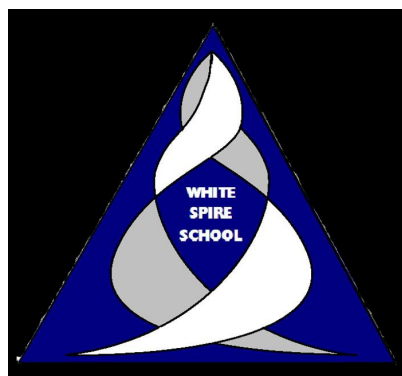




White Spire School

Rickley Lane, Bletchley, Milton Keynes, MK3 6EW

Tracy Fenton - tfenton@whitespireschool.org.uk

Tel: 01908 373266

Caretaker L1
£11,794 (Actual) - 16 Hours per Week, 52 Weeks per year
Permanent
Start date: 15/11/2026

About our School:

White Spire School is a Rec-19 year's special school in Milton Keynes. We cater for students with a primary need of cognition and learning.

About the Role:

Key Responsibilities

Working closely with the Site Manager, you will help ensure the school site is safe, secure, well-maintained and provides an excellent environment for pupils, staff and visitors. Duties will include:

- Assisting with site compliance, security, heating, lighting, cleaning and portering duties.
- Acting as a designated keyholder and providing emergency access to the school when required.
- Carrying out daily security checks, including unlocking and securing buildings at agreed times.
 - Ensuring lights, equipment and other resources are switched off when not in use.
 - Undertaking emergency cleaning duties as required.
- Carrying out minor maintenance, handyperson and temporary repair tasks.
- Reporting faulty equipment, maintenance issues and health and safety concerns to the appropriate person.
- Supporting the smooth day-to-day operation of the school site.

We Are Looking For

We are seeking a reliable, adaptable and proactive individual who takes pride in maintaining a safe

and welcoming environment for our school community. The successful candidate will play an important role in ensuring that pupils and staff can learn and work in the best possible surroundings.

The ideal candidate will:

- Be dependable and able to work independently as well as part of a team.
- Have a positive attitude and be willing to support colleagues when needed.
- Possess good practical skills and be confident undertaking minor maintenance tasks.
 - Be physically capable of carrying out manual handling duties
- Be committed to maintaining high standards of health, safety and security across the school site.

Closing date for applications: 09/11/2026