



OAKGROVE SCHOOL

Chair of Governors: Jason Thelwell

Secondary & All-through Headteacher: Ian Tett BSc; CGeog; PQSI; NPQH; NPQEL
Primary & Nursery Headteacher: Mark Sim BA; PGCE; MBA

www.oakgrove.school

Site Supervisor (Primary)

Start date August 2024
37 hours per week, Full time
Salary £24,702- £28,770

Oakgrove School is looking to appoint an experienced, well organised and enthusiastic Site Supervisor for our Primary School and Nursery to be responsible for day-to-day maintenance and to uphold health and safety standards across the site.

This is a pivotal role within our school, reporting to the Head of Estates, requiring a proactive and dedicated individual who can manage a range of tasks, from routine inspections to liaising with external contractors.

The successful candidate must have good verbal and written communication and IT skills to liaise with all staff and contractors, knowledge of health and safety regulations and compliance standards along with a forward-thinking approach to maintenance and compliance management. IOSH (Institution of Occupational Safety and Health) certification is required or a willingness to work towards it as well as undertaking any necessary training.

Previous site experience would be an advantage, ideally in an educational or public sector environment. The working pattern is likely to be 07:30 - 15:30 Monday to Friday, however, due to the timings of staff and pupils being on site there may be some flexibility required.

Oakgrove School was the first all-through school in Milton Keynes providing education to ages 3 – 19 and is also a member of Kingsbridge Educational Trust. Oakgrove Primary School and Nursery opened in 2016 and continues to expand to a three-form entry of a total of 700 pupils.

For further information about the role and school, please email hr@oakgrove.school

Closing Date: Tuesday 4th June at 9am

Kingsbridge Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

An Enhanced Disclosure and Barring Service check is required for this post prior to commencement.

Primary & Nursery: Atlas Way, Oakgrove, Milton Keynes MK10 9SG T: 01908 545300 (option 5) E: primary@oakgrove.school

Secondary & All-through: Venturer Gate, Middleton, Milton Keynes MK10 9JQ T: 01908 545300 (option 6) E: oakgrove@oakgrove.school

