



5 Dimensions Trust

Walbank Grove,
Shenley Brook End,
Milton Keynes,
Buckinghamshire,
MK5 7ZT

Fontaine France
recruitment@ct5d.com
01908 677954

Admissions Manager
Grade 6 £31,536 - £35,412 pro rata, £14,033 - £15,578 p.a. actual
Permanent
Start date: 04/05/2026

About our School:

We are currently advertising a vacancy for an Admissions Manager to join the Shenley Brook End Admissions team for 2.5 days per week.

We welcome applications for both the Shenley Brook End vacancy and the Trust vacancy at the same time. If you are interested in combining the two roles to create a full time position across five days, please indicate this in your application.

You will lead our forward thinking data team, overseeing all in year admissions and managing the bulk admissions process for our September intake. It's a pivotal and fast paced role where accuracy and organisation truly matter. We're looking for someone with proven experience in admissions or data, exceptional attention to detail, and the confidence to work effectively to tight deadlines

The ideal candidate will: -

- be highly organised
- be a proficient IT user with the ability to work efficiently with a high degree of accuracy
- have excellent communication skills that allow you to inform, coach and advise others

- want to make a difference to the children in our care

As part of the 5 Dimensions Trust, successful candidates can benefit from working in a Multi-

Academy Trust that guarantees:

- Access to high quality training opportunities
- A culture where there is a strong focus on employee wellbeing
- Generous auto-enrolment pension schemes, LGPS and TPS
- Incremental and inflationary pay progression
- Bespoke CPD

About the Role:

5 Dimensions Trust is currently advertising for the following exciting permanent opportunity

Admissions Manager

Start Date TBC

Permanent

Part-Time

Salary: 5DT Grade 6 £31,536 - £35,412 pro rata, £14,033 - £15,578 p.a. actual

18.5 hours per week, term time plus 2 weeks (40 weeks per year)

2.5 days a week, to be worked between Mon-Fri 8.30am to 4.30pm

Closing date for applications: 18/03/2026

Alternatively, you can apply here: <https://mynewterm.com/jobs/17101/EDV-2026-5DT-04080>