

## Milton Keynes Christian Foundation

Foundation House, Aylesbury Street, Wolverton MK125HX

*Simon Rudiger*

Business Support Manager

£23,802

Permanent

**Start date:** 01/07/2026

### **About our School:**

Milton Keynes Christian Foundation is an independent learning provider offering post-16 learning programmes to young people in and around Milton Keynes. Our work-based learning combines delivery of functional skills and work experience on our social enterprises (childcare nursery, bicycle workshop, community farm, cafe).

<https://mkchristianfoundation.co.uk/jobs/>

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### **About the Role:**

We're recruiting for a new role at Milton Keynes Christian Foundation, looking for someone who can take on a number of our office management functions (finance, HR, health and safety) to help ensure that our organisation is in a good position to support the young people who are enrolled on our education programme.

Bookkeeping will be a major part of this role, along with supporting our recruiting and employee management functions. We're looking for some with financial administration experience, an understanding of the charity sector, and passionate about our values; helping young people succeed in an alternative education environment.

The Business Support Manager will be working closely with our senior staff who run our nursery, urban farm, cafe, and cycling social enterprises.

**Closing date for applications:** 05/06/2026