A close-up of a sign

Description automatically generated

**Guidance Notes**

**Furzton Resident Permit Scheme**

**Guidance Notes**

**November 2023**

**MK Parking Service**

A sign on a brick wall

Description automatically generated

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| **GUIDANCE NOTES**  **For Furzton Resident Permit Scheme** |
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| **Eligibility**  Any resident over the age of 17 years residing at the following properties may purchase a Resident Permit, Visitor Permit, and permit day vouchers:   |  |  |  | | --- | --- | --- | | **ROAD NAME:** |  | **PROPERTIES:** | |  | |  | | Bilbrook Lane, Furzton |  | All residential properties | |  | |  | |  |  |  | |  | |  | |  |  |  |   Each resident will be entitled to:   * *One resident permit per vehicle* * *One visitor permit per person.* * *50 free visitor day vouchers per year, per person provided at least one resident or visitor permit has been purchased.* * *Additional visitor's day vouchers may also be purchased.*   A virtual permit shall only be valid for the duration of a single day commencing 00:001 finishing at 24 hours.  You will be required to provide evidence of residency, specific to the permit scheme in Furzton. |
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| **Proof of Residency**  Applicants are required to provide a copy of your vehicle registration (V5C) registered for the address for which you are applying for a permit and two documents verifying the application address e.g. Driving licence/lease agreement, Formal Tenancy Agreement (accepted on initial application only), Utility Bill, Bank Statement (please note that these must be dated within 3 months).  Proof of residence must be provided before your application can be approved. The Council reserves the right to request further proof of residence if necessary. |

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| **Where the permit is valid**  Resident permit holders are authorised to park where the permit symbol below is displayed on posted signs within Furzton. The permit is not valid in any other parking restriction.   |  |  |  | | --- | --- | --- | |  | **R37** |  |   The resident permit does not allow you to park on yellow lines, footways, and verges. If you do, you may be at risk of being issued with a Penalty Charge Notice.  It is an offence for a person to knowingly make a false statement for the purposes of obtaining a Parking Permit. A Permit may be withdrawn if obtained by fraudulent means. The Council will not hesitate to prosecute, and a conviction may result in a substantial penalty. |
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| **Vehicle Eligibility**  A parking permit may be used with the following class of vehicles:   * *A passenger vehicle, which carries no more than 12 passengers (this includes motor vehicles, electric vehicles, and hybrids)* * *A goods vehicle weighing less than 3.5T gross laden weight.*   Permits are not valid for trailers. It is prohibited for any street trader vendor’s vehicle to be parked or operate from any parking place. |
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| **Change of Vehicle**  If you change your vehicle during the validity of your parking permit, you must log into your account and change the vehicle details to update your permit. |
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| **Renewal**  It is your responsibility to renew your permit. Applications for renewals should be made at least 5 days prior to the expiry of your permit to allow the application to be processed.  To apply, visit [www.milton-keynes.gov.uk](http://www.milton-keynes.gov.uk) and go to the Parking Permit section. |
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| **General Data Protection Regulations**  Under the General Data Protection Regulation Act Milton Keynes Council has a legal duty to protect any information we collect from you.  For more information about how we use your personal data please visit www.milton-keynes.gov.uk |