Loughton Manor First School

Paynes Drive
Loughton
Mk5 8FA

office@loughtonmanorfirstschool.com to request an application form.

Level 3 Key Stage1/SEN
£29541 pro-rata
Term Time Full time 8.30-3.00 (4.00 on Mondays)
Start date: 22/11/2026

About our School:

"Building a lifelong love of learning in a safe and happy school"
We are a friendly and welcoming school where staff work as a team with happy, well-motivated children. Our school has a highly positive culture that focuses on enabling pupils to learn and succeed. It is deeply rooted in our community and we know our families well. As such we develop strong relationships, which enables us to work together to support the children.
We Offer:
• A welcoming and supportive school community.
• Enthusiastic and friendly children who enjoy learning.
• Opportunities for professional development and training.
• A dedicated and experienced staff team.
• A positive and inclusive working environment.
Loughton Manor First School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Any appointment will be subject to satisfactory safer recruitment checks, including identity and right to work, two satisfactory references, an enhanced DBS check and, where applicable, a Children's Barred List check, among other pre-employment checks in line with statutory guidance.

About the Role:

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We are seeking a caring, enthusiastic and dedicated L3 Teaching Assistant to join our infant school team. The successful candidate will work primarily with children in Key Stage 1 and Special Educational Needs (SEN), supporting their learning, development and wellbeing both within the classroom and through targeted interventions.
This is a rewarding opportunity for someone who is passionate about helping young children reach their full potential and who can build positive relationships with pupils, staff and families.
Key Responsibilities:
• Provide one-to-one and small-group support for pupils with a range of special educational needs.
• Assist in the planning and delivery of learning activities under the guidance of the class teacher

and Inclusion Manager.

• Support pupils' communication, social, emotional and behavioural development.

• Help create a safe, inclusive and nurturing learning environment.

• Adapt resources and activities to meet individual learning needs.

• Monitor and record pupil progress and contribute to reviews and assessments.

• Encourage independence, confidence and positive engagement in learning.

• Work collaboratively with teachers, support staff, external professionals and parents/carers where appropriate.

• Support pupils during playtimes, lunchtimes and other school activities as required.

The Ideal Candidate Will:

• Have experience working with children in an educational setting, particularly those with SEN.

• Demonstrate patience, empathy and a nurturing approach.

• Have a good understanding of inclusive practice and strategies to support children with additional needs.

• Be able to communicate effectively with children and adults.

• Work well as part of a team while also using their own initiative.

• Be committed to safeguarding and promoting the welfare of children.

• Hold relevant qualifications (At least a Level 3 Teaching Assistant qualification) and equivalent experience.

Closing date for applications: 17/11/2026