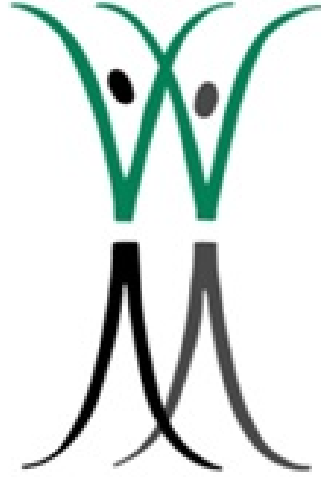


WE GROW SUCCESS!



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## Wavendon Gate School

Gregories Drive, Wavendon Gate, Milton Keynes, MK7 7HL

*Tel: 01908 586394*

*Email: [admin@wavendongateschool.co.uk](mailto:admin@wavendongateschool.co.uk)*

Learning Mentor Level 1
Grade E (£28,598 – £31,022 FTE; actual salary £24,506 – £26,584)
Permanent, 38 weeks per year
<b>Start date: 01/09/2026</b>

### **About our School:**

We are seeking a dedicated and compassionate Learning Mentor to join us. This role is vital in supporting pupils whose learning is affected by social, emotional, and behavioural challenges. You will play a key role in promoting wellbeing, improving engagement, and improving attendance.

The successful candidate will also take on the role of Deputy Designated Safeguarding Lead (Deputy DSL), supporting the school's safeguarding provision and ensuring the welfare of all pupils.

### What We Offer

- Enthusiastic and well-behaved pupils with positive attitudes to learning
- Opportunities to develop and share your skills to enhance pupils' success
  - Ongoing professional development and career progression support
    - A committed and collaborative staff team
  - A strong focus on staff wellbeing as a core priority

### How to Apply

Please complete the application form available on our website. We warmly encourage prospective

applicants to visit the school.

Interview date: W/C 18th May 2026

We reserve the right to close applications early if a sufficient number of suitable candidates apply.

### Safeguarding Statement

Our school is committed to safeguarding and promoting the welfare of children. You will be required to undertake the role of Deputy DSL and complete relevant safeguarding training. An enhanced DBS check and additional pre-employment checks, including references and an online search (including social media), will be required.

Milton Keynes Council is an equal opportunities employer

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### **About the Role:**

Hours: Monday to Friday, 8:00am – 4:00pm (term time only, 37.5 hours per week)

### Key Responsibilities

The successful candidate will:

- Provide pastoral, emotional, and wellbeing support to pupils
- Build positive, trusting relationships by being flexible, patient, and responsive to individual needs
  - Work closely with parents to support children's development and wellbeing
- Track, monitor, and analyse pupil attendance, working proactively to improve attendance and punctuality
- Identify patterns and barriers to attendance, implementing targeted interventions and support strategies
- Address barriers to learning, including attendance, punctuality, behaviour, emotional regulation, friendships, and home circumstances
  - Liaise effectively with external agencies
  - Utilise knowledge of community resources to support families
  - Collaborate with teaching staff and senior leaders to identify needs and improve outcomes
- Maintain accurate records and contribute to reports relating to attendance, wellbeing, and pupil progress

As Deputy Designated Safeguarding Lead (Deputy DSL)

- Support the Designated Safeguarding Lead (DSL) in managing safeguarding and child protection concerns
- Act as a point of contact for safeguarding issues, including liaising with external agencies where appropriate
  - Ensure accurate, confidential, and timely recording of safeguarding concerns
  - Contribute to safeguarding referrals and multi-agency working
  - Promote a strong safeguarding culture across the school
- Ensure compliance with statutory safeguarding guidance, including Keeping Children Safe in

## Education

- Adhere to all safeguarding, health and safety, confidentiality, and data protection policies

**Closing date for applications: 15/05/2026**