



Lord Grey Academy

Rickley Lane
Bletchley
MK3 6EW

hr@lordgrey.org.uk

Head of Year

37 hours per week, 43 weeks per annum 38 term time weeks, 5 training days, and 20 additional days
Tove Learning Trust Band J Point 27 - 31 (£38,220 - £41,771) Actual annual starting salary: £36,406 - £39,789 - per annum

Permanent

Start date: 01/05/2026

About our School:

A vacancy booklet, information for candidates booklet and the application form are available on the vacancies section of Lord Grey Academy's website: <https://www.lordgrey.org.uk/general-information/vacancies/>

Please note the application form is available on the right hand side of the above link.

Completed application form and covering letter should be submitted to Human Resources at Lord Grey or emailed to hr@lordgrey.org.uk by 9am on Tuesday 14th April 2026. Interviews to be held Friday 17th April 2026

Only successfully short listed candidates will be contacted.

CVs will not be accepted.

The Academy is committed to safeguarding children. The successful applicant will require an enhanced DBS check.

About the Role:

We require, as soon as possible, a well-motivated, committed and energetic Head of Year. Year leaders are totally committed passionate about tracking academic progress and tackling underachievement. The successful candidate will be able to form excellent relationships with staff, students and parents and will be a caring and supportive individual who is approachable and reliable. The successful candidate will model exemplary standards of professionalism and integrity to colleagues, tutors and tutees.

They will be rigorous in monitoring the work of Academic Mentors and will be excellent in motivating students to believe in our character values and their aspirations for the future using the VESPA system. The successful candidate will be competent in analysing data on student progress and will be skilled in early identification of underachievement and will be confident in drawing on a range of strategies to tackle that underachievement. They will be consistent in application of school procedures, policies, rewards and sanctions. Candidates will be responsible for a combination of on-call, reflection room and ISR as per rota.

Our Head of Year will also take on a secondary role in school as a Cover Supervisor supervising students in lessons when the teacher is absent. Heads of Year can cover up to 12 lessons per week.

Closing date for applications: 14/04/2026

Alternatively, you can apply here: <https://www.lordgrey.org.uk/vacancies/>