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## Lord Grey Academy

Bletchley, Milton Keynes

01908 626110  
[hr@lorgrey.org.uk](mailto:hr@lorgrey.org.uk)

Careers Advisor

Ranging from FTE £29540 to £37280 depending on level of qualification - actual salary will be pro rata

Permanent

**Start date:** 01/09/2026

### **About our School:**

Employee Benefits:

Teacher & support staff pension schemes  
Continuous Professional development (CPD)  
Training School Alliance  
Networking opportunities  
Specsavers eyecare voucher  
Free Flu vaccine  
Employee Assistance Programme (EAP)  
Medicash - Health Cash Plan:  
24/7 GP Appointments & prescription services  
Dental treatment  
Optical care  
Physiotherapy  
Skinvision - skin health tracker  
A range of essential healthcare expenses  
Exclusive discounts on shopping & travel

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### **About the Role:**

CAREERS ADVISOR  
Permanent  
37 hours per week  
Monday - Thursday – 8.30am – 4.30pm  
Friday - 8.30am - 4.00pm

38 term time weeks + 5 training days per annum and 5 further additional days during August to support with Examination Results

Tove Learning Trust Band H £29,540 - £33,143 FTE  
Level 6 Career Development Qualification  
Actual annual starting salary range: £26,060 per annum

Tove Learning Trust Band I £33,699 - £37,280 FTE  
Level 7 QCD Career Development Qualification  
Actual annual starting salary range: £29,860 per annum

We require for September 2026, a Careers Advisor at Lord Grey Academy.

The main focus of the role will be to deliver 1 to 1 and small group careers guidance, therefore a Qualification in Career Development (QCD), or a completed Level 6 Career Development Professional qualification via an Apprenticeship is essential for the role. Candidates who are on track to complete the aforementioned qualifications by September 2026 are also welcome to apply.

We will also consider candidates with Level 4 qualification who have applied for a L6 Careers Guidance qualification.

A vacancy booklet, information for candidates booklet and the application form are all available on the vacancies section of Lord Grey Academy's website: <https://www.lordgrey.org.uk/vacancies/>

Please note the application form and information for candidates booklet are available on the right hand side of the above link. Please do look at our recruitment video of our staff talking about working at Lord Grey and our document: Why work at Lord Grey?

Completed application form and covering letter should be submitted to Human Resources at Lord Grey or emailed to [hr@lordgrey.org.uk](mailto:hr@lordgrey.org.uk) by 9am on Wednesday 1 July 2026. Interviews will be held on Wednesday 8 July 2026.

Only successfully short listed candidates will be contacted. CVs will not be accepted.

The Academy is committed to safeguarding children. The successful applicant will require an enhanced DBS check.

**Closing date for applications: 01/07/2026**

**Alternatively, you can apply here:** <https://www.lordgrey.org.uk/vacancies/>