



STANTONBURY
SCHOOL

Stantonbury School

Purbeck,
Stantonbury,
Milton Keynes,
MK14 6BN

hr@tovelearning.org.uk

School Business Manager
£48,226 - £59,052 per annum
Permanent
Start date: 01/09/2026

About our School:

The Trustees of Tove Learning Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Further details including the job description, person spec and application form are available on the Tove Learning Trust Website.

About the Role:

If you are an experienced School Business Manager, and you want to work with a team committed to making a difference to the lives of the young people in our community, then we would like to hear from you!

The School Business Manager will support the Headteacher with the business support, resources management, Estates and HR functions of the school. They will contribute effectively to the senior team to ensure that the school is able to meet its educational aims under the leadership of the Headteacher and Director of Education. The role is one of a lead professional and will be a key member of the leadership team. The post holder will be responsible to the Headteacher but will also have opportunities to participate in activities across the Trust and network with other business professionals. The school has approximately 1400 students and 220 staff.

The successful candidate will:

Have a proven record of financial reporting, recording and monitoring, preferably with a

recognisable qualification in School Business Management or an accountancy qualification
Have a sound understanding of HR and demonstrate the ability to support and manage a variety of teams across all areas of the School
Have high expectations, sound business judgment and be passionate about developing opportunities for the school
Provide robust financial management information to the Headteacher to ensure clarity and transparency on all key decisions and operations
Have an understanding of Estates management, capital projects, Health & Safety and Compliance protocols

Closing date for applications: 22/06/2026

Alternatively, you can apply here: <https://www.tovelearning.org.uk/vacancies/current-vacancies>