



Lord Grey Academy

Bletchley, Milton Keynes

01908 626110

hr@lordgrey.org.uk

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| Assistant Head of Year |
| £24,620 per annum |
| Permanent |
| Start date: 30/09/2025 |

About our School:

Employee Benefits:

Teacher & support staff pension schemes

Continuous Professional development (CPD)

Training School Alliance

Networking opportunities

Specsavers eyecare voucher

Free Flu vaccine

Employee Assistance Programme (EAP)

Medicash - Health Cash Plan:

24/7 GP Appointments & prescription services

Dental treatment

Optical care

Physiotherapy

Skinvision - skin health tracker

A range of essential healthcare expenses

Exclusive discounts on shopping & travel

The Academy is committed to safeguarding children. The successful applicant will require an enhanced DBS check.

About the Role:

We require an enthusiastic, energetic and dedicated Assistant Head of Year to start September 2025. The successful candidate will support, complement and work alongside the Head of Year at Lord Grey Academy. Together with the Head of Year you will work with our students to overcome barriers to learning and support good attendance and behaviour.

The successful candidate will be child centred and able to form excellent relationships with students, staff and parents. You will be highly professional, dedicated and well organised. You will be able to balance your role in the school. You will have good organisational, ICT and administrative skills. The successful candidate will be highly supportive of their Head of Year and will be focused on motivating students to believe in the School ethos.

The Assistant Head of Year will also be required to take on a second role as a staff member of oncall.

A vacancy booklet, information for candidates booklet and the application form are all available on the vacancies section of Lord Grey Academy's website: <http://www.lordgrey.org.uk/general-information/vacancies/>

Please note the application form and information for candidates booklet are available on the right hand side of the above link. Details on how to apply for this post are in the How to Apply Section of this booklet. Please do look at our recruitment video of our staff talking about working at Lord Grey and our document: Why work at Lord Grey?

Completed application form and covering letter should be submitted to Human Resources at Lord Grey or emailed to hr@lordgrey.org.uk by 9am on Monday 1 September 2025. Interviews will be held on Friday 5 September 2025.

Only successfully short listed candidates will be contacted.

Closing date for applications: 01/09/2025

Alternatively, you can apply here: <https://www.lordgrey.org.uk/vacancies/>