



Whitehouse Primary School

Vaynol Way
MK8 1AG

01908 533288

ccamwell@whitehouseprimary.co.uk

Welfare Assistant and Medical Lead

Salary – D1 FTE £25,702 (actual salary will be pro rata)

Permanent

Start date: 01/09/2025

About our School:

Whitehouse Primary School opened in September 2016, a new school at the heart of the developing community of Whitehouse, Milton Keynes.

About Us

At Whitehouse, we do things differently. We are a values-led school, where character, culture and care go hand-in-hand with high academic standards. Every child is known, every effort is valued, and every member of staff plays a key role in helping our children aspire, believe and achieve.

Our children and young people come from a wide range of backgrounds, and so do our colleagues.

We aim to reflect and celebrate diversity in our workplace in order to create an inclusive culture that adds real value to our vision of inspiring the futures of us all through learning together.

About the Role:

We are looking for a Medical Lead to join our caring and dedicated team. This is a vital role at the heart of our school community – supporting the medical, emotional and pastoral needs of our pupils and ensuring every child feels safe, cared for and ready to learn.

Are you a kind, calm and compassionate professional who thrives on helping others?

Do you have experience in first aid and a passion for supporting the health and wellbeing of children?

Who We're Looking For

A warm, approachable person who children feel safe with
Knowledge of first aid (First Aid at Work or Paediatric First Aid preferred)

Experience working with children or in a school environment (desirable but not essential)
Someone who thrives in a busy, fast-paced environment and can remain calm under pressure
A person who shares our belief that every child deserves the best care, every day

This role will include:

- Medical responsibility across the school
- Providing basic first aid and care during school break and lunchtimes
- Liaising with families over first aid needs
- Having an overview of medical needs for the children attending our school
- Providing medical support and first aid during the day as the need arises
- Keeping class teachers and other school staff up to date with any medical needs for the children in their class
- Keeping robust and up to date medical records for any children with medical needs
- Administering medication
- Keeping medical records of medicines to be administered during the school day
- Maintenance of the school first aid room
- record keeping and monitoring of medication expiration dates

Closing date for applications: 27/06/2025

Alternatively, you can apply here: <https://mynewterm.com/jobs/142907/EDV-2025-WPS-98390>