



**Street Trading Consent  
Disclosure of convictions and declaration**

**\*\*\*BEFORE COMPLETING THIS FORM PLEASE READ THE GUIDANCE NOTES OVERLEAF  
REGARDING THE CRIMINAL RECORD CHECK AND PROOF OF RIGHT TO WORK IN THE UK  
DOCUMENTS THAT ARE REQUIRED\*\*\***

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

<b>1. Your personal details</b>	
<b>TITLE</b> Please tick ✓ Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
<b>Surname</b>	
<b>Forenames</b>	
<b>Date of Birth</b>	
<b>Permit reference number or Trading Location</b>	
<b>PREVIOUS NAMES</b> (if relevant) please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary.	
<b>TITLE</b> Please tick ✓ Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
<b>Surname</b>	
<b>Forenames</b>	

<b>2. Offences</b>		
<b>Please tick ✓</b>		
Have you been convicted of any offence (which is not spent under the Rehabilitation of Offenders Act 1974) including those obtained abroad, which are currently not on your Basic Disclosure?	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>
If so you must provide details for each conviction of the date of conviction, the name and location of the convicting court, offence of which you were convicted and the sentence imposed:		

**3. Declaration**

**The information contained in this form is correct to the best of my knowledge and belief.**

It may jeopardise your application if you make a false statement in or in connection with an application for the grant or renewal of a street trading consent. A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement. To do so could result in refusal of your application.

**SIGNATURE****DATE**

**Please return this form with the consent application to:**

**Licensing Team, Civic Offices, 1 Saxon Gate East, Central Milton Keynes, MK9 3EJ**

**\*\*\*GUIDANCE NOTES\*\*\*****Criminal Record Check**

A criminal record check **must** be supplied with this form and be dated no more than three calendar months before the street trading consent application is made. **Unless** you are renewing a street trading consent and a period of 3 years has not passed from when the last criminal record check was provided to the Licensing Authority.

The Criminal Record Check can be in the form of either:

- i) A criminal conviction certificate issued under section 112 of the Police Act 1997 (obtainable from <https://www.gov.uk/government/organisations/disclosure-and-barring-service> Cost £21.50) or
- ii) A criminal record certificate issued under section 113A of the Police Act 1997 or
- iii) The results of a subject access search under the Data Protection Act 1998b of the Police National Computer by the National Identification Service (obtainable via the Police)

**Proof of right to work in the UK**

Proof of right to work in the UK **must** be supplied with this form. **Unless** you are renewing a street trading consent and Indefinite Leave to Remain (ILR) has been previously provided. (ILR) grants the right to live, work, and study in the UK without time restrictions, acting as a form of permanent settlement.

To prove your UK right to work, British/Irish citizens use a passport (even expired) or birth certificate plus NI number proof.

If you're not a British or Irish citizen, you can prove your right to work with a share code: <https://www.gov.uk/prove-right-to-work/get-a-share-code-online>