



**Lord Grey  
Academy**  
Lord Grey Can

www.lordgrey.org.uk  
Tel: 01908 626110 Fax: 01908 366139  
Email: enquiries@lordgrey.org.uk  
Associate Principal: Mrs Samantha Satyanadhan  
Vice Principal: Mr Rob Page  
Executive Principal: Mr Jim Parker  
CEO Tove Learning Trust: Dr Jamie Clarke

## **CAREERS ADVISOR**

**Permanent**

**8.30am – 4.30pm Monday to Thursday / 8.30am – 4pm on Fridays**

**37 hours per week**

**38 term time weeks + 5 training days per annum and 5 further additional days during August to support with Examination Results**  
**Tove Learning Trust Band G (£24,702 - £26,873)**

**Actual annual starting salary: £21,791 per annum**

We require, as soon as possible, a Careers Advisor at Lord Grey Academy. The aspiration to train up to a Level 7 Certificate in Career Education is desirable; however the school would be able to facilitate putting an exceptionally enthusiastic candidate through the relevant qualifications with course fees paid and some remitted time for study.

The successful candidate will be:-

- a strong communicator;
- caring and empathetic when working with teenagers;
- focussed on excellent destinations for youngsters;
- well organised, tenacious, dedicated and confident;
- an excellent role model for Lord Grey Academy students.

A vacancy booklet, information for candidates booklet and the application form are all available on the vacancies section of Lord Grey Academy's website: <http://www.lordgrey.org.uk/general-information/vacancies/>

Please note the application form and information for candidates booklet are available on the right hand side of the above link. Details on how to apply for this post are in the How to Apply Section of this booklet. Please do look at our recruitment video of our staff talking about working at Lord Grey and our document: *Why work at Lord Grey?*

Completed application form and covering letter should be submitted to Human Resources at Lord Grey Academy or emailed to [hr@lordgrey.org.uk](mailto:hr@lordgrey.org.uk) as soon as possible.

Only successfully short listed candidates will be contacted. **This advert will close when the position has been filled so please apply early to avoid disappointment.**

**Join an Academy part of a highly supportive and growing MAT.** Lord Grey joined Tove Learning Trust in April 2018 and is situated in Bletchley on the outskirts of the growing city of Milton Keynes. We achieved our GOOD OFSTED status in Summer 2022. Since then we have gone from strength to strength with improving GCSE and level 3 results; a football partnership with Paris St- Germain and winners of MK Inspiration Awards 'Inspiring Secondary School' 2023 and MK Educations Awards 'Secondary School of the Year'; 'Maths Team of the Year' and 'Lifetime Achievement Award' November 2023. The right candidate will join us on our exciting journey and enable us to continue to provide a great education for our amazing students as we prepare them for adult life. We have a strong collegial team who create a real atmosphere of collaboration and community who embody - Lord Grey Can!

**Tove Learning Trust**

The trust is committed to ensuring that all students achieve as highly as possible and we work hard to offer stimulating environments that enable every learner to progress and flourish. We have a small central team and a committed Board of Trustees that are focused on delivering outstanding outcomes. We aim to have academies that are excellent communities of learning where students thrive on success. There are seven secondary schools and one primary school in this growing Trust.

*The Academy is committed to safeguarding children. The successful applicant will require an enhanced DBS check.*