
| --- | --- |
| **Subjects** | **Tick** |
| **Personal, social, health and economic education (PSHE)** |  |
| **Relationships and sex education (RSE)** |  |
| **Religious education** |  |
| **Citizenship** |  |
| **Other (please specify)** |  |

**2 d) If your child is in Year 8 or 9, what are you planning to do to provide a qualification curriculum in Key Stage 4?**

**SECTION 3 Educational progress**

**3 How are you measuring and recording the progress of your child?**

|  |  |
| --- | --- |
| **Methods of measuring and recording progress** | **Tick** |
| **Diaries of educational activity** |  |
| **Assessments** |  |
| **Samples of work** |  |
| **Projects** |  |
| **Pictures / paintings / models** |  |
| **Other (please state)** |  |

**SECTION 4 Educational provision**

**4 a) How are you making sure that you are meeting your child’s learning needs?**

|  |
| --- |
|  |

**4 b) What education are you providing to support your child’s social and emotional development?**

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| --- |
|  |

**4 c) Give recent examples of opportunities that you have provided for your child to be stimulated by their learning experiences.**

|  |
| --- |
|  |

**4 d) Detail the opportunities you provide to develop your child’s computing skills.**

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| --- |
| 1. **List the electronic equipment your child uses as part of their day-to-day learning.**
2. **How do you teach your child to stay safe online?**
 |

**4 e) Detail the resources/materials you are using to provide home education for your child.**

|  |
| --- |
| **Give examples of online resources, including online home education programs for your child** |
|  |
| **Give examples of books, learning aids, libraries, visits, and arts and crafts materials for your child** |
|  |

**4 f) Give examples of how you provide opportunities to participate in physical activity and how this has impacted on your child’s health.**

|  |
| --- |
|  |

**4 g) Give examples of how you provide opportunities for appropriate interaction with other children and other adults.**

|  |
| --- |
| 1. **Supplementary education in groups, for example, attendance at a madrassah or curriculum learning group**
2. **Social learning in groups, for example, Brownies or Scouts**
3. **Other learning in groups, for example, home education groups**
 |

**4 h) Delivery of the educational programme**

|  |
| --- |
| 1. **Who is delivering the educational programme, and if a range of people are delivering, what areas does each person cover?**
2. **List any teaching qualifications of individual providers**
3. **If your child is being tutored, does the tutor(s) hold a current DBS?**

*The Disclosure and Barring Service (DBS) helps employers make safer recruitment decisions and prevent unsuitable people from working with vulnerable groups, including children.* |

**SECTION 5 – Special Educational Needs**

**Does your child have an Education and Health Care Plan for Special Educational Needs?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**Did your child have SEN Support before being electively home educated?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**Do you have any concerns that your child may have special educational needs?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**Please state if you have any concerns about your child’s special educational needs, and what support they require?**

|  |
| --- |
|  |

**Form completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please complete and return within 4 weeks of receipt to**:** homeed@milton-keynes.gov.uk If you are unable to email the form, please return to:

Home Education, Education Sufficiency and Access team

Milton Keynes City Council

Civic

1 Saxon Gate East

Milton Keynes

MK9 3EJ

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