

## Kidz Club Manager

Salary: Grade F1 starting at £27,852 (FTE)  
18.75 hours, 52 weeks per year  
Opportunity for overtime in the school holidays

Two Mile Ash School is proud to be part of the Inspiring Futures through Learning (IFTL) family of schools who inspire all of our futures through learning together. At IFTL we are never alone. We know we are stronger together – one united family striving for excellence for all, in everything we do.

We have an exciting opportunity for a Kidz Club Manager, who will be responsible for planning, managing and overseeing the Breakfast club, Afterschool Club and Holiday Club for a range of age groups. We are looking for someone who is highly motivated, has high expectations and enjoy working in an environment that proudly puts children first.

### Key Objectives:

- To manage and lead a staff team, including managing rotas and handling absences/leave and sickness.
- To develop and maintain good relationships and communications with parents/carers to facilitate meeting the needs of each child.
- To ensure that food provided is balanced and healthy in accordance with recommended dietary requirements and that food preparation/handling is carried out within Food Safety guidelines.
- Lead planning sessions with staff team including allocation of resources and liaison with parents/carers about themes as necessary.
- To be responsible, with other team members, for ensuring that play materials and equipment used is maintained and stored appropriately.

**To apply, please visit the Trust recruitment page and complete the online application on MyNewTerm:**

<https://www.tmaschool.com/about/recruitment/>

We have the highest expectation of our staff and pupils, with a strong commitment to promoting their well-being. We offer high quality CPD for all of our staff which is at the core of our Trust ethos.

***As part of the Inspiring Futures through Learning Multi Academy Trust, successful candidates will have full access to our staff benefits package, including a bespoke CPD package, discount on high street shops, gym membership, cinema tickets, cycle to work scheme, Employee Assistance Program and much more.***

**Closing Date for applications: Tuesday 10th October 2023**

**Interview: TBC**

*Our children and young people come from a wide range of backgrounds, and so do our colleagues. We aim to reflect and celebrate diversity in our workplace in order to create an inclusive culture that adds real value to our vision of inspiring the futures of us all through learning together.*

Inspiring Futures Through Learning is committed to safeguarding and promoting the welfare of children. All employees are expected to share this commitment, to follow the Trust's safeguarding policies and procedures and to behave appropriately towards children at all times, both in work and in their personal lives.

**All school based posts are defined as Regulated Activity and therefore this post is subject to an Enhanced with Barred List**

**Criminal Records Bureau check.**