



## **Job Description**

|                       |                                       |
|-----------------------|---------------------------------------|
| <b>Job Title:</b>     | <b>Classroom Teacher</b>              |
| <b>Location:</b>      | <b>Charles Warren Academy</b>         |
| <b>Hours of work:</b> | <b>Full Time</b>                      |
| <b>Reports to:</b>    | <b>Key Stage Lead/ SLT/ Principal</b> |

## **Purpose of the Role:**

To promote and adhere to the Academy's values to be unusually brave, discover what's possible, push the limits and be big hearted.

## **Responsibilities:**

During the course of the academic year, it is expected that you will take on the following responsibilities:

1. Planning and Assessment
2. Teaching and Learning
3. Classroom Management
4. Agreed Whole School Procedures

## **Planning**

- As a class teacher, you will be expected to plan your teaching with regard to the school's policies and schemes of work. You will be expected to achieve progression in pupil's learning by:
- Setting tasks for class, group and individual work, which challenge pupils and ensure high levels of pupil interest.
- Planning, setting and responding to homework, in line with the agreed policy for each year group
- Setting high expectations for pupils' learning, motivation and presentation of work
- Setting clear targets for pupils' learning, building on prior attainment and ensuring that pupils understand what is required of them for any given task
- Identifying pupils with Special Educational Needs and knowing where to seek advice to give positive and targeted support
- Planning in the short, medium and longer term lessons which provide pace, motivation and challenge for pupils
- Using assessment of pupils attainment to plan future lessons
- Planning for pupils' personal, spiritual, moral, social and cultural development





## **Teaching and Classroom Management**

As a class teacher, you will be expected to:

- Ensure that teaching and learning objectives are met through effective teaching, high expectations, sound learning and discipline and a purposeful working atmosphere in the classroom
- Establish and maintain good discipline, by following the school policy for behaviour management
- Establish a safe learning environment in which pupils feel safe, secure and confident
- Use a variety of teaching methods which will foster and stimulate enthusiasm for learning, and maintain motivation
- Plan and support pupils of all abilities in the class, setting high expectations for all .
- Give clear instructions, presentations and question pupils effectively to ensure participation
- Respond to all pupils' work effectively, in line with the school's marking policy
- Keep effective records of children's progress
- Ensure that your classroom is organised in a way that pupils can clearly locate resources and it remains a suitable working area for adults and children
- Establish positive working relationships with all support staff who may work in your classroom and ensure they are informed of lesson planning and your expectations

## **Our values:**

The post holder will be expected to operate in line with our values which are:

- Be unusually brave
- Discover what's possible
- Push the limits
- Be big hearted





### **Other clauses:**

1. The above responsibilities are subject to the general duties and responsibilities contained in the Teachers' Pay and Conditions.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive
5. There may be occasions when it will be necessary to cover other Administrative roles within the academy or to work with the administrative team when there are peaks and pressing issues.
6. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.
7. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.

### **Safeguarding**

Academies Enterprise Trust and all of our academies are committed to ensuring the highest levels of safeguarding and promoting the welfare of our pupils, and we expect all our staff and volunteers to share this commitment. We adopt a robust, fair and consistent recruitment process which is inline with Keeping Children Safe in Education guidance. This includes online checks for shortlisted candidates. All offers of employment are subject to an Enhanced DBS check, references, and where applicable, a prohibition from teaching check.

### **Equality, Equity, Diversity and Inclusion**

At AET, we want all of our employees to feel included bringing their passion, creativity and individuality to work. We value all cultures, backgrounds and experiences, and we truly believe that diversity drives innovation. Join our family and help us inspire every child to choose a remarkable life.





**Person Specification**

**Job Title: KS1 Classroom Teacher**

| <b>General heading</b>          | <b>Detail</b>                                       | <b>Essential requirements:</b>  | <b>Desirable requirements:</b>  |
|---------------------------------|---|---|---|
| <b>Qualifications</b>           | Qualifications required for the role                | <ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Degree or equivalent</li> <li>• Evidence of commitment to continued professional development</li> </ul>  |   |
| <b>Knowledge/Experience</b>     | Specific knowledge/experience required for the role | <ul style="list-style-type: none"> <li>• Evidence of successful teaching</li> <li>• Sound knowledge of recent curriculum developments</li> <li>• Clear knowledge of assessment and tracking to inform future planning and teaching</li> <li>• Secure knowledge and experience of supporting pupils with varying needs</li> <li>• Knowledge of how pupils learn</li> </ul> | <ul style="list-style-type: none"> <li>• Interest/expertise in a particular curriculum area</li> <li>• A clear understanding of the importance of the wider curriculum</li> <li>• Experience teaching Read Write Inc</li> </ul> |
| <b>Skills</b>                   | Abilities   | <ul style="list-style-type: none"> <li>• Ability to remain calm under pressure</li> <li>• Ability to support the work of students/volunteers</li> <li>• Ability to manage own time effectively</li> <li>• Demonstrate creativity and an ability to resolve</li> <li>• Work constructively as part of a team</li> </ul>  |   |
| <b>Personal Characteristics</b> | Values  | <ul style="list-style-type: none"> <li>• Ability to demonstrate, understand and apply our values               <ul style="list-style-type: none"> <li>○ Be unusually brave</li> <li>○ Discover what's possible</li> <li>○ Push the limits</li> <li>○ Be big hearted</li> </ul> </li> </ul>  |   |
| <b>Special Requirements</b>     |   | <ul style="list-style-type: none"> <li>• Successful candidate will be subject to an enhanced Disclosure and Barring Service Check</li> </ul>  |   |





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|--|--|---|--|
|  |  | <ul style="list-style-type: none"><li>• Right to work in the UK</li><li>• Evidence of a commitment to promoting the welfare and safeguarding of children and young people</li><li>• Show a commitment and proactive approach to drive forward equality, equity, diversity and inclusion and to own personal development along with a positive attitude towards legislative developments and the provision of equitable services</li></ul> |  |
|--|--|---|--|

