



Twinkle Tots Pre School

Heelands Meeting Place, Glovers Ln, Milton Keynes MK13 7LW

01908 311911

Preschool Manager
Competitive / commensurate with experience
Permanent
Start date: As soon as possible

About our School:

Twinkle Tots Preschool is a registered educational charity committed to safeguarding and promoting the welfare of children, as well as ensuring equal opportunities in employment. All candidates must undergo an enhanced DBS check, and references will be required and must be satisfactory. We welcome applications from disabled applicants who meet the essential criteria for the role. The preschool is registered with Ofsted (URN: 1414880) and is a registered charity (Charity Number: 1027459).

About the Role:

Preschool Manager – Role Summary

Twinkle Tots Preschool is seeking an enthusiastic, warm, and approachable Preschool Manager to lead our term-time setting, which provides high-quality care and education for children aged 2–4 years.

The Preschool Manager will be responsible for the day-to-day running of the preschool, ensuring a safe, nurturing, and stimulating environment for all children. The successful candidate will be a confident and motivational leader with strong team-management skills and at least two years' experience in a senior role within early years.

A thorough knowledge of the EYFS, safeguarding procedures, and Ofsted requirements is essential. The role also involves managing administration, supporting staff, maintaining high standards of practice, and working closely with families to build positive relationships.

This is a full-time position, Monday to Friday, 8:00–3:30.

We are looking for someone who is committed to delivering excellent early-years education and who can work effectively as part of a dedicated team.

Closing date for applications: 25/12/2025