



## **Romans Field School**

Bletchley, Milton Keynes, MK3 7AW

*Sue Worley - 01908 376011, sue.worley@rfs.ilf.education*

Multi Site Manager

Grade F1 Actual £32,061

Permanent

**Start date:** 01/03/2026

### **About our School:**

#### **Safeguarding**

We are committed to safeguarding and promoting the welfare of pupils. All posts are offered subject to enhanced DBS checks and appropriate references. All posts are exempt from the Rehabilitation of Offenders Act 1974.

The school is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be expected to undertake an Enhanced DBS check. The Governors take child protection extremely seriously and all references offered will be followed up.

Online check will be completed for shortlisted candidates. If you do not have the formal qualifications specified but can demonstrate skills or experience of the an equivalent standard we would be interested in your application

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### **About the Role:**

Are you an organised, proactive professional ready to take on a pivotal role in a thriving Federation? We are seeking a dedicated Site Manager to oversee the management of three sites, ensuring the highest standards of health and safety, security, and operational efficiency.

#### **Key Responsibilities**

- Manage and maintain three school sites to provide a safe, welcoming, and fully operational

environment for pupils, staff, and visitors.

- Lead and motivate a site team, fostering a culture of teamwork and excellence.
- Act as a keyholder and first point of contact for site emergencies and security.
- Oversee and implement health and safety policies, ensuring compliance with statutory requirements.
- Manage the site budget effectively, prioritising expenditure to meet school needs.
  - Coordinate maintenance and repairs, liaising with contractors and suppliers.
- Support the school's ethos by maintaining an environment that reflects our values of professionalism, respect, honesty, empathy, and perseverance.

Required Qualifications and Experience:

- Strong commitment to Safeguarding
- A calm, resilient, can-do attitude

- Proven experience in managing multiple sites, ideally within an educational or similar setting.
  - Strong knowledge of health and safety legislation and best practises.
    - Experience leading and developing a team.
  - Competence in budget management and resource allocation.
  - Ability to respond promptly and effectively as a keyholder.

**Closing date for applications:** 20/01/2026

**Alternatively, you can apply here:** <https://mynewterm.com/jobs/110580/EDV-2026-RFS-76967>