



LERF MINUTES – 15 January 2026

Attendees: Mariee Wymer (Chair), Jan Power (LERF member), Sue Evans (LERF member), Liz Jenkins (LERF member), Tracy Tooman (LERF member), Jeanette Ollard (LERF member), Cllr Ed Hume, Rahul Mundry (Development Manager, MKCC), Zulf Awan (Community Engagement Manager, MKCC), Samantha Key (Resident Liaison Officer, GRAHAM), Kevin Farrell (Tpas), Nicola Stribling (Allocations & Lettings Manager, MKCC)

Apologies: John Fairclough (FSTC), Vanessa Ropke (LERF member), Stacey Coleburt (LERF member), Jessie Gilsenan (LERF member), Margaret Prescott (LERF member)

1. Welcome & introductions	Action
<p>Mariee opened the meeting and welcomed everyone.</p> <p>1. Minutes</p> <p>Minutes of 6 November 2025 were agreed as a true record.</p> <p>2. Matters Arising</p> <p>Page 6, item 6 – Cllr Hume confirmed that Chris Boyo (Housing Manager, MKCC) is dealing with the ongoing parking issues at Tarbot Close and agreed to contact him on the resident’s behalf.</p> <p>3. Nicola Stribling – Draft Serpentine Court Tenant Experience & Satisfaction Survey form</p> <p>Nicola introduced the draft form and requested feedback from LERF. It was agreed that LERF would provide Nicola with comments at the next LERF meeting on 5 February.</p> <p>4. Resident Liaison Officer Report – Sam Key (Resident Liaison Officer, GRAHAM Construction)</p> <p><u>Stakeholder & Community Engagement Monthly Project Summary Report – November/December 2025</u></p> <p>Sam took the meeting through the report and highlighted some points: 8 telephone calls had been logged during the period of which 4 were enquiries and 4 were complaints. A full breakdown was provided. The cumulative total of calls since records began stood at 306.</p>	<p>EH</p>



	Action
<p>5000 letters had been issued to residents in the period, and there had been 188 microsite hits. Sam took the meeting through the Resident Liaison Officer Key Performance Indicators and the Community Engagement Plan progress and updates.</p> <p>5. Construction Progress Update – Rahul Munday (MKCC)</p> <p>Current status</p> <p>Good overall progress continues to be achieved with only site A1 and Warren Park remaining to be handed over.</p> <p>Work on A1 (Blocks 11-A and 11-B) is progressing well and is on schedule. Work on Warren Park, including the construction of the play areas, is now over 90% complete.</p> <p>Remaining handovers are expected to be as follows:</p> <ul style="list-style-type: none"> ▪ A1 (Windermere Drive) is due to be handed over on 24th March 26 ▪ Warren Park is now expected to be handed over at the same time as A1 <p>Pellings, our Clerk of Work service is continuing to send regular reports which include:</p> <ul style="list-style-type: none"> o Regular inspections of the site o Check materials & workmanship o Health and Safety Compliance <p>The Clerk of Works team are also shortly due to start inspections of the flats in A1. Serpentine Court – demolition: following the approval of the planning application for the demolition of Serpentine Court MKCC IS continuing to work on the cost plan. This is to establish a cost to take forward to MKCC board for approval. As previously indicated the aim is to carry out the demolition during summer 2026, once the buildings are fully empty. Asbestos surveys will be fully completed prior to the commencement of any demolition works.</p> <p>The process of obtaining vacant possession of the Serpentine Court is ongoing. It is expected that all secure tenants will have moved elsewhere by the end of February 2026. And, out of the three remaining owners of leasehold properties, two have agreed to sell to MKCC, and we are in detailed negotiations with the third. The council is continuing to work on the same timescale, with the target of carrying out the demolition by the summer.</p>	



6. Community Engagement Manager Update – Zulf Awan (MKCC)	Action
<p>A newsletter was issued before Christmas which was funded by LERF.</p> <p>7. LERF Policy Approvals</p> <p>Mariee presented 8 policies to LERF for approval. The policies are required for LERF to receive the MKCC Safe Practice Charter Mark for working with children and young people. Achieving the Charter Mark will give LERF access to funding streams.</p> <p>LERF approved the policies and gave Mariee permission to make minor amendments as required by MKCC. Mariee agreed to consult LERF if MKCC requests any material changes.</p> <p>8. Questions</p> <p>None.</p> <p>9. Any other business</p> <p>Spotlight is due to close on 31 March 2026.</p> <p>The LERF AGM will be held on Thursday 12th March.</p> <p>Date of next meeting</p> <p><u>Thursday 5th February, 6.30-7.30pm at Spotlight</u></p>	