

## Application for copy of personal licence

Licensing Team, Milton Keynes Council, Regulatory Unit, Civic Offices,  
1 Saxon Gate East, Milton Keynes, MK9 3EJ

*Please refer to footnotes for help in completing this form*

I <sup>(1)</sup>

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being the holder of a Personal Licence

Details <sup>(2)</sup>

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hereby apply for a copy of Personal Licence which was \*[lost] [stolen] [damaged] [destroyed]. The circumstances under which the Personal Licence was \*[lost] [stolen] [damaged] [destroyed] are as follows <sup>(3)</sup>

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I enclose a fee of £<sup>(4)</sup>

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Dated-----

Signed-----

\* Delete words in square brackets which do not apply

<sup>(1)</sup> Enter full name

<sup>(2)</sup> Enter details/ref. no. etc. of Personal Licence.

<sup>(3)</sup> Where the Personal Licence has been lost or stolen the holder must give details of reporting that loss or theft to the Police.

<sup>(4)</sup> Contact the Licensing Authority to obtain the amount of the current prescribed fee which must accompany this application.

**Note: An appeal against this decision may be made by the applicant/the Chief Officer Police as applicable (see Schedule 5 of the Act) to the magistrates' court for the petty sessions area (or any such area) in which the premises concerned are situated within 21 days from the date of receipt of the notification of the decision.**