

NOTICE OF BALLOT

MILTON KEYNES CITY COUNCIL

BUSINESS IMPROVEMENT DISTRICT FOR CENTRAL MILTON KEYNES

LOCAL GOVERNMENT ACT 2003 BUSINESS IMPROVEMENT DISTRICTS (ENGLAND) REGULATIONS 2004

This is to give notice that a ballot is to be held on the proposal for a new term of the Business Improvement District (BID) for Central Milton Keynes. A copy of the BID Proposal Document and the Five-Year Business Plan are available at www.mymiltonkeynes.co.uk/ballot.

The ballot will be conducted entirely by post by **Milton Keynes City Council, Civic Offices, 1 Saxon Gate East, Milton Keynes MK9 3EJ**. Ballot Papers will be sent to those eligible to vote on Thursday 24 September 2026. These votes are to be returned no later than **5pm on Thursday 22 October 2026** (the “day of the ballot”).

Who can vote in the BID Ballot?

Persons eligible to vote in the ballot will be the non-domestic ratepayer listed on the Council's database for each hereditament (business premise) situated in the geographical area of the renewal of the BID as at the date of this Notice. Each person entitled to vote in this ballot shall have one vote in respect of each hereditament occupied or (if unoccupied) owned by them in the geographical area of the BID area.

Appointment of Proxy

Persons eligible to vote in the BID ballot may appoint someone else to vote on their behalf (for example, if they are going to be away at the time of the ballot). Applications to appoint a proxy must be submitted to Milton Keynes City Council at the above address no later than **5pm on Monday 12 October 2026**. An application for the appointment of a proxy must be made in writing and:

- a) state the full name and address of the person whom the person entitled to vote (the applicant) wishes to appoint as a proxy;
- b) state the address of the applicant's hereditament or hereditaments;
- c) be signed by the applicant; and
- d) contain a statement by the applicant that the proxy so named has been consulted and is capable and willing to be appointed.

A proxy appointment may be cancelled by notifying Milton Keynes City Council at the address above no later than **5pm on Saturday 17 October 2026**.

Lost Ballot Papers

If a ballot paper has **not** been received by Friday 16 October 2026 the voter may apply to Milton Keynes City Council for a replacement paper in writing as follows:

- a) A letter in hardcopy form along with the appropriate 'evidence of identity'.
- b) A scan of both the letter and the 'evidence of identity' attached to an email.
- c) A fax copy of both the letter and the 'evidence of identity'.

The letter should be addressed to Milton City Keynes Council (address overleaf). The letter must be signed by the Eligible Voter and evidence of the voter's identity must be provided in the form of **one** of the following:

- a) Signed **Letterhead** for the appropriate company
- b) A signed **photocopy** of the **National Non-Domestic Rating Bill** for the hereditament
- c) A signed **photocopy** of an item of personal ID such as a **Passport** or **Driving Licence**.

Please do not send original copies of ID or Bills.

Spoilt Ballot Papers

If the voter inadvertently spoils their ballot paper in such a manner that it cannot be conveniently used as a ballot paper, it must be returned to Milton Keynes City Council (address overleaf).

On receipt of the spoilt ballot paper, Milton Keynes City Council will issue a replacement. No replacements can be issued if the spoilt ballot paper is received by Milton Keynes City Council later than three working days before the day of the ballot.

Count of Ballot Papers

Ballot papers will be counted on Friday 23 October 2026 and the result of the ballot will be announced before 5pm. For a BID ballot to be successful there must be a majority of those voting in favour of the proposal, and those voting in favour must represent a majority of the aggregate rateable value of the hereditaments voting.

Rejected Ballot Papers

If a ballot paper is duplicated and two are returned bearing the same number or barcode both will be void and not counted. Any ballot papers that are returned unsigned, unmarked or that are void for uncertainty will also be void and not counted.

Declaring the result

The ballot result will declare:

- a) the total number of valid votes cast
- b) the total aggregate rateable value of valid votes cast
- c) the total number of valid votes cast in favour of the BID
- d) the total aggregate rateable value of valid votes in favour of the BID
- e) and if applicable: the total number of ballot papers rejected

For the BID Ballot to be successful there must be:

- i) A majority in favour of the BID in the number of those voting
- ii) A majority in favour of the BID in the proportion of rateable value of those voting

Further details of the BID Proposal

Persons requiring further information on the BID, should contact MyMiltonKeynes Ltd:

- Jill Farnsworth - Chief Executive (jill@mymiltonkeynes.co.uk or 01908 395 099)
- Cassy Staal - Finance & Office Manager (cassy@mymiltonkeynes.co.uk or 01908 395 099)

Alternatively, information on the BID is available from www.mymiltonkeynes.co.uk/ballot.