



Watling Academy

Whitehouse, Milton Keynes

hr@tastrust.org.uk

Deputy Operations Manager - Business & Finance
£41,771 to £44,075 p.a.
Permanent
Start date: 03/11/2025

About our School:

Watling Academy is an Ofsted 'Outstanding' secondary school situated on the western edge of Milton Keynes, encompassing the Whitehouse and Fairfields developments. Opening in September 2020, our school is a new and vibrant learning community for students aged 11-18. We are excited to have opened the Watling Academy Sixth Form to our first cohort of Year 12 students from September 2025, which will provide further educational opportunities. Our core values of Respect, Responsibility and Kindness embody the 'Watling Way' and are integral to the way we interact, learn and grow together as a community.

For more information about our school, please explore our website: www.watlingacademy.net

About the Role:

Commencing – ASAP

37 hours per week
All Year Round

Salary – £41,771 to £44,075 p.a.

Are you ready to take a lead role in operations and finance at a fast-growing, forward-thinking school? Do you want to help shape the future of Watling Academy, including the launch of our brand-new Sixth Form?

Watling Academy is seeking an organised and driven Deputy Operations Manager – Business and Finance to play a key role in shaping our school's operational and financial success. This is a busy,

hands-on role, with a broad portfolio, where you will drive improvements, champion new systems, and help optimise processes that will support our students, staff, and the wider school community.

As our Deputy Operations Manager, you will use your previous experience in education to:

- Support colleagues across the Watling Operations team, using your knowledge and expertise to ensure that the Academy's operations are as efficient and effective as possible.
- Working in collaboration with the Central Services team, to optimise end-to-end processes as both the Academy and Trust grow.
 - Partner with budget holders, providing financial reporting and support.
- Drive income generation, finding new opportunities to support and enhance school resources.
 - Oversee invoicing and credit control, ensuring smooth and effective financial operations.
 - Play a key role in procurement and supplier management, securing value for money and maintaining key contracts.

This is an exciting opportunity to shape and refine key systems within a dynamic, forward-thinking school, particularly with the newly opened Watling Academy Sixth Form.

Closing date for applications: 25/09/2025

Alternatively, you can apply here: <https://mynewterm.com/jobs/147860/EDV-2025-WA-14871>