



Romans Field School

Shenley Road, Bletchley, Milton Keynes

01908 376011

info@rfs.ilf.education

Multi-Site Manager
£32,061
Permanent
Start date: 01/09/2026

About our School:

Safeguarding

We are committed to safeguarding and promoting the welfare of pupils. All posts are offered subject to enhanced DBS checks and appropriate references. All posts are exempt from the Rehabilitation of Offenders Act 1974.

The school is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be expected to undertake an Enhanced DBS check. The Governors take child protection extremely seriously and all references offered will be followed up.

Online check will be completed for shortlisted candidates. If you do not have the formal qualifications specified but can demonstrate skills or experience of an equivalent standard, we would be interested in your application

About the Role:

Are you an organised, proactive professional ready to take on a pivotal role in a thriving Federation? We are seeking a dedicated Multi-Site Manager to oversee the management of three sites, ensuring the highest standards of health and safety, security, and operational efficiency.

Key Responsibilities

- Manage and maintain three school sites to provide a safe, welcoming, and fully operational environment for pupils, staff, and visitors.
 - Lead and motivate a site team, fostering a culture of teamwork and excellence.
 - Act as a keyholder and first point of contact for site emergencies and security.
- Oversee and implement health and safety policies, ensuring compliance with statutory requirements.
 - Manage the site budget effectively, prioritising expenditure to meet school needs.
 - Coordinate maintenance and repairs, liaising with contractors and suppliers.
- Support the school's ethos by maintaining an environment that reflects our values of professionalism, respect, integrity, honesty, empathy, and perseverance.
 - Be responsible for Estate Management.
 - Be responsible for all H&S Audits and Premises Audits.
 - Liaise with MKCC H&S.
 - Effective management of Contractors.
 - Reporting to the Governing Body, when required.
 - Ensuring effective Line Management and current training for Site Team.

Required Qualifications and Experience:

- Strong commitment to Safeguarding and Child Protection
 - A calm, resilient, positive and can-do attitude.
- Proven experience in managing multiple sites, ideally within an educational or similar setting.
 - Strong knowledge of current health and safety legislation and best practises.
- Experience leading and developing a team with high expectations and compassion.
 - Competence in effective budget management and resource allocation.
 - Ability to respond promptly and effectively as a keyholder.
 - Be a role model of professionalism.

Closing date for applications: 15/07/2026

Alternatively, you can apply here: <https://mynewterm.com/jobs/110580/EDV-2026-RFS-67767>