

## MK Building Control

Civic, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ

E-Mail: [building.control@milton-keynes.gov.uk](mailto:building.control@milton-keynes.gov.uk)

Telephone: 01908 252721

Website: [www.buildingcontrolmk.com](http://www.buildingcontrolmk.com)

## Building Regulation Building Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

1 Applicant details	
Name	
Address (Including postcode)	
Phone	
Email	

2 Agent details (where different from the applicant)	
Name	
Address (Including postcode)	
Phone	
Email	

3 Location of site to which the building work relates	
Address (Including postcode)	

4 Proposed works

5 Intended use of the building

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### 6 Declaration

This application is deposited in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 12\(2\)\(a\)](#) and is accompanied by the appropriate charge.

I / we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents.

**Signature**

I agree that my electronic signature is the legal equivalent of my manual/handwritten signature on this document.

**On behalf of**

insert applicants name where the declaration is made by an agent

**Date**

The use of a building notice to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your building notice depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made [here](#). Form created in October 2023.

**Instructions:** We recommend you download and fill out the form in [Acrobat Reader](#). Complete all fields, and Save the form on your device, and [email us](#) all necessary documents. If using a web browser to fill out the form, complete all fields, Save the form on your device, and [email us](#) all necessary documents. To open embedded links and avoid losing changes, hold down Ctrl+Shift (MacOS is command ⌘) and click on link to open in new tab.